



**School Committee  
Meeting Book**

**March 1, 2017  
7:00 pm**

**Town Hall -100 Maple Avenue  
Selectmen's Meeting Room**



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

**AGENDA**

**March 1, 2017 7:00pm  
Town Hall—Selectmen's Meeting Room  
100 Maple Avenue**

**Items**

**Suggested time allotments**

I. Public Participation	7:00-7:10
II. Chairperson's Report & Members' Reports	
III. Superintendent's Report	
IV. Time Scheduled Appointments:	
A. Community Partnership Grant: Vote to Accept	7:10 – 7:20
B. SHS Student Advisory Committee: Report	7:20 – 7:35
V. Curriculum	
VI. Policy	
A. School Year Calendar for 2017-2018: Vote	7:35 – 7:45
VII. Finance & Operations	
A. FY18 Curriculum & Technology Budget Recommendations: Report	7:45 – 8:00
B. FY18 Budget: Public Hearing	8:00 – 8:30
C. FY18 Fees & Tuitions: Recommendation & Potential Vote	8:30 – 8:40
D. FY17 Budget: Update	8:40 – 8:50
VIII. Old Business	
IX. New Business	
A. Shrewsbury Education Association Unit B Contract: Vote to Ratify	8:50 – 9:00
X. Approval of Minutes	9:00 – 9:05
XI. Executive Session	
XII. Adjournment	9:05

**Next regular meeting: March 15, 2017**



## **SHREWSBURY PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING**

### **ITEM NO: I Public Participation**

MEETING DATE: **03/01/17**

#### **SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee hear thoughts and ideas from the public regarding the operations and the programs of the school system?

#### **BACKGROUND INFORMATION:**

Copies of the policy and procedure for Public Participation are available to the public at each School Committee meeting.

### **ITEM NO: II. Chairperson's Report/Members' Reports**

#### **SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee hear a report from the Chairperson of the School Committee and other members of the School Committee who may wish to comment on school affairs?

#### **BACKGROUND INFORMATION:**

This agenda item provides an opportunity for the Chairperson and members of the Shrewsbury School Committee to comment on school affairs that are of interest to the community.

#### **STAFF AVAILABLE FOR PRESENTATION:**

School Committee Members  
Ms. Sandra Fryc, Chairperson  
Dr. B. Dale Magee, Vice Chairperson  
Mr. Jon Wensky, Secretary  
Ms. Erin Canzano, Committee Member  
Mr. John Samia, Committee Member

### **ITEM NO: III. Superintendent's Report**

#### **SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee hear a report from Dr. Joseph M. Sawyer, Superintendent of Schools?

#### **BACKGROUND INFORMATION:**

This agenda item allows the Superintendent of the Shrewsbury Public Schools to comment informally on the programs and activities of the school system.

#### **STAFF AVAILABLE FOR PRESENTATION:**

Dr. Joseph M. Sawyer, Superintendent of Schools

#### **ACTION RECOMMENDED FOR ITEMS I, II, & III:**

That the School Committee accept the report and take such action as it deems in the best interest of the school system.



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **IV. Time Scheduled Appointments:** MEETING DATE: **03/01/17**  
**A. Community Partnership Grant: Vote to Accept**

**SPECIFIC STATEMENT OR QUESTION:**

Will the Committee vote to accept a community partnership grant of \$30,000 from The Home Depot to support Shrewsbury's PreK-8 schools in building a variety of on-site gardening structures and to augment students' opportunities to engage in authentic learning experiences designed to enhance the teaching of the district's science curriculum?

**BACKGROUND INFORMATION:**

1. Home Depot is generously offering a community partnership grant of \$30,000 to support Shrewsbury's PreK-8 schools in building a variety of on-site gardening structures.
2. A description of how the funds would be spent at each school location can be found in the enclosed report.
3. Ms. Banios and Ms. Frankian will provide information to the committee, and some of Ms. Frankian's students may accompany her.

**ACTION RECOMMENDED:**

That the Committee vote to accept a community partnership grant of \$30,000 from The Home Depot to fund on-site gardening structures and related programming.

**STAFF AVAILABLE FOR PRESENTATION:**

Ms. Mary Beth Banios, Assistant Superintendent for Curriculum & Instruction  
Ms. Kara Frankian, Teacher, Floral Street School



# Shrewsbury Public Schools

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Mary Beth Banios  
Assistant Superintendent

## **Garden Donation from Home Depot**

### **Overview**

Home Depot is generously offering a community partnership grant of \$30,000 to support Shrewsbury's PreK-8 schools in building a variety of on-site gardening structures. This donation would augment our students opportunities to engage in authentic learning experiences designed to enhance the teaching of the district's science curriculum. A brief description of how the funds would be spent at each school location can be found in the following section.

A team of dedicated teachers met on 1/17/2017 to share the spending proposals with Scott Selmicki from Home Depot. Each school is being assigned a Team Manager from Home Depot who will work with the school within to further define and develop the plan outlined below. Team Managers will help the building representatives with the development of a materials list and well as tasks lists that need to be accomplished before the build day. Pending School Committee approval, the build date is tentatively set for April 1<sup>st</sup> and work is underway to solidify a plan for communicating the goals and opportunities for involvement to the public.

### **Parker Road:** Kristin Stewich

Here at Parker Road Preschool our primary goal by expanding our garden will be to continue to build an outdoor classroom/sensory garden that will foster social interaction, build a strong sense of community, build self esteem and a connection with nature. Within each one of these experiences the children will be engaged with essential opportunities to make strong and real connections to a multitude of academic standards from the Massachusetts' Frameworks. The garden will provide our students with real life math, science, language, gross/fine motor, and social/emotional opportunities.

The garden will continue to be accessible and inclusive to all students. We hope to build additional raised beds where we will grow more fruits and vegetables to hopefully share within our school community and beyond. Additional space for seating will be added so that children can sit and draw or work within the garden. We also hope to add additional sensory materials that will engage the student's sense of sight, smell, touch, taste and sound. Our outdoor classroom will continue to

be a therapeutic and calming place to gently stimulate the senses in a setting where our students feel safe and relaxed.

The entire school community has maintained the garden for 4 years now. Watering, weeding, planting is done by all staff and students as needed. Presently, we have a garden committee that includes Kristin Stewich (school nurse), Jenn Vangel (classroom teacher), Maria Grimshaw (SLP), Donna Crowley (classroom assistant), Dominic Ruggiere (community volunteer), Chris Tighe (Home Depot associate), and Scott Selmecki (Home Depot Manager).

**Beal:** Becky Dumphy

Beal School is planning to have 4 raised beds on the right hand side of the school. Surrounding the raised beds will be walkways that are ADA compliant, allowing all learners to access the gardens. We are also planning for 2 picnic tables that convert into benches to allow for students to record observations about the garden.

Classrooms will be able to use this area for science observation, read-a-louds, writing blocks, and many more activities. Classrooms are beginning to discuss the gardens and brainstorming what we would like to grow in the gardens. The classroom teachers that have agreed to be part of the first phase this year are Lynn Pinto, Beth McNerny, and Charlene Costello. Students will be involved in the planning, measuring, researching, planting, caring for these gardens. Over the summer months we plan to involve the families of our students to sign up to water and care for and also harvest from the garden. There will be an irrigation system put in for the gardens to help with the care for the garden. We would love to be able to harvest some of the food and have students bring it to local food banks in our community.

**Coolidge:** Marci Rubin

Coolidge School is hoping to maintain our current garden beds in front of our school. Our previous project with the garden included 3 raised garden beds, bean plants and sunflower gardens. Our kindergarten students (now first graders) planned and implemented the garden and had a culminating garden party where we were able to host families and harvest some of what we produced. Although this was our first try at this, our intention this year is to engage other grade levels to help maintain our gardens. In addition, we have been working on composting and recycling, and will be asking for materials that will help us with that.

We are also looking to utilize a space outside our cafeteria, that isn't great for garden growth (lack of sun, small area), but we feel would be a great spot for some bird/butterfly attracting cotoneasters. Our other plan is to align this with other science standards that crosses grade levels (such as life cycles and recycling) by creating large sculptures/birdfeeders alongside these plants/shrubs that will be

made from treated wood and recycled bottle caps. We are planning on making 3-4 large sculptures/birdfeeders and 3-4 cotoneaster.

**Floral:** Kara Frankian

Floral Street School is hoping to create several raised beds in the area next to the existing playground structure. Although the design is not yet formalized, measurements have been taken and students are in the process of creating a full scale map of the area to be certain the lay out will be ADA compliant. Attached at the end of these summaries are the connections to the new science standards. We will establish clear lesson plans that can be simply replicated at each building regardless of the specific set up of the space or the plants chosen for cultivation. At FSS, The beds will initially be maintained and cared for by a combination of the Frankian, Peterson, Young and Richard classrooms with the hope that all classes in grades 1 – 3 will eventually take over a growing space. At this point in time, Laura Spangenberg is interested in taking on the compost area of the gardens, working with her students to define what this approach will look like as well as how students can be actively involved. Bob Wilson (art), Joshua Nichols, Sarah Willander (ELL), Liz Ushinski (grade 3), Deb Richard, Amy Leonardson (instructional aides) and David Poe (custodian) have all expressed support for the project and are interested in helping with the planning and to make sure we have a successful plan for care during the summer months. There are 2 classes being proposed that will run a program that has campers directly caring for the beds. During the month of July and we intend line up weekend watering schedules as well as involving the special education programs that work throughout the summer. It will be our goal to have students will help to connect hosing to the bed irrigation system, weed and harvest grown vegetables. It is our hope that the produce grown will be shared with our local food bank and we are planning on making a formal connection once we are certain we have the endorsement of the School Committee.

**Paton:** Lisa Papazian and Joan Carlson

Paton will be building 4 raised beds (a K-1, 2, 3, & 4 area for planting). In addition to growing space, they are planning to use stone pavers to create a usable sundial. A small garden shed and the addition of 6 picnic tables will help teachers to keep tools organized as well as use the space as an outdoor classroom and a working space for students. We want student input as to what types of plants will be used in the garden, so classrooms will start to research and brainstorm ideas of what to include in the garden. We are also looking to expand the use of our academe, which is located in the back of our building. Students will also be designing rocks with messages of kindness to be included in the garden. Outdoor speakers and a sound feature will contribute to an area in the garden that will focus on sensory development. We anticipate that this sensory garden space will be used by all

classrooms but is located near the ELC classrooms to service students with different learning needs. Finally, an area for composting will be developed.

**Spring:** Donna Rice

Spring Street School is planning to have 2 raised beds on the right hand side of portable classrooms. Surrounding the raised beds is a wide paved walkway so that students will be able to access the area easily. Classrooms will be able to use this area for various science observations as well as to understand goods and services. Classrooms are beginning to discuss the gardens and brainstorming what we would like to grow in the gardens. Though first grade classrooms will certainly access the garden frequently during their life science unit, I anticipate many classrooms finding an interest in the growing and changing that will happen in the garden. Students will be involved in the planning, measuring, researching, planting, caring for these gardens. Over the summer months we plan to involve the families of our students to sign up to water and care for and also harvest from the garden. We would also look forward to donating fresh vegetables to those in need.

**Sherwood:** Lisa Pashou

Sherwood has already established its garden in the front entrance of the school. We have five raised beds that the ELC program has been planting its gardens in. For the past several years, our students have been planting various vegetables and flowers. Our students have learned the responsibility of caring and nurturing the gardens. They really enjoy the hands on experience and the fulfillment of watching their garden grow. The students are able to eat the vegetables that they grow and learn the process of growing them. To continue this excellent tradition, Sherwood would like to propose installing six benches around the raised beds. The purpose of this is so that the students may treat the gardens like an outdoor classroom. In addition, the entire Sherwood community may also observe and interact with the garden. Sherwood would additionally like to propose fencing for the garden. In the past, we have encountered issues with animals getting into the garden and eating the plants within the garden. We believe that these new additions will help the Sherwood community expand the learning opportunities surrounding the garden.

**Oak:** In Process

At Oak Middle School, we have a wonderful, centrally located courtyard with safe open space for a vibrant outdoor learning area. It is an interesting ecosystem consisting of green grass, a pond with fish and rare blue frogs, and two raised garden beds. However, it is in need of help and refurbishment!! Our vision for the grant funds it to help Oak “bring it back life” as a hands-on learning and growing space. To do this, we would need to enhance the vegetable growing beds, add a pathway to make it accessible to our students with mobility challenges, add a



composting area, and expand the learning opportunities for our students by adding benches for observation areas. Specifically, we would like to add an additional raised bed, at an elevated height so it is wheelchair accessible. We would like to bring our pond back to life to allow continued study of complex ecosystems. We would like to begin composting waste from our cafeteria. We would like soil and plantings, so we could provide produce to donate to a local agency, such as Veterans Inc. on South Street in Shrewsbury. There are a myriad of meaningful learning opportunities for students that link to our curriculum, including in math (scaling, volume calculations, dimensional figures, data analysis, exponential functions, growth rate calculations); in science (ecosystems and decomposition, plant growth cycles, plant DNA); in ELA (journaling, claim/evidence/reasoning writing, pro/con position papers for farm-to-school initiatives) and in social sciences (sustainability, food sources, soil and land uses, environmental impacts, physical features of growing spaces). Improving Oak's outdoor learning space would further engage students by providing hands-on, project-based learning and community service opportunities in a safe and structured outdoor learning area. Our teachers will be inspired to experiment and innovate with new learning experiences for students, and students will be inspired to challenge themselves and delve into meaningful hands-on learning.



## **SHREWSBURY PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING**

**ITEM NO: IV. Time Scheduled Appointments:**

**MEETING DATE: 03/01/17**

### **B. SHS Student Advisory Committee: Report**

#### **SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee hear a report from the Shrewsbury High School Student Advisory Committee?

#### **BACKGROUND INFORMATION:**

1. Under the Massachusetts Education Reform Act, school districts are required to have a Student Advisory Committee (SAC), consisting of five high school students who are elected by the student body. The SAC is required to meet with the School Committee during the year to review various issues of concern to the student body. Mr. Andrew Smith, SHS social sciences teacher, serves as the faculty advisor to the SAC.
2. This is the third presentation of the 2016-17 school year by the SAC. An agenda is attached.
3. Mr. Wensky is the School Committee liaison to the SAC.

#### **ACTION RECOMMENDED:**

That the School Committee accept the report and take such action as it deems in the best interest of the school system.

#### **STAFF & STUDENTS AVAILABLE FOR PRESENTATION:**

Mr. Andrew Smith, SHS Teacher and Faculty Advisor to the SAC  
Mr. Todd Bazydlo, SHS Principal  
Benjamin George, Student, Class of 2018, SAC Chair  
Vikram Pathalam, Student, Class of 2017  
Mark Bray, Student, Class of 2017  
Maya McCollum, Student, Class of 2018  
Prisha Singh, Student, Class of 2019

**Student Advisory Committee**  
**Agenda for the School Committee Meeting on March 1, 2017**

**I. Extracurricular Activities**

As students enter a new semester in their high school careers one cannot overlook the diverse activities and accomplishments earned through winter sports, the Robotics build season, Speech and Debate tournaments, and an assembly meant to bring awareness to social issues.

- a. Winter Sports
- b. Robotics
- c. Speech and Debate Tournaments
- d. Black History Month Assembly

**II. School Operations**

Following midterm exams students and teachers are managing recommendations and course selections for the upcoming school year. In this context, some discussion has begun regarding the possible impacts of the upcoming budget.

- a. Budget
- b. Course Selection

**III. Technology**

Through multiple school wide surveys as well as a technology inventory, SHS is working to determine the impact of technology on teaching and learning.

- a. iMessage Survey
- b. Schoology Survey
- c. iPad Inventory

Thank you for your continuous support of the SAC.

Respectfully submitted,

Benjamin George  
Chairperson

Vikram Pathalam, Mark Bray, Maya McCollum, Prisha Singh  
SAC Members



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **V. Curriculum**

MEETING DATE: **03/01/17**

SPECIFIC STATEMENT OR QUESTION:

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

STAFF & STUDENTS AVAILABLE FOR PRESENTATION:



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **VI. Policy**

MEETING DATE: **03/01/17**

**A. School Year Calendar for 2017-2018: Vote**

**SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee vote to approve the proposed 2017-2018 School Year Calendar?

**BACKGROUND INFORMATION:**

1. A draft school calendar was presented to the Committee at the meeting on February 8, 2017, with a summary of changes provided by Dr. Sawyer.
2. The draft calendar was posted on the District website for public comment. It was also discussed with SEA leadership per their contract, as well as with the District Faculty Advisory Council and the PTO Presidents parent leadership group.
3. The proposed school calendar is enclosed.

**ACTION RECOMMENDED:**

That the School Committee vote to approve the proposed 2017-2018 School Year Calendar.

**COMMITTEE MEMBERS/STAFF AVAILABLE FOR PRESENTATION:**

Dr. Joseph M. Sawyer, Superintendent of Schools

# Shrewsbury Public Schools 2017-2018 School Year Calendar

**DRAFT**

AUG/SEP 22 Days				
M	T	W	T	F
21	22	23	24	25
28	29	30	31	1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

OCTOBER 20 Days				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

NOVEMBER 17 Days				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

DECEMBER 16 Days				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

JANUARY 21 Days				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

## August/September

8/24,25 New Teachers' Orientation  
 8/28 Opening Program for Teachers/No School  
 8/29 Gr. 1-12 Students Return/Full Day  
 8/30 First Day K, Preschool Students  
 9/1 Professional Development/No School  
 9/4 Labor Day/No School

## October

10/6 Professional Development/No School  
 10/9 Columbus Day/No School

## November

11/9 Parent Conferences/No School  
 11/10 Veterans Day Observed/No School  
 11/22-24 Thanksgiving Vacation

## December

12/5 Professional Development/Early Release  
 12/25 - 29 December Vacation

## January

1/1 New Year's Day/No School  
 1/15 M.L. King Day/No School

## February

2/6 Professional Development/Early Release  
 2/19 Presidents Day/No School  
 2/20-23 Winter Vacation

## March

3/6 Professional Development/Early Release

## April

4/3 Professional Development/Early Release  
 4/16 Patriots Day/No School  
 4/17-20 Spring Vacation

## May

5/1 Professional Development/Early Release  
 5/25 Last Day for Seniors  
 5/28 Memorial Day/No School  
 5/31 Graduation Day

## June

6/11 Last Day for Kindergarten & Preschool  
 6/13 Last Day/Half Day for Students

FEBRUARY 15 Days				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		

MARCH 22 Days				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

APRIL 16 Days				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

MAY 22 Days				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

JUNE 9 Days				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

0 snow days = 6/13 last day  
 1 snow day = 6/14 last day  
 2 snow days = 6/15 last day  
 3 snow days = 6/18 last day  
 4 snow days = 6/19 last day  
 5 snow days = 6/20 last day



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

**ITEM NO: VII. Finance & Operations**

**MEETING DATE: 03/01/17**

**A. FY18 Curriculum & Technology Budget Recommendations: Report**

**SPECIFIC STATEMENT OR QUESTION:**

Will the Committee hear a report on Fiscal Year 2018 Curriculum & Technology Budget Recommendations?

**BACKGROUND INFORMATION:**

1. The enclosed report provides an overview of Curriculum and Technology budgets for FY 2018.
2. The report separates out curriculum/instruction and technology expenditures, but notes that the two departments work in tandem to deliver a high quality instructional experience to Shrewsbury's students.

**ACTION RECOMMENDED:**

That the School Committee hear the report and take whatever steps it deems necessary in the interests of the Shrewsbury Public Schools.

**STAFF AVAILABLE FOR PRESENTATION:**

Ms. Mary Beth Banios, Assistant Superintendent for Curriculum & Instruction  
Mr. Brian L'Heureux, Director of Information Technology  
Ms. Shawna Powers, Director of Instructional Technology & Media Services

# SHREWSBURY PUBLIC SCHOOLS

## CURRICULUM AND TECHNOLOGY FY18 BUDGET DETAILS AND RECOMMENDATIONS

Prepared by: Mary Beth Banios, Brian L'Heureux, and Shawna Powers  
February 22, 2017



### OVERVIEW: THE SYNERGY BETWEEN CURRICULUM AND TECHNOLOGY BUDGETS

As instructional resources are increasingly digitized, the curriculum and technology budgets are becoming interconnected and interdependent of one another. While this report separates out curriculum/instruction and technology expenditures, the two departments now work in tandem with one another to deliver a high quality instructional experience to Shrewsbury's students.

### DIGITAL INSTRUCTIONAL TOOLS

As a result of Shrewsbury's investment in personal technology devices, students can now access digital instructional tools that serve to positively redefine learning experiences. These tools better prepare them for the learning and working environments they will encounter in their future. Please find below an example of a digital resource that is currently being piloted to enhance middle level science instruction and that takes advantage of students being in a 1:1 learning environment.

#### **Mosa Mack**

This Next Generation Science resource scaffolds learning for students in Grades 4-8. It incorporates the inquiry approach to learning scientific concepts, hands on learning experiences, and a real world application of the material.

[https://www.mosamack.com/#how\\_it\\_works](https://www.mosamack.com/#how_it_works)

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## UBIQUITOUS NATURE OF DIGITAL LEARNING ENVIRONMENT & ACCESS TO LOW-/NO-COST MATERIALS

Digital learning is now well-integrated into instruction across all grade levels. This type of learning is now also used as the foundation for our professional development program for teachers. Another area where we see the growth of digital tools is in the state testing platform; this year there is a state mandate requiring that students in grades 4 and 8 take MCAS 2.0 on-line and an expectation that they will have experience working in a digital environment prior to taking this assessment.

As digital learning becomes more ubiquitous, low cost/no cost digital materials continue to become available.

### Apple Classroom

During the 2016-2017 school year, teachers gained access to Apple Classroom, a no-cost classroom management tool that has been provided by Apple that enables teachers to easily monitor what students are doing on their digital devices during class time.

- Explanatory video: [http://images.apple.com/media/us/education/2016/1e867897\\_5de3\\_45db\\_ac71\\_d635d1ccb5a5/inspiration/classroom-app/education-classroom-app-cc-us-20160427\\_r848-9dwc.mov](http://images.apple.com/media/us/education/2016/1e867897_5de3_45db_ac71_d635d1ccb5a5/inspiration/classroom-app/education-classroom-app-cc-us-20160427_r848-9dwc.mov)

### Fourth Grade 1:2 Program

This year there was a district-wide implementation of a 1:2 iPad learning environment in fourth grade, designed to both enhance instruction and to comply with Department of Elementary & Secondary Education mandates that all fourth grade students now complete MCAS testing in a familiar digital environment. Please find below a list of tools available on all 4th grade student iPads.

- Nearpod\*
- QR codes\*
- Padlet\*
- Book Creator (One time cost of \$2.49 per iPad)
- Google Drive/Docs\*
- Pages\*
- Numbers\*
- Keynote\*
- Notability (One time cost of \$4.99 per iPad)
- iMovie\*

\* denotes tools available to the District at no cost

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# CURRICULUM AND INSTRUCTIONAL TECHNOLOGY BUDGET DETAILS

## Curriculum and Instruction Budget

Account	FY2017 Actual Budget	FY18 Proposed Budget	Difference FY17 Actual-FY18 Proposed
<b>Mentoring Stipends</b>	\$0	\$0	\$0
<b>Curriculum Development</b>	\$50,000	\$50,000	\$0
<b>Professional Development Contractual Services</b>	\$80,500	\$80,500	\$0
<b>Texts/Instructional Equipment</b>	\$164,792	\$164,792	\$0
<b>Educational Supplies</b>	\$2,500	\$2,500	\$0
<b>Travel Professional Development</b>	\$2,500	\$2,500	\$0
<b>Dues and Membership</b>	\$3,500	\$3,500	\$0
<b>Conference Professional Development</b>	\$23,000	\$23,000	\$0
<b>TOTAL</b>	<b>\$326,792</b>	<b>\$326,792</b>	<b>\$0</b>

This budget may be able to be reduced based on final material and professional development requests.

## Notes on FY18 Curriculum and Instruction Budget

Item	FY18 Cost
<b>Mentoring Stipends</b>	
This cost provides mentors for new professional staff hired in Shrewsbury. In FY17 we shifted this cost to the Title IIA grant and will continue to do so for FY18.	\$0
<b>Curriculum Development</b>	
This line item provides funds for various summer and school year curriculum projects. The district is currently engaged in curriculum work related to the new science standards. This line item also funds the development and organization of digital resources. This work reduces the district's need for textbook replacement.	\$50,000

Item	FY18 Cost
<b>Professional Development Contractual Services</b>	
This line item will primarily support the SET course for new teachers, the Primary Source Partnership, Early Release and Professional Day trainings, and consultants for science and project based learning initiatives.	\$80,500
<b>Texts/Instructional Equipment</b>	
Most of the instructional materials being purchased are now digital: Mathematica, accounting software, Listen Current, Noodle Tools, Digi+, and various apps. This line item was reduced by \$36,000 for FY17 due to the availability of additional free digital resources and is anticipated that a further reduction may occur for FY 18. The consumable math resources for K-5 are also included in this line item.	\$164,792
<b>Conference Professional Development</b>	
This line item supports our teachers in attaining the necessary qualifications to teach AP courses, and funds to provide teacher leaders the opportunity to attend conferences that support the district's strategic priorities.	\$23,000

## RELIABILITY OF THE NETWORK, HARDWARE AND DATA MANAGEMENT

Productive work, both in school and professional environments, continues to move more and more into a digital environment. As this change accelerates, it is critical that the network that supports this environment remains strong and reliable. Our district also has established a replacement cycle for its digital devices that is designed to maximize the lifespan of each device while at the same time being sure that they remain viable learning tools. Please find below an outline of the IT Budget for the 2017-18 school year. This budget is designed to ensure that the district maintains a reliable network, functioning digital devices and is positioned to respond to the data management needs that are required to effectively manage digital tools and to respond to the ever increasing state requests for data.

## Instructional Technology (IT) Budget\*

Account	FY2017 Actual Budget	FY18 Proposed	Difference
<b>PD: Dues &amp; Memberships</b>	\$450	\$450	\$0
<b>PD: Conferences</b>	\$350	\$3,750	\$3,400
<b>Inst. Tech: Supplies</b>	\$19,000	\$19,000	\$0
<b>Inst. Tech: Networking</b>	\$130,050	\$133,000	\$2,950
<b>Inst. Tech: Hardware</b>	\$581,000	\$683,150	\$102,150
<b>Inst. Tech: Software</b>	\$86,000	\$136,723	\$50,723
<b>Networking Infrastructure</b>	\$7,000	\$83,000	\$76,000
<b>Data Processing</b>	\$111,550	\$118,000	\$6,450
<b>AV Supplies</b>	\$7,069	\$7,069	\$0
<b>AV Equipment</b>	\$7,650	\$7,650	\$0
<b>Repair and Maintenance: Equip</b>	\$61,520	\$61,520	\$0
<b>TOTAL</b>	<b>\$1,011,639</b>	<b>\$1,253,212</b>	<b>\$241,673</b>

\* Please note that this budget detail does not include salaries and wages or line items for Media Services, both of which are included in the ITAMS total on page 30 of the budget book.

## Notes on FY18 IT Budget

The major drivers of increases in the IT budget are listed below. A number of smaller increases in maintenance and software costs are also included in the budget request.

Item	FY18 Cost
<b>Inst. Tech: Hardware</b>	
Planned increase due to iPad Lease for incoming Grades 5 & 9 and continuation of initial HS lease. This increase was projected as part of the FY17 budget process. There will be a similar increase in FY19, after which lease costs will be reduced below the FY18 level in FY20 and achieve a steady state as the initial HS lease payments are completed (see table below).	\$102,510
<b>Inst. Tech: Software</b>	
Purchase of Microsoft Office 2016 to replace unsupported and obsolete Office 2008	\$50,723
<b>Inst. Tech: Networking Infrastructure</b>	
Switch replacement due to end of vendor support for existing switches	\$76,000

iPad Lease Schedule	FY16	FY17	FY18	FY19	FY20
Lease 1 (Grades 5, 9, 10, 11, 12 in FY16)	\$278,707	\$278,707	\$278,707	\$278,707	
Lease 2 (Grades 5 & 9 in FY17)		\$108,016	\$108,016	\$108,016	\$108,016
Lease 3 (Grades 5 & 9 in FY18)			\$109,055	\$109,055	\$109,055
Lease 4 (Grades 5 & 9 in FY19)				\$115,346	\$115,346
Lease 5 (Grades 5 & 9 in FY20)					\$113,619
Total	\$278,707	\$386,723	\$495,778	\$611,124	\$446,036

## REALLOCATION OF CLASS OF 2017 IPADS

For the 2016-2017 school year, in keeping with past practice in our 1:1 program, new iPads were acquired for all grade 5 and 9 students.

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Our plan is to reallocate the approximately 400 iPads currently assigned to the Class of 2017 by continuing to replace aging iPads elsewhere in the district, including elementary, special education, and staff-assigned iPads.

This reallocation will allow us to maintain our planned four-year cycle for student 1:1 iPads and avoid significant predictable costs for replacing aging non-1:1 iPads across the District.





## **SHREWSBURY PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING**

**ITEM NO: VII. Finance & Operations**  
**B. FY18 Budget: Public Hearing**

**MEETING DATE: 03/01/17**

### **SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee hear feedback from the public regarding the Fiscal Year 2018 Budget?

### **BACKGROUND INFORMATION:**

1. Per state law, the School Committee must hold at least one public hearing on the proposed School Department budget. At this hearing, the public is encouraged to provide feedback regarding the Fiscal Year 2018 Budget that was proposed at the School Committee's meeting of January 25, 2017.

### **ACTION RECOMMENDED:**

That the School Committee hear feedback from the public regarding the Fiscal Year 2018 Budget.

### **STAFF AVAILABLE FOR PRESENTATION:**

Dr. Joseph M. Sawyer, Superintendent of Schools  
Ms. Mary Beth Banios, Assistant Superintendent for Curriculum & Instruction  
Ms. Barbara Malone, Director of Human Resources  
Mr. Patrick C. Collins, Assistant Superintendent for Finance & Operations



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **VII. Finance & Operations**

MEETING DATE: **03/01/17**

**C. FY18 Fees & Tuitions: Recommendation & Potential Vote**

**SPECIFIC STATEMENT OR QUESTION:**

Will the Committee hear a recommendation from Dr. Sawyer on Fiscal Year 2018 Fees and Tuitions, and if needed, vote to approve changes to any current rates?

**BACKGROUND INFORMATION:**

1. Mr. Collins discussed fee amounts for the 2017-2018 school year for busing, athletics, student activities, preschool and full-day kindergarten tuition, at the meeting on February 8, 2017.
2. A Massachusetts Public Schools Survey of Fees is enclosed.
3. Dr. Sawyer recommends that no changes be made to fee and tuition rates for Fiscal Year 2018. A memo from Dr. Sawyer is enclosed.
4. A vote will only be required to make changes to current rates.

**ACTION RECOMMENDED:**

That the Committee hear a recommendation from Dr. Sawyer on Fiscal Year 2018 Fees and Tuitions, and if needed, vote to approve any changes to current rates.

**STAFF AVAILABLE FOR PRESENTATION:**

Dr. Joseph M. Sawyer, Superintendent of Schools

Mr. Patrick C. Collins, Assistant Superintendent for Finance & Operations



# Massachusetts Public Schools Survey of Fees©

As of 10/15/16

<i>School District</i>	<i>Date of Last Update</i>	<i>Sports Fees</i>	<i>Details</i>	<i>Activity Fees</i>	<i>Details</i>	<i>Bus Fees</i>	<i>Details</i>	<i>Additional Comments</i>	<i>Preschool, &amp; After School Programs</i>
<b>Abby Foster Charter</b>	09/13 ↑	100/sport		25 to 30		0			
<b>Abington</b>	12/09	250/sport no cap	JV & Frosh Athletics + Band Ice Hockey funded by boosters	50		255 510 Fam Cap			2700 Pre+K Full Day; After GR 1-8 \$75/1.5hr/ 1day a wk/10wks
<b>Academy of Pacific Rim Charter</b>									
<b>Academy of Strategic Learning HMCS</b>									
<b>Acton</b>	11/13 ↓	NA K-8		155	K-5 Music Only				Full Day K 3500
<b>Acton-Boxborough</b>	05/08	190/sport	Family cap of 760	50 selective	HS Band 90 – Elem Band 155	0	Senior parking 200		Full Day K 400.mo (4,000/yr)
<b>Acushnet</b>		0	No Fees	0		0			1910 K
<b>Adams-Cheshire</b>		100	200 Fam Max	Includes	activities		10 Parking		
<b>Agawam</b>	08/11	0/sport					40 parking		120/ mo PreK 4 day; 65 2 day 41 morning/66 afternoon/99 both per week
<b>Amesbury</b>	09/13 ↑	325/sport	1055 combined fam cap	80		360	540 fam cap 0 parking		PreSchool 3000/yr for 9 months
<b>Amherst-Pelham</b>	01/12	193 to 231/sport	552 individual and 1100 Fam cap	0		0	75/yr student parking		5 mornings 1970 yr 4 mornings 1470/yr Extended day 4.50/day H.S. Program 3 per hr
<b>Andover</b>	03/14	350/yr	700 fam max	75MS	Per student/yr to cover stipends; 150 fam cap	300/600	300 HS Parking with lottery		Full Day K 4400 PreK 5 day 3622
<b>Arlington</b>	09/12	100-300/most sports	500 football, 600 Gymnastics, 700 Ice hockey	425	Elem instrumental music	0			Full Day K 0
<b>Ashburnham-Westminster</b>	04/12	194 to 700	Varies by sport		30 for after school music	0	10 parking		
<b>Ashland</b>	04/12	259 running tier/ 275 football tier 335 golf and others	No Fam Cap	100		280/560 <2	100 or HS Parking		3800 All Day K, 205 2 day ½ to 975 full 5 day PreK

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<b>Assabet Valley R Voc</b>		0							
<b>Athol-Royalston</b>									
<b>Attleboro</b>	05/10	100/sport	250 individual; 450 fam cap 300 JV, 500 V Ice Hockey			150/130/110/70	460 fam max		200-850 PreK
<b>Auburn</b>	06/11	0		0		0			Free Full Day K; PreK 3-day - \$1,450/yr; PreK 4-day - \$1,600/yr, After School - \$10/day
<b>Avon</b>	10/13	150	300 fam cap	75	Unlimited number and no fam cap	250/500 cap	75 HS Parking		180/mo PreK 250/mo K
<b>Ayer Shirley RSD</b>	01/12	200 HS 100 MS	250 student cap 400 family cap	50 HS	500 fam cap for all fees	0	200 parking		Full Day K & ACP Free
<b>Barnstable</b>	03/15 ↑	150/sport	500 Fam Cap	175	Music and extracurricular	200			Free full day K Sliding Scale to 2400 for PreK
<b>Bay Path</b>									
<b>Bedford</b>		0	No Fees	0		0			Full Day K Free
<b>Belchertown</b>	04/12	100							
<b>Bellingham</b>	03/15 ↑	250 HS 100 MS	500 fam cap per season	0		230 460 fam max	Bus has discount for early pay; 10 HS parking		Provided by Hocomock YMCA with various fees 1300 PreK, 3250 K
<b>Belmont</b>	11/13 ↑	450/300/150 HS 280 MS basketball	No fam cap	100 most activities	275 fine and performing arts 150 MS; 250 elem inst music	575/student			2900 PreK 1800 full day K
<b>Berkley K-8</b>	?????	75/season		39	All Activities	0			2350 K
<b>Berkshire Hills Reg</b>									
<b>Berlin-Boylston Reg 7-12</b>	02/14 ↑	250/person/sport	600 Fam cap	50	675 fam cap sports + Act 50/150 fam cap		30/semester		2800 K
<b>Beverly</b>	03/15 ↑	210, 260, 315	Depending upon Sport; 105 MS	210	Elem/MS Band + strings	315; 630 Fam Max	100 HS Parking		PreK 2650; K 4000
<b>Billerica</b>	05/13	150/sport	600 Fam cap	50					
<b>Blackstone Valley Voc</b>	10/11	25/sport	Fundraising 31,100 No cap	20	Fundraising 33,100 for special events, trips, etc.	0	20 parking		
<b>Blackstone-Millville</b>	08/10	80/sport	320 Fam Cap/ +400 for Hockey	80	For Instrumental Band, etc	0			
<b>Blue Hills VOC</b>		0		35/yr	Setting up Adopt-a-shop				

# Massachusetts Public Schools Survey of Fees©

As of 10/15/16

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<b>Boston</b>									
<b>Boston Collegiate Charter</b>									
<b>Boston Evening Academy HMCS</b>									
<b>Bourne</b>	04/14 ↑	300/most sports	1000 Fam Cap			150, 50 late fee after 7/15	Gr 9-12		After School 25/75 150 Fam Cap No Full Day K
<b>Boxborough</b>	11/13 ↑								4500 Full Day K; 210 Pre K
<b>Boylston</b>									2500 K- full day -5 days
<b>Braintree</b>	06/13 ↑	225/yr for most sports	450 Fam cap; V hockey 400; 800/fam cap and JV hockey 325; 650 Fam Cap	150/yr non-athletes; no fee for athletes	300 cap per family; no activity fee for those paying sports fees	150	250 fam cap		
<b>Bridgewater-Raynham</b>	06/15 ↑	300/sport	300/sport MS + 2K fundraising No Caps	50/Act	17-69 Middle	225<1.5 mi	350 fam cap 100 Sr Parking		Full Day K 3000; Before and After programs add 100/week
<b>Brimfield</b>									
<b>Bristol County Agric</b>									
<b>Bristol-Plymouth Reg Voc</b>									
<b>Brockton</b>		No Fees							
<b>Brookfield</b>									
<b>Brookline</b>	04/10	200/sport/season	Middle school 85 – no cap	0		0			4200 PreK
<b>Burlington</b>		0		0		0			
<b>Cambridge</b>		0		0		0			Free PreK and K
<b>Canton</b>	08/13 ↑	195/sport	Extra for hockey and swim teams; 780 fam cap; reduced fee families can donate a voluntary amount that is affordable	60 and	HS Debate, trial, etc + MS sports and activities: Separate 75 for HS performing arts and MS Music	0	180 parking		Full Day K 4,000; half day 2000
<b>Cape Cod Lighthouse</b>		0		0	Parents may contribute 5-10 for field trips				
<b>Cape Cod Reg Voc Tech</b>									

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<b>Carlisle</b>		175				395	595 fam cap		
<b>Carver</b>	06/09	90/sport	250 fam max						Free full day K
<b>Central Berkshire Reg</b>	01/09	150/sport 50% 2 <sup>nd</sup> child 0 3rd	250 max/fam/season				25 HS Parking	Contact out Free transcripts	
<b>Champion HMCS</b>									
<b>Chatham</b>									25/week Before School, No Fee for Full Day K
<b>Chelmsford</b>	10/11	300/250/200	No fam cap	100	All Activities	200	500 fam cap 200 Parking		Before and after school programs with various fees from 72 to 383/mo depending upon number and length of days.
<b>Chelsea</b>		0		0		0			
<b>Chicopee</b>		0	No Fees	0	Considering Fees	0			
<b>City on A Hill Charter</b>									
<b>Clarksburg</b>									
<b>Clinton MS</b>	07/12	150 1 <sup>st</sup> sport	475 fam cap						
<b>Codman Acad. Charter</b>									
<b>Cohasset</b>	06/13 ↑	250/1 <sup>ST</sup> sport, 250, 150	400 ind cap 900 fam max	0		180 540 fam cap	180 HS Parking		170/wk Before School-310/mo 5 day after school- 450/mo for Both Full Day K 3000 , PK 2000
<b>Concord</b>		50/150							
<b>Concord-Carlisle</b>	01/09	125/sport/season	50/sport/per season at middle school 500 fam max per year	75	Middle instrumental only	50 late bus	125 student parking	Own and Operate \$6/package for seniors; \$2 Grads	
<b>Conway</b>									
<b>Danvers</b>	03/12	245/185/155	100 MS Sports 720 fam cap	50	100 elem fine arts	180	5 parking		
<b>Dartmouth</b>	04/14 ↓	100 sports & music/season	250 cap per person/year & 500/fam	HS 100/sem MS 100/sem	250 fam max	0		60/yr HS parking	
<b>Dedham</b>		125/sport	500 fam max			180/student <2miles	No family Cap		Full Day K 2800, PreS 5 day 2365 3 day 1470, 2 day 1050 Childcare 4.50/hour
<b>Deerfield</b>	12/08	75/70/65		0		0		Leases buses Free transcripts	

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<b>Dennis-Yarmouth</b>	06/13 ↑	100/sport	200 annual cap; 50 MS per sport	0 HS		0	50 HS Parking		No Fee Full Day K
<b>Dighton-Rehoboth</b>	10/11	160 to 235 HS	425/pers Cap; 525 fam cap MS 100/student	50 MS	50 Math/Spelling Team No fam cap	0	200 Cap 100 HS Parking-2 semesters; 50 2 <sup>nd</sup> semester only		Full day K 3500
<b>Douglas</b>		100	MS & HS 200 Indiv and 400 Family Cap						230/mo K
<b>Dover-Sherborn</b>		250/sp/yr	Family cap 1250	40	Elem 175 for instr. music	0	250 HS Parking/Sem		
<b>Dracut</b>	04/15 ↑	300/sport per	750 ice hockey 900 fam cap exclude hockey		30 to 150 Music Fees 900 Fam cap	200	k-12 900 fam cap		Free All Day and ½ Day K- Enrollment by lottery 18/day Preschool
<b>Dudley-Charlton</b>	07/12	150/sport	Family cap 300				100 HS Parking		800 Pre School Tuition
<b>Duxbury</b>	06/08	210/sport	800 fam cap	100	Co-curricular	270	50 HS parking		\$5/hr preschool
<b>East Bridgewater</b>	03/15 ↑	350/student/yr	400 fam max	0		300/150/50	10 HS Parking		Preschool 2 day 1,125 or 3 day 1,650 Full day kindergarten 2,700 Before & After School Care 13/day
<b>East Longmeadow</b>	07/14 ↑	149/sport	For each Sport	20	Each	270	540 fam cap		2650 K
<b>Easthampton</b>	09/08	100/sport	300 fam cap	0		200/350/450			
<b>Easton</b>	08/14 ↑	150/sport 250 hockey+	Family cap 600	125	150 band or choir 600 fam cap	0	Consideri ng parking		
<b>Erving</b>									
<b>Essex Agr Tech</b>		25/sport	No Cap						
<b>Everett</b>		0		0		0			
<b>Fairhaven</b>	07/09	0				125	250 Fam Cap		150/mo PreK
<b>Fall River</b>									
<b>Falmouth</b>	12/08	0		0		0			No Fee Full Day K
<b>Farmington River Reg</b>		10							

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<b>Fitchburg</b>	06/11	50		0		25/mo			
<b>Foxboro Reg Charter</b>									
<b>Foxborough</b>	07/13 ↑	0	No Fees	0		0			Full Day K = \$3,000 Pre-K = \$1,300 (2 - 1/2 days) Pre-K = \$1,800 (3 - 1/2 days) Pre-K = \$2,130 (4 - 1/2 days)
<b>Framingham</b>	05/12	225/sport	900 fam cap	25		270	540 fam cap 125 HS parking		Free Full day k
<b>Francis Parker Charter</b>	09/13	275/sport							
<b>Franklin ↑↓</b>	06/13	200/sport	450 hockey, 175 track, waived at 7 <sup>th</sup> fee	50/year	Gr 6-12	325	975 fam cap/year	Leases buses 0 for transcripts	After school 20/child/day
<b>Franklin County</b>									
<b>Freetown-Lakeville</b>	03/15	300 1 <sup>st</sup> 150 2 <sup>nd</sup>	375 cap	100		0	50 HS Parking		Free Full day K
<b>Frontier</b>	06/11	100/80/70							
<b>Gardner</b>	07/11	100/sport	HS & MS; 200 Ice Hockey	0		100	20 parking	Leases buses 0 for transcripts	\$800.00 per year (3 day program) \$1,066.00 per year (4 day half day program) \$1,866.00 per year (4 day full day program) FREE full day K
<b>Gateway Regional</b>		100/500					200 Parking		
<b>Georgetown</b>	06/13	475/425/375 tiers Depending upon sport with 1500 fam cap	255 MS 1500 fam cap for sports and activities	50			75 parking	Contract out 3 Free, then \$3	
<b>Gill-Montague Reg</b>									0-380 PreK
<b>Gloucester</b>	03/13	228 for most sports	MS 60 to 152 Grants/ads could reduce fees even more	85-30	HS Band/Chorus 85; K-8 music 75	90; 300 fam cap	0 parking		Summer School 126, City-run Preschool 50; MS afterschool 35/sem
<b>Gosnold</b>		0	No Fees						
<b>Grafton</b>	10/11					200 400 fam cap	200 HS Parking		225/Mo PreK
<b>Granby</b>		100	350 Cap	25					115/3 day PreK
<b>Greater Fall River Voc</b>									
<b>Greater Lawrence</b>		0	No Fees						

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VOC									
Greater Lowell Tech									
Greater New Bedford									
Greenfield	08/13	0	Fee Free Policy Since 2008	0					Free AfterSchool Programs
Groton-Dunstable	04/15	400/sp/season 100 extra for Ice Hockey + ice time	HS 1200 Family max MS 210/sp/season with a 1000 fam cap for MS	150	150 Elem Band Fee		100 HS parking		Full Day K 4,635; PreK 2.5 days 1850; 3.5 days 2625; 4.5 days 3125
Hadley									
Hamilton-Wenham	08/13 ↓	200 to 685	Funded 80% by user fees; max two fees for 3 sport athletes; family max of 3 sports fees	Net 65 after donations. Elem 50	HS Most 100% funded & others 20% funded, MS 127 to 1168; elem 110 to 183		200 HS Parking		2500 PreK 4000 K
Hampden-Wilbraham	04/14 ↑	Yes	Hockey 335, football- basketball 190, tennis etc 170, skiing 250	25			100/yr parking		PK 2 day 3yo 1000/yr; 3 day 4yo 1500/yr;; current enrolled 4yo 1200/yr
Hampshire Reg		50/120/yr	To Fund a Trainer						
Hancock									
Hanover	01/09	200/sport	375 stud cap/450 family cap	0		250 HS only			
Harvard	02/10	275-425 V/225 JV/200Mid	300 Golf, 250 Ski-Swim	60	25 voluntary if no activity elected	225/600 cap			4000 5 day ½ day
Harwich	12/08	0	No Fees	0		0			No Fee Full Day K
Hatfield	03/12	100	450 fam cap	60					
Haverhill	08/12	100/sport	600 fam cap	250	Instrumental only	0			4100 K
Heath Careers HMCS									
Hingham	06/13 ↑	325/year	625 fam max; 100 Extra for ice hockey with 800 fam cap 610 for rowing; 385/sibling more	0	100/175/200 MS activity fee 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> child	0	30 HS Parking Srs 20 Jrs	Lease buses, own vans; HPS drivers 0 transcript fees	3000 Extended Day K
Holbrook	07/10	140/season		50	Gr 7-12	0			
Holliston	05/14 ↑	200 HS 150 MS	Fam Cap 1000	HS 25	Plus 100 for each club no family cap	225, 450 fam cap	50 HS Parking		3475 K Full day 3375 PreK ½ day

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<b>Holyoke</b>	06/11	0		0					
<b>Hopedale</b>	06/13 ↓	200/sport	500 fam cap per season	0		225	450 fam cap		0 for full day K 150/mo PreK; after school 16.25/day, WednesdayCare 30/day; SummerCare 240/Wk; BreakfastBrunch 9.20/Day
<b>Hopkinton</b>	05/14 ↓	135 HS & MS	Per sport/per season- No Cap	25	Per year	170; 340 fam cap	210 parking	100 daycare dropoff fee	320/mo 4 half Days PreK 4000 full day K
<b>Hudson</b>	07/14 ↑	125 250 Hockey	No cap	100	275-400 Fee for instrumental music				2 day 1230; 3 day 1695 PreK
<b>Hull</b>	09/09	200,150,100	+75 for football and ice hockey 525 indiv cap; 975 fam cap						Free full day K
<b>Ipswich</b>	03/11	400/yr	650 fam cap			250 fam cap of 500			1000 Pre K
<b>King Philip Regional</b>	06/10	285 hockey, basketball, gymnastics, golf	165 track; 215 all other sports ½ then ¼ fee for additional family members in the same season.		90 Theater 425 Marching Band, 730 Winter Guard, 510 Indoor Percussion, 120 Jazz	0	180 Parking		
<b>Lanesborough</b>									
<b>Lawrence</b>	01/08		No fees			\$13/Mo			Full Day K Free
<b>Lee</b>	08/08	50/100/200		125		0			
<b>Leicester</b>	10/09	100				150	300 fam cap 100 HS Parking		
<b>Lenox</b>	03/12	30	Combined sports and activity 150 Fam Cap						
<b>Leominster</b>	05/10	115/sport	Ice Hockey 190/student	0		100/175			Full Day K 1800
<b>Leverett</b>									
<b>Lexington</b>	10/11	325/300HS/ 150-125 MS	625 fam cap 825 fam max	300	4-5 Gr Musical Instrumental only	600 1650 fam cap			Full day K 1075; PreSchool 3312-4860;
<b>Lincoln</b>	08/09	150/sport				275, 200, 100	575 capK-6<2, gr 7-8		200/mo PreK
<b>Lincoln-Sudbury</b>	02/11	365/sport	Hockey 135 extra; others from 283 to 1755; family cap equals	60			300 HS Parking		



# Massachusetts Public Schools Survey of Fees©

As of 10/15/16

<i>School District</i>	<i>Date of Last Update</i>	<i>Sports Fees</i>	<i>Details</i>	<i>Activity Fees</i>	<i>Details</i>	<i>Bus Fees</i>	<i>Details</i>	<i>Additional Comments</i>	<i>Preschool, &amp; After School Programs</i>
<b>Littleton</b>	11/13	200 MS & HS	3 athletic fees 550 fam max	\$50 6-12 one time, excluding some	\$25 K-5 one time	225	K-6 < 2mi & 7-12 Fam Max 675		235/mo 3 day Pre School, 260/mo 4 day PreK; 285/mo 5 day PreK; Various Before, Mid, after Programs at various costs 4057 Full Day K
<b>Longmeadow</b>	02/14 ↑	260					175 parking		Full Day K 3000
<b>Lowell</b>		0							Full Day K Free
<b>Lowell Middlesex Academy Charter</b>									
<b>Ludlow</b>	07/11	145/sport				242 538 cap	180 parking		
<b>Lunenburg</b>	02/11		555 max per student 825 3 sport 2 student family	40/year		0			1,050/yr Pre, 2000 K ext day, after school care 3/hr
<b>Lynn</b>		0	No Fees	0			0 parking		
<b>Lynnfield</b>	05/11	200/student	425 fam cap	300		0			2600 Pre K, 25/day + 5 trans
<b>MA Academy for Math &amp; Science</b>									
<b>Malden</b>	09/16	0		0		0		No Busing offered	
<b>Manchester Essex Reg</b>	09/10	450/yr	350 ice hockey				0 parking		
<b>Mansfield</b>	03/15 ↑	150/sport	500 fam cap			225	575 fam max		
<b>Marblehead</b>	07/10	340 HS/yr	150 MS/yr –fam max 480	90-180HS 100-150MS	Combined with sports 100 gr 4-6; 30 instr music for Gr 3		5- for out of town field trips		2600 afternoon kindergarten
<b>Marlborough</b>	06/16 ↓	0	SuperPass for All HS 0 activities 250 cap		250 family max	0			3400 PreK full day, 2300 half day; with scale for needy
<b>Marshfield</b>	11/14 ↓	250/student/yr	600 fam cap				25 HS Parking per 1/2 yr		3000 Full Day K
<b>Martha's Vineyard</b>	04/08	0							
<b>Masconomet Reg</b>	01/11	250-650		65-200 HS 65-100 MS					
<b>Mashpee</b>	12/08	0	No Fees	0		0			No Fee Full Day K
<b>Maynard</b>	02/11	400HS	All sports & activities; 200 MS			245	Fam max 495	Leases buses Free transcripts	
<b>Medfield</b>	0509	225-250		25 one time			180/yr HS		235 4 day PreK

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				for MS & HS			Parking		
<b>Medford</b>	06/10	175-200	500 fam cap						Full Day K Free
<b>Media &amp; Tech Charter</b>									
<b>Medway ↓</b>	04/14	225/sport	900 fam cap except lacrosse and hockey	75/50/25					2475 Full Day K Free ½ Day K
<b>Melrose</b>	15/16 ↑	Tiered 180,250, 300, &500 depending upon the cost of the sport	900 Individual Cap	MS 15 HS 35		0	0	25/student for unlimited #	1752-2500 PreK, 2600 to 6176 full day K with graduated discount for shorter days and times <93K Fam incomes, increasing; 225 Summer School Fee FREE Full day K 2013
<b>Mendon-Upton Reg</b>	08/11	425 football; 300 or 375 for others							
<b>Methuen</b>		0	No Fees	0		0			10/day PreK, 24/day after School Full Day K Free
<b>Middleboro</b>	10/13	175/350	450 fam cap			0			1850 K
<b>Milford</b>	07/08	125/sport	400 hockey, 375 fam cap, 600 fam cap with hockey						
<b>Millbury</b>	05/10						50 Parking/yr		PreSchool 2 day 115/mo or 1150/yr 3 day 160/mo or 1600/yr After School 36 and 41/week
<b>Millis</b>	06/09	220/sport	880 fam cap			314, 280	594 fam cap		275 K
<b>Milton</b>	05/13	300/sport	1500 Family Cap; Hockey 600 with 1850 Fam Cap	50/activity	150 per student cap 150 MS Combo PASS	375/seat	900 Fam Cap		3 half days 1200; 2 full days 1250; 4 full days 2500; 5 full days 3125
<b>Minuteman Reg Voc</b>									
<b>Mohawk Trail Reg</b>									
<b>Monson</b>	02/09	150/sport	600 fam max	0		210 full day/full year, payable in thirds;\$105 one way/full year, payable in thirds 17.50 per third/ athlete p.m. only pass \$6.00 standby emergency tickets (10)	45 HS parking		Pre School 12/day
<b>Montachusett Reg</b>							25		

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<b>Voc</b>							parking		
<b>Mt. Greylock Reg</b>		100 HS 75 MS	500 fam max	35/ act	100 HS/ 75 MS Stage Productions	0	50/sem parking		
<b>Mystic Valley Charter</b>									
<b>Nantucket</b>	11/09	100 to 150/sport							
<b>Narragansett Reg</b>		100 per Sport	300/500 fam max	25	Per year	0	15 parking		15/mo Pre
<b>Nashoba Reg</b>		150/sport HS	50/sport MS 450 individual cap	varies	Any other fees are set by individual principals		75 student parking fee		2700 K
<b>Nashoba Valley Reg</b>									
<b>Natick</b>	04/15 ↑	225/sport/season HS and MS; Hockey 400	675 family cap/year; 850 for Hockey	50 HS & MS one or more activities	175-330/sem Inst Music varies private or semi + 25 Registration fee	150/300 fam cap			PK 3da ½ 3000/yr; 4da ½ 3700/yr; Full day 6800
<b>Nauset</b>	12/08	0	No Fees	0		0			No Fee Full Day K
<b>Needham</b>	02/12	285/sport	900 fam cap			390/790 fam cap	20 Parking		3000 Pre K
<b>New Bedford</b>						2.50-5.00 tickets			
<b>New Leadership HMCS</b>									
<b>Newburyport</b>	09/10 Tiered Fees	200-465 225-280	1300 fam cap	50		275/550	0 parking		3300 K
<b>Newton</b>	06/13 ↓	300 HS Sports	160 MS Sports 480 MS Family Cap 400 HS Hockey/Football 900 HS Family Cap 1200 All Fee Super Cap	0 HS 60 MS	150 HS Drama 150 Elementary Music	310/student 620 Family cap	310 HS parking		4503 (PreK 15Hr) 6521 (PreK 20Hr)
<b>Norfolk</b>	06/11				175 for 5 <sup>th</sup> & 6 <sup>th</sup> Gr Band	150/300 fam cap			180 Pre K, 260 K 3500 Full day K
<b>Norfolk County Agricultural HS</b>				50/yr					
<b>North Adams</b>									
<b>North Andover</b>	03/14 ↓	300 1 <sup>st</sup> , 150 2 <sup>nd</sup> , 75 3 <sup>rd</sup> sport	750 fam max per year, 100 extra for Hockey			330 - 360 with late fee	40 HS Parking		Full Day K Free preschool 3200
<b>North Attleboro</b>	06/15 ↑	150		100	50 theater and music 600 fam cap	300/600 fam cap	\$180 HS Parking		4000 Full Day K

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<b>North Berkshire School Union 43</b>									
<b>North Brookfield</b>									
<b>North Central Charter</b>									
<b>North Middlesex Reg</b>	07/11	150/sport; ice hockey 200 extra	MS 80/sport	25		0	60 parking		90-188/mo pre, Full Day K Free
<b>North Reading</b>	07/16/16	400 1 <sup>st</sup> /200 <sup>nd</sup> +	1300 family cap	200 HS & MS	For all activities combined	400; 650 Fam Max	Gr 7-12, k-6<2		6000 Full Day PreK; 3000 ½ Day Full Day K 4250
<b>North Shore Reg Voc</b>									
<b>Northampton</b>	06/13	175 First sport/ 145 second/115 third	600 fam cap; 0 free lunch; 35/25/15 for reduced lunch	0		210/student	375 fam cap with 2 students – 490 cap with 3 or more		
<b>Northampton-Smith</b>									
<b>Northborough-Southborough Reg</b>	01/14 ↑	200/sport	No cap	50	“Tentative” general activity Fee		200 HS Parking / Yr		2100 PreK 3250 K
<b>Northbridge</b>	10/11	200/season 1 <sup>st</sup> child, 100 second	500 fam cap; additional for ice hockey, tennis, golf	25 per club	50 max per student				2 day pre K 1395; 4 day Pre K 2196 11/day Elem after school program
<b>Northeast Metro Voc</b>									
<b>Northern Berkshire Regional Voc</b>		0	No Fees	0		0			
<b>Norton</b>	03/15 ↑	250/sport	HS & MS 500/fam cap	50/activity	100 cap per student	225 450 fam cap	450 fam cap;100 HS Parking		3000 full day K
<b>Norwell</b>	05/08	200/sport	Sports & activity fam cap 1000	75	For activities only	250/200 450 fam cap	50 Parking		3 day PreK 2,200 4 day PreK 2,700
<b>Norwood</b>	03/12	150/season	600 Fam Cap	50 HS & MS	150 one time fine arts fee 600 fam cap	250	600 fam cap 100 SR		3000 PK AM Session 2 days \$2050/yr; PK AM Session 3 days \$2650/yr; PK PM Session 3 days

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							Parking		\$2650/yr; PK PM Session 4 days \$3200/yr; PK Extended Session 4 days/week \$5200/for 10 mo
<b>Old Colony Reg Voc</b>									
<b>Old Rochester</b>	09/12	HS 225/student/ sport	MS 25/year; 50 more for traveling teams 600 fam cap;	65 HS afterschool activities		No fees for regular bus	50 HS Parking	Leases buses 0 for transcripts	
<b>Orange</b>		0	No Fees	0		0			
<b>Oxford</b>		50/sport 100 cap/person	150/fam max/season	0		0			Various before and after school at @15-25/wk-vacation/summer @20-25/day
<b>Palmer</b>	09/10	200/sport				0	100 HS Parking/v ehicle		
<b>Pathfinder Reg Voc Tech</b>	07/16	0		0		0			
<b>Peabody</b>	03/11	150/sport	300 fam cap	0		300	600 fam cap		PreK FT 5 day 3,750, 3 day 2,270; PreK PT 5 day 1900, 3 day 1135
<b>Pembroke</b>	03/15	175/year	300 Fam Cap includes MS basketball	0		180	250 fam cap		3,500 Full Day K
<b>Pentucket Reg</b>	08/10	200 to 400	850 Ice Hockey JV & V 400 Football JV & V 1000 fam Cap	15 to 100	Fam Cap	180 Reg; 100 AM-PM; 90 Winter Pass	180 HS Parking		Extend K 3,600; 180/mo 2 day; 220/mo 3 day; 250/mo 4 day; Before/After Pgms 8.25 to 18.50/day
<b>Pioneer Valley</b>									
<b>Pioneer Valley Performing Arts Charter</b>									
<b>Pittsfield</b>	06/11	125/student/ sport	Rental fees to be raised by hockey and swim teams		50K fundraising for Fine Arts programs	180			
<b>Plainville</b>		0	No Fees	0		0			1450 PreK
<b>Plymouth</b>		100/sport// season	Includes cheerleading - No Fam Max			125/100/75	300 fam max; disc. for prepayme nt		4,000 Full Day K
<b>Prospect Hill</b>									

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<b>Charter</b>									
<b>Provincetown</b>	12/08	0	No Fees	0		0			12.50 AM, 7.50 PM PreK No Fee Full Day K
<b>Quabbin</b>									
<b>Quaboag Reg</b>	12/08	75/sport	225 fam max	25			50/yr parking	Leases buses 0 for transcripts	
<b>Quincy</b>	05/13	100/sport	150 HS Football and Lacrosse; 300 Hockey; 750 Fam Cap 40/sport MS	20		200/student	400 Fam Cap		Free full day K
<b>Ralph C. Mahar</b>									
<b>Randolph</b>	07/08	0	No Fees			0			
<b>Reading</b>	09/12	215/sport	450 student, 750 fam cap	50-176 50 MS	175 Band/jazz	365	No busing over Gr 6 650 fam cap		Full Day K 4,000 240 PreK
<b>Revere</b>		0	100 in May 03 – Repealed Aug 03	0		0	Considering Advert		
<b>Richmond</b>									
<b>Rockland</b>	04/14	180	Per year/ 330/fam	50	Per year	250	400 fam cap		1000/yr Peer Model PreK, Free Full Day K
<b>Rockport</b>	02/09	300/yr	350 HS Hockey, 250 MS on HS Team, 200 MS Intramurals, 200 Winter Cheering, 105 floor hockey intramurals			100	250 fam cap 0 parking		
<b>Sabis International Charter</b>									
<b>Salem</b>	08/08	200/yr	350 fam max	25/ activity		250/400 150 one way	Saved 7 teachers 0 parking		
<b>Sandwich</b>	02/15 ↓	150/student/ season	50 intramural sports, 600 Fam Cap	80	250 Gr 5-8 Instrumental music	100	100 HS Parking Fee		Free Full Day K
<b>Saugus</b>	06/15 ↑	350/most sports; 400 football & hockey 250 free/300 reduced lunch	250 Spring/sport MS No Family Cap Available for Sports All sports reduced 35 retro for 2013-2014	ES 35, MS 50, HS 100	75 MS student cap 150 HS student cap	360 no cap	25 HS parking fee		1800 All Day K, 1450 PreK, 1120 New Beginnings, , 17/day after school
<b>Scituate</b>	08/10	300/sport	Jr High 50/100	200 HS	Includes sports	240	460 fam		Full Day K 2800

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		900 fam cap		100 MS	500 fam cap		cap 120 HS Parking		
<b>SE Reg Voc</b>		0	No Fees	0		0			
<b>Seekonk</b>	04/14								
<b>Sharon</b>	04/12	275/200/75 Sport	750 fam cap			540 twice a day 370 one way	fam cap 144 Parking		½ day PreK 5 day 2955; 3 day 1775; 4 day 2365; Full day 5 day PreK 7150 3285 full day K
<b>Shawsheen Valley Reg Voc</b>	06/13 ↑						10/sticker		
<b>Shrewsbury</b>	07/15 ↑	300/sport	900 fam cap	100HS 50MS	300 fam cap HS 150 fam cap MS	275	550 fam cap		Pre-K: 2 half-day session \$2,049/year 3 half-day session \$2,663/year 4 half-day session \$3,210/year 5 half-day session \$3,298/year 4.5 full-day session \$6,610 4000 Full Day K
<b>Shutesbury</b>									
<b>Silver Lake</b>	02/09	150/student	Ath+Act combo fee; no cap	30	Drama only if no other act	0	10 park sticker		Free full day K
<b>Somerset Berkley Regional SD</b>	04/15	0	No Fees	0		0			
<b>Somerville</b>	12/09		No Fees						Free PreK
<b>South Hadley</b>	09/13 ↑	100/sport	125 football and hockey			125	150 combo parking/b us fee		Free PreK; after school fees vary
<b>South Middlesex Reg Voc</b>									
<b>South Shore Charter</b>									
<b>South Shore Voc</b>		0	No Fees	0		0			
<b>Southborough</b>									2100 PreK, 2000 K
<b>Southbridge</b>		0	No Fees	0		0			
<b>Southeastern Reg Voc</b>									
<b>Southern Berkshire Reg</b>									

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<b>Southern Worcester Voc</b>									
<b>Southwick-Tolland</b>		100	Per sport/per student/per year	0			100/yr HS Parking or 50/semester		2,500 full day kindergarten
<b>Spencer- East Brookfield</b>	12/08	125-250/sport 600 family Cap			175 Marching Band		50 HS Parking	Private bus co \$2 per transcript	Full Day K Free
<b>Springfield</b>	08/07	0							
<b>Stoneham</b>	10/16 ↓	300/sport	900 fam cap			0	No bus service		Full Day K FREE, 2300 PreK
<b>Stoughton</b>	10/13 ↑	200/yr 100 extra for hockey	HS - Onetime fee; no cap	Yes	100-50-0 HS, 30 MS after school Music only	360/student	Owns 2 busses	0 transcripts	Free full day K
<b>Sturgis Charter</b>									
<b>Sudbury</b>	12/11	195 then 95		50 HS	MS 30/activity	350/635 fam cap			3000 PreK
<b>Sunderland</b>									160/mo PreK
<b>Sutton</b>	09/08	200/sport	400 cap/student			180/360 fam cap			
<b>Swampscott</b>	06/11	250/sport HS	70/sport MS 1250 fam cap	50/activity	100 MS 275 max	0	100 parking	\$3/transcript	245/mo PreK
<b>Swansea</b>	06/12			0		0			Free Full Day K
<b>Tantasqua</b>		0	No Fees	0		0			
<b>Taunton</b>		25/15/10	75 student max						78 – 156/Mo
<b>Tewksbury</b>	05/13	150/sport	600 HS Fam Cap	HS \$75/activity MS \$30/activity Elem. (Gr. 5/6) \$30/activity	No Cap - Academic Clubs excluded From Fee (e.g. NHS & DECA)	0	50/pass/year Parking	0	Preschool - \$150/mo for 3 days/week Preschool -\$98/mo for 2 days/week After School - \$65/students/week Before School - \$37.50/student/week Full-day KDG - \$4,000/student/year
<b>Tri-County RVTSD</b>		0		50/yr					
<b>Triton Regional</b>	04/12	350/sport	1750 fam cap	50/100			\$1/day HS parking		2950 K
<b>Truro</b>	12/08			10-15/act	Cover costs only				23/wk PreK, No Fee Full Day K
<b>Tyngsboro</b>	09/12	300/200/100 HS 225 MS	Included activities, 800 hockey Non-Athletes 100 for activities and entrance to games,	75/act HS & MS	25 extra for MS Theater Additional Production	200 500 fam cap	225 Parking – reduces for part yr		Full Day K 2,950 PreK 5 day Full Day 540/mo



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			etc.						
<b>Upper Cape Tech</b>		0		0		0	Fee for buildings and grounds		
<b>Uxbridge</b>	09/09	75/sport							950-1100 PreK
<b>Wachusett</b>	09/13 ↑	250/sport	Middle 50	0		260			
<b>Wakefield</b>	09/12	260	780 Cap	100	260 marching band 70 Instrumental music	300			4000K
<b>Walpole</b>	02/15	200/sport	500 individual cap 1000 fam cap	30/semester	Covers all activities	250 550 Fam Cap	200 HS Parking		3800 Full Day K 2136 to 4578 various PreK
<b>Waltham</b>			No Fees	0		0			
<b>Ware</b>	07/10	100/sport	No cap	10	6-8 week sessions	5	Parking sticker/yr		
<b>Wareham</b>	04/14 ↑	100-250	500 fam cap	25		0			
<b>Watertown</b>	05/11	175 Sports & Clubs Combo/YR		25	If not student athlete 25 MS	270			6500 PreK
<b>Wayland</b>	01/15 ↑	300	MS 125	0	150/yr Elem Instrumental Music	230 500 fam cap	200 HS parking		
<b>Webster</b>	08/07	0	Soccer/Band Boosters raised 50% Uniforms			0			
<b>Wellesley</b>	03/15	230	150 MS	150 HS & MS each	No fam cap Extra 100 band/orchestra	521 HS; 1142 fam cap	300 HS Parking		5200 Pre
<b>West Boylston</b>	05/08	225/sport	500 fam max			200	400 fam cap 150 Parking		230 PreK
<b>West Bridgewater</b>	03/10	100/yr		0	N/A for self sufficient organizations	0	90 one way option		5/hour Surround Care 3000/yr Full Day K
<b>West Springfield</b>	03/11	50 or 60 for most	100 football, 300 skiing & ice hockey; 300 fam max excluding ice hockey & skiing				30 Parking		
<b>Westborough</b>	05/13	200 HS & 150 MS	One fee covers all sports & activities, Fam cap of 400	200 HS & 150 MS	Combined Sports and Activity Fee	0			2625/3 half day 3500/4 half day PreK 3400 K all day
<b>Westfield</b>	06/09	85	150 fam cap				20 HS Parking		

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<b>Westford</b>	07/16 ↑	275 HS 240 MS/Sport	No fam cap	50/yr HS and MS	235 Gr 3-5 Band + Inst,	225 600 fam Cap Or 50 late bus	50 HS Parking, Sr only		4200 Full Day K
<b>Weston</b>	01/12	0		0		0			7400 Pre School
<b>Westport</b>	04/15	200/sport HS 200/sport MS	600 fam cap/yr	25/activity	100 cap/yr/student	HS 200 MS 175	375 fam cap; 50 parking	Leases buses \$3 after 5 free	No Half Day PreSchool 2 day 263/mo / 389/mo Full Days
<b>Westwood</b>	04/08	300/sport	900 fam max		25 MS activity fee	180/360/450	180/yr parking		
<b>Weymouth</b>	09/14 ↑	200/sport 400 ice hockey		50		235, 235, 120 Gr 7 <sup>th</sup> & 8 <sup>th</sup> 590 Fam Cap	100 HS parking		36/day preK childcare, 48/toddler
<b>Whitman-Hanson</b>	06/10	250 1 <sup>st</sup> sport, then 50 each additional	600 fam cap	0		0			
<b>Whittier Voc Tech</b>	04/09	200/sport	400 cap						
<b>Williamstown</b>									5098 PreK
<b>Wilmington</b>		0	No Fees	0		0			2100 PreK
<b>Winchendon</b>	09/08	245 270 football	345 Ice Hockey; 200 each additional child	0		0			
<b>Winchester</b>	09/12	290/sport	950 fam cap per year 500 skiing	350/400	350 Elem Instrumental Music	525	920 fam cap; 20% higher if after 7/31		2500 Full day K, 1500 3 day; 3000 PreK per student 2.75 Type A Lunch
<b>Winthrop</b>	06/14	225/sport HS	500 student cap 750 Fam Cap	100/year intramural	For unlimited activities				Full Day K Free
<b>Woburn</b>		0	No Fees	0		0			Full Day K Free
<b>Worcester</b>									
<b>Wrentham</b>	05/15 ↑	75 Basketball		100	Inst music,90 theater	125	300 fam cap		2 d/wk ½ 1650; 3 d/wek ½ 2150; Full Full Day K 3250



# Shrewsbury Public Schools

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Joseph M. Sawyer, Ed.D.  
Superintendent

February 22, 2017

To: School Committee  
From: Joe Sawyer  
Re: FY18 Fees & Tuitions: Recommendation

After reviewing the materials provided by Mr. Collins for the previous meeting regarding the potential impact of a small percentage increase in fees and/or tuitions; reviewing the level of fees and tuitions our district charges compared to other districts around the state (where ours tend to be on the higher end); and considering that increases were instituted for the current year, it is my recommendation that the School Committee hold all fee and tuition levels at the same rates for Fiscal Year 2018.

It will continue to be important to review fees and tuitions each year and make periodic adjustments to account for cost inflation, recognizing that fees and tuitions represent a significant financial contribution by the families affected, while at the same time noting that they are a key source of revenue that preserves educational personnel and programming during a time when other sources of revenue are inadequate to sustain our district's needs.

Please note that this recommendation does not address self-sustained programs such as the Food Services program, after school instrumental lessons, and the Extended School Care program, which may be addressed at a later date.

If the School Committee concurs and wishes to have fees and tuitions remain static for the coming year, no action is necessary. A vote will be required to make any changes to rates.



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **VII. Finance & Operations**  
**D. FY17 Budget: Update**

MEETING DATE: **03/01/17**

**SPECIFIC STATEMENT OR QUESTION:**

Will the Committee hear an update on the Fiscal Year 2017 Budget?

**BACKGROUND INFORMATION:**

1. Mr. Collins will provide a mid-year update on the FY 2017 Budget Status.
2. The report is enclosed.

**ACTION RECOMMENDED:**

That the School Committee hear the report and take whatever steps it deems necessary in the interests of the Shrewsbury Public Schools.

**STAFF AVAILABLE FOR PRESENTATION:**

Mr. Patrick C. Collins, Assistant Superintendent for Finance & Operations



## Shrewsbury Public Schools

Patrick C. Collins, Assistant Superintendent for Finance & Operations

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22 February 2017

To: School Committee

Subj: FY2017 BUDGET STATUS UPDATE

Attached you will find the mid-year FY17 Budget Status Update. It is a recap of our \$60,407,383 district operating budget as approved by Town Meeting. You will recall that this plan provided for a modest 3.3% increase over FY16 and resulted in numerous staffing adjustments by eliminating positions through attrition, reducing work schedules for a significant portion of our paraprofessional staff, and one layoff.

The enclosed report retains the new reporting format started in FY16 which expands the reportable categories from 11 to 19 while remaining to be a high-level, one page summary.

For context it is important to note that reported expenditures and encumbrances are as of 2/17/2017 which is approximately 67% of the way through our fiscal year and 56% into the school year.

At this juncture, I would characterize the FY17 budget as stable with a modest [less than 1%] surplus projected. I am projecting that we will exceed our budget in several payroll categories but realize some positive variances from tuition accounts.

- Category A3, Aides, ABA, Paraprofessionals is heading towards year-end deficit due to additional unbudgeted staff hired to meet special education and English language learner mandates and the loss of the Quality Full-Day Kindergarten Grant.

- Category A5, Substitutes is projected to end the year at approximately \$825,000 given the existing trend. This is a highly variable category of budget contingent upon staff maternity/paternity leaves and other medical leaves or absences. The new policy of paying long-term substitutes \$200/day seems to be having a positive fiscal impact without compromising our prospective labor pool.

- Category A7, Employee Benefits, is also projected to run over-budget assuming higher-than-budgeted tuition reimbursement.

- Category C1, This is the most volatile segment of our budget and a year-end surplus of approximately \$443,000 is projected at this point in the year. While there are lots of individual student placement changes from time of budget setting to end of fiscal year, it is interesting to note that we had budgeted for one student to be in a \$335,000 placement but were able to keep that student in district thus far, realizing significant savings.

-Category C2, Other Tuitions, has experienced a significant difference in vocational enrollment budget [budgeted students was 131 and actual is 108] versus actual due to Assabet Valley Regional Technical High School modifying its acceptance policy for non-member towns. We had budgeted for thirty-five ninth grade students to be accepted and only eighteen were enrolled.

With respect to discretionary categories for supplies, materials, and professional development expenses, I have made year-end forecast assuming we will fully expend but not exceed those categories.

In sum, the current projection has us within .82% of our overall budget plan with a small positive variance.

Finally, it is important to note that I will continue to closely monitor our expenditures as we progress through the year and I will make another report to the committee in late June. Of course, that report will reflect more months of experience behind us and be a refined estimate of total year-end projected expenditures.



**Shrewsbury Public Schools**  
**FY2017 Operating Budget**  
**As of February 17, 2017**

School Committee Recap Sheet	Description	Total Budget	YTD Actual	Encumbrance	Remaining Balance	Year End Projection	Dollar Variance	Percent Variance	Notes
A1	Administrative Central Office, Principals & Unit B	\$ 2,772,596	\$ 1,799,679	\$ 942,265	\$ 30,652	\$ 2,782,051	\$ (9,455)	-0.3%	Tracking close to budget at this point
A2	Unit A (Teachers & Nurses)	\$ 36,482,869	\$ 18,283,645	\$ 17,903,025	\$ 296,199	\$ 36,480,170	\$ 2,699	0.0%	Tracking close to budget at this point
A3	Aides/ABA/Paraprofessionals	\$ 5,884,240	\$ 3,299,716	\$ 2,338,886	\$ 245,638	\$ 6,002,500	\$ (118,260)	-2.0%	Deficit due to add'l Spec. Educ. staff required
A4	Secretaries, Technology & Other Non-Represented	\$ 1,942,597	\$ 1,085,017	\$ 764,016	\$ 93,564	\$ 1,929,733	\$ 12,864	0.7%	Tracking close to budget at this point
A5	Substitutes - Daily, Long Term & Sub Nurses	\$ 814,600	\$ 387,798	\$ -	\$ 426,802	\$ 824,528	\$ (9,928)	-1.2%	YTD trend indicates small, year-end deficit
A6	Other Wages (See Note 1)	\$ 769,282	\$ 578,430	\$ 2,138	\$ 188,714	\$ 776,568	\$ (7,286)	-0.9%	Tracking close to budget at this point
A7	Employee Benefits	\$ 289,500	\$ 101,660	\$ -	\$ 187,840	\$ 295,760	\$ (6,260)	-2.2%	Tuition reim., Sick leave sell-back, LTD Insurance
B1	Regular Education & Voke Transportation	\$ 1,973,667	\$ 1,140,310	\$ 836,187	\$ (2,830)	\$ 1,981,857	\$ (8,190)	-0.4%	Net of \$645K in fee revenue
B2	Special Education Transportation	\$ 343,365	\$ 318,283	\$ 179,075	\$ (153,993)	\$ 522,298	\$ (178,933)	-52.1%	Out of district and in-district expenses outpacing grant
C1	Special Education Tuitions (See Note 2)	\$ 3,722,564	\$ 1,998,429	\$ 1,049,628	\$ 674,507	\$ 3,280,000	\$ 442,564	11.9%	Net of of \$3.5M in Circuit Breaker.
C2	Other Tuitions: Vocational and Alternative High School	\$ 2,210,180	\$ 904,121	\$ 882,829	\$ 423,230	\$ 1,806,785	\$ 403,395	18.3%	Budgeted for 131 and 108 attending as of 10/1
D1	Administrative Contracted Services	\$ 515,961	\$ 465,242	\$ 169,598	\$ (118,879)	\$ 654,667	\$ (138,706)	-26.9%	Unexpected deficit due to special education expenses
D2	Educational Contracted Services	\$ 700,760	\$ 246,816	\$ 255,291	\$ 198,653	\$ 603,321	\$ 97,439	13.9%	Spec. Educ. contractors, tutors, translation svcs
D3	Textbooks/Curriculum Materials	\$ 207,935	\$ 215,133	\$ 4,622	\$ (11,820)	\$ 219,935	\$ (12,000)	-6%	Expect to be on budget at year end
D4	Professional Development	\$ 227,587	\$ 151,552	\$ 14,666	\$ 61,369	\$ 215,587	\$ 12,000	5%	Expect to be on budget at year end
D5	Educational Supplies & Materials	\$ 239,368	\$ 157,861	\$ 45,734	\$ 35,773	\$ 239,368	\$ -	0%	Expect to be on budget at year end
D6	Other Miscellaneous (i.e. Off. Supp., Ref. Mat.)	\$ 633,194	\$ 434,515	\$ 70,769	\$ 127,910	\$ 633,194	\$ -	0%	Expect to be on budget at year end
D7	Equipment	\$ 592,118	\$ 585,301	\$ -	\$ 6,817	\$ 592,118	\$ -	0%	Expect to be on budget at year end
D8	Utilities - Telephone Exp.	\$ 85,000	\$ 53,669	\$ 518	\$ 30,813	\$ 72,187	\$ 12,813	15.1%	Expect to be on budget at year end
<b>Total FY16 Budget:</b>		<b>\$ 60,407,383</b>	<b>\$ 32,207,177</b>	<b>\$ 25,459,247</b>	<b>\$ 2,740,959</b>	<b>\$ 59,912,627</b>	<b>\$ 494,756</b>	<b>0.82%</b>	
<b>Percent</b>		<b>100%</b>	<b>53.3%</b>	<b>42.1%</b>	<b>4.5%</b>				

Note 1 Other Wages includes custodian & police details, extra duty & mentoring stipends, Summer Special Education salaries, and crossing guards.

Note 2 SPED Tuition projection year ending is net Special Education Circuit Breaker Reimbursement funding.



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **VIII. Old Business**

MEETING DATE: **03/01/17**

SPECIFIC STATEMENT OR QUESTION:

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

MEMBERS/STAFF AVAILABLE FOR PRESENTATION:





**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **IX. New Business**

MEETING DATE: **03/01/17**

**A. Shrewsbury Education Association Unit B Contract: Vote to Ratify**

**SPECIFIC STATEMENT OR QUESTION:**

Will the Committee vote to ratify the contract with Shrewsbury Education Association Unit B?

**BACKGROUND INFORMATION:**

1. The contract negotiation with the Shrewsbury Education Association, Unit B has been concluded, and the Unit B members voted to approve the changes on February 15, 2017.
2. The three-year contract is effective with the current school year (FY17, FY18, and FY19), and changes are noted in the attached memo from Ms. Malone.
3. Dr. Dale Magee and Ms. Erin Canzano were the School Committee representatives on the bargaining committee.

**ACTION RECOMMENDED:**

That the Committee vote to ratify the contract with the Shrewsbury Education Association Unit B per the terms outlined in the Memorandum of Agreement.

**STAFF AVAILABLE FOR PRESENTATION:**

Dr. Joseph M. Sawyer, Superintendent of Schools  
Ms. Barbara Malone, Director of Human Resources



# Shrewsbury Public Schools

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Barbara A. Malone  
Director of Human Resources

March 1, 2017

To: Shrewsbury School Committee  
Mr. Dan Morgado, Town Manager  
Re: Shrewsbury Education Association Unit B Contract Negotiations

The contract negotiation with the Shrewsbury Education Association, Unit B has been concluded, and the Unit B members voted to approve the changes on February 15, 2017. Dr. Dale Magee and Ms. Erin Canzano were School Committee representatives on the bargaining committee.

We were able to negotiate a three-year contract, effective with the current school year (FY 17, FY 18, and FY 19).

Contract changes from the previous contract include:

- Cost of living increases of 2% for each of the three contract years
- Addition of Step 10 in year 3 of the contract
- Reduction of 1 work day in year 2 of the contract (and remains at that level for year 3 of the contract)
- Elimination of sick leave buy back upon retirement for external employees hired to commence work with the 2017-2018 school year and the introduction of a 403(b) donation, which results in cost savings for the district over time. Internal employees will continue under their current Unit A plan, which could be either sick leave upon retirement, or the 403 (b) payment
- The ability for the elementary aged children of employees who are also Shrewsbury residents to attend the school at which their parent is employed
- Bereavement time extended for the loss of a niece or nephew
- Other minor changes

I am asking the School Committee and Mr. Morgado to vote to approve the new contract. Please see the attached wage chart.

Thank you for your continued support.

**Unit B Salary Charts**  
**2.15.2017**

**FY 17 2% increase**

<b>Step</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>
AP SHS	96,827	99,149	100,844	102,540	104,234	105,929	107,940	113,581	115,853	n/a
AP MS/ES	93,637	95,978	97,619	99,260	100,899	102,540	104,488	107,151	109,294	n/a
AD	86,360	88,519	90,731	93,001	95,325	97,708	100,151	102,654	104,707	n/a

**FY 18 2% increase and reduce days worked by 1**

<b>Step</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>
AP SHS	98,763	101,132	102,861	104,590	106,318	108,048	110,099	115,853	118,170	n/a
AP MS/ES	95,510	97,897	99,571	101,245	102,917	104,590	106,578	109,294	111,480	n/a
AD	88,088	90,289	92,546	94,861	97,232	99,662	102,154	104,707	106,801	n/a

**FY 19 2% increase, days same as FY 18, add Step 10, which is 2% higher than Step 9**

<b>Step</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>
AP SHS	100,738	103,155	104,918	106,682	108,445	110,209	112,301	118,170	120,533	122,944
AP MS/ES	97,420	99,855	101,563	103,270	104,976	106,682	108,709	111,480	113,709	115,983
AD	89,849	92,095	94,397	96,758	99,176	101,655	104,197	106,801	108,937	111,116

**Work Days**

<b>FY</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>
AP SHS	216	215	215
AP MS/ES	209	208	208
AD	209	208	208

**SHREWSBURY SCHOOL COMMITTEE  
AND  
SHREWSBURY EDUCATION ASSOCIATION UNIT B**

**MEMORANDUM OF AGREEMENT**

This **MEMORANDUM OF AGREEMENT** is entered into by and between the Shrewsbury School Committee ("Committee") and the Shrewsbury Education Association, Unit B ("Unit B").

**WHEREAS**, the Committee and Unit B have entered into a Collective Bargaining Agreement for the period of July 1, 2013, through and including June 30, 2016; and,

**WHEREAS**, the duly-authorized representatives of the Committee and the duly authorized representatives of Unit B have met, pursuant to Massachusetts General Laws, Chapter 150E, to negotiate a successor agreement; and

**WHEREAS**, said representatives of the Committee and Unit B have, subject to ratification by the membership of the Committee and Unit B, agreed to a successor agreement for the period of July 1, 2016 through and including June 30, 2019,

**NOW, THEREFORE**, in consideration of mutual promises and covenants, the parties hereto agree as follows:

**1. Prior Agreement**

The Collective Bargaining Agreement in effect for the period July 1, 2013, through and including June 30, 2016, shall be in full force and effect for the period July 1, 2016 through and including June 30, 2019, except as modified by this **MEMORANDUM OF AGREEMENT**

**2. ARTICLE III--CONDITIONS OF EMPLOYMENT**

**B. WORK YEAR**

2016-2017

- 2 % COLA, Steps
- Work Days:
  - High School Assistant Principal 216
  - Middle School Assistant Principal 209
  - Elementary Assistant Principal 209
  - Athletic Director 209

2017-2018

- 2 % COLA, Steps
- Work Days:
  - High School Assistant Principal 215
  - Middle School Assistant Principal 208
  - Elementary Assistant Principal 208
  - Athletic Director 208

2018-2019

- 2 % COLA, Steps
- New Step (10), which shall be 2% higher than Step 9 in this year
- Work Days:
  - High School Assistant Principal 215
  - Middle School Assistant Principal 208
  - Elementary Assistant Principal 208
  - Athletic Director 208

### 3. ARTICLE II--SALARIES

C.(3) MCAS Remediation

- a. July 1, 2016 \$1,000
- b. July 1, 2017 \$1,000
- c. July 1, 2018 \$1,000

### 4. ARTICLE III--CONDITIONS OF EMPLOYMENT

**A. Add language:** In the event that school is cancelled and the Superintendent of Schools grants work from home to principals as an option, assistant principals shall also have the option to work from home.

### 5. ARTICLE IV---PROFESSIONAL IMPROVEMENT

- A. The assistant principal shall be reimbursed for reasonable expenses associated with attending conferences and meetings, subject to the prior approval of the Superintendent. \$1,800 for graduate courses and professional workshops that contribute to the professional development and/or **recertification needs for all licenses held...(bold print designates the change in wording)**
- B. An annual allowance, subject to the approval of the Superintendent, of **\$520** for professional memberships, will be provided for each assistant principal covered by this Agreement

### 6. ARTICLE V--LEAVES OF ABSENCE

B. (3) Replace with: Up to five (5) school days at any one time in the event of death in the immediate family. Immediate family is construed to include only parent, parent-in-law, grandparent, grandchild, wife, husband, domestic partner, child, stepchild, brother or sister, or person residing in the immediate household as approved by the

Superintendent of Schools. Three (3) days shall be provided in the event of the death of a brother-in-law or sister-in-law. **Two (2) days shall be provided in the event of a death of a niece or nephew.** One (1) day shall be provided in the event of the death of an extended family member not listed above. If needed, additional bereavement days may be requested and granted at the discretion of the Superintendent of Schools.

## **7. ARTICLE XI-TRAVEL MILEAGE**

Strike "not presently covered by a Committee voted amount"

Add: The Athletic Director will receive **\$480** per year car reimbursement in two equal payments-December 1st and June 1st for school required travel within a radius of twenty (20) miles of Shrewsbury. Required and authorized travel beyond the twenty (20) mile radius will be reimbursed at the committee system wide per mileage rate as measured from Shrewsbury plus tolls and parking reimbursements

## **8. ARTICLE XII--LEAVE**

### **A. SICK LEAVE UPON RETIREMENT**

(1) Upon retirement (not termination for any other reason), the Unit "B" employees shall be paid for unused accumulated Sick Days, cash, up to but not in excess of thirty-five (35) days of unused accumulated Sick Leave, adjusted by ratio to the longer work year for Unit B employees, provided the following conditions are met: a) retirement is effective June 30<sup>th</sup>; b) written notice of such retirement is provided to the Superintendent by the December 1 preceding retirement, **and employee was hired prior to the 2017-2018 school year.**

(2) Unit "B" employees hired from within Shrewsbury Public Schools to commence work in the 2017-2018 school year and thereafter shall be eligible for the Unit A retirement plan that they are currently in prior to promotion. This means that Unit A employees currently in a sick leave upon retirement plan will receive the plan outlined in (1) above as a Unit B employee. Unit A employees currently in a 403(b) plan will continue with such plan (no additional benefit) . Unit "B" employees hired from outside the district shall be eligible to receive a one- time contribution to a 403(b) plan established pursuant to school department guidelines. Such contribution shall be made in the amount of \$750 to be paid in the second October payroll in the year in which the Unit "B" employee attains professional status.

## **9. NEW ARTICLE XIII-- School Enrollment of Resident Employees' Children**

Bargaining unit employees whose children attend Shrewsbury Public Schools as residents of Shrewsbury may request that their child be enrolled in a school that is different from their normally assigned school, if the bargaining unit employee works at the other school. Enrollment of the student in a different

**school other than assigned where the bargaining unit employee works, is subject to the approval of the Superintendent.**

**In making this determination, the Superintendent will consider various factors, including grade configuration and class sizes at the school where the student would attend. If the student in question receives special education services, the student's IEP program placement shall take precedence. If a child of a bargaining unit employee is not a Shrewsbury resident, but is enrolled in Shrewsbury Public Schools through interdistrict school choice or any other such program, the school assignment will be governed first by the school choice or other program that allows enrollment, as seats in such program may not be available in a school where the bargaining unit employee works. If the bargaining unit employee is transferred from the school in a subsequent year, the student may be allowed to remain in the school where s/he is enrolled through the last grade in said school.**

**Any transfer of a child of a bargaining unit employee may be revoked by the Superintendent if it is judged that the arrangement is resulting in substantial disruption to the child's education or the bargaining unit employee's duties. If the Superintendent does revoke placement as described above, the bargaining unit employee may request a meeting to discuss the revoking of the placement, and this meeting shall take place with the Superintendent and/or his/her designee. The bargaining unit employee is responsible for requesting SEA representation for this meeting.**

**If a child of a bargaining unit employee is approved for enrollment at a school other than assigned, the bargaining unit employee is responsible for transporting the child to and from school. If a child of a bargaining unit employee is declined for enrollment at a school other than assigned, the bargaining unit employee may request a meeting to discuss the declination of the placement, and this meeting shall take place with the Superintendent and/or his/her designee. After such meeting regarding a declined or revoked enrollment, the decision of the Superintendent is final and shall not be subject to the grievance or arbitration processes.**

**10. CURRENT ARTICLE XIII DURATION SHALL BECOME ARTICLE XIV**

**11. CURRENT ARTICLE XIV SHALL BECOME ARTICLE XV**

Signed February 10, 2017:

For Unit B:

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Anne Koertge/Date

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Gerald "PJ" O'Connell/Date

For the School Committee:

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B. Dale Magee/Date

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Barbara Malone/Date





**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **X. Approval of Minutes**

MEETING DATE: **03/01/17**

**SPECIFIC STATEMENT OR QUESTION:**

Will the Committee approve the minutes of the School Committee meeting on February 8, 2017?

**BACKGROUND INFORMATION:**

1. The minutes are enclosed.

**ACTION RECOMMENDED:**

That the Committee approve the minutes of the School Committee meeting on February 8, 2017.

**STAFF AVAILABLE FOR PRESENTATION:**

Ms. Sandra Fryc, Chairperson

Mr. Jon Wensky, Secretary

**SHREWSBURY PUBLIC SCHOOLS  
100 MAPLE AVENUE  
SHREWSBURY, MASSACHUSETTS**

**MINUTES OF SCHOOL COMMITTEE MEETING**

**Wednesday, February 8, 2017**

Present: Ms. Sandy Fryc, Chairperson; Dr. Dale Magee, Vice Chairperson; Mr. Jon Wensky, Secretary; Mr. John Samia; Mr. Patrick Collins, Assistant Superintendent for Finance and Operations; Ms. Barb Malone, Director of Human Resources; and Dr. Joseph Sawyer, Superintendent of Schools.

Ms. Erin Canzano, School Committee Member, and Ms. Mary Beth Banios, Assistant Superintendent for Curriculum & Instruction, were not present for the meeting.

A complete audio/visual recording of this meeting is available on the Shrewsbury Public Schools website.

The meeting was convened by Ms. Fryc at 7:02 pm.

**I. Public Participation**

Shrewsbury resident Ben Tartaglia addressed the Committee and asked if Shrewsbury Public Schools (SPS) are obligated to offer Full Day Kindergarten (FDK) by state law, then asked if SPS is obligated to offer Half Day Kindergarten (HDK). Dr. Sawyer advised that SPS is not mandated to offer FDK, but must provide HDK to all students. Dr. Sawyer also noted that FDK is educationally better for students, is academically similar to what first grade was in the past, is in-demand by parents, has an associated tuition fee for any student that is not mandated to receive FDK services. He also added that students who are mandated per their special education plans to have FDK must be in a learning environment with typically developing peers.

**II. Chairperson's Report & Members' Reports**

None.

**III. Superintendent's Report**

Dr. Sawyer reported that he attended a ceremony honoring Little Colonials Preschool student Bryce Babigian, who received the *Young Hero Award* from the State Fire Marshal's Office. Bryce was recognized for utilizing skills he learned in a Shrewsbury Fire Department education program to protect his family when they had a home fire in December 2016. Dr. Sawyer congratulated the Shrewsbury High School (SHS) Speech and Debate Team on their recent

success at the New England District Tournament, which was hosted at Sherwood Middle School. Several members of the team qualified to attend the National Speech & Debate Association National Tournament in Birmingham, Alabama in June. Shrewsbury also earned the school Speech Sweepstakes for this year's tournament results, the District Trophy which represents cumulative competition at the district tournament over several years, and the Leading Chapter Award signifying the strength of student participation in the program. Dr. Sawyer noted he attended a program at the Beal Early Childhood Center (BECC) called *Beal Reads 20*, which encourages families to spend twenty minutes each night reading together, and finally he advised that, due to a coming storm, schools would be closed on Thursday, February 9, 2017.

#### **IV. Time Scheduled Appointments:**

##### **A. Donation for Emergency Response Equipment & Training: Vote**

Noelle Freeman, Director of Nursing, advised the Committee that an anonymous donor reached out to SPS regarding needs for emergency equipment in the district. This outreach resulted in a generous donation that would be utilized to purchase three automated external defibrillators, tourniquets, and staff CPR and first aid training that has historically had to be paid for by SPS staff. Dr. Sawyer thanked Ms. Freeman for working to develop a plan that appealed to the donor, thanked the anonymous individual for their very generous donation, and recommended that the Committee vote to accept the donation.

On a motion by Mr. Samia, seconded by Dr. Magee, the Committee to voted unanimously to accept a donation of \$10,000 from an anonymous donor to be used for emergency response equipment, emergency response equipment maintenance, emergency supplies, and training.

##### **B. Special Education Program & Budget: Annual Report**

Ms. Meg Belsito, Director of Special Education and Pupil Personnel Services, began by thanking the district Administration and Leadership teams, Special Education staff, and the special education parent community, for assisting her transition to her new role as Director.

Ms. Belsito's report included information on the department's mission, vision, initiatives and student enrollment. She provided a Department of Elementary and Secondary Education (DESE) disability category breakdown, information on 504 Accommodation Plans and Individual Education Plans (IEP), discussed services by placement, and noted the myriad of services available in SPS. Ms. Belsito provided Out of District (OOD) Projections for Fiscal Years 2017-2020, noted the Total Net Tuition-OOD Operating Program Budget shows an expected net increase of \$829,124, and discussed expenses associated with Contracted Services and Extended School Year education. Recommendations for consideration in the report included three positions with no new Full Time Equivalent (FTE) required, and several positions that would require new FTEs. Ms. Belsito concluded by noting that it was evident through their 2016 Coordinated Program Review that SPS has exemplary systems in place for educating all students.

The Committee asked clarifying questions about costs relative to the Extended School Year and Summer Services Program, and Mr. Collins advised that there was high variability due to specific student information not being available when estimates are derived, and that best estimates are based on past trends. Dr. Sawyer added that he was pleased with the level of detailed planning Ms. Belsito and her team were utilizing to prepare for the approaching summer program, which straddles the FY 17 and FY 18 fiscal years. When asked about long term trends, Ms. Belsito noted an uptick in move-ins to Educational Learning Centers (ELC), advised that the numbers for preschool and elementary students requiring services was not low, and added that 26 students at Parker Road Preschool might qualify for ELC programs. In response to questioning about OOD tuitions, Ms. Belsito advised that current costs were less than last year's, but noted that five schools recently restructured their rates from 5 to 22%, which would result in additional expenses of over \$100,000 for SPS. She added that the district is notified of increases in OOD tuition, but has no control over the increases, and Dr. Sawyer noted that this is a structural issue at the state level. Ms. Belsito also provided additional detail on the positions recommended for consideration.

Dr. Sawyer thanked Ms. Belsito and her team for their work. He noted that since starting in the position, Ms. Belsito has worked with SPS staff and community families to make the strong special education programs and services at SPS even better.

## **V. Curriculum**

### **A. SHS Program of Studies 2017-2018: Vote**

Ms. Fryc noted that Todd Bazydlo, Shrewsbury High School Principal, gave a presentation of proposed changes to the Program of Studies at the January 25, 2017, School Committee meeting. There was no public feedback, and no questions or comments from the Committee.

On a motion by Mr. Samia, seconded by Mr. Wensky, the Committee voted unanimously to approve the proposed changes to the Shrewsbury High School 2017-2018 Program of Studies.

## **VI. Policy**

### **A. School Year Calendar for 2017-2018: Discussion**

Dr. Sawyer advised that the draft calendar being presented was very similar to the current 2016-2017 school calendar, and was based on recommendations and feedback from last year's Calendar Committee. He noted one significant change was the shift of the traditional parent conference day, typically held on the Tuesday election day in November, to the Thursday prior to observing Veterans Day on Friday, November 10. Dr. Sawyer noted that there is no election scheduled for this November, and that that Veterans Day, which occurs on a Saturday, was being

observed on the Friday prior to the holiday. This change would result in students having four consecutive days off.

Dr. Sawyer noted the draft would be posted on the website for public viewing, and requested that the Committee vote on the calendar at their March 1, 2017, meeting.

## **VII. Finance & Operations**

### **A. Fiscal 2018 Budget Development Status Update**

Mr. Collins advised the Committee that Town Manager Dan Morgado's Budget Recommendation made on January 27, 2017, of \$61,600,000 represented a 1.97% increase over the current year, and fell \$2,483,917 short of the Superintendent's Initial Budget Recommendation of \$64,083,917 for FY 2018. He noted that while this is a large gap, Mr. Morgado takes a conservative approach to budgeting, and that historically revenue estimates tend to get better over time.

Mr. Collins presented a timeline of events going forward, and noted that the Superintendent's Budget Reduction Plan would be presented to the Committee at their March 15, 2017 meeting. Mr. Samia noted that as per request, the Superintendent's Initial Budget Recommendation met School Committee guