



**School Committee
Meeting**

**March 25, 2015
7:00 pm**

**Town Hall
Selectmen's Meeting Room**



SHREWSBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING
AGENDA
March 25, 2015 7:00pm
Town Hall—Selectmen's Meeting Room



<u>Items</u>	<u>Suggested time allotments</u>
I. Public Participation	7:00 – 7:10
II. Chairperson's Report & Members' Reports	
III. Superintendent's Report	
IV. Time Scheduled Appointments	
A. Extended Learning Programs: Report & Vote	7:10 – 7:30
B. District Goals 2015-2017: Initial Recommendation	7:30 – 7:50
V. Curriculum	
VI. Policy	
A. School Choice Participation 2015-2016: Vote	7:50 – 8:00
B. Physical Restraint of Students: Second Reading & Vote	8:00 – 8:10
VII. Budget	
VIII. Old Business	
IX. New Business	
A. Assabet Valley Collaborative: Quarterly Report	8:10 – 8:15
B. Massachusetts State Building Authority Statement of Interest Submission for Beal Early Childhood Center: Vote	8:15 – 8:30
X. Approval of Minutes	8:30 – 8:35
XI. Executive Session	8:35 – 9:00
A. Potential discussion of collective bargaining negotiations with cafeteria workers association and/or paraprofessionals association	
XII. Adjournment	9:00

Next regular meeting: April 8, 2015 7:00pm



SHREWSBURY PUBLIC SCHOOLS
School Committee



ITEM NO: I. Public Participation

MEETING DATE: 3/25/15

SPECIFIC STATEMENT OR QUESTION:

Will the School Committee hear thoughts and ideas from the public regarding the operations and the programs of the school system?

BACKGROUND INFORMATION:

Copies of the policy and procedure for Public Participation are available to the public at each School Committee meeting.

ITEM NO: II. Chairperson's Report/Members' Reports

SPECIFIC STATEMENT OR QUESTION:

Will the School Committee hear a report from Dr. B. Dale Magee, Chairperson of the School Committee and other members of the School Committee who may wish to comment on school affairs?

BACKGROUND INFORMATION:

This agenda item provides an opportunity for the Chairperson and members of the Shrewsbury School Committee to comment on school affairs that are of interest to the community.

STAFF AVAILABLE FOR PRESENTATION:

Dr. B. Dale Magee, Chairperson
Mr. Jason Palitsch, Vice Chairperson
Ms. Erin Canzano, Secretary
Ms. Sandra Fryc, Committee Member
Mr. John Samia, Committee Member

ITEM NO: III. Superintendent's Report

SPECIFIC STATEMENT OR QUESTION:

Will the School Committee hear a report from Dr. Joseph M. Sawyer, Superintendent of Schools?

BACKGROUND INFORMATION:

This agenda item allows the Superintendent of the Shrewsbury Public Schools to comment informally on the programs and activities of the school system.

STAFF AVAILABLE FOR PRESENTATION:

Dr. Joseph M. Sawyer, Superintendent of Schools

ACTION RECOMMENDED FOR ITEMS I, II, & III:

That the School Committee accept the report and take such action as it deems in the best interest of the school system.



SHREWSBURY PUBLIC SCHOOLS
School Committee



ITEM NO: **IV. Time Scheduled Appointment** MEETING DATE: **3/25/15**
A. Extended Learning Programs: Report & Vote

SPECIFIC STATEMENT OR QUESTION:

Will the School Committee hear a report on the Extended Learning Program and vote on recommended disincentives for issues related to late payments and pickups?

BACKGROUND INFORMATION:

1. Ms. Karen Isaacson, Director of Extended Learning, will present a report and recommendation specific to making changes to provide greater clarity and efficiencies for the Extended Day Program and also outline disincentives for late payments and late pickups.
2. A memo outlining these changes and disincentives is enclosed.

ACTION RECOMMENDED:

That the School Committee accept the report on the Extended Learning Program and vote on recommended disincentives for issues related to late payments and pickups.

