

**SHREWSBURY PUBLIC SCHOOLS
100 MAPLE AVENUE
SHREWSBURY, MASSACHUSETTS**

**MINUTES OF SCHOOL COMMITTEE EXECUTIVE SESSION
Conference Room A
Shrewsbury Town Hall
Wednesday, June 7, 2017**

Present: Dr. Dale Magee, Chairperson; Mr. Jon Wensky, Vice Chairperson; Ms. Sandra Fryc, Secretary; Ms. Erin Canzano; Mr. Jason Palitsch; Ms. Barb Malone, Director of Human Resources; and Dr. Joseph Sawyer, Superintendent of Schools.

Executive Session was opened by Dr. Magee at 9:16pm.

Topic I

Ms. Malone discussed with the committee proposed rate changes for non-classified staff. Administration is requesting approval of phase two of the market shift for 15 individuals for FY 18. Phase one was approved in FY 17. Phase two would eliminate the need for transition rates and move these 15 individuals to their proper classification on the secretary scale. The total cost of this transition is budgeted at \$ 36,893.79. This amount was included in the School Department FY18 budget that was approved at the May 2017 Town Meeting.

Topic II

Ms. Malone discussed with the committee Administration's request for a 2% COLA increase for all non-classified roles, including secretaries, IT, and other roles not negotiated through association (union) contracts. The total cost of the 2% increase for these individuals is budgeted at \$83,641.79. This amount was included in the School Department FY18 budget that was approved at the May 2017 Town Meeting.

The School Committee will be asked to vote on these two topics at the June 10, 2017 meeting.

Adjournment

On a motion from Mr. Palitsch, seconded by Ms. Canzano, executive session was adjourned into open session at 9:27pm. Roll call votes were as follows: Mr. Palitsch, yes; Mr. Wensky, yes; Ms. Canzano, yes; Ms. Fryc, yes; and Dr. Magee, yes.

Respectfully submitted,

Ms. Sandra Fryc, Secretary

Documents Referenced:

Memo & Chart re: Non-Classified Staff Hourly Rate Adjustments/COLA