



**School Committee  
Meeting Book**

**February 28, 2018  
7:00 pm**

**Town Hall -100 Maple Avenue  
Selectmen's Meeting Room**



# SHREWSBURY PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING

## AGENDA

**February 28, 2018 7:00pm**  
**Town Hall—Selectmen's Meeting Room**  
**100 Maple Avenue**

### Items

### Suggested time allotments

I.	Public Participation	7:00-7:10
II.	Chairperson's Report & Members' Reports	
III.	Superintendent's Report	
IV.	Time Scheduled Appointments:	
A.	Campaign for Shrewsbury Athletic Fields: Update & Vote to Accept Donations	7:10 – 7:15
V.	Curriculum	
A.	Curriculum & Instructional Technology Budgets: Report	7:15 – 7:40
VI.	Policy	
A.	Employee Travel Policy: First Reading	7:40 – 7:50
VII.	Finance & Operations	
A.	Tuitions & Fees: Recommendations for 2018-2019	7:50 – 8:00
B.	School Choice & Charter Attendance: Report & Recommendation for 2018-2019	8:00 – 8:15
C.	Fiscal Year 2019 Budget & School Choice: Public Hearing (Public is invited to speak on either topic or both)	8:15 – 8:30
D.	School Choice for 2018-2019: Vote	8:30 – 8:35
VIII.	Old Business	
IX.	New Business	
A.	Evaluation of the Superintendent of Schools	8:35 – 8:55
X.	Approval of Minutes	8:55 – 9:00
XI.	Executive Session	
A.	For the purpose of negotiations with the Shrewsbury Paraprofessionals Association	9:00 – 9:30
B.	For the purpose of negotiations with the Superintendent of Schools	9:20 – 9:30
C.	For the purpose of reviewing and approving executive session minutes	9:30 – 9:35
XII.	Adjournment	9:35

**Next regular meeting: March 14, 2018**



## **SHREWSBURY PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING**

### **ITEM NO: I Public Participation**

MEETING DATE: 2/28/18

#### **SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee hear thoughts and ideas from the public regarding the operations and the programs of the school system?

#### **BACKGROUND INFORMATION:**

Copies of the policy and procedure for Public Participation are available to the public at each School Committee meeting.

### **ITEM NO: II. Chairperson's Report/Members' Reports**

#### **SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee hear a report from the Chairperson of the School Committee and other members of the School Committee who may wish to comment on school affairs?

#### **BACKGROUND INFORMATION:**

This agenda item provides an opportunity for the Chairperson and members of the Shrewsbury School Committee to comment on school affairs that are of interest to the community.

#### **STAFF AVAILABLE FOR PRESENTATION:**

School Committee Members  
Dr. B. Dale Magee, Chairperson  
Mr. Jon Wensky, Vice Chairperson  
Ms. Sandra Fryc, Secretary  
Ms. Erin Canzano, Committee Member  
Mr. Jason Palitsch, Committee Member

### **ITEM NO: III. Superintendent's Report**

#### **SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee hear a report from Dr. Joseph M. Sawyer, Superintendent of Schools?

#### **BACKGROUND INFORMATION:**

This agenda item allows the Superintendent of the Shrewsbury Public Schools to comment informally on the programs and activities of the school system.

#### **STAFF AVAILABLE FOR PRESENTATION:**

Dr. Joseph M. Sawyer, Superintendent of Schools

ACTION RECOMMENDED FOR ITEMS I, II, & III:



## **SHREWSBURY PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING**

That the School Committee accept the report and take such action as it deems in the best interest of the school system.

ITEM NO: **IV. Time Scheduled Appointments:** MEETING DATE: **2/28/18**  
**A. Campaign for Shrewsbury Athletic Fields: Update & Vote to Accept Donations**

### **BACKGROUND INFORMATION:**

Ms. Biscotti, Ms. Keohane, Mr. Collins & Dr. Sawyer will present a project update on *The Campaign for Shrewsbury Athletic Fields*. The report will be provided under separate cover. They may also present at the meeting certain donations of \$5,000 or greater for School Committee approval per Policy 911: Gifts & Donations and/or Policy 912: Sponsorship & Advertising.

### **ACTION RECOMMENDED:**

That the School Committee hear the update, ask questions and provide feedback, and vote to approve any donations of \$5,000 or greater that may be presented at the meeting.

### **STAFF AVAILABLE FOR PRESENTATION:**

Michelle Biscotti, Coordinator of Development & Volunteer Activities  
Kathleen Keohane, Coordinator of Development & Volunteer Activities  
Dr. Joseph M. Sawyer, Superintendent of Schools  
Mr. Patrick Collins, Assistant Superintendent for Finance & Operations



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

**ITEM NO: V. Curriculum**

**MEETING DATE: 2/28/18**

**A. Curriculum & Instructional Technology Budgets: Report**

**BACKGROUND INFORMATION:**

The enclosed report provides an overview of Curriculum and Technology budgets for FY 2019. The report separates out curriculum/instruction and technology expenditures, but notes that the two departments work in tandem to deliver a high quality instructional experience to Shrewsbury's students.

**ACTION RECOMMENDED:**

That the School Committee hear the report and take whatever steps it deems necessary in the interests of the Shrewsbury Public Schools.

**STAFF AVAILABLE FOR PRESENTATION:**

Ms. Amy B. Clouter, Assistant Superintendent for Curriculum, Instruction, & Assessment

Mr. Brian L'Heureux, Director of Information Technology

Ms. Shawna Powers, Director of Instructional Technology & Media Services



# SHREWSBURY PUBLIC SCHOOLS

Office of Curriculum, Instruction & Assessment  
100 Maple Avenue, Shrewsbury, MA 01545  
Phone: 508-841-8403 Fax: 508-841-8661



## Curriculum and Technology FY19 Budget Details and Recommendations

*A report prepared for School Committee by  
Amy Clouter, Brian L'Heureux & Shawna Powers  
February 28, 2018*

### Overview: Fueling Teaching & Learning

In Shrewsbury our success is inexorably tied to our aspirations. Our mission statement, our core values, and our vision for future graduates drive our work:

*The mission of the Shrewsbury Public Schools, in partnership with the community, is to provide students with the skills and knowledge for the 21st century, an appreciation of our democratic tradition, and the desire to continue to learn throughout life.*

The role of the Curriculum, Instruction and Assessment office is to empower staff and students as they work towards this goal. As renowned educational researcher Michael



Fullan states, "Learning is the work." Simply put, the budget for this office helps to fund teaching and learning in the Shrewsbury Public Schools. Having a guaranteed and viable curriculum is a hallmark of an excellent school system. (Hattie, 2015) The results our students achieve are tied to the investments we've made in developing staff capacity, securing powerful tools and maintaining strong systems of support.

## Curriculum & Instruction Budget Overview

Account	FY2018 Actual Budget	FY19 Proposed Budget	Difference FY18 Actual-FY19 Proposed
Mentoring Stipends	\$0	\$30,000	\$30,000
Professional Improvements	\$0	\$50,000	\$50,000
Curriculum Development	\$50,000	\$55,000	\$5,000
Professional Development Contractual Services	\$80,500	\$130,500	\$50,000
Texts/Instructional Equipment	\$129,508	\$132,098	\$2,590
Educational Supplies	\$2,500	\$2,550	\$50
Travel Professional Development	\$2,500	\$2,500	\$0
Dues and Membership	\$3,500	\$3,500	\$0
Conference Professional Development	\$23,000	\$23,000	\$0
<b>TOTAL</b>	\$291,508	<b>\$429,148</b>	<b>+ \$137,640</b>

The increase in allocations primarily reflects the need to provide required staff training (like anti bullying and mentoring) given anticipated uncertainty with federal support of education. In other words, these increases are safeguards to provide mandated supports if we suffer a loss in grant funding next year. In addition, the table shows modest increases in the allocations for equipment and supplies. Grant funding also plays a role in the budget.

This year (in FY18), the cost of our mentoring program is covered by the Title II grant. This same grant is also funding professional development to support teacher teams in implementing the co-taught model at the Elementary level, which was possible due to an increase in our allocation from \$84,029 in FY 17 to \$106,783. As you know, last year the funds allocated for textbooks were reduced in an effort to close the budget gap. Given uncertainty with federal grants, further reductions in the proposed budget are more likely to limit our capacity to update materials and/or to sustain professional development initiatives.

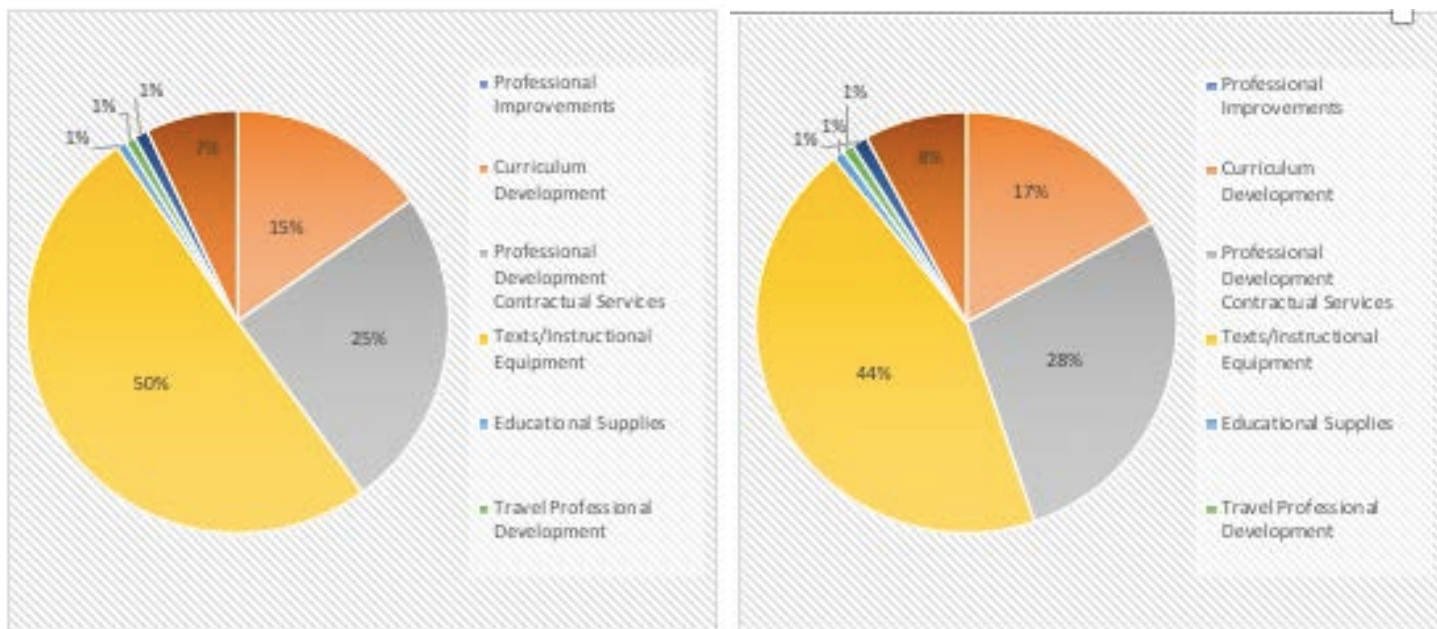
Our initial work in strengthening school climates and providing professional development to staff interested in learning more about Social Emotional Learning (SEL) was also supported with grant funding this year. Going forward, it's important that we continue to align our efforts at the district, school and educator level in order to maximize resources.



For the most part, the budget for Curriculum, Instruction and Assessment is relatively stable. As you can see from the charts below, allocations proposed for FY 17 and FY 18 were startlingly similar:

**FY 2017: \$326,792**

**FY 2018: \$291,508**



Given the rapid pace of change present in society today, it should be no surprise that periodic investment in upgraded curriculum materials is also needed.

### New Curriculum Needs

On the one hand, our investment in educational materials has changed considerably over time. Starting in 2015, the use of professional development to create instructional materials

Content Area	Anticipated Costs	Cost of Teacher Created Texts	Total Savings
9 <sup>th</sup> Grade World Civilization	\$53,625	\$9,500	\$44,125
10 <sup>th</sup> Grade US History 1	\$52,750	\$9,500	\$43,250
11 <sup>th</sup> Grade US History 2	\$46,250	\$9,500	\$36,750
5-8 ELA Writing Guide	\$93,400 (Write Source)	\$0	93,400
Total			\$217,525

resulted in a reduction of funds needed for textbooks, particularly at the high school.



At the same time, Shrewsbury's commitment to providing students access to rigorous coursework has material implications. At Shrewsbury High School, growing enrollment in Advanced Placement (AP) classes means we need to invest in new textbooks. This is a particular need in the Social Sciences where the textbooks are outdated. For example, this year purchasing a new edition of the current textbook for AP US History for the 65 students anticipated to enroll next year will cost \$4,875. With growing numbers expected at SHS, it will be important to attend to when text sets will exceed the ten-year window. Similarly, replacing and updating the sets of books used in English Language Arts across levels is likely to be an ongoing need that's not offset by our investment in technology.

## Curriculum & Instruction Budget Details

Item	FY19 Cost
<b>Mentoring Stipends</b>	
This cost provides mentors for new professional staff hired in Shrewsbury. In FY17 we shifted this cost to the Title IIA grant. These federal grant funds may not be available for FY19.	\$30,000
<b>Professional Improvements</b>	
This cost provides support for professional development in the event that we lose some or all of our Title IIA grant funds.	\$50,000
<b>Curriculum Development</b>	
This line item provides funds for various summer and school year curriculum projects. The district is currently engaged in curriculum work related to the new science standards. This line item also funds the development and organization of digital resources. This work reduces the district's need for textbook replacement.	\$55,000
<b>Professional Development Contractual Services</b>	
This line item will support the SET course for new teachers, the Primary Source Partnership, Early Release and Professional Day trainings, consultants for science and project-based learning initiatives. Next year these funds will fund relicensure costs and mandated state trainings.	\$130,500
<b>Texts/Instructional Equipment</b>	
Most of the instructional materials being purchased are now digital: Mathematica, accounting software, Listen Current, Noodle Tools, Digi+, and various apps. This line item was reduced by \$36,000 for FY18 due to the availability of additional free digital resources. The consumable math resources for K-5 are also included in this line item.	\$132,098
<b>Conference Professional Development</b>	
This line item supports our teachers in attaining the necessary qualifications to teach AP courses, and funds to provide teacher leaders the opportunity to attend conferences that support the district's strategic priorities.	\$23,000

Instructional resources are increasingly digitized, and so the curriculum and technology budgets are increasingly interconnected and interdependent. This report seeks to separate out and summarize proposed expenditures for both the curriculum/instruction and technology departments, but it's important to note that these two groups work in tandem. Although investments may shift over time, our shared goal is to deliver a high quality instructional experience to Shrewsbury's students.

### *Digital Learning*

Digital learning is well-integrated into instruction across all grade levels. For example, in the 1:1 environment teachers are using Apple Classroom, a no-cost classroom management tool, to monitor what students are doing on their digital devices during class time.

Importantly, Pathways, the platform used as the foundation for our professional development program for teachers, mirrors the model we aspire to offer students. Similarly, our investment in Schoology across the district facilitates communication between teachers, students and parents. As digital learning becomes more ubiquitous, low cost/no cost digital materials continue to become available. Although this work does incur some cost on our end, paying our teachers for their work is a sound investment. First, tools we develop here are well matched to our needs. Moreover, digital tools are a savings when compared with textbook expenditures. Finally, this approach depicts well the skills our educators have and their efforts serve as models in the district. This fall for example Emily Bredberg, a Media specialist at Shrewsbury High School, developed research resources for staff to facilitate their own professional development and to enhance their research work with students. She shared these resources with teachers during professional development pathways this year. The link to this resource is here:

<http://shrewsburypathways.weebly.com/explore-through-research.html>

Another area where we see the growth in the use of digital devices follows changes in the state testing platform. The Department of Elementary and Secondary Education recently clarified their expectation that students will have experience working in a digital environment prior to taking the new MCAS assessment online. Accordingly, we plan to build on our efforts to integrate technology into the curriculum in Grade 4.

### *Fourth Grade 1:2 Program*

We are currently in our second year of the implementation of a 1:2 iPad program at the fourth grade level. In all 4th grade classrooms across the district, there is one iPad for every two students. Teachers utilize the iPads to enhance teaching and learning across the

subject areas. Sometimes students work in pairs on collaborative projects and other times students rotate through stations, some of which involve iPad use.

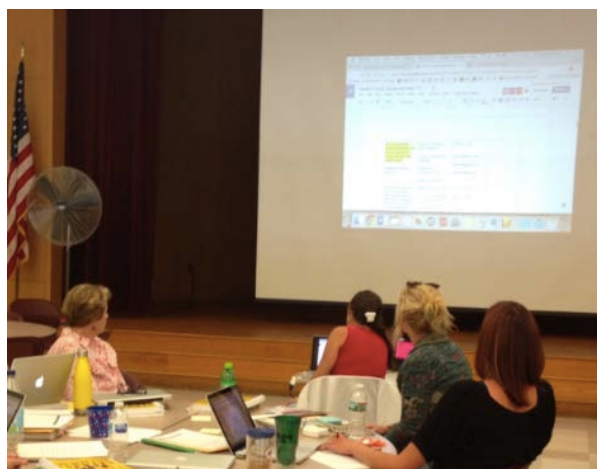
Consistent access to iPads in their classrooms enables teachers to plan lessons, units, and projects that integrate technology in meaningful ways. It also provides teachers with opportunities to take advantage of teachable moments that are enhanced through technology.

Having twelve iPads in the classroom also provides teachers with the opportunity to provide their students with easy access to special events and activities. In December, many fourth graders across the district participated in the Hour of Code to celebrate Computer Science Education Week. Many students engaged with block coding activities that introduced them to computational thinking concepts.

Most instructional tools available for use with iPads are available at no cost, including:

- Nearpod
- QR codes
- Padlet
- Google Drive/Docs
- Pages
- Numbers
- Keynote
- iMovie

Going forward, it will be important to consider which tools are the best match for teaching and learning at the Elementary level, as some tools used at other levels like (Book Creator and Notability) are fee-based. This is particularly important because as we expand the iPad program to Grade 3 in the year ahead we anticipate investing resources in training for teachers as well as devices and applications.



### *Digital Instructional Tools*

As a result of Shrewsbury's investment in personal technology devices, students can now access digital instructional tools that serve to positively redefine learning experiences. These tools better prepare them for the learning and working environments they will encounter in their future. For example, STEMSCOPES is a digital resource that is currently being piloted to enhance Science instruction.

#### **STEMSCOPES**

Combining digital resources, supplemental print, and hands-on science, STEMscopes adapts to individual teaching styles while increasing engagement, rigor, and student achievement. With a vast research backbone, extensive and continuous teacher input, and a 24/7 professional development portal, STEMscopes helps teachers deliver meaningful

content in an accessible format for a variety of purposes. Pilot teachers and teams at both the Elementary and Middle levels will be using this new tool.

### Information Technology Budget Overview

The Information Technology department is responsible for the purchasing, implementation, maintenance, and support of technology within the district. As the use of technology by teachers and students has increased, the reliability of technology in the district has become increasingly important. In addition to ensuring the reliability of existing services, devices that were formerly not IT-based are becoming increasingly dependent upon IT services (e.g., security cameras, copiers, cafeteria point-of-sale systems, etc.). The proposed IT budget supports these functions.

Account	FY2018 Actual Budget	FY19 Proposed	Difference
<b>PD: Dues &amp; Memberships</b>	\$450	\$450	\$0
<b>PD: Conferences</b>	\$3,750	\$4,000	\$250
<b>Inst. Tech: Supplies</b>	\$19,000	\$19,380	\$380
<b>Inst. Tech: Networking</b>	\$133,000	\$133,000	\$0
<b>Inst. Tech: Hardware</b>	\$648,150	\$873,355	\$225,205
<b>Inst. Tech: Software</b>	\$136,723	\$100,000	- \$36,723
<b>Networking Infrastructure</b>	\$83,000	\$42,000	- \$41,000
<b>Data Processing</b>	\$118,000	\$136,000	\$18,000
<b>AV Supplies</b>	\$7,069	\$7,210	\$141
<b>AV Equipment</b>	\$7,650	\$226,316	\$218,666
<b>Repair and Maintenance: Equip</b>	\$61,520	\$61,520	\$0
<b>TOTAL</b>	<b>\$1,218,312</b>	<b>\$1,603,231</b>	<b>\$384,919</b>

\* Please note that this budget detail does not include salaries and wages or line items for Media Services, both of which are included the ITAMS total on page 29 of the budget book.

## Information Technology Budget Details FY 19

The major drivers of increases in the IT budget are listed below.

Item	FY19 Cost
<b>Inst. Tech: Hardware</b>	
Planned increase due to iPad Lease for incoming Grades 5 & 9 and continuation of initial HS lease. This increase was projected as part of the FY17 budget process. In FY20, lease costs will be reduced below the FY18 level and achieve a steady state as the initial HS lease payments are completed (see table below).	\$99,189
Grade 3 1:2 iPads, required for state-mandated online MCAS testing in Spring 2019	\$123,184

<b>Inst. Tech: AV Equipment</b>	
Replacement of SHS classroom projectors (phase 1 of 3) - This would replace older/failing cart-based projectors with wall-mount short-throw projectors, increasing reliability and freeing needed classroom space.	\$83,333
Replacement of Oak classroom projectors (phase 1 of 3) - This would replace older/failing cart-based projectors with wall-mount short-throw projectors, increasing reliability and freeing needed classroom space.	\$83,333
Replacement of elementary classroom projectors - Older elementary interactive projectors are failing due to age and related software is no longer supported.	\$52,000

iPad Lease Schedule	FY16	FY17	FY18	FY19	FY20
Lease 1 (Grades 5, 9, 10, 11, 12 in FY16)	\$278,707	\$278,707	\$278,707	\$278,707	
Lease 2 (Grades 5 & 9 in FY17)		\$108,016	\$108,016	\$108,016	\$108,016
Lease 3 (Grades 5 & 9 in FY18)			\$94,067	\$78,817	\$78,817
Lease 4 (Grades 5 & 9 in FY19)				\$99,189	\$99,189
Lease 5 (Grades 5 & 9 in FY20)					\$98,779
Total	\$278,707	\$386,723	\$480,790	\$564,729	\$384,801

## Personnel Requests FY 19

The initial FY 2019 budget request includes two IT-related positions:

### *Tier 2 IT Support Specialist*

Over time, the build-out of interactive projectors in all grade PK-6 classrooms, combined with the purchase of projectors for all Oak and HS classrooms, has expanded the footprint of audio/visual equipment needing support. In addition, the evolution of audio/visual equipment into “mission-critical” status for many teachers has significantly increased the pressure to resolve any issues as quickly as possible.

At the same time, the complexity and breadth of our network has exposed the need to expand our capacity to handle localized issues that are above the level of complexity that our front-line technicians typically handle. These issues include things like wiring issues, access point issues, device management issues relating to specific devices, localized phone issues, etc. This has resulted in a backlog of important, but not urgent, tasks.

This proposed position would serve as the first escalation point for basic A/V and network issues, improving our ability to respond to issues that are critical for individual staff members and classes and freeing capacity to resolve other issues that affect larger numbers of users.

### *Clerical Support (shared FTE with student data responsibilities)*

The continued support of over 3,800 iPads in the hands of students on a daily basis has surfaced a number of clerical tasks. These tasks include the periodic inventory of the iPads required by the Town’s auditors, following up on iPads and accessories that are not returned upon student withdrawal, filing device repair insurance claims, and the issuance of and follow-up on iPad repair invoices.

These clerical tasks are currently performed by a combination of non-clerical IT staff and school secretaries at multiple buildings. The addition of this position would free time to allow IT staff to attend to their primary technical duties, and would allow for operations that are currently distributed across buildings to be streamlined and consolidated.



### *1:1 Device Replacement Cycle*

Our replacement cycle for 1:1 iPads is four years. This cycle has the logistical advantage of corresponding with students' four years of middle school and four years of high school, allowing us to issue refreshed devices upon students' transition from middle to high school and collecting them upon graduation.

While Apple traditionally does not announce hardware support timetables, our experience has shown that iPads no longer support the current operating system within a few months of their retirement from front-line use in our 1:1 program. For example, the 4th Generation iPad, used by our current 9th grade students during their time at Sherwood and Oak, did not support iOS 11, which was released this past October.

The software used for MCAS testing, "TestNav," supports only the current iOS, plus one previous revision. This allows us to use some of the slightly older devices as loaner devices for MCAS testing cases where student iPads are not charged on testing days, or other device issues prevent the successful completion of testing with a student's normal assigned device.

In addition to iOS support, reliability is a key concern when considering a 1:1 device replacement cycle. To date during the 2017-18 school year, the rate of non-breakage malfunction of devices in their fourth year of usage has been more than double that of devices in their third year of usage. Extending the cycle beyond this risks creating additional challenges for students, teachers, and IT staff in terms of managing device malfunctions.

### *Device Choice - Evaluation of Chromebooks*

While we have made a substantial investment in iPads, we continue to evaluate other potential 1:1 devices to ensure that iPads continue to be the best option for us. SHS students from the Student Innovation Team have been evaluating Chromebooks by using them to complete their classwork and homework assignments. The students have shared very informative feedback including the following:

- "The greatest issue with the Chromebook is not being able to draw."
- "If I were to use the Chromebook for regular math work, it would be extremely difficult because you can't draw on it."
- "With a math class that is heavily electronic it would be a hassle to write out equations."
- "Absence of several apps"

- "Lack of iMovie"
- "The biggest problem is that several people rely on Notability."
- "There is not software that allows me to open up pdf documents, which is 95% of my work "

Chromebooks are designed for accessing Google apps for education including Google Docs, Sheets, Slides, and Forms. They work very well for these purposes. However, these Google apps are also accessible on iPads. In addition to Internet searches and utilizing Google apps, iPads provide access to a wide range of academic tools that are not accessible on Chromebooks. A few major advantages of iPads are that they provide access to apps that are widely used by our students and teachers including Notability, iMovie, and the bi-directional camera. One subject area in which iPads far outperform Chromebooks is Mathematics. The ability to draw using a finger or a stylus on an iPad is far superior to the touch screen capabilities of even a high-end Chromebook.

Because students have become adept at utilizing iPads as an academic tool, and teachers have invested a great deal of time in developing lessons and projects that enhance student learning through the integration of apps specific to iPads, it would take a compelling reason to move from our current device choice. Thus far, we continue to conclude that iPads remain a more robust tool for teaching and learning.

### *Reallocation of Class of 2018 iPads*

For the 2017-2018 school year, in keeping with past practice in our 1:1 program, new iPads were acquired for all grade 5 and 9 students.

We have been fortunate to be able to reuse the graduating seniors' iPads over the past few years to upgrade many of our non-1:1 iPads; using the Class of 2016-2017 iPads, all but 50 of these iPads will have been upgraded to the iPad Air 2 model. Our plan is to reallocate the approximately 50 of the iPads currently assigned to the Class of 2018 by continuing to replace aging iPads elsewhere in the district, including elementary, special education, and staff-assigned iPads. Beyond the iPads used for the upgrades, we plan to trade in remaining Class of 2018 iPads, using this trade-in to lower the lease costs for our grade 5 and 9 iPad purchases.

This reallocation will allow us to maintain our planned four-year cycle for student 1:1 iPads and delay significant predictable costs for replacing aging non-1:1 iPads across the district.

A number of recommendations were shared as part of the Strategic Priority report in November 2017. What follows is a summary of ways in which professional development is linked to our strategic work:

### Space and Resources to Support Effective Learning

- Provide effective professional learning opportunities for staff to build teaching and leadership capacity
- Consider materials needed to support growing enrollment at SHS

### Connected Learning for a Complex World

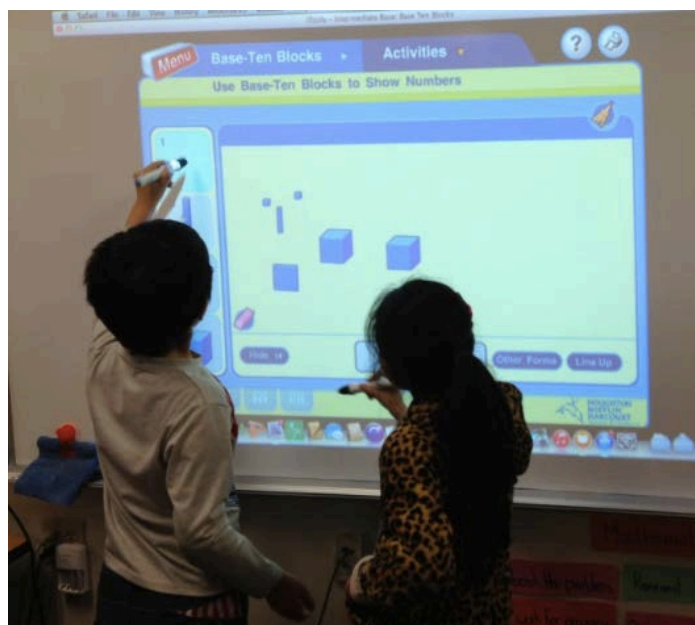
- The *Portrait of A Shrewsbury Graduate* depicts a common vision for PBL education in SPS. Now we need to ensure that students have access to personnel, technology, and instructional materials to achieve expected levels of learning, including Integrating project-based learning experiences that require students at all grade levels to create complex, high-quality work for an authentic audience, with an emphasis on the “4 Cs” , namely critical thinking, communication, creativity, and collaboration
- Sustain efforts to integrate technology into routine instruction, with an emphasis on digital citizenship and responsible use of devices.

### Learning Environments Where Everyone’s Success Matters

- Ensure that all staff actively participate in professional development focused on inclusive and culturally proficient practices that improve learning and school cultures

### Enhanced Wellbeing of All

- Ensure that all staff actively participate in professional development focused on the skills, habits, and mindsets of social and emotional learning that improve students’ learning, resilience, and focus.



## Conclusion

*"Around here, we don't look backwards for very long. We keep moving forward, opening up new doors and doing new things, because we're curious...and curiosity keeps leading us down new paths."*



The quote above comes from the Disney Company, but it depicts the continuous improvement cycle that is so present in Shrewsbury equally well. In our school district, our strength is found in our people. Our people - students and staff alike- are strongest when they are well provisioned and highly engaged. It's our privilege and responsibility to craft a budget that both meets their needs and accounts for their collective aspirations.

## Appendix

Please click these links for more information on digital tools:

Apple Classroom

[http://images.apple.com/media/us/education/2016/1e867897\\_5de3\\_45db\\_ac71\\_d635d1ccb5a5/inspiration/classroom-app/education-classroom-app-cc-us-20160427\\_r848-9dwc.mov](http://images.apple.com/media/us/education/2016/1e867897_5de3_45db_ac71_d635d1ccb5a5/inspiration/classroom-app/education-classroom-app-cc-us-20160427_r848-9dwc.mov)

STEMScopes: <http://stemscopes.com/home.php>

Nearpod: <https://nearpod.com/>

QR Codes: <https://www.whatihavelearnedteaching.com/using-qr-codes-in-the-classroom/>

Padlet: <https://padlet.com/features>

I Movie: <https://www.apple.com/imovie/>



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **VI. Policy**  
**A. Employee Travel Policy: First Reading**

MEETING DATE: **2/28/18**

**BACKGROUND INFORMATION:**

This is the first reading of a draft of new Policy 935: Staff and School Committee Travel and Reimbursement. The intent of this policy is to provide clarity regarding the expectations for arranging and participating in travel related to School Department business, in terms of ensuring cost effective travel choices and reasonable reimbursement of employee expenses. The draft of the policy is enclosed.

**ACTION RECOMMENDED:**

That the School Committee hear the first reading of the policy and take whatever steps it deems necessary in the interests of the Shrewsbury Public Schools.