STAFF AVAILABLE FOR PRESENTATION:

Ms. Karen Isaacson, Director of Extended Learning



Shrewsbury Public Schools

Joseph M. Sawyer, Ed.D.
Superintendent

March 20, 2015

To: School Committee
From: Joe Sawyer
Re: Recommended fee changes for Extended School Care

At your meeting of Wednesday, March 25, Karen Isaacson, our Director of Extended Learning who began in November, will make a report on extended learning programming in the Shrewsbury Public Schools. Ms. Isaacson has been doing an excellent job thus far. This report will include Ms. Isaacson's perspective on what she has learned since her arrival, information about new program options that Ms. Isaacson is implementing, and a recommendation for changing some fees related to the Extended School Care program in order to create greater clarity and efficiencies while also providing disincentives for late payments and late pickups.

These recommendations are as follows:

- 1) Change the annual Extended School Care registration fee:
 - a. Current: \$20 for one student, \$25 for a new student, and \$30 for a family with multiple students
 - b. Proposed change: \$20 registration fee per family regardless of status.
- 2) Change the late payment fee:
 - a. Current: Payments due on first of month, grace period until 15th of month, then \$5 per week late fee if payment not received
 - b. Proposed change: Payments due on first of month, grace period until 15th of month, then \$20 late fee for that month if payment not received
- 3) Change the late pickup fee:
 - a. Current: \$10 if picked up after 6:00pm, then \$1 per minute after 6:15pm
 - b. Proposed change: \$15 if picked up after 6:00pm, then additional \$15 for every 15 minute segment beyond 6:15pm (covers cost of paying staff members to stay late)

Ms. Isaacson and I will be available to answer your questions at the meeting. Thank you for your consideration of these changes.



SHREWSBURY PUBLIC SCHOOLS
School Committee



ITEM NO: **IV. Time Scheduled Appointment** MEETING DATE: 3/25/15
B. District Goals 2015-2017: Initial Recommendation

SPECIFIC STATEMENT OR QUESTION:

Will the School Committee hear a report on District Goals for 2015-2017?

BACKGROUND INFORMATION:

1. In 2013, it was determined that it would be helpful if the cycle for the district's annual goals was extended to a biennial process. By extending the period to a two-year cycle, a greater level of continuity and predictability could be achieved.
2. Given the fact that this district goal time period runs concurrent with the last phase of the five year strategic priorities and goals, the Superintendent has provided an initial recommendation for the framework of the district goals.
3. A memo regarding the initial recommendation is enclosed.

ACTION RECOMMENDED:

That the School Committee hear the recommendation and take such action as it deems in the best interest of the school system.

STAFF AVAILABLE FOR PRESENTATION:

Dr. Joseph M. Sawyer, Superintendent of Schools
Ms. Mary Beth Banios, Assistant Superintendent of Schools



Shrewsbury Public Schools

Joseph M. Sawyer, Ed.D.
Superintendent

March 20, 2015

To: School Committee
From: Joe Sawyer
Re: District Goals for 2015-2017 – Initial Recommendations

In 2011, you established a set of strategic priorities and goals for a five-year span of January 2012 through December 2016. The district has made a great deal of progress under this direction, and continues to focus its energies on these priorities and goals.

In 2013, it was determined that it would be helpful if the cycle for the district's annual goals was extended to a biennial process. By extending the period to a two-year cycle, a greater level of continuity and predictability was achieved, which was of particular benefit to the School Councils in formulating their school improvement plans, which also now last two years. Based on the feedback I have received, the administration is again presenting a set of district goals for time period spanning the 2015-2016 and 2016-2017 school years.

Given the fact that this district goal time period runs concurrent with the last phase of the five year strategic priorities and goals, it is my strong recommendation that the district goals are framed as follows:

- 1) The district goals should complement and/or amplify the five-year strategic priorities and goals
- 2) Due to the existence of the five-year goals and other mandates to which the district is responding, the biennial district goals should be limited in scope
- 3) The district goals should be broad enough so that individual school improvement plans, department and team goals, and individual educator goals can operate underneath their umbrella in flexible and innovative ways

The draft of the new district goals has undergone several iterations, and it is important for the leadership team to review the latest version prior to your review. I will provide the initial recommendations early next week. After you have provided feedback at the March 25 meeting, I will send the draft (with any suggested revisions) out for staff and public comment in advance of a requested vote at your April 8 meeting.

Ms. Banios and I look forward to answering your questions and hearing your feedback at the March 25 meeting.



SHREWSBURY PUBLIC SCHOOLS
School Committee



ITEM NO: **V. Curriculum**

MEETING DATE: **3/25/15**

SPECIFIC STATEMENT OR QUESTION:

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

STAFF AVAILABLE FOR PRESENTATION



SHREWSBURY PUBLIC SCHOOLS
School Committee



ITEM NO: VI. Policy
A. School Choice Participation: Vote

MEETING DATE: 3/25/15

SPECIFIC STATEMENT OR QUESTION:

Will the School Committee vote to decline participation in the inter-district school choice in the 2015-16 school year?

BACKGROUND INFORMATION:

1. The Shrewsbury Public Schools has only participated in school choice on a limited basis.
2. The administration does not recommend participation next year at the current time.
3. The report and recommendation previously presented are enclosed for reference.

ACTION RECOMMENDED:

That the School Committee vote to decline participation in the inter-district school choice in the 2015-16 school year.

STAFF AVAILABLE FOR PRESENTATION:

Dr. Joseph M. Sawyer, Superintendent of Schools



Shrewsbury Public Schools

Joseph M. Sawyer, Ed.D.
Superintendent

March 9, 2015

To: School Committee
From: Joe Sawyer
Re: School Choice Status & Recommendation

Each year, the School Committee must hold a hearing to discuss the status of School Choice, and then take a vote if the Committee wishes to opt the district out of the default position of accepting students through choice, or to have limited acceptance.

Receiving School Choice Students

Historically, Shrewsbury has only participated in School Choice on a limited basis. Starting with the 2011-2012 school year, the Committee voted to open 20 school choice seats in the 9th grade. These seats were filled, and then the total number of students “choicing in” dropped over time due to attrition, to 13 students last year when this cohort reached its fourth year. One student from the original cohort remains this year, and the district is scheduled to receive \$7,026 in tuition during the current fiscal year.

Sending School Choice Students

Each year there is a number of students who opt to attend other school districts or virtual, online schools. The projection for the current fiscal year, based on the most recent data from the Department of Elementary and Secondary Education, is for 31 students to be “choiced out” this year. This is the highest number going back to 2005, but it is only one more than last year, so the total number is stable.

Table 1: School Choice Sending History

Year	School Choice Sending (FTE)	Total Tuition
2005	17.1	\$104,140
2006	16.5	\$88,162
2007	10.0	\$61,861
2008	13.7	\$78,480
2009	18.5	\$106,835
2010	21.2	\$113,286
2011	19.5	\$107,984
2012	26.3	\$149,193
2013	28.6	\$144,191
2014	32.1	\$185,210
2015*	31.0	\$179,092

*Preliminary

For the current fiscal year, the total tuition to be sent to other districts, which are funds that appear as charges on the state's "Cherry Sheet" for Shrewsbury's state aid, is estimated at \$179,092. This is based on a tuition maximum of \$5,000 per student for the traditional school choice program, \$6,700 per student for state-approved virtual online schools, and then increments beyond the base tuition for students who receive special education services in the choice district. Transportation is not required to be provided for school choice.

Table 2: Outgoing School Choice Students

Students	Grade	Tuition	Additional Increment for Special Education	Total Tuition
Student 1	8	5,000	0	5,000
Student 2	12	5,000	0	5,000
Student 3	9	5,000	0	5,000
Student 4	6	5,000	0	5,000
Student 5	9	5,000	0	5,000
Student 6	7	5,000	0	5,000
Student 7	7	5,000	0	5,000
Student 8	3	5,000	0	5,000
Student 9	FDK	5,000	0	5,000
Student 10	9	5,000	8,550	13,550
Student 11	7	5,000	10,442	15,442
Student 12	5	5,000	0	5,000
Student 13	5	6,625	0	6,700
Student 14	FDK	5,000	0	5,000
Student 15	12	5,000	0	5,000
Student 16	11	5,000	0	5,000
Student 17	10	6,625	0	6,700
Student 18	11	6,625	0	6,700
Student 19	FDK	5,000	0	5,000
Student 20	3	5,000	0	5,000
Student 21	1	5,000	0	5,000
Student 22	3	5,000	0	5,000
Student 23	6	5,000	0	5,000
Student 24	4	5,000	0	5,000
Student 25	11	5,000	0	5,000
Student 26	FDK	5,000	0	5,000
Student 27	FDK	5,000	0	5,000
Student 28	1	5,000	0	5,000
Student 29	3	5,000	0	5,000
Student 30	3	5,000	0	5,000
Student 31	11	5,000	0	5,000
Total				\$179,092

School Choice students opting to attend other districts are clustered by grade level as follows:

Full Day Kindergarten = 5

Grades 1-4 (Elementary) = 8

Grades 5-8 (Middle) = 8

Grades 9-12 (High) = 10

The districts students are opting to attend through School Choice are:

Auburn (2)

Berlin-Boylston (4)

Clinton (3)

Grafton (2)

Hudson (1)

Massachusetts Virtual Academy (1)

Milford (1)

Northbridge (1)

Ralph C. Mahar – Orange (1)

TEC Connections Academy Virtual School (2)

Uxbridge (1)

West Boylston (1)

Worcester (11)

While there is no formal data on this cohort of students whose families have opted for School Choice, the following are anecdotal reasons families may choose this option:

- A student in whose family moves to Shrewsbury but who wishes to remain with his/her current school
- Convenience for a parent who works in another community
- A district or school with a different profile, e.g., a much smaller school community
- The ability to enroll in kindergarten or first grade at a younger age due to a different age cutoff
- Access to full day kindergarten
- In the case of virtual schools, the ability for a student to take classes online and the flexibility that comes with not having to physically be present at school, for whatever reason that family desires that option

Recommendation to the School Committee regarding the district's School Choice status:

The “pilot” school choice program that has existed for the past five school years was successful. At the close of this school year, this program will have generated over

\$320,000 in additional funding for the school district over five years to be directly applied to expenses at Shrewsbury High School without requiring the addition of any resources due to the economy of scale factor. This was critical funding during a difficult financial period. There were minimal issues related to the students who joined SHS, and some excelled, earning state and national honors that brought distinction to the school and community.

Table 3: Incoming School Choice Students

Year	Students Attending SHS through School Choice	Tuition Received
2010-11	19.2	\$96,050
2011-12	15.0	\$79,568
2012-13	13.0	\$69,167
2013-14	13.0	\$68,725
2014-15	1.0	\$7,026
Total		\$320,536

The key issues regarding whether to allow some level of incoming School Choice is financial economy of scale and impact on the educational program. As for economy of scale, it would not be prudent to add seats in a manner that would not require additional expenses to be incurred, but rather so that existing levels of personnel and programming could meet these students' needs. Regarding the impact on the educational program, it is important that seats added through School Choice not create class sizes that would become problematic. That said, it is inherent in a School Choice model that a student who attends via this program may take a slot that a Shrewsbury resident would otherwise occupy in programs where opportunities are limited, e.g., certain courses with enrollment requirements and caps, athletic teams and other activities, etc.

The School Committee will be asked to vote on Shrewsbury's participation in School Choice at its March 25 meeting. **My recommendation at this time is to decline participation and not open any seats through School Choice.** However, an initial analysis indicates that some number of seats at Shrewsbury High School could potentially be opened without having any significant effect on class size. Therefore, I also recommend that the Committee consider signaling to the community that this decision could be revisited later in the spring depending on how the budget for Fiscal Year 2016 evolves, as the recent past indicates that this is a revenue tool that the district can employ successfully.

Thank you for your consideration. I look forward to hearing your comments and answering any questions you have at the meeting on March 11.



SHREWSBURY PUBLIC SCHOOLS
School Committee



ITEM NO: VI. Policy

MEETING DATE: 3/25/15

B. Physical Restraint of Students: Second Reading & Vote

SPECIFIC STATEMENT OR QUESTION:

Will the School Committee hear the second reading of a proposed revision to Policy #325 on Physical Restraint of Students and vote to approve?

BACKGROUND INFORMATION:

1. The School Committee Subcommittee met on March 10, 2015, to review and discuss potential revisions to the Physical Restraint Policy given the proposed changes in state regulations.
2. As a result of this meeting, the subcommittee submitted proposed changes to the policy at the March 11, 2015 meeting.
3. A copy of the policy with the revised changes is enclosed.

ACTION RECOMMENDED:

That the School Committee hear the second reading of a proposed revision to Policy #325 on Physical Restraint of Students and vote to approve the proposed revision.

STAFF AVAILABLE FOR PRESENTATION:

Dr. Joseph Sawyer, Superintendent of Schools
Melissa Maguire, Director of Special Education & Pupil Personnel Services
Mr. Jason Palitsch, Vice Chairperson, Shrewsbury School Committee
Ms. Sandy Fryc, Member, Shrewsbury School Committee

POLICY FAMILY	TEACHERS-RESPONSIBILITIES	325
<p data-bbox="240 260 295 289"><u>325.</u></p> <p data-bbox="147 327 391 457">Prevention of Physical Restraint and Requirements If Used</p> <p data-bbox="175 529 363 558">Adopted 3/6/02</p> <p data-bbox="142 596 363 659">Proposed Changes Effective 1/2016</p>	<p data-bbox="428 260 1430 453">The Shrewsbury Public Schools complies with the DOE restraint regulations, 603 CMR 46.00 et seq. ("Regulations"), to the extent required by law. According to their terms, the Regulations apply not only at school but also at school-sponsored events and activities, whether or not on school property. A brief overview of the Regulations is provided below</p> <p data-bbox="428 504 1422 735">Physical restraint, including prone restraint where permitted, shall be considered an emergency procedure of last resort except when a student's behavior poses a threat of assault, or imminent, serious, physical harm to self or others and the student is not responsive to verbal directives or other lawful and less intrusive behavior interventions, or such interventions are deemed to be inappropriate under the circumstances.</p> <p data-bbox="428 785 1386 936">The district shall have procedures for restraint prevention and behavior supports regarding appropriate responses to student behavior that may require immediate intervention. These procedures will be reviewed annually and provided to program staff and made available to parents of enrolled students.</p> <p data-bbox="428 987 1422 1461">Physical restraint shall not be used: (a) As a means of discipline or punishment; (b) When the student cannot be safely restrained because it is medically contraindicated for reasons including but not limited to asthma, seizures, cardiac condition, obesity, bronchitis, communication-related disabilities, or risk of vomiting; (c) As a response to property destruction, disruption of school order, a student's refusal to comply with a program rule or staff directive, or verbal threats when those actions do not constitute a threat of assault, or imminent, serious, physical harm; or (d) As a standard response for any individual student. No written individual behavior plan or individualized education program (IEP) will include use of physical restraint as a standard response to any behavior. Physical restraint is an emergency procedure of last resort.</p> <p data-bbox="428 1512 1414 1583">Prone restraint is prohibited in Shrewsbury programs except on an individual student basis.</p> <p data-bbox="428 1633 1110 1663">Mechanical restraint and medication restraint is prohibited.</p> <p data-bbox="428 1713 1377 1822">Seclusion means the involuntary confinement of a student alone in a room or area from which the student is physically prevented from leaving. Seclusion does not include a time-out as defined in 603 CMR 46.02.</p>	<p data-bbox="1143 1957 1435 1986">Continued on next page.</p>

Time-out is **not** prohibited

Time-out means a behavioral support strategy developed pursuant to 603 CMR 46.04(1) in which a student temporarily separates from the learning activity or the classroom, either by choice or by direction from staff, for the purpose of calming. During time-out, a student will be continuously observed by a staff member. Staff will be with the student or immediately available to the student at all times. The space used for time-out will be clean, safe, sanitary, and appropriate for the purpose of calming. Time-out will cease as soon as the student has calmed. If a student has not calmed and the time-out may need to exceed 30 minutes, the principal or designee must be contacted in order to approve extending the time-out beyond this timeframe.

The Regulations do not prevent a teacher, employee or agent of the District from using reasonable force to protect students, other persons or themselves from assault or imminent serious harm or from restraining students as otherwise provided in the Regulations.

At the beginning of each school year, the principal of each building or his or her designee will identify program staff who are authorized to serve as a school-wide resource to assist in ensuring proper administration of physical restraint. These staff must have participated or will participate in in-depth training in the use of physical restraint.

Such training shall be competency-based and at least 16 hours in length, with refresher training occurring annually thereafter.

When a Restraint Occurs:

1) Informing parents. The principal will make reasonable efforts to verbally inform the student's parents as soon as possible of the restraint, and no more than 24 hours following the event, and will also notify the parent by written report sent either within three school working days of the restraint to an email address provided by the parent for communications about the student, or by regular mail postmarked no later than three school working days of the restraint. If the parent of a student receives report cards and other necessary school-related information in a language other than English, the written restraint report will be provided to the parent or guardian in that language. The principal will provide the student and the parent an opportunity to comment orally and in writing on the use of the restraint and on information in the written report.

Continued on next page.

- 2) Individual student review. The principal of the program will conduct a weekly review of restraint data in order to identify students who have been restrained multiple times during the week.
- 3) Administrative review. The principal will conduct a monthly review of school-wide restraint data.
- 4) Report all restraint-related injuries to the Department. When a physical restraint has resulted in an injury to a student or staff member, the principal will send a copy of the written report to the Department postmarked no later than three (3) school working days of the administration of the restraint. The principal will also send the Department a copy of the record of physical restraints maintained by the principal for the 30-day period prior to the date of the reported restraint.
- 5) Report all physical restraints to the Department. Every school will collect and annually report data to the Department regarding use of physical restraints in a manner and form directed by the Department.

Complaints and investigations regarding restraint practices are covered by District Policy 132, Steps for Handling Complaints.

The above procedures and guidelines will be reviewed annually with school personnel and shared with students and parents. A copy of the regulations can be obtained from the Director of Special Education and Pupil Personnel Services, who can be reached at (508) 841-8660.

A copy of the regulations of Department of Education may also be obtained at the following website: www.doe.edu/lawsregs/603cmr46.html



SHREWSBURY PUBLIC SCHOOLS
School Committee



ITEM NO: **VII. Budget**

MEETING DATE: 3/25/15

SPECIFIC STATEMENT OR QUESTION:

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

STAFF AVAILABLE FOR PRESENTATION:



SHREWSBURY PUBLIC SCHOOLS
School Committee



ITEM NO: **VIII. Old Business**

MEETING DATE: **3/25/15**

SPECIFIC STATEMENT OR QUESTION:

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

STAFF AVAILABLE FOR PRESENTATION:



SHREWSBURY PUBLIC SCHOOLS
School Committee



ITEM NO: **IX. New Business**

MEETING DATE: **3/25/15**

A. Assabet Valley Collaborative: Quarterly Report

SPECIFIC STATEMENT OR QUESTION:

Will the School Committee hear a quarterly update on the status of the Assabet Valley Collaborative?

BACKGROUND INFORMATION:

1. The new state law governing educational collaboratives requires quarterly updates to member school districts.
2. The amended collaborative agreement has been approved by the Department of Elementary and Secondary Education. It will be provided under separate cover.

ACTION RECOMMENDED:

That the School Committee hear a quarterly update on the status of the Assabet Valley Collaborative and take whatever steps it deems necessary in the interests of the Shrewsbury Public Schools.

STAFF AVAILABLE FOR PRESENTATION:

Dr. Joseph M. Sawyer, Superintendent of Schools



SHREWSBURY PUBLIC SCHOOLS
School Committee



ITEM NO: **IX. New Business**

MEETING DATE: **3/25/15**

**B. Massachusetts State Building Authority Statement of Interest Submission
for Beal Early Childhood Center: Vote**

SPECIFIC STATEMENT OR QUESTION:

Will the School Committee vote to authorize the submission of a "statement of interest" regarding the Beal Early Childhood Center for consideration by the Massachusetts School Building Authority for potential replacement or renovation/addition?

BACKGROUND INFORMATION:

- 1) The School Committee and the Board of Selectmen authorized statement of interest submissions for the Beal School in 2011, 2012, and 2013; in 2014 the MSBA invited Shrewsbury into its "eligibility period" but the School Committee and the Board of Selectmen declined.
- 2) A new statement of interest must be filed in order to have the MSBA consider another invitation for eligibility that could result in the state's financial participation in a potential replacement or renovation project some years in the future.

ACTION RECOMMENDED:

That the School Committee vote to authorize the submission of a "statement of interest" regarding the Beal Early Childhood Center for consideration by the Massachusetts School Building Authority for potential replacement or renovation/addition. Note: The resolution to be voted upon must use specific language and is included in the enclosed memorandum.

STAFF AVAILABLE FOR PRESENTATION:

Dr. Joseph M. Sawyer, Superintendent of Schools
Cecelia F. Wirzbicki, Director of Business Services



Shrewsbury Public Schools

Joseph M. Sawyer, Ed.D.
Superintendent

March 20, 2015

To: School Committee
From: Joe Sawyer
Re: Statement of Interest to be submitted to the Massachusetts School Building Authority for Beal School

In 2011, 2012, and 2013 I submitted, with your approval and the formal support of the Board of Selectmen, a so-called "statement of interest" (SOI) to the Massachusetts School Building Authority (MSBA) so that they would consider the Beal Early Childhood Center for possible renovation/addition or replacement under their building assistance program. In March 2014, the MSBA invited Shrewsbury into the "eligibility period" to determine whether a project involving Beal might be considered for entry into the MSBA's capital pipeline for funding some years in the future. You surely recall that both you and the Board of Selectmen voted to decline this invitation, as the timing conflicted with the operational override ballot question and created too much uncertainty.

Because of the invitation last year, Beal was not eligible to submit a new SOI last year, but I plan to submit one this year, pending your approval and that of the Board of Selectmen. Mr. Morgado is making arrangements for a vote of the Board of Selectmen in the near future, and I am requesting that you approve the following resolution at your meeting of March 25:

Resolved: Having convened in an open meeting on March 25, 2015 prior to the closing date, the School Committee of Shrewsbury, Massachusetts in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated for submission no later than April 10, 2015 for the Beal School located at 1 Maple Avenue, Shrewsbury, Massachusetts, which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future:

- a) replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; and
- b) replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

I look forward to answering any questions you have at the meeting on March 25.

REQUIRED FORM OF VOTE TO SUBMIT A STATEMENT OF INTEREST

REQUIRED VOTES

If a City or Town, a vote in the following form is required from both the City Council/Board of Aldermen **OR** the Board of Selectmen/equivalent governing body **AND** the School Committee.

If a regional school district, a vote in the following form is required from the Regional School Committee only.

FORM OF VOTE

Please use the text below to prepare your City's, Town's or District's required vote(s).

Resolved: Having convened in an open meeting on _____, prior to the closing date, the __[City Council/Board of Aldermen, Board of Selectmen/Equivalent Governing Body / School Committee]__ of __[City/Town]__, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated _____ for the __[Name of School]__ located at __[Address]__ which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future _____[Insert a description of the priority(s) checked off on the Statement of Interest Form and a brief description of the deficiency described therein for each priority]_____

_____ ; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

DOCUMENTATION OF VOTE

Documentation of each vote must be submitted as follows:

For the vote of the City Council/Board of Aldermen or Board of Selectmen/equivalent governing body, a copy of the text of the vote must be submitted with a certification of the City/Town Clerk that the vote was duly recorded and the date of the vote must be provided.

For the vote of the School Committee, Minutes of the School Committee meeting at which the vote was taken must be submitted with the original signature of the Committee Chairperson.



SHREWSBURY PUBLIC SCHOOLS
School Committee



ITEM NO: X. **Approval of Minutes**

MEETING DATE: 3/25/15

SPECIFIC STATEMENT OR QUESTION:

Will the School Committee approve the minutes of the School Committee meetings on March 4, 2015 and March 11, 2015?

BACKGROUND INFORMATION:

1. The minutes will be provided under separate cover.

ACTION RECOMMENDED:

That the School Committee vote to approve the minutes of the School Committee meetings on March 4, 2015 and March 11, 2015.

STAFF AVAILABLE FOR PRESENTATION:

Dr. B. Dale Magee, Chairperson
Ms. Erin Canzano, Secretary



SHREWSBURY PUBLIC SCHOOLS
School Committee



ITEM NO: **XI. Executive Session**

MEETING DATE: **3/25/15**

SPECIFIC STATEMENT OR QUESTION:

- A. Potential discussion of collective bargaining negotiations with cafeteria workers association and/or paraprofessionals association

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

STAFF AVAILABLE FOR PRESENTATION:

ITEM NO: **XII. Adjournment**