**COMMITTEE MEMBERS/STAFF AVAILABLE FOR PRESENTATION:**

Ms. Erin Canzano, School Committee, Member of Policy Subcommittee  
Mr. Jason Palitsch, School Committee, Member of Policy Subcommittee  
Dr. Joseph M. Sawyer, Superintendent of Schools

POLICY FAMILY	Business Affairs	900
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## Policy 935: Staff and School Committee Travel and Reimbursement

Adopted **date here**

### **Statement of Philosophy on Staff and School Committee Travel**

The Shrewsbury School Committee supports the concept of cost-effective employee travel when it relates to fulfilling one's job responsibilities, professional development, or furthering the district's strategic priorities or goals. Likewise the School Committee encourages the use of video-conferencing and contracting for on-site staff training when doing so is more cost-effective than traveling and/or more convenient for staff.

All work-related travel must have the pre-approval of staff supervisors prior to making arrangements or financial commitments. Unapproved travel may not be reimbursed by the District. In order to receive reimbursement, all staff or School Committee members must complete required forms and submit receipts or proof of payment that satisfies any pertinent state law, School Department administrative regulations, and Town Accountant's Office regulations.

It is the intent of this policy to ensure that staff expenses related to travel do not incur a financial hardship to employees and to also recognize that some benefits of staff-related travel [i.e. furthering one's training or accruing PDP's] accrue to employees. As such, it is not intended that the District will reimburse 100% of staff-related costs in all situations for business travel. Employees are referred to the section below titled *Unreimbursed Expenses Advisory* for more information.

### **Costs Prohibited from Reimbursement**

Certain items or services that may be a routine part of one's lifestyle and incurred while on work-related travel will not be reimbursed by the District. These are listed below. It is noted that the District and Town Accountant reserve their rights to limit or exclude other expenses, not listed below, but deemed inappropriate or excessive.

- Any item or service considered illegal by federal, state, or local laws
- Alcohol of any type
- Tobacco or vaping products of any type
- In-room or in-flight movies or entertainment services
- Costs incurred by employees in violation of local venue laws or ordinances such as parking tickets, traffic violations, fines, or citations

### **Spouse/Partner/Family Member Accompanying Employee**

Employees may bring a spouse, partner, or family member on District-related travel so long as no additional or increased costs are incurred by the District and the employee's participation or experience in the conference, workshop, or other type of work-related event is not diminished.

The District takes no financial, legal, or other type of responsibility for the staff member's traveling companion.



### **Reimbursement Categories: Allowances and Limitations**

- a) **Mileage Reimbursement:** Employees who do not receive a travel allowance will be reimbursed for mileage for travel to pre-approved conferences or work-related events outside their normal workplace. If an employee receives a travel allowance with stipulations, such as applying to routine business travel within a certain mileage radius, the employee will be reimbursed for mileage for travel to pre-approved conferences or work-related events that do not qualify under the terms of the allowance. The reimbursement rate will be the current Internal Revenue Service [IRS] annual rate as published for January 1<sup>st</sup> of each calendar year.
- b) **Lodging:** When overnight travel is required and approved, employees are encouraged to make arrangements in places that balance overall cost-effectiveness and employee safety. Employees should survey recommended lodging by conference sponsors along with other nearby accommodations, while taking into account all related lodging, transportation, parking or complimentary meals to derive the most cost-effective and safe lodging. In addition to the factors listed above, time and convenience factors should also be considered in order to leverage the benefits of the conference as part of overall cost-effectiveness.
- c) **Air or Train Travel:** Staff shall always travel in the most cost-effective “coach” or “economy” airline or train seats and survey available flights that match the travel requirements.
- d) **Regional Transportation:** It is strongly encouraged that staff use free hotel shuttles when available. Otherwise staff should survey the most cost-effective and safe means of ground transportation when traveling. Buses, subways, and ride-shares (e.g., Uber, Lyft) are more preferable than rental cars. If rental cars are necessary, only “economy”, “compact” or “mid-size” should be rented. Rental car vehicles in the “Premium”, “Luxury”, “Sports Utility Vehicles [SUVs]”, or “Convertible” classes are prohibited. Situations involving persons with disabilities, staff traveling as a group, or physical size of staff will be considered on a case-by-case basis.
- e) **Meals and Incidentals:** When no overnight travel is required, staff may be reimbursed for meals purchased by providing original receipts. However, the maximum reimbursement limits, including gratuity, per meal are: \$8 for breakfast, \$12 for lunch, and \$20 for dinner regardless of actual employee cost incurred.  
  
Staff who are approved for overnight travel will receive a daily per diem of \$40 for each full day of travel for meals and incidentals. Actual days of travel to and from conferences will be pro-rated at 75% or \$30 per diem since fewer meals will need to be purchased. Per diem pay should be claimed on the employee expense form and no meal receipts are to be submitted.  
  
If the conference cost includes meals then the per diem allowance will be reduced accordingly by the meal limits specified above. For example, if the conference cost includes lunch, then the per diem would be reduced by \$12.
- f) **Parking and Tolls:** Staff will be reimbursed for parking and tolls and expected to seek out the most cost-effective and safe routes of travel and parking areas.
- g) **Gratuities:** Reasonable and customary gratuities may be claimed on the employee expense reimbursement form. It is understood that in some cases no receipt can be provided for certain gratuities as they typically made by cash with no receipt expected by the payer.

### **Reimbursement and Expense Documentation Procedures**

In order to receive work-related expense reimbursement all staff and School Committee members are required to submit the current staff expense reimbursement form. All claims for reimbursement, with the exception of per diem pay for meals and incidentals, must be substantiated with original receipts or documentation determined sufficiently authentic

and specific so as to be reimbursed. The School Department and Town Accountant reserve their rights to decline reimbursement when either party deems expense documentation to be deficient in substantiating an expense. Claims for staff reimbursement will be processed in a timely manner upon completion of all requirements and paid out via the Town's regular warrant process.

### **Unreimbursed Expenses Advisory**

Staff are directed to Internal Revenue Service *Publication 463: Travel, Entertainment, Gift, and Car Expenses* and other IRS information that may be published on this topic. The District cannot offer employees tax-related advice on this topic. Employees should seek tax advice from tax professionals if they have questions that are not answered in the aforementioned references.

### **Ethical Considerations**

Section 3 of Massachusetts General Law Chapter 268A prohibits state, county, or municipal employees from soliciting or accepting anything of substantial value for or because of any official act they have performed or will perform. Employees are advised that any offer of corporate-sponsored travel, conferences, or alike may fall into this category, and may require prior approval and disclosure per Massachusetts laws and regulations. If in doubt, employees should consult with their supervisor and/or the State Ethics Commission if they have questions.

*This policy will be reviewed within five years of adoption.*

### **References:**

MGL c. 44, Section 58

MGL c. 268A

Massachusetts Office of the Inspector General: *Guide to Writing Effective Travel Policies*



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **VII. Finance & Operations**

MEETING DATE: **2/28/18**

**A. Tuitions & Fees: Recommendations for 2018-2019**

**BACKGROUND INFORMATION:**

The School Committee requested that information be provided on fees early in the FY19 budget development process. Mr. Collins will discuss recommended amounts for the 2018-2019 school year for fees related to busing, athletics, and student activities, along with recommended tuition rates for preschool and full-day kindergarten. The report is enclosed.

**ACTION RECOMMENDED:**

That the School Committee hear the report and take whatever steps it deems necessary in the interests of the Shrewsbury Public Schools.

**STAFF AVAILABLE FOR PRESENTATION:**

Mr. Patrick Collins, Assistant Superintendent for Finance and Operations



## Shrewsbury Public Schools

Patrick C. Collins, Assistant Superintendent for Finance & Operations

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22 February 2018

To: School Committee

Subj: FY19 FEE RATE INFORMATION FOR DISCUSSION

### **Background**

The School Committee has requested that information be provided early in the FY19 budget development process. The School Committee decision and votes regarding FY19 fee rates, scheduled for March 14<sup>th</sup>, will provide clarity to the overall FY19 financial plan, allow the administration to finalize program registration documents and publish rates, and afford parents ample time to plan, especially if increases are to be implemented.

Dr. Sawyer's initial FY19 budget plan assumed at that time that fee rates would be the same as FY18 since the School Committee typically holds this discussion and vote until later in the budget process.

It's important to note that if the School Committee votes to increase fees, this will have a "dollar-for-dollar" positive impact on closing the current \$2.5M budget gap we are facing. This of course assumes that rising prices have no negative impact on parent/student choices for services.

Included in your meeting materials is a statewide survey of fee and tuition rates as compiled by Richard Hawkins. He is a private individual who has been doing this since the proliferation of public school fees began about a decade ago.

### **Fee Rate and Total Revenue Information**

The attached spreadsheet details the fee-based programs impacting our FY19 plan and recent rate history. It displays the FY19 budgeted total revenue assuming no increase and also the impact of various percentage rate increases.

- 1) **Bus Fee:** Bids for a new bus contract will be opened on February 28<sup>th</sup> and I will be able to report the results at your School Committee meeting that evening. Again, rates are projected to increase in the 10-15% range.
- 2) **Athletic Fee:** Coaching salary rates will increase by 2% per the collective bargaining agreement and busing costs will again rise by 10-15%.

- 3) ***Preschool Tuition:*** Teacher salary rates will rise by 2% per the collective bargaining agreement and health insurance cost increases will be in the 5-6% range.
- 4) ***Full-day Kindergarten Tuition:*** Teacher salary rates will rise by 2% per the collective bargaining agreement and health insurance cost increases will be in the 5-6% range.

Also included in your packet is statewide information on kindergarten participation and tuition rates. With the School Committee Strategic Priority of having universal, tuition-free, kindergarten for all Shrewsbury students in the next five years, the School Committee should consider a gradual tuition reduction plan. A 10% rate reduction is shown as one strategy and this would move our annual rate from \$4,000 per year to \$3,600, placing it closer to the statewide average for those 56 districts that do charge a fee.

If the School Committee does not adopt a gradual tuition step-down plan prior to offering tuition-free kindergarten, then the operating budget will have to absorb the total loss of tuition revenue in a single fiscal year. Depending on full-day kindergarten enrollment, tuition revenue can range between \$470,000 to \$655,000 per year.

### **Extended School Care**

The Extended School Care Program is a “self-funding” operation in that all costs [salaries, health insurance, supplies etc...] are covered by the tuition fees. For FY19 we are recommending a 3% rate increase to keep pace with expenses. The recent rate increases are depicted below:

FY13= 15% rate increase  
FY14 through FY17= No change  
FY18=3% increase

FY19 Recommended= 3%

Mrs. Karen Isaacson, Director of Extended Learning Programs will provide a detailed report at your March 14<sup>th</sup> meeting.

### **Food Service Program**

The Food Service Program is also a “self-funding” operation in that all costs [salaries, health insurance, food, and supplies etc...] are covered by meal fees and government reimbursement for eligible meals. A recommendation for meal process will be offered in June for the upcoming school year.

## SHREWSBURY PUBLIC SCHOOLS FEE INFORMATION

	Fee History				FY19 Scenarios			
	FY16	FY17	FY18		3.6%	5.5%	9%	15%
<b>Busing Fee</b>	\$ 250	\$ 275	\$ 275		\$ 285	\$ 290	\$ 300	\$ 315
[Rates are expected to increase 10-15% with re-bid]	Total Rev Est.				Additional estimated revenue below:			
Bid opening is 2/28/2018					\$ 24,876	\$ 38,005	\$ 62,190	\$ 103,650

	Fee History				FY19 Scenarios		
	FY16	FY17	FY18		1.7%	3.3%	5.0%
<b>Athletics Fee</b>	\$ 290	\$ 300	\$ 300		\$ 305	\$ 310	\$ 315
[Coaching salary rates increase by 2%]	Total Rev Est.				Additional estimated revenue below:		
					\$ 5,797	\$ 11,253	\$ 17,050

	Fee History				FY19 Scenarios		
	FY16	FY17	FY18		2.0%	3.0%	5.0%
<b>Preschool Tuition</b> ( <i>Tuition rates vary by program for 3,4, and 5-day programs. This example shows 3 days/wk example. )</i>	\$ 2,466	\$ 2,663	\$ 2,663		\$ 2,716	\$ 2,743	\$ 2,796
[Teacher salary rates increase by 2%]	Total Rev Est.				Additional estimated revenue below:		
					\$ 10,500	\$ 15,750	\$ 26,250

	Fee History				FY19 Scenarios			
	FY16	FY17	FY18		2.0%	-10%	-20%	
<b>Full-Day Kindergarten Tuition</b>	\$ 3,700	\$ 4,000	\$ 4,000		\$ 4,080	\$ 3,600	\$ 3,200	
[Teacher salary rates increase by 2%]	Enrollment				210	210	210	
	Total Rev Est.				\$ 636,720	\$ 636,720	\$ 636,720	No rate change
					Additional estimated revenue below:			
					\$ 12,734	\$ (63,672)	\$ (127,344)	Rate Change
					Net Rev. w/ Rate Change			
					\$ 649,454	\$ 573,048	\$ 509,376	



## Tuition Rates for Full-Day Kindergarten (FDK) in Massachusetts

FDK tuition 2017-2018 school year		FDK enrollment 2016-2017 school year	
Districts charging tuition for FDK Average tuition: \$3,461 Tuition range: \$1,800–\$4,970	56	Percent of kindergarten students in FDK	94.7
		Number of districts offering kindergarten*	317
		At least one FDK classroom	315
		Half-day kindergarten only	2 (Concord, Needham)
		<i>*Includes charter schools</i>	
		FDK districts offering:	
		District-wide FDK	274
		Partial FDK, not district-wide	43

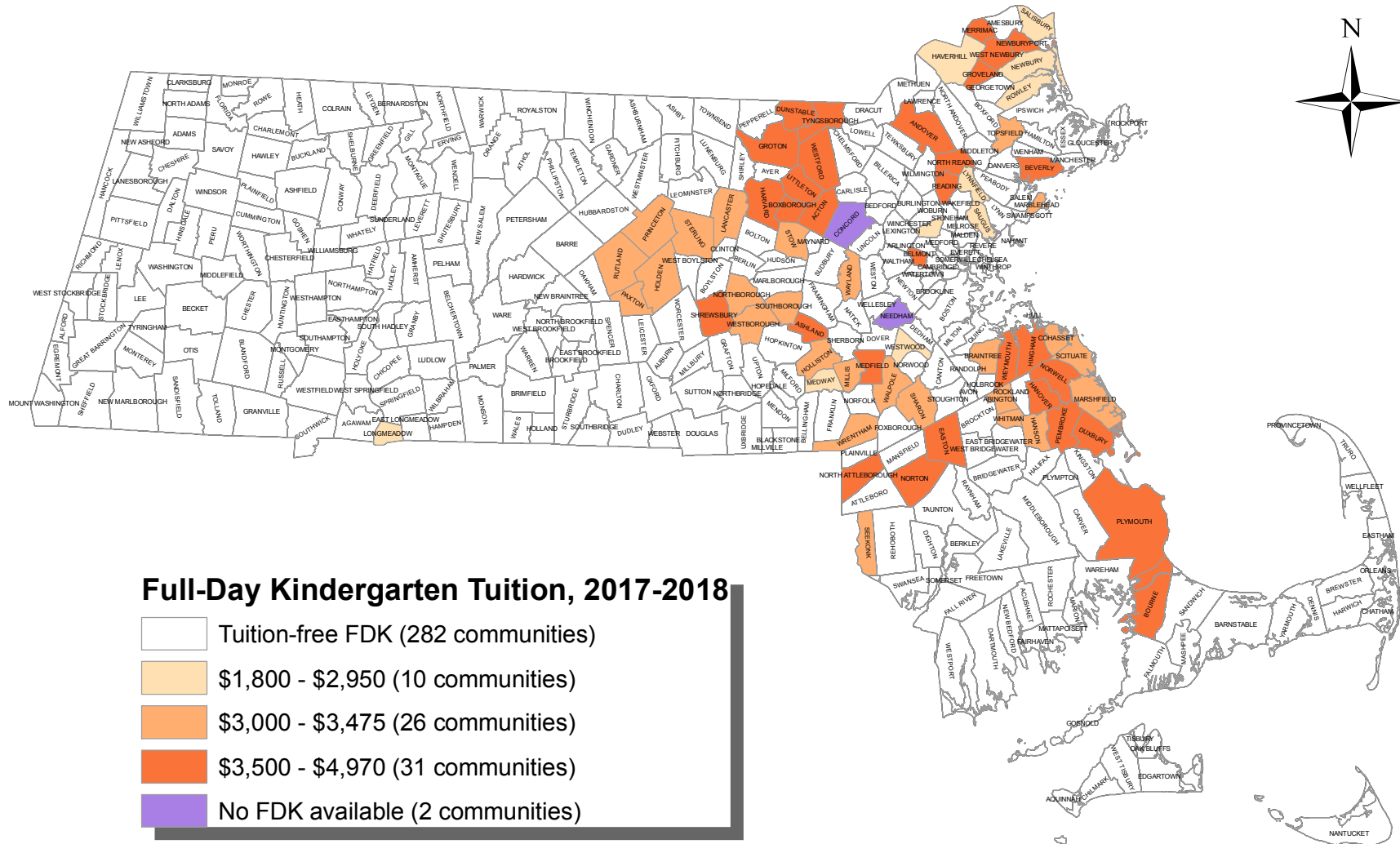
District	Tuition for 2017-2018 school year
Abington	\$3,050
Acton	\$4,500
Andover	\$4,650
Ashland	\$4,000
Belmont	\$3,500
Beverly	\$4,000
Bourne	\$3,500
Boxborough	\$4,500
Braintree	\$3,000
Cohasset	\$3,000
Duxbury	\$3,850
Easton	\$3,500
Groton-Dunstable	\$4,970
Hanover	\$3,750
Harvard	\$3,750
Haverhill	\$2,000
Hingham	\$3,575
Holliston	\$3,475
Littleton	\$4,000
Longmeadow	\$2,750
Lynnfield	\$2,600
Marblehead	\$3,264
Marshfield	\$3,000
Medfield	\$3,500
Medway	\$2,450
Millis	\$3,150
Nashoba RSD	\$3,100
Newburyport	\$3,800
North Attleborough	\$4,000
North Reading	\$4,250

District	Tuition for 2017-2018 school year
Northborough	\$3,250
Norton	\$3,500
Norwell	\$4,000
Pembroke	\$3,500
Pentucket	\$3,800
Plymouth	\$4,000
Reading	\$4,450
Saugus	\$2,700
Scituate	\$3,000
Seekonk	\$3,300
Sharon	\$3,100
Shrewsbury	\$4,000
Southborough	\$3,475
Topsfield	\$3,000
Triton RSD	\$2,950
Tyngsborough	\$3,750
Wachusett	\$3,250
Walpole	\$3,400
Wayland	\$3,400
Westborough	\$3,400
Westford	\$4,200
Westwood	\$1,800
Weymouth	\$3,500
Whitman-Hanson	\$3,200
Winchester	\$2,200
Wrentham	\$3,250

Source: Strategies for Children tuition analysis, July 2017

For more information, contact Titus DosRemedios, director of research and policy,  
617-330-7387 or [tdosremedios@earlyeducationforall.org](mailto:tdosremedios@earlyeducationforall.org)

## Tuition Rates for Full-Day Kindergarten by City/Town, 2017-2018 School Year



56 school districts (serving 67 cities and towns) charge tuition for full-day kindergarten. Average annual tuition is \$3,461. Statewide, 94.7% of public school kindergarten students are enrolled in full-day kindergarten.

Source: Strategies for Children tuition analysis, July 2017.

# Massachusetts Public Schools Survey of Fees©

As of 1/29/18

<i>School District</i>	<i>Date of Last Update</i>	<i>Sports Fees</i>	<i>Details</i>	<i>Activity Fees</i>	<i>Details</i>	<i>Bus Fees</i>	<i>Details</i>	<i>Additional Comments</i>	<i>Preschool, &amp; After School Programs</i>
<b>Abby Foster Charter</b>	09/13 ↑	100/sport		25 to 30		0			
<b>Abington</b>	12/09	250/sport no cap	JV & Frosh Athletics + Band Ice Hockey funded by boosters	50		255 510 Fam Cap			2700 Pre+K Full Day; After GR 1-8 \$75/1.5hr/ 1day a wk/10wks
<b>Academy of Pacific Rim Charter</b>									
<b>Academy of Strategic Learning HMCS</b>									
<b>Acton-Boxborough RHS</b>	02/17	NA K-8		155	HS Band 90; 200 fam cap for band	0			Full Day K 3500
<b>Acton-Boxborough K-8</b>	02/17	250/season	Family cap of 1000	0-70 selective	Elem Band 165	0	Senior parking 200		Full Day K 400.mo (4,000/yr)
<b>Acushnet</b>		0	No Fees	0		0			1910 K
<b>Adams-Cheshire</b>		100	200 Fam Max	Includes	activities		10 Parking		
<b>Agawam</b>	08/11	0/sport					40 parking		120/ mo PreK 4 day; 65 2 day 41 morning/66 afternoon/99 both per week
<b>Amesbury</b>	09/13 ↑	325/sport	1055 combined fam cap	80		360	540 fam cap 0 parking		PreSchool 3000/yr for 9 months
<b>Amherst-Pelham</b>	01/12	193 to 231/sport	552 individual and 1100 Fam cap	0		0	75/yr student parking		5 mornings 1970 yr 4 mornings 1470/yr Extended day 4.50/day H.S. Program 3 per hr
<b>Andover</b>	03/14	350/yr	700 fam max	75MS	Per student/yr to cover stipends; 150 fam cap	300/600	300 HS Parking with lottery		Full Day K 4400 PreK 5 day 3622
<b>Arlington</b>	09/12	100-300/most sports	500 football, 600 Gymnastics, 700 Ice hockey	425	Elem instrumental music	0			Full Day K 0
<b>Ashburnham-Westminster</b>	04/12	194 to 700	Varies by sport		30 for after school music	0	10 parking		
<b>Ashland</b>	04/12	259 running tier/ 275 football tier	No Fam Cap	100		280/560 <2	100 or HS Parking		3800 All Day K, 205 2 day ½ to 975 full 5 day PreK

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As of 1/29/18

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		335 golf and others							
<b>Assabet Valley R Voc</b>		0							
<b>Athol-Royalston</b>									
<b>Attleboro</b>	05/10	100/sport	250 individual; 450 fam cap 300 JV, 500 V Ice Hockey			150/130/110/70	460 fam max		200-850 PreK
<b>Auburn</b>	06/11	0		0		0			Free Full Day K; PreK 3-day - \$1,450/yr; PreK 4-day - \$1,600/yr; After School - \$10/day
<b>Avon</b>	10/13	150	300 fam cap	75	Unlimited number and no fam cap	250/500 cap	75 HS Parking		180/mo PreK 250/mo K
<b>Ayer Shirley RSD</b>	01/12	200 HS 100 MS	250 student cap 400 family cap	50 HS	500 fam cap for all fees	0	200 parking		Full Day K & ACP Free
<b>Barnstable</b>	03/15 ↑	150/sport	500 Fam Cap	175	Music and extracurricular	200			Free full day K Sliding Scale to 2400 for PreK
<b>Bay Path</b>									
<b>Bedford</b>		0	No Fees	0		0			Full Day K Free
<b>Belchertown</b>	04/12	100							
<b>Bellingham</b>	03/15 ↑	250 HS 100 MS	500 fam cap per season	0		230 460 fam max	Bus has discount for early pay;10 HS parking		Provided by Hocomock YMCA with various fees 1300 PreK, 3250 K
<b>Belmont</b>	11/13 ↑	450/300/150 HS 280 MS basketball	No fam cap	100 most activities	275 fine and performing arts 150 MS; 250 elem inst music	575/student			2900 PreK 1800 full day K
<b>Berkley K-8</b>	?????	75/season		39	All Activities	0			2350 K
<b>Berkshire Hills Reg</b>									
<b>Berlin-Boylston Reg 7-12</b>	02/14 ↑	250/person/sport	600 Fam cap	50	675 fam cap sports + Act 50/150 fam cap		30/semester		2800 K
<b>Beverly</b>	03/15 ↑	210, 260, 315	Depending upon Sport; 105 MS	210	Elem/MS Band + strings	315; 630 Fam Max	100 HS Parking		PreK 2650; K 4000
<b>Billerica</b>	05/13	150/sport	600 Fam cap	50					
<b>Blackstone Valley Voc</b>	10/11	25/sport	Fundraising 31,100 No cap	20	Fundraising 33,100 for special events, trips, etc.	0	20 parking		
<b>Blackstone-Millville</b>	08/10	80/sport	320 Fam Cap/ +400 for Hockey	80	For Instrumental Band, etc	0			

# Massachusetts Public Schools Survey of Fees©

As of 1/29/18

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<b>Blue Hills VOC</b>		0		35/yr	Setting up Adopt-a-shop				
<b>Boston</b>									
<b>Boston Collegiate Charter</b>									
<b>Boston Evening Academy HMCS</b>									
<b>Bourne</b>	04/14 ↑	300/most sports	1000 Fam Cap			150, 50 late fee after 7/15	Gr 9-12		After School 25/75 150 Fam Cap No Full Day K
<b>Boxborough</b>	11/13 ↑								4500 Full Day K; 210 Pre K
<b>Boylston</b>									2500 K- full day -5 days
<b>Braintree</b>	06/13 ↑	225/yr for most sports	450 Fam cap; V hockey 400; 800/fam cap and JV hockey 325; 650 Fam Cap	150/yr non-athletes; no fee for athletes	300 cap per family; no activity fee for those paying sports fees	150	250 fam cap		
<b>Bridgewater-Raynham</b>	06/15 ↑	300/sport	300/sport MS + 2K fundraising No Caps	50/Act	17-69 Middle	225<1.5 mi	350 fam cap 100 Sr Parking		Full Day K 3000; Before and After programs add 100/week
<b>Brimfield</b>									
<b>Bristol County Agric</b>									
<b>Bristol-Plymouth Reg Voc</b>									
<b>Brockton</b>		No Fees							
<b>Brookfield</b>									
<b>Brookline</b>	01/17/17	300/sport/season	Middle school 85 – no cap	0		0			10800 PreK
<b>Burlington</b>		0		0		0			
<b>Cambridge</b>		0		0		0			Free PreK and K
<b>Canton</b>	08/13 ↑	195/sport	Extra for hockey and swim teams; 780 fam cap; reduced fee families can donate a voluntary amount that is affordable	60 and	HS Debate, trial, etc + MS sports and activities: Separate 75 for HS performing arts and MS Music	0	180 parking		Full Day K 4,000; half day 2000
<b>Cape Cod Lighthouse</b>		0		0	Parents may contribute 5-10 for field trips				
<b>Cape Cod Reg Voc</b>									

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<b>Tech</b>									
<b>Carlisle</b>	01/17/17	185	100 JV; 85 intramural	60-100	Band/Choras 45	395	595 fam cap		K 1450; PreK 5200
<b>Carver</b>	06/09	90/sport	250 fam max						Free full day K
<b>Central Berkshire Reg</b>	01/09	150/sport 50% 2 <sup>nd</sup> child 0 3rd	250 max/fam/season				25 HS Parking	Contact out Free transcripts	
<b>Champion HMCS</b>									
<b>Chatham</b>									25/week Before School, No Fee for Full Day K
<b>Chelmsford</b>	10/11	300/250/200	No fam cap	100	All Activities	200	500 fam cap 200 Parking		Before and after school programs with various fees from 72 to 383/mo depending upon number and length of days.
<b>Chelsea</b>		0		0		0			
<b>Chicopee</b>		0	No Fees	0	Considering Fees	0			
<b>City on A Hill Charter</b>									
<b>Clarksburg</b>									
<b>Clinton MS</b>	07/12	150 1 <sup>st</sup> sport	475 fam cap						
<b>Codman Acad. Charter</b>									
<b>Cohasset</b>	06/13 ↑	250/1 <sup>ST</sup> sport, 250, 150	400 ind cap 900 fam max	0		180 540 fam cap	180 HS Parking		170/wk Before School-310/mo 5 day after school- 450/mo for Both Full Day K 3000 , PK 2000
<b>Concord</b>	01/17/17	50/150 cap							
<b>Concord-Carlisle</b>	01/17/17	200/sport/season	50/sport/per season at middle school 500 fam max per year	75	Middle instrumental only	50 late bus	300 student parking	Own and Operate \$6/package for seniors; \$2 Grads	
<b>Conway</b>									
<b>Danvers</b>	03/12	245/185/155	100 MS Sports 720 fam cap	50	100 elem fine arts	180	5 parking		
<b>Dartmouth</b>	04/14 ↓	100 sports & music/season	250 cap per person/year & 500/fam	HS 100/sem MS 100/sem	250 fam max	0		60/yr HS parking	
<b>Dedham</b>		125/sport	500 fam max			180/student <2miles	No family Cap		Full Day K 2800,PreS 5 day 2365 3 day 1470, 2 day 1050 Childcare 4.50/hour



# Massachusetts Public Schools Survey of Fees©

As of 1/29/18

<i>School District</i>	<i>Date of Last Update</i>	<i>Sports Fees</i>	<i>Details</i>	<i>Activity Fees</i>	<i>Details</i>	<i>Bus Fees</i>	<i>Details</i>	<i>Additional Comments</i>	<i>Preschool, &amp; After School Programs</i>
<b>Deerfield</b>	12/08	75/70/65		0		0		Leases buses Free transcripts	
<b>Dennis-Yarmouth</b>	06/13 ↑	100/sport	200 annual cap; 50 MS per sport	0 HS		0	50 HS Parking		No Fee Full Day K
<b>Dighton-Rehoboth</b>	10/11	160 to 235 HS	425/pers Cap; 525 fam cap MS 100/student	50 MS	50 Math/Spelling Team No fam cap	0	200 Cap 100 HS Parking-2 semesters; 50 2 <sup>nd</sup> semester only		Full day K 3500
<b>Douglas</b>		100	MS & HS 200 Indiv and 400 Family Cap						230/mo K
<b>Dover-Sherborn</b>		300/sp/yr	Family cap 1500	40	Elem 175 for instr. music	0	300 HS Parking/Sem		
<b>Dracut</b>	04/15 ↑	300/sport per	750 ice hockey 900 fam cap exclude hockey		30 to 150 Music Fees 900 Fam cap	200	k-12 900 fam cap		Free All Day and ½ Day K- Enrollment by lottery 18/day Preschool
<b>Dudley-Charlton</b>	01/17/17	150/sport	Family cap 300				100 HS Parking		800 Pre School Tuition
<b>Duxbury</b>	06/08	210/sport	800 fam cap	100	Co-curricular	270	50 HS parking		\$5/hr preschool
<b>East Bridgewater</b>	03/15 ↑	350/student/yr	400 fam max	0		300/150/50	10 HS Parking		Preschool 2 day 1,125 or 3 day 1,650 Full day kindergarten 2,700 Before & After School Care 13/day
<b>East Longmeadow</b>	07/14 ↑	149/sport	For each Sport	20	Each	270	540 fam cap		2650 K
<b>Easthampton</b>	09/08	100/sport	300 fam cap	0		200/350/450			
<b>Easton</b>	08/14 ↑	150/sport 250 hockey+	Family cap 600	125	150 band or choir 600 fam cap	0	Consideri ng parking		
<b>Erving</b>									
<b>Essex Agr Tech</b>		25/sport	No Cap						
<b>Everett</b>		0		0		0			
<b>Fairhaven</b>	07/09	0				125	250 Fam Cap		150/mo PreK
<b>Fall River</b>									
<b>Falmouth</b>	12/08	0		0		0			No Fee Full Day K
<b>Farmington River</b>		10							

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<b>Reg</b>									
<b>Fitchburg</b>	06/11	50		0		25/mo			
<b>Foxboro Reg Charter</b>									
<b>Foxborough</b>	07/13 ↑	0	No Fees	0		0			Full Day K = \$3,000 Pre-K = \$1,300 (2 - 1/2 days) Pre-K = \$1,800 (3 - 1/2 days) Pre-K = \$2,130 (4 - 1/2 days)
<b>Framingham</b>	05/12	225/sport	900 fam cap	25		270	540 fam cap 125 HS parking		Free Full day k
<b>Francis Parker Charter</b>	09/13	275/sport							
<b>Franklin ↑↓</b>	06/13	200/sport	450 hockey, 175 track, waived at 7 <sup>th</sup> fee	50/year	Gr 6-12	325	975 fam cap/year	Leases buses 0 for transcripts	After school 20/child/day
<b>Franklin County</b>									
<b>Freetown-Lakeville</b>	03/15	300 1 <sup>st</sup> 150 2nd	375 cap	100		0	50 HS Parking		Free Full day K
<b>Frontier</b>	06/11	100/80/70							
<b>Gardner</b>	07/11	100/sport	HS & MS; 200 Ice Hockey	0		100	20 parking	Leases buses 0 for transcripts	\$800.00 per year (3 day program) \$1,066.00 per year (4 day half day program) \$1,866.00 per year (4 day full day program) FREE full day K
<b>Gateway Regional</b>		100/500					200 Parking		
<b>Georgetown</b>	06/13	475/425/375 tiers Depending upon sport with 1500 fam cap	255 MS 1500 fam cap for sports and activities	50			75 parking	Contract out 3 Free, then \$3	
<b>Gill-Montague Reg</b>									0-380 PreK
<b>Gloucester</b>	03/13	228 for most sports	MS 60 to 152 Grants/ads could reduce fees even more	85-30	HS Band/Chorus 85; K-8 music 75	90; 300 fam cap	0 parking		Summer School 126, City-run Preschool 50; MS afterschool 35/sem
<b>Gosnold</b>		0	No Fees						
<b>Grafton</b>	10/11					200 400 fam cap	200 HS Parking		225/Mo PreK
<b>Granby</b>		100	350 Cap	25					115/3 day PreK
<b>Greater Fall River Voc</b>									

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Greater Lawrence VOC		0	No Fees						
Greater Lowell Tech									
Greater New Bedford									
Greenfield	08/13	0	Fee Free Policy Since 2008	0					Free AfterSchool Programs
Groton-Dunstable	04/15	400/sp/season 100 extra for Ice Hockey + ice time	HS 1200 Family max MS 210/sp/season with a 1000 fam cap for MS	150	150 Elem Band Fee		100 HS parking		Full Day K 4,635; PreK 2.5 days 1850; 3.5 days 2625; 4.5 days 3125
Hadley									
Hamilton-Wenham	08/13 ↓	200 to 685	Funded 80% by user fees; max two fees for 3 sport athletes; family max of 3 sports fees	Net 65 after donations. Elem 50	HS Most 100% funded & others 20% funded, MS 127 to 1168; elem 110 to 183		200 HS Parking		2500 PreK 4000 K
Hampden-Wilbraham	04/14 ↑	Yes	Hockey 335, football- basketball 190, tennis etc 170, skiing 250	25			100/yr parking		PK 2 day 3yo 1000/yr; 3 day 4yo 1500/yr;; current enrolled 4yo 1200/yr
Hampshire Reg		50/120/yr	To Fund a Trainer						
Hancock									
Hanover	01/09	200/sport	375 stud cap/450 family cap	0		250 HS only			
Harvard	02/10	275-425 V/225 JV/200Mid	300 Golf, 250 Ski-Swim	60	25 voluntary if no activity elected	225/600 cap			4000 5 day ½ day
Harwich	12/08	0	No Fees	0		0			No Fee Full Day K
Hatfield	03/12	100	450 fam cap	60					
Haverhill	08/12	100/sport	600 fam cap	250	Instrumental only	0			4100 K
Heath Careers HMCS									
Hingham	06/13 ↑	325/year	625 fam max; 100 Extra for ice hockey with 800 fam cap 610 for rowing; 385/sibling more	0	100/175/200 MS activity fee 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> child	0	30 HS Parking Srs 20 Jrs	Lease buses, own vans; HPS drivers 0 transcript fees	3000 Extended Day K
Holbrook	07/10	140/season		50	Gr 7-12	0			

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<b>Holliston</b>	05/14 ↑	200 HS 150 MS	Fam Cap 1000	HS 25	Plus 100 for each club no family cap	225, 450 fam cap	50 HS Parking		3475 K Full day 3375 PreK ½ day
<b>Holyoke</b>	06/11	0		0					
<b>Hopedale</b>	06/13 ↓	200/sport	500 fam cap per season	0		225	450 fam cap		0 for full day K 150/mo PreK; after school 16.25/day, WednesdayCare 30/day; SummerCare 240/Wk; BreakfastBrunch 9.20/Day
<b>Hopkinton</b>	05/14 ↓	135 HS & MS	Per sport/per season-No Cap	25	Per year	170; 340 fam cap	210 parking	100 daycare dropoff fee	320/mo 4 half Days PreK 4000 full day K
<b>Hudson</b>	07/14 ↑	125 250 Hockey	No cap	100	275-400 Fee for instrumental music				2 day 1230; 3 day 1695 PreK
<b>Hull</b>	09/09	200,150,100	+75 for football and ice hockey 525 indiv cap; 975 fam cap						Free full day K
<b>Ipswich</b>	03/11	400/yr	650 fam cap			250 fam cap of 500			1000 Pre K
<b>King Philip Regional</b>	06/10	285 hockey, basketball, gymnastics, golf	165 track; 215 all other sports ½ then ¼ fee for additional family members in the same season.		90 Theater 425 Marching Band, 730 Winter Guard, 510 Indoor Percussion, 120 Jazz	0	180 Parking		
<b>Lanesborough</b>									
<b>Lawrence</b>	01/08		No fees			\$13/Mo			Full Day K Free
<b>Lee</b>	08/08	50/100/200		125		0			
<b>Leicester</b>	10/09	100				150	300 fam cap 100 HS Parking		
<b>Lenox</b>	03/12	30	Combined sports and activity 150 Fam Cap						
<b>Leominster</b>	05/10	115/sport	Ice Hockey 190/student	0		100/175			Full Day K 1800
<b>Leverett</b>									
<b>Lexington</b>	01/17/17	325/300HS/ 150-2575 fam cap25 MS	625 fam cap 825 fam max		4-5 Gr Musical Instrumental only	300 1882 fam cap			Full day K 1075; PreSchool 3312-4860;
<b>Lincoln</b>	01/17/17	175/sport			354-668	275, 200, 100	575 capK-6<2, gr 7-8		200/mo PreK
<b>Lincoln-Sudbury</b>	01/17/17	365/sport	Hockey 135 extra;	60	50 one time music	Free	300 HS		

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			others from 283 to 1755; family cap equals 3 athletic fees		registration		Parking		
<b>Littleton</b>	11/13	200 MS & HS	550 fam max	\$50 6-12 one time, excluding some	\$25 K-5 one time	225	K-6 < 2mi & 7-12 Fam Max 675		235/mo 3 day Pre School, 260/mo 4 day PreK; 285/mo 5 day PreK; Various Before, Mid, after Programs at various costs 4057 Full Day K
<b>Longmeadow</b>	02/14 ↑	260					175 parking		Full Day K 3000
<b>Lowell</b>		0							Full Day K Free
<b>Lowell Middlesex Academy Charter</b>									
<b>Ludlow</b>	07/11	145/sport				242 538 cap	180 parking		
<b>Lunenburg</b>	02/11		555 max per student 825 3 sport 2 student family	40/year		0			1,050/yr Pre, 2000 K ext day, after school care 3/hr
<b>Lynn</b>		0	No Fees	0			0 parking		
<b>Lynnfield</b>	05/11	200/student	425 fam cap	300		0			2600 Pre K, 25/day + 5 trans
<b>MA Academy for Math &amp; Science</b>									
<b>Malden</b>	09/16	0		0		0		No Busing offered	
<b>Manchester Essex Reg</b>	09/10	450/yr	350 ice hockey				0 parking		
<b>Mansfield</b>	03/15 ↑	150/sport	500 fam cap			225	575 fam max		
<b>Marblehead</b>	07/10	340 HS/yr	150 MS/yr –fam max 480	90-180HS 100-150MS	Combined with sports 100 gr 4-6; 30 instr music for Gr 3		5- for out of town field trips		2600 afternoon kindergarten
<b>Marlborough</b>	06/16 ↓	0	SuperPass for All HS 0 activities 250 cap		250 family max	0			3400 PreK full day, 2300 half day; with scale for needy
<b>Marshfield</b>	11/14 ↓	250/student/yr	600 fam cap				25 HS Parking per 1/2 yr		3000 Full Day K
<b>Martha's Vineyard</b>	04/08	0							
<b>Masconomet Reg</b>	01/11	250-650		65-200 HS 65-100 MS					
<b>Mashpee</b>	12/08	0	No Fees	0		0			No Fee Full Day K

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<b>Maynard</b>	02/11	400HS	All sports & activities; 200 MS			245	Fam max 495	Leases buses Free transcripts	
<b>Medfield</b>	05/09	225-250		25 one time for MS & HS			180/yr HS Parking		235 4 day PreK
<b>Medford</b>	06/10	175-200	500 fam cap						Full Day K Free
<b>Media &amp; Tech Charter</b>									
<b>Medway ↓</b>	04/14	225/sport	900 fam cap except lacrosse and hockey	75/50/25					2475 Full Day K Free ½ Day K
<b>Melrose</b>	15/16 ↑	Tiered 180,250, 300, &500 depending upon the cost of the sport	900 Individual Cap	MS 15 HS 35		0	0	25/student for unlimited #	1752-2500 PreK, 2600 to 6176 full day K with graduated discount for shorter days and times <93K Fam incomes, increasing; 225 Summer School Fee FREE Full day K 2013
<b>Mendon-Upton Reg</b>	08/11	425 football; 300 or 375 for others							
<b>Methuen</b>		0	No Fees	0		0			10/day PreK, 24/day after School Full Day K Free
<b>Middleboro</b>	10/13	175/350	450 fam cap			0			1850 K
<b>Milford</b>	07/08	125/sport	400 hockey, 375 fam cap, 600 fam cap with hockey						
<b>Millbury</b>	05/10						50 Parking/yr		PreSchool 2 day 115/mo or 1150/yr 3 day 160/mo or 1600/yr After School 36 and 41/week
<b>Millis</b>	06/09	220/sport	880 fam cap			314, 280	594 fam cap		275 K
<b>Milton</b>	05/13	300/sport	1500 Family Cap; Hockey 600 with 1850 Fam Cap	50/activity	150 per student cap 150 MS Combo PASS	375/seat	900 Fam Cap		3 half days 1200; 2 full days 1250; 4 full days 2500; 5 full days 3125
<b>Minuteman Reg Voc</b>									
<b>Mohawk Trail Reg</b>									
<b>Monson</b>	02/09	150/sport	600 fam max	0		210 full day/full year, payable in thirds;\$105 one way/full year, payable in thirds 17.50 per third/ athlete p.m. only	45 HS parking		Pre School 12/day

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						pass \$6.00 standby emergency tickets (10)			
<b>Montachusett Reg Voc</b>							25 parking		
<b>Mt. Greylock Reg</b>		100 HS 75 MS	500 fam max	35/ act	100 HS/ 75 MS Stage Productions	0	50/sem parking		
<b>Mystic Valley Charter</b>									
<b>Nantucket</b>	11/09	100 to 150/sport							
<b>Narragansett Reg</b>		100 per Sport	300/500 fam max	25	Per year	0	15 parking		15/mo Pre
<b>Nashoba Reg</b>		150/sport HS	50/sport MS 450 individual cap	varies	Any other fees are set by individual principals		75 student parking fee		2700 K
<b>Nashoba Valley Reg</b>									
<b>Natick</b>	04/15 ↑	225/sport/season HS and MS; Hockey 400	675 family cap/year; 850 for Hockey	50 HS & MS one or more activities	175-330/sem Inst Music varies private or semi + 25 Registration fee	150/300 fam cap			PK 3da ½ 3000/yr; 4da ½ 3700/yr; Full day 6800
<b>Nauset</b>	12/08	0	No Fees	0		0			No Fee Full Day K
<b>Needham</b>	01/17/17	285/sport; 225 Club fee; 1140 fam cap	60/yr			390/790 fam cap	20 Parking		3000 Pre K
<b>New Bedford</b>						2.50-5.00 tickets			
<b>New Leadership HMCS</b>									
<b>Newburyport</b>	09/10 Tiered Fees	200-465 225-280	1300 fam cap	50		275/550	0 parking		3300 K
<b>Newton</b>	06/13 ↓	300 HS Sports	160 MS Sports 480 MS Family Cap 400 HS Hockey/Football 900 HS Family Cap 1200 All Fee Super Cap	0 HS 60 MS	150 HS Drama 150 Elementary Music	395/student 800 Family cap	310 HS parking		4503 (PreK 15Hr) 6521 (PreK 20Hr)
<b>Norfolk</b>	06/11				175 for 5 <sup>th</sup> & 6 <sup>th</sup> Gr Band	150/300 fam cap			180 Pre K, 260 K 3500 Full day K
<b>Norfolk County Agricultural HS</b>				50/yr					
<b>North Adams</b>									
<b>North Andover</b>	03/14 ↓	300 1 <sup>st</sup> , 150 2 <sup>nd</sup> , 75 3 <sup>rd</sup> sport	750 fam max per year,			330 - 360 with late fee	40 HS Parking		Full Day K Free preschool 3200

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			100 extra for Hockey						
<b>North Attleboro</b>	06/15 ↑	150		100	50 theater and music 600 fam cap	300/600 fam cap	\$180 HS Parking		4000 Full Day K
<b>North Berkshire School Union 43</b>									
<b>North Brookfield</b>									
<b>North Central Charter</b>									
<b>North Middlesex Reg</b>	07/11	150/sport; ice hockey 200 extra	MS 80/sport	25		0	60 parking		90-188/mo pre, Full Day K Free
<b>North Reading</b>	07/16/16	400 1 <sup>st</sup> /200 <sup>nd</sup> +	1300 family cap	200 HS & MS	For all activities combined	400; 650 Fam Max	Gr 7-12, k-6<2		6000 Full Day PreK; 3000 ½ Day Full Day K 4250
<b>North Shore Reg Voc</b>									
<b>Northampton</b>	06/13	175 First sport/ 145 second/115 third	600 fam cap; 0 free lunch; 35/25/15 for reduced lunch	0		210/student	375 fam cap with 2 students – 490 cap with 3 or more		
<b>Northampton-Smith</b>									
<b>Northborough-Southborough Reg</b>	01/14 ↑	200/sport	No cap	50	“Tentative” general activity Fee		200 HS Parking / Yr		2100 PreK 3250 K
<b>Northbridge</b>	10/11	200/season 1 <sup>st</sup> child, 100 second	500 fam cap; additional for ice hockey, tennis, golf	25 per club	50 max per student				2 day pre K 1395; 4 day Pre K 2196 11/day Elem after school program
<b>Northeast Metro Voc</b>									
<b>Northern Berkshire Regional Voc</b>		0	No Fees	0		0			
<b>Norton</b>	03/15 ↑	250/sport	HS & MS 500/fam cap	50/activity	100 cap per student	225 450 fam cap	450 fam cap; 100 HS Parking		3000 full day K
<b>Norwell</b>	05/08	200/sport	Sports & activity fam cap 1000	75	For activities only	250/200 450 fam cap	50 Parking		3 day PreK 2,200 4 day PreK 2,700



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<b>Norwood</b>	03/12	150/season	600 Fam Cap	50 HS &MS	150 one time fine arts fee 600 fam cap	250	600 fam cap 100 SR Parking		3000 „PK AM Session 2 days \$2050/yr; PK AM Session 3 days \$2650/yr; PK PM Session 3 days \$2650/yr; PK PM Session 4 days \$3200/yr; PK Extended Session 4 days/week \$5200/for 10 mo
<b>Old Colony Reg Voc</b>									
<b>Old Rochester</b>	09/12	HS 225/student/ sport	MS 25/year; 50 more for traveling teams 600 fam cap;	65 HS afterschool activities		No fees for regular bus	50 HS Parking	Leases buses 0 for transcripts	
<b>Orange</b>		0	No Fees	0		0			
<b>Oxford</b>		50/sport 100 cap/person	150/fam max/season	0		0			Various before and after school at @15-25/wk-vacation/summer @20-25/day
<b>Palmer</b>	09/10	200/sport				0	100 HS Parking/v ehicle		
<b>Pathfinder Reg Voc Tech</b>	07/16	0		0		0			
<b>Peabody</b>	03/11	150/sport	300 fam cap	0		300	600 fam cap		PreK FT 5 day 3,750, 3 day 2,270; PreK PT 5 day 1900, 3 day 1135
<b>Pembroke</b>	03/15	175/year	300 Fam Cap includes MS basketball	0		180	250 fam cap		3,500 Full Day K
<b>Pentucket Reg</b>	08/10	200 to 400	850 Ice Hockey JV & V 400 Football JV & V 1000 fam Cap	15 to 100	Fam Cap	180 Reg; 100 AM-PM; 90 Winter Pass	180 HS Parking		Extend K 3,600; 180/mo 2 day; 220/mo 3 day; 250/mo 4 day; Before/After Pgms 8.25 to 18.50/day
<b>Pioneer Valley</b>									
<b>Pioneer Valley Performing Arts Charter</b>									
<b>Pittsfield</b>	06/11	125/student/ sport	Rental fees to be raised by hockey and swim teams		50K fundraising for Fine Arts programs	180			
<b>Plainville</b>		0	No Fees	0		0			1450 PreK
<b>Plymouth</b>		100/sport// season	Includes cheerleading - No Fam Max			125/100/75	300 fam max; disc. for		4,000 Full Day K

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							prepayme nt		
<b>Prospect Hill Charter</b>									
<b>Provincetown</b>	12/08	0	No Fees	0		0			12.50 AM, 7.50 PM PreK No Fee Full Day K
<b>Quabbin</b>									
<b>Quaboag Reg</b>	12/08	75/sport	225 fam max	25			50/yr parking	Leases buses 0 for transcripts	
<b>Quincy</b>	05/13	100/sport	150 HS Football and Lacrosse; 300 Hockey; 750 Fam Cap 40/sport MS	20		200/student	400 Fam Cap		Free full day K
<b>Ralph C. Mahar</b>									
<b>Randolph</b>	07/08	0	No Fees			0			
<b>Reading</b>	09/12	215/sport	450 student, 750 fam cap	50-176 50 MS	175 Band/jazz	365	No busing over Gr 6 650 fam cap		Full Day K 4,000 240 PreK
<b>Revere</b>		0	100 in May 03 – Repealed Aug 03	0		0	Consideri ng Advert		
<b>Richmond</b>									
<b>Rockland</b>	04/14	180	Per year/ 330/fam	50	Per year	250	400 fam cap		1000/yr Peer Model PreK, Free Full Day K
<b>Rockport</b>	02/09	300/yr	350 HS Hockey, 250 MS on HS Team, 200 MS Intramurals, 200 Winter Cheering, 105 floor hockey intramurals			100	250 fam cap 0 parking		
<b>Sabis International Charter</b>									
<b>Salem</b>	08/08	200/yr	350 fam max	25/ activity		250/400 150 one way	Saved 7 teachers 0 parking		
<b>Sandwich</b>	02/15 ↓	150/student/ season	50 intramural sports, 600 Fam Cap	80	250 Gr 5-8 Instrumental music	100	100 HS Parking Fee		Free Full Day K
<b>Saugus</b>	06/15 ↑	350/most sports; 400 football & hockey 250 free/300 reduced lunch	250 Spring/sport MS No Family Cap Available for Sports	ES 35, MS 50, HS 100	75 MS student cap 150 HS student cap	360 no cap	25 HS parking fee		1800 All Day K, 1450 PreK, 1120 New Beginnings, , 17/day after school

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			All sports reduced 35 retro for 2013-2014						
<b>Scituate</b>	08/10	300/sport 900 fam cap	Jr High 50/100	200 HS 100 MS	Includes sports 500 fam cap	240	460 fam cap 120 HS Parking		Full Day K 2800
<b>SE Reg Voc</b>		0	No Fees	0		0			
<b>Seekonk</b>	04/14								
<b>Sharon</b>	04/12	275/200/75 Sport	750 fam cap			540 twice a day 370 one way	fam cap 144 Parking		½ day PreK 5 day 2955; 3 day 1775; 4 day 2365; Full day 5 day PreK 7150 3285 full day K
<b>Shawsheen Valley Reg Voc</b>	06/13 ↑						10/sticker		
<b>Shrewsbury</b>	07/15 ↑	300/sport	900 fam cap	100HS 50MS	300 fam cap HS 150 fam cap MS	275	550 fam cap		Pre-K: 2 half-day session \$2,049/year 3 half-day session \$2,663/year 4 half-day session \$3,210/year 5 half-day session \$3,298/year 4.5 full-day session \$6,610 4000 Full Day K
<b>Shutesbury</b>									
<b>Silver Lake</b>	02/09	150/student	Ath+Act combo fee; no cap	30	Drama only if no other act	0	10 park sticker		Free full day K
<b>Somerset Berkley Regional SD</b>	04/15	0	No Fees	0		0			
<b>Somerville</b>	12/09		No Fees						Free PreK
<b>South Hadley</b>	09/13 ↑	100/sport	125 football and hockey			125	150 combo parking/bus fee		Free PreK; after school fees vary
<b>South Middlesex Reg Voc</b>									
<b>South Shore Charter</b>									
<b>South Shore Voc</b>		0	No Fees	0		0			
<b>Southborough</b>									2100 PreK, 2000 K
<b>Southbridge</b>		0	No Fees	0		0			
<b>Southeastern Reg Voc</b>									

# Massachusetts Public Schools Survey of Fees©

As of 1/29/18

<i>School District</i>	<i>Date of Last Update</i>	<i>Sports Fees</i>	<i>Details</i>	<i>Activity Fees</i>	<i>Details</i>	<i>Bus Fees</i>	<i>Details</i>	<i>Additional Comments</i>	<i>Preschool, &amp; After School Programs</i>
<b>Southern Berkshire Reg</b>									
<b>Southern Worcester Voc</b>									
<b>Southwick-Tolland</b>		100	Per sport/per student/per year	0			100/yr HS Parking or 50/semester		2,500 full day kindergarten
<b>Spencer- East Brookfield</b>	12/08	125-250/sport 600 family Cap			175 Marching Band		50 HS Parking	Private bus co \$2 per transcript	Full Day K Free
<b>Springfield</b>	08/07	0							
<b>Stoneham</b>	10/16 ↓	300/sport	900 fam cap			0	No bus service		Full Day K FREE, 2300 PreK
<b>Stoughton</b>	01/17 ↑	200/yr 100 extra for hockey	HS - Onetime fee; no cap	Yes	100-50-0 HS, 30 MS after school Music only	360/student	60 sr first	0 transcripts	Free full day K
<b>Sturgis Charter</b>									
<b>Sudbury</b>	12/11	195 then 95		50 HS	MS 30/activity	350/635 fam cap			3000 PreK
<b>Sunderland</b>									160/mo PreK
<b>Sutton</b>	09/08	200/sport	400 cap/student			180/360 fam cap			
<b>Swampscott</b>	06/11	250/sport HS	70/sport MS 1250 fam cap	50/activity	100 MS 275 max	0	100 parking	\$3/transcript	245/mo PreK
<b>Swansea</b>	06/12			0		0			Free Full Day K
<b>Tantasqua</b>		0	No Fees	0		0			
<b>Taunton</b>		25/15/10	75 student max						78 – 156/Mo
<b>Tewksbury</b>	05/13	150/sport	600 HS Fam Cap	HS \$75/activity MS \$30/activity Elem. (Gr. 5/6) \$30/activity	No Cap - Academic Clubs excluded From Fee (e.g. NHS & DECA)	0	50/pass/year Parking	0	Preschool - \$150/mo for 3 days/week Preschool -\$98/mo for 2 days/week After School - \$65/students/week Before School - \$37.50/student/week Full-day KDG - \$4,000/student/year
<b>Tri-County RVTSD</b>		0		50/yr					
<b>Triton Regional</b>	04/12	350/sport	1750 fam cap	50/100			\$1/day HS parking		2950 K
<b>Truro</b>	12/08			10-15/act	Cover costs only				23/wk PreK, No Fee Full Day K
<b>Tyngsboro</b>	09/12	300/200/100 HS 225 MS	Included activities, 800 hockey	75/act HS & MS	25 extra for MS Theater Additional Production	200 500 fam cap	225 Parking –		Full Day K 2,950 PreK 5 day Full Day 540/mo

# Massachusetts Public Schools Survey of Fees©

As of 1/29/18

<i>School District</i>	<i>Date of Last Update</i>	<i>Sports Fees</i>	<i>Details</i>	<i>Activity Fees</i>	<i>Details</i>	<i>Bus Fees</i>	<i>Details</i>	<i>Additional Comments</i>	<i>Preschool, &amp; After School Programs</i>
			Non-Athletes 100 for activities and entrance to games, etc.				reduces for part yr		
<b>Upper Cape Tech</b>		0		0		0	Fee for buildings and grounds		
<b>Uxbridge</b>	09/09	75/sport							950-1100 PreK
<b>Wachusett</b>	09/13 ↑	250/sport	Middle 50	0		260			
<b>Wakefield</b>	09/12	260	780 Cap	100	260 marching band 70 Instrumental music	300			4000K
<b>Walpole</b>	02/15	200/sport	500 individual cap 1000 fam cap	30/semester	Covers all activities	250 550 Fam Cap	200 HS Parking		3800 Full Day K 2136 to 4578 various PreK
<b>Waltham</b>			No Fees	0		0			
<b>Ware</b>	07/10	100/sport	No cap	10	6-8 week sessions	5	Parking sticker/yr		
<b>Wareham</b>	04/14 ↑	100-250	500 fam cap	25		0			
<b>Watertown</b>	05/11	175 Sports & Clubs Combo/YR		25	If not student athlete 25 MS	270			6500 PreK
<b>Wayland</b>	02/17 ↑	300;1750 Hockey	MS 125	0	150/yr Elem Instrumental Music	350 850-1000 fam cap	220 HS parking		K 3500; After School 1222- 8620/yr
<b>Webster</b>	08/07	0	Soccer/Band Boosters raised 50% Uniforms			0			
<b>Wellesley</b>	03/15	230	150 MS	150 HS & MS each	No fam cap Extra 100 band/orchestra	521 HS; 1142 fam cap	300 HS Parking		5200 Pre
<b>West Boylston</b>	05/08	225/sport	500 fam max			200	400 fam cap 150 Parking		230 PreK
<b>West Bridgewater</b>	03/10	100/yr		0	N/A for self sufficient organizations	0	90 one way option		5/hour Surround Care 3000/yr Full Day K
<b>West Springfield</b>	03/11	50 or 60 for most	100 football, 300 skiing & ice hockey; 300 fam max excluding ice hockey & skiing				30 Parking		
<b>Westborough</b>	05/13	200 HS & 150 MS	One fee covers all sports & activities,	200 HS & 150 MS	Combined Sports and Activity Fee	0			2625/3 half day 3500/4 half day PreK

# Massachusetts Public Schools Survey of Fees©

As of 1/29/18

<i>School District</i>	<i>Date of Last Update</i>	<i>Sports Fees</i>	<i>Details</i>	<i>Activity Fees</i>	<i>Details</i>	<i>Bus Fees</i>	<i>Details</i>	<i>Additional Comments</i>	<i>Preschool, &amp; After School Programs</i>
			Fam cap of 400						3400 K all day
<b>Westfield</b>	06/09	85	150 fam cap				20 HS Parking		
<b>Westford</b>	07/16 ↑	275 HS 240 MS/Sport	No fam cap	50/yr HS and MS	235 Gr 3-5 Band + Inst,	225 600 fam Cap Or 50 late bus	50 HS Parking, Sr only		4200 Full Day K
<b>Weston</b>	01/12	0		0		0			7400 Pre School
<b>Westport</b>	06/15/17	175/sport HS 175 Cheerleader Fee 800 coop ice hockey	500 fam cap/yr	25/activity	100 cap/yr/student	HS 200	400 fam cap; 50 parking	Leases buses \$3 after 5 free	No Half Day PreSchool 2 day 307/mo / 3-day 441 /mo
<b>Westwood</b>	04/08	300/sport	900 fam max		25 MS activity fee	180/360/450	180/yr parking		
<b>Weymouth</b>	09/14 ↑	200/sport 400 ice hockey		50		235, 235, 120 Gr 7 <sup>th</sup> & 8 <sup>th</sup> 590 Fam Cap	100 HS parking		36/day preK childcare, 48/toddler
<b>Whitman-Hanson</b>	06/10	250 1 <sup>st</sup> sport, then 50 each additional	600 fam cap	0		0			
<b>Whittier Voc Tech</b>	04/09	200/sport	400 cap						
<b>Williamstown</b>									5098 PreK
<b>Wilmington</b>		0	No Fees	0		0			2100 PreK
<b>Winchendon</b>	09/08	245 270 football	345 Ice Hockey; 200 each additional child	0		0			
<b>Winchester</b>	09/12	290/sport	950 fam cap per year 500 skiing	350/400	350 Elem Instrumental Music	525	920 fam cap; 20% higher if after 7/31		2500 Full day K, 1500 3 day; 3000 PreK per student 2.75 Type A Lunch
<b>Winthrop</b>	06/14	225/sport HS	500 student cap 750 Fam Cap	100/year intramural	For unlimited activities				Full Day K Free
<b>Woburn</b>		0	No Fees	0		0			Full Day K Free
<b>Worcester</b>									
<b>Wrentham</b>	05/15 ↑	75 Basketball		100	Inst music,90 theater	125	300 fam cap		2 d/wk ½ 1650; 3 d/wek ½ 2150; Full Full Day K 3250



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **VII. Finance & Operations**

MEETING DATE: **2/28/18**

**B. School Choice & Charter Attendance: Report & Recommendation for 2018-2019**

**BACKGROUND INFORMATION:**

The enclosed report provides historical and current information on enrollment and finances related to Charter Schools, interdistrict School Choice, and Virtual Schools.

The recommendation for 2018-2019 is to not open any new seats for School Choice students due to space limitations.

**ACTION RECOMMENDED:**

That the School Committee accept the report and take such action as it deems in the best interest of the school system.

**STAFF AVAILABLE FOR PRESENTATION:**

Mr. Patrick C. Collins, Assistant Superintendent for Finance & Operations

# Charter Schools and School Choice: Annual Report

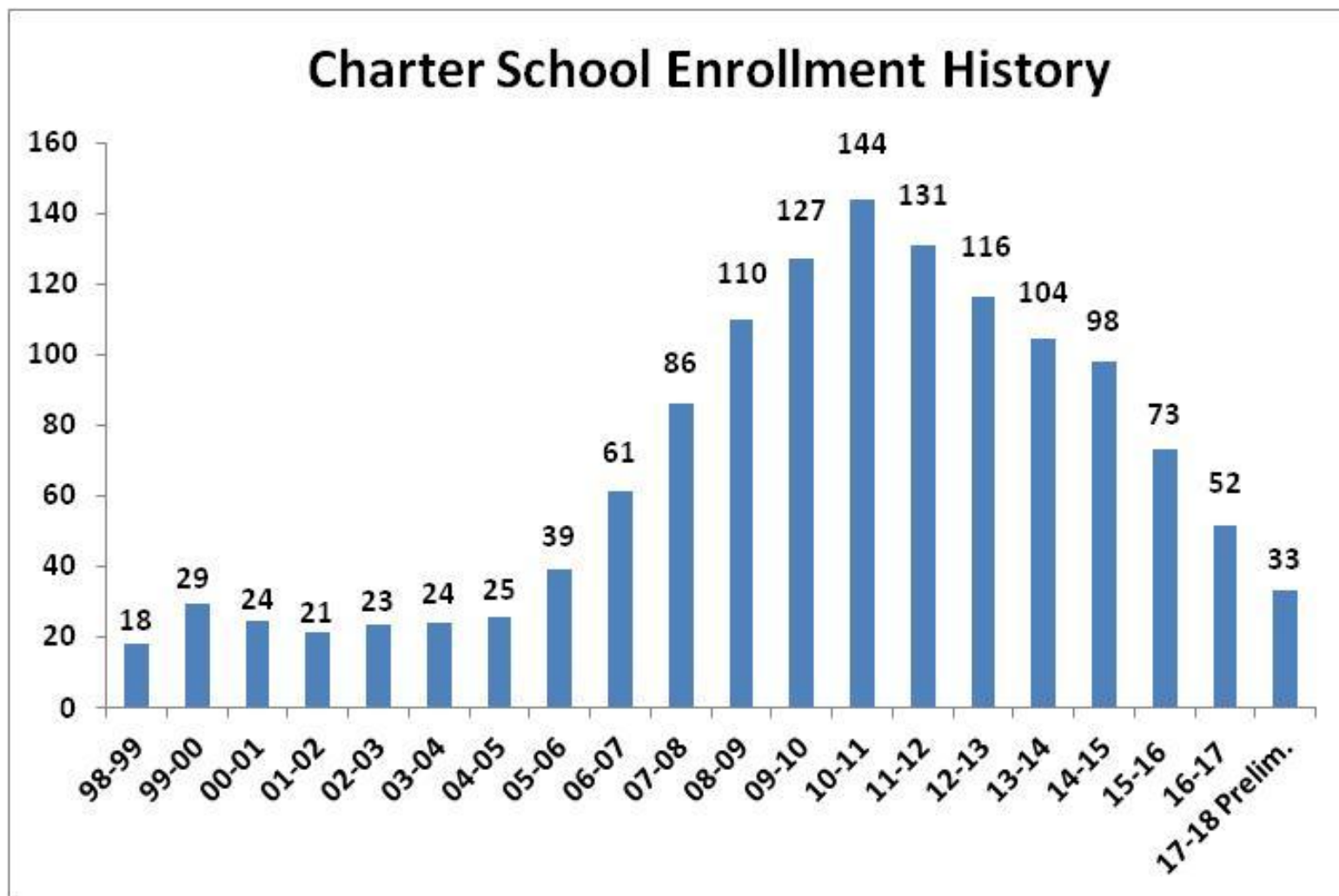
Patrick C. Collins  
February 28, 2018



# Topics

- Enrollment and finances related to:
  - Charter Schools
  - School Choice
  - Virtual Schools
- Summary Notes and Considerations
- School Choice Hearing: 2018-2019 school year
- School Choice Vote: 2018-2019 school year

# Charter School Enrollment History: Shrewsbury Resident School-Age Children



# Charter School Enrollment by Grade 2017-2018 [as of Dec. 2017]

K-4 = 3 students

5-8= 5 students

9-12= 25 students

*We can project a continued decline in FY19 and beyond under current conditions. Continuing our investment in S.P.S. is required to maintain competitive & comparative advantage.*

FDK	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Total
1	0	1	1	0	0	0	0	5	5	7	6	7	33
FDK	Grade 1-4				Grade 5-6		Grade 7-8		Grade 9-12				Total
1	2				0		5		25				33

# Charter School Enrollment by School 2017-2018 [as of Dec. 2017]

- Enrollment of the 33 students by school:
  - Advanced Math & Science Academy [Marlboro]
    - 28 students
  - Abby Kelley Foster Charter School [Worcester]
    - 4 students
  - Francis W. Parker Charter School [Devens]
    - 1 student

# Tuition, Aid, & Net Cost History

- ▶ Annual average tuition rate was \$13,171 per student for FY17.
- ▶ The fundamental objection to the funding scheme is that when a student attends a charter school, the average cost in dollars is diverted to that school. Yet the marginal cost for us to educate is close to \$0 because most of the costs to educate are fixed costs.
- ▶ Returning all the charter students would gain the town \$648K in revenue with \$0 additional costs, as students would be “absorbed” into the district across all grade levels.
- ▶ State reimbursement [Chapter 46 Aid] has declined significantly.

## Massachusetts Department of Elementary and Secondary Education

### SCHOOL FINANCE

Summary of Historical Sending District Charter School FTE, Tuition, and Reimbursements , FY96 to present\*

Select your district using the drop down menu:

271 SHREWSBURY ▼	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17
FTE	110.15	127.16	144.14	130.79	116.28	104.36	98.19	73.17	51.60
Tuition	\$ 1,025,068	\$ 1,151,129	\$ 1,321,539	\$ 1,279,450	\$ 1,226,276	\$ 1,142,099	\$ 1,221,904	\$ 923,221	\$ 693,667
Facilities Aid	\$ 95,665	\$ 106,489	\$ 118,052	\$ 113,196	\$ 100,058	\$ 90,037	\$ 85,270	\$ 63,281	\$ 45,963
Chapter 46 Aid	\$ 446,696	\$ 351,695	\$ 330,718	\$ 85,807	\$ 38,006	\$ 38,663	\$ 81,365	\$ (71)	\$ -
Total Aid	\$ 542,361	\$ 458,184	\$ 448,770	\$ 199,003	\$ 138,064	\$ 128,700	\$ 166,635	\$ 63,210	\$ 45,963
Net Cost to District	\$ 482,707	\$ 692,945	\$ 872,769	\$ 1,080,447	\$ 1,088,212	\$ 1,013,399	\$ 1,055,269	\$ 860,011	\$ 647,704

# Preliminary FY18 Charter School Tuition & Reimbursements

Massachusetts Department of Elementary and Secondary Education

Office of School Finance

Preliminary FY18 Charter School Tuition Payments and Reimbursements for Sending Districts (Q2)

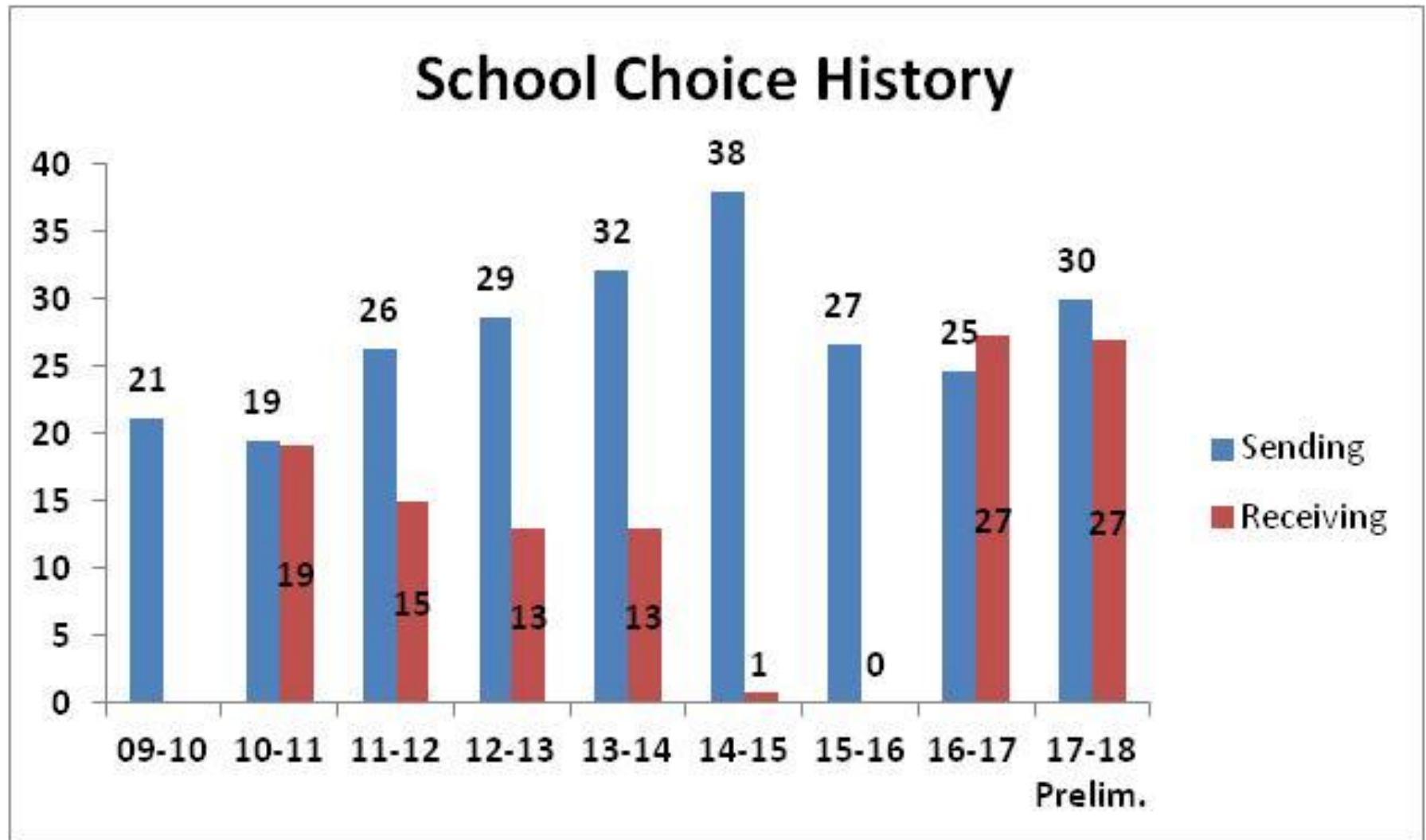
DISTRICT PAYMENT							STATE AID TO DISTRICT			NET DISTRICT COST	STATE AID SUMMARY				STATE AID AT FULL FUNDING
LEA	DISTRICT	FTE	LOCAL FOUNDATION TUITION	LOCAL TRANSPOR- TATION TUITION	LOCAL FACILITIES TUITION	LOCAL PAYMENT	100/25/25/ 25/25/25 INCREASED TUITION AID	FACILITIES AID	TOTAL CHARTER AID		STATE PAYMENT FOR PRIVATE/ SIBLING/ HOMESCHOOLER	100/25/25/ 25/25/25 INCREASED TUITION AID	TOTAL FACILITIES AID	TOTAL STATE AID	
271	SHREWSBURY	33.0	405,831	0	28,797	434,628	0	28,797	28,797	405,831	0	0	28,797	28,797	49,940

Note \$0 tuition aid in FY18. By formula it should be \$21,143 yet the state did not fully fund this account this year.

The actual state reimbursement will only meet 59% of the calculated amount per their formula.

Average cost per student is \$13,171.

# School Choice History: Enrollment



# 2017-2018 School Choice: Sending Students by Grade Level

This is a headcount of all the students attending in a School Choice placement in another district. The decision to attend another School Choice receiving district is sometimes related to parental employment situations, size of school, access to full-day kindergarten, or other issues not related to comparative quality of S.P.S. versus other school districts.

Of particular note is:

- that we have 6 students attending Worcester Public Schools for full-day kindergarten and,

- that we have 8 students attending TECCA virtual school, 3 of whom are Grade 8 and 5 of whom are Grades 9-12.

FDK	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Total
6	2	0	2	2	0	1	1	5	2	3	4	2	30
FDK	Grade 1-4				Grade 5-6		Grade 7-8		Grade 9-12				Total
6	6				1		6		11				30



# FY18 School Choice Sending Students: Destination Districts & Grade Level

Receiving District	Grade
BERLIN BOYLSTON	10
BERLIN BOYLSTON	12
HUDSON	06
HUDSON	08
MILFORD	03
MILFORD	07
MILFORD	11
NORTHBRIDGE	01
TECCA	08
TECCA	08
TECCA	08
TECCA	09
TECCA	10
TECCA	10
TECCA	11
TECCA	11
UXBRIDGE	12
WORCESTER	01
WORCESTER	03
WORCESTER	04
WORCESTER	04
WORCESTER	08
WORCESTER	09
WORCESTER	11
WORCESTER	KF
WORCESTER	KF
WORCESTER	KF
WORCESTER	KF
WORCESTER	KF
WORCESTER	KF
WORCESTER	KF

- Note six students in full-day kindergarten possibly due to inability to access in S.P.S.
- Note eight students enrolled in Virtual Schools

FDK	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Total
6	2	0	2	2	0	1	1	5	2	3	4	2	30

Expected tuition cost of \$180,622

# School Choice History:

## FTE & Tuition [Sending & Receiving]

0271 SHREWSBURY

FY	Receiving		Sending	
	FTE Pupils	Tuition	FTE Pupils	Tuition
2008	0.0	0	13.7	78,480
2009	0.0	0	18.5	106,835
2010	0.0	0	21.2	113,286
2011	19.2	96,050	19.5	107,984
2012	15.0	79,568	26.3	149,193
2013	13.0	69,167	28.6	144,191
2014	13.0	68,725	32.1	185,881
2015	0.8	4,989	38.0	220,220
2016	0.0	0	26.7	162,855
2017	27.3	139,913	24.6	139,287

- Tuition is \$5,000 per student per year and pro-rated by month if not enrolled for full-year.
- A cost “increment” is applied for special education students depending upon services provided.

# School Choice Receiving 2017-2018

- Worcester= 20
- Wachusett= 3
- Boylston= 2
- Grafton= 1
- Millbury= 1
- Total= 27

Grade 3	Grade 5	Grade 6	Grade 7	Total
8	5	4	10	27

Expected School Choice revenue is \$142,563.

# Virtual School Enrollment

- A subset of School Choice Program
  - Currently have 8 students enrolled at the The Education Cooperative Connections Academy [TECCA]
- Tuition for Virtual School is \$6,700 per student.

# Summary Notes

- Charter School enrollment is **declining**
  - Significant net benefit to Town of Shrewsbury/School Dept. finances.
  - State is currently not fulfilling its reimbursement commitment. In FY18 Shrewsbury should be receiving \$21,194 but instead receiving \$0 aid.
- School Choice enrollment **increased** for 17-18
  - Virtual School enrollment seems to be volatile with many students not persisting.

# Summary Notes

- Estimated FY18 Net Cost to Town/District
  - \$405,831 for Charter Schools
  - \$180,622 for School Choice including Virtual Schools**\$586,453**
- School committee, by law, must vote each year to accept or not accept School Choice students into S.P.S.
  - The recommendation for 2018-2019 is to NOT open any new seats for School Choice students due to space limitations.

# Final Note

- The general public policy of creating student choices in public education is one that has “*creating a competitive environment*” at its core.
- To this end, the community’s continued investment in our district is necessary to maintain the high-quality educational and co-curricular programs at all levels. This includes the expansion of full-day kindergarten seats to include 100% of our K students.
- This will lead to student retention and forestall the outflow of tuition dollars to other districts.

# School Choice Hearing & Vote

- The School Committee is required to hold an annual School Choice Hearing and vote on whether or not they wish to accept any School Choice students from other communities for the upcoming school year.





**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

**ITEM NO: VII. Finance & Operations**

**MEETING DATE: 2/28/18**

**C. Fiscal Year 2019 Budget & School Choice: Public Hearing**

**(Public is invited to speak on either topic or both)**

**BACKGROUND INFORMATION:**

The public and members of the School Department are invited to provide input to the Committee and the administration regarding the FY19 Budget and/or the School Choice program option.

Regarding the FY19 Budget, this public hearing meets the requirements of Massachusetts General Law Chapter 71, Section 38N, which requires school districts to provide an opportunity for members of the public to be heard regarding the proposed school district budget.

Regarding the School Choice option, this public hearing will satisfy the requirements of Massachusetts General Law Chapter 76, Section 12B which requires a public hearing prior to a potential School Committee vote to not participate in or to otherwise restrict the provisions of the interdistrict School Choice program. The Committee will vote on whether or not to participate in School Choice following this public hearing.

**ACTION RECOMMENDED:**

That the Committee hold a public hearing in order to listen to feedback on the topic of the FY19 Budget and on the topic of the potential for participation in interdistrict School Choice in the 2018-2019 school year.

**STAFF AVAILABLE FOR PRESENTATION:**

Dr. Joseph M. Sawyer, Superintendent of Schools



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

**ITEM NO: VII. Finance & Operations**  
**D. School Choice for 2018-2019: Vote**

**MEETING DATE: 2/28/18**

**BACKGROUND INFORMATION:**

The Shrewsbury Public Schools has only participated in school choice in the past on a limited basis when the capacity existed to enroll students without requiring additional resources. A public hearing was held earlier this evening to satisfy the requirements of Massachusetts General Law Chapter 76, Section 12B which requires a public hearing prior to a potential School Committee vote to not participate in or to otherwise restrict the provisions of the interdistrict School Choice program. Prior to the public hearing Mr. Collins gave a report and advised that the recommendation for 2018-2019 is to not open any new seats for School Choice students due to space limitations.

**ACTION RECOMMENDED:**

That the Committee vote to not participate in interdistrict school choice for the 2018-2019 school year.

**STAFF AVAILABLE FOR PRESENTATION:**

Dr. Joseph M. Sawyer, Superintendent of Schools  
Mr. Patrick C. Collins, Assistant Superintendent for Finance & Operations



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **VIII. Old Business**

MEETING DATE: **2/28/18**

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

MEMBERS/STAFF AVAILABLE FOR PRESENTATION:



## **SHREWSBURY PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING**

ITEM NO: **IX. New Business**

MEETING DATE: **2/28/18**

### **A. Evaluation of the Superintendent of Schools**

#### **BACKGROUND INFORMATION:**

The School Committee and Dr. Sawyer have agreed that the Superintendent's performance evaluation would be done based on the calendar year. The evaluation will provide feedback on Dr. Sawyer's performance during calendar year 2017.

Dr. Magee, as Committee Chair, has written a composite evaluation (under separate cover) based on information provided by Dr. Sawyer as well as input from the other members, which he will summarize at the meeting. School Committee members are also encouraged to add commentary as they see fit.

#### **ACTION RECOMMENDED:**

That the Committee provide a summary and comments regarding the evaluation of the Superintendent of Schools for the 2017 calendar year, and that the Committee vote to approve the formal evaluation document created by the Chair.

#### **STAFF AVAILABLE FOR PRESENTATION:**

Dr. Joseph M. Sawyer, Superintendent of Schools



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **X. Approval of Minutes**

MEETING DATE: **2/28/18**

**BACKGROUND INFORMATION:**

The minutes are enclosed.

**ACTION RECOMMENDED:**

That the Committee accept the minutes from the School Committee meeting held on February 14, 2018, and the School Committee Workshop held on February 15, 2018.

**STAFF AVAILABLE FOR PRESENTATION:**

Dr. B. Dale Magee, Chairperson

Ms. Sandra Fryc, Secretary

**SHREWSBURY PUBLIC SCHOOLS  
100 MAPLE AVENUE  
SHREWSBURY, MASSACHUSETTS**

**MINUTES OF SCHOOL COMMITTEE MEETING**

**Wednesday, February 14, 2018**

Present: Dr. Dale Magee, Chairperson; Mr. Jon Wensky, Vice Chairperson; Ms. Sandy Fryc, Secretary; Ms. Erin Canzano; Mr. Jason Palitsch; Mr. Patrick Collins, Assistant Superintendent for Finance and Operations; Ms. Amy B. Clouter, Assistant Superintendent for Curriculum & Instruction; Ms. Barb Malone, Director of Human Resources; and Dr. Joseph Sawyer, Superintendent of Schools.

A complete audio/visual recording of this meeting is available on the Shrewsbury Public Schools website.

The meeting was convened by Dr. Magee at 7:00 pm.

**I. Public Participation**

None.

**II. Chairperson's Report & Members' Reports**

Dr. Magee expressed concern and sorrow for victims of the mass shooting earlier in the day at Marjory Stoneman Douglas High School in Parkland, Florida, and requested a moment of silence.

**III. Superintendent's Report**

Dr. Sawyer also expressed his sadness at the news that as many as 17 high school students were killed in the school shooting at Marjory Stoneman Douglas High School in Parkland, Florida. He noted that, as a school district, Shrewsbury Public Schools (SPS) continue to work to plan for potential crises, and that a previously scheduled drill was already planned for the following day to determine how best to handle reunification of students and families if there were to be a school shooting.

Separately, he added that he was proud of Shrewsbury High School (SHS) students for performing over 110,000 hours of community service since 2012, noting a recent ceremony at halftime of a boys' basketball game was attended by Lt. Gov. Karyn Polito; Secretary of Energy & Environmental Affairs and former State Rep., Matt Beaton; Rep. Hannah Kane,; and Sen.

Michael Moore. All of these officials gave citations to commemorate this outstanding collective achievement. Dr. Sawyer also noted he attended an outstanding Black History Month Assembly at SHS the prior morning, adding that the messages sent through student-made videos, musical performances, poetry, and dance, were both poignant and inspirational, and that the assembly's theme connected to what we want our students to do as citizens: "Step up, stand up, and speak up."

#### **IV. Time Scheduled Appointments:**

##### **A. Campaign for Shrewsbury Athletic Fields: Vote to Approve Memorandum of Understanding with Shrewsbury Youth Soccer and Vote to Accept Gift**

Mr. Collins gave a brief history of the Campaign for Shrewsbury Athletic Fields, provided a description of the Memorandum of Understanding (MOU) with Shrewsbury Youth Soccer (SYS) - SYS would donate \$100,000 to be used exclusively for the installation of a synthetic turf field at the SHS stadium, and in return SPS would treat this donation as a prepaid credit towards future (discounted) rental costs of the field by SYS. SYS President Jay Brann then addressed the Committee. He acknowledged SYS Board Members who were in attendance at the meeting (Christine Brann, Mike Pacy, Roy Pedersen, Andrea Lowy, Iqbal Kahn, Deb Mooney, Matt Dowd, and Allen Jarrell), discussed the partnership between SPS and SYS, and read a prepared statement.

On a motion by Ms. Fryc, seconded by Mr. Palitsch, the Committee voted unanimously to accept a gift of \$100,000 from Shrewsbury Youth Soccer for the Campaign for Shrewsbury Athletic Fields, per the terms of the Memorandum of Understanding between the School Department and Shrewsbury Youth Soccer.

Dr. Magee requested a brief recess at 7:11 pm so a photo could be taken of the Committee, SYS Board Members in attendance, and SPS Administrators. The meeting reconvened at 7:14 pm.

On a motion by Mr. Palitsch, seconded by Ms. Fryc, the Committee voted unanimously to approve the memorandum of understanding between the Shrewsbury Public Schools and Shrewsbury Youth Soccer that specifies the terms of an agreement regarding providing future access for Shrewsbury Youth Soccer to the Shrewsbury High School synthetic turf field in return for a \$100,000 donation to enable the construction of the synthetic turf field.

##### **B. Special Education & Pupil Personnel Services: Annual Program & Budget Report**

Ms. Meg Belsito, Director of Special Education and Pupil Personnel Services, gave an annual report that included information on mission and values; current areas of focus; student demographics; state averages; disability categorizations; placement options; staffing data; Circuit Breaker funding (which has been trending down since FY16) and the loss of the 274 Grant; out-of-district programming (which has decreased as in-district program opportunities have increased); transportation; contracted services; challenges (relative to Summer Special Education and Educational Learning Center (ELC) caseloads); clinical rounds and recommendations for mental and behavioral health assistance (which historically have peaked at Grades 7-8); and recommendations for FY19 relative to personnel and resources. Ms. Belsito concluded by summarizing how the goals of the department align with the newly approved 2018-2022 Strategic Priorities for the district.

Committee members noted the shift from out-of-district to in-district placements, and expressed their appreciation for the thoughtful data analysis in the report. Ms. Belsito provided clarifying information on the rights of parents relative to changes around 504 plan eligibility and notification, the co-teaching model at elementary schools, and the Transitions program at SHS. The Committee acknowledged the significant challenges associated with decreasing Circuit Breaker funding, and Ms. Canzano suggested that the Committee consider reaching out to State Rep. Hannah Kane and State Sen. Michael Moore for assistance in this regard.

## **V. Curriculum**

None.

## **VI. Policy**

### **A. School Year Calendar for 2018-2019: Vote**

Dr. Magee noted that the draft school calendar was presented to the Committee at the meeting on January 31, 2018, and was posted afterward for public viewing, and advised that the Committee had received eight emails with suggestions and concerns relative to the calendar. He advised that the school start date is largely contractually defined, and gave a brief history of how the work of the Calendar Committee, surveys, and data from other districts was utilized to create past calendars as well as the calendar proposed for 2018-19.

The Committee thanked respondents for their feedback regarding the calendar and noted the importance of periodically surveying parents and families, and reviewing other district's calendars. Dr. Sawyer suggested conducting a survey in advance of creating next year's calendar.

On a motion by Ms. Canzano, seconded by Mr. Palitsch, the Committee voted unanimously to approve the proposed 2018-2019 School Year Calendar.

On a motion by Mr. Palitsch, seconded by Ms. Canzano, the Committee voted unanimously to survey parents, faculty, and other districts regarding the calendar as has been done in the past.

## **VII. Finance & Operations**

### **A. Fiscal Year 2019 Budget: Update**

Mr. Collins' and Dr. Sawyer's update included a financial overview of the current status of the proposed budget. The Town Manager's Recommendation shows a gap of \$2,536,028, or -4.06%, from the Superintendent's Recommended Budget, which reflects different methodologies and not a difference in philosophy. Other topics included the recent appropriation history; information on the state budget process and declining Circuit Breaker funding; and information on the local budget process that included a timeline. Their summary noted: the initial gap is \$2,536,028; significant additional revenue is unlikely; administration is beginning



reduction planning; and the magnitude of the gap will jeopardize the district's ability to maintain existing program while addressing mandates, enrollment growth, and strategic priorities.

Committee members noted recurrent stress on the annual budget relative to decreasing state and federal funding and increasing costs due to normal inflation, and reiterated the importance of fully funded Circuit Breaker reimbursement.

Noting Ms. Canzano's earlier comments relative to communication around Circuit Breaker funding, Mr. Palitsch made a motion for the Committee to send a letter to their local delegation as well as other relevant members of the legislature to express their thoughts on Circuit Breaker funding. Ms. Canzano seconded, and the Committee voted unanimously to approve the motion.

### **B. Beal Building Project: Update**

Mr. Collins provided a recap of the Beal Project to-date, noting that it was shifting from the Preliminary Design Program (PDP) phase to the Preferred Schematic Report (PSR) phase, and added that the primary objective of the PSR phase will be to identify the Preferred site of the three options currently in contention: addition/renovation of the existing Beal site; new construction at Glavin Center site; and new construction at Allen Farm site. Mr. Collins also provided a Feasibility Study Schedule Outline and noted highlights.

### **VIII. Old Business**

None.

### **IX. New Business**

None.

### **X. Approval of Minutes**

Without objections from the Committee, the minutes of the School Committee Workshop held on January 24, 2018, and the School Committee meeting held on January 31, 2018 were accepted as distributed.

### **XI. Executive Session**

#### **A. For the purposes of negotiations with the Shrewsbury Paraprofessionals Association**

#### **B. For the purposes of negotiations with non-represented employees**

Dr. Magee requested a motion to adjourn to executive session for the purposes of negotiations with the Shrewsbury Paraprofessionals Association and negotiations with non-represented employees, where deliberation in an open meeting may have a detrimental effect on the bargaining position of the public body, and to reconvene to open session only for the purpose of adjourning for the evening. On a motion by Mr. Palitsch, seconded by Ms. Canzano, on a roll

call vote: Mr. Palitsch, yes; Ms. Canzano, yes; Ms. Fryc, yes; Mr. Wensky, yes; Dr. Magee, yes, the School Committee voted to adjourn to executive session at 8:19 pm.

## **XII. Adjournment**

On a motion by Mr. Palitsch, seconded by Ms. Canzano, the committee unanimously agreed to adjourn the meeting at 9:12 pm. Roll call votes were as follows: Dr. Magee, yes; Mr, Palitsch, yes; Mr. Wensky, yes; Ms. Canzano, yes; and Ms. Fryc, yes.

Respectfully submitted,

Elizabeth McCollum, Clerk

### Documents referenced:

1. MOU between SPS and Shrewsbury Youth Soccer re: Turf
2. Special Education Annual Report
3. Special Education Annual Report Slides
4. Draft School Year Calendar 2018-19
5. FY19 Budget Update Report Slides
6. Beal Project Update
7. Set(s) of Minutes Referenced Above

**School Committee Workshop  
Shrewsbury High School  
Principal's Conference Room  
64 Holden Street  
SHREWSBURY, MASSACHUSETTS**

**Thursday, February 15, 2018**

**Present:** Dr. Dale Magee, Chairperson; Ms. Sandy Fryc, Secretary; Ms. Erin Canzano; Mr. Jason Palitsch; Dr. Joseph Sawyer, Superintendent of Schools; Ms. Amy Clouter, Assistant Superintendent of Schools; Mr. Patrick Collins, Assistant Superintendent of Finance and Operations; and Ms. Meg Belsito, Director of Special Education and Pupil Personnel Services

**Absent:** Mr. Jon Wensky, Vice Chairperson

Workshop opened at 6:33 PM

**I. Discussion regarding Dr. Magee's *Fiscal Projections: Town Trends* report/presentation.**

Dr. Magee discussed the information contained in his *Fiscal Projections: Town Trends* report. The report includes Shrewsbury's historical data pertaining to Proposition 2 ½ overrides, student growth, revenue growth, population growth, and funding sources for the Shrewsbury school budget.

The group discussed the type, amount, and format for presenting this information to various audiences; including other town boards, PTOs and the community at large. How do we use these topics and a visual aid in order for people to understand the historical data and ongoing issues with school funding in Shrewsbury?

Mr. Palitsch discussed the need to find conceptual ways to communicate complex topics that are easily understandable. He also suggested there are two separate topics: 1) historical data related to Shrewsbury's budget process; and 2) Proposition 2 ½ override discussions. Mr. Palitsch stated that it is helpful for citizens to understand Proposition 2 ½ overrides from a historical perspective, but that it is important to note that an override is not imminent.

Ms. Canzano said that some people do not relate to charts, graphs, and numbers. She believes there should also be discussion regarding what is currently happening in classrooms. How do we maintain current service levels in our schools with increased costs and decreased funds? Ms. Canzano indicated the need for the messaging to directly relate to student learning.

Ms. Fryc stated that it is important for people to understand why the district continues to experience issues with the town's ability to fully fund school budget requests. The data Dr. Magee presented provides a historical perspective regarding the current educational program. Ms. Fryc also commented that the Proposition 2 ½ data from other districts shows successful small dollar overrides. There is a perception in Shrewsbury that a Proposition 2 ½ override is for

millions of dollars. A Proposition 2 ½ override is just one tool available to towns and cities in Massachusetts to raise funds above the 2.5% cap on the tax levy.

Dr. Magee stated that at a recent PTO meeting he attended there were questions about course offering and programs provided in other local school districts. Dr. Sawyer advised there is some data for the DART districts, but there also has to be consideration given to whether or not a program is something we would offer a part of the educational program, as well as available funding and/or space.

The group discussed how to present historical data and ongoing budget issues with the Board of Selectmen and Finance Committee at upcoming budget meetings. There needs to be discussion regarding the reality that if the annual school budget is not fully funded, the school system will degrade.

Dr. Magee thanked the group for the guidance provided and acknowledged the need for additional discussion. He will work on fine-tuning the talking points in his slides and use the feedback provided to draft messaging for future budget meetings.

## **IX: Adjournment**

On a motion from Ms. Palitsch, seconded by Ms. Canzano, the meeting was adjourned at 7:59 pm. Roll call votes were as follows: Ms. Palitsch yes; Ms. Canzano, yes; Ms. Fryc, yes; and Dr. Magee, yes.

Respectfully submitted,

Sandra Fryc - Secretary

Documents referenced:

1. Fiscal Projections: Town Trends



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **XI. Executive Session**

MEETING DATE: **2/28/18**

- A. For the purposes of negotiations with the Shrewsbury Paraprofessionals Association**
- B. For the purposes of negotiations with the Superintendent of Schools**
- C. For the purpose of reviewing and approving executive session minutes**

**BACKGROUND INFORMATION:**

Executive session is warranted for these purposes.

**ACTION RECOMMENDED:**

That the School Committee enter into executive session for the purposes of negotiations with the Shrewsbury Paraprofessionals Association and negotiations with the Superintendent of Schools, where deliberation in an open meeting may have a detrimental effect on the bargaining position of the public body, and for the purpose of reviewing and approving executive session minutes, and reconvene to open session only for the purpose of adjourning for the evening.

**STAFF AVAILABLE FOR PRESENTATION:**

Ms. Barbara A. Malone, Director of Human Resources  
Dr. Joseph M. Sawyer, Superintendent of Schools

ITEM NO: **XII. Adjournment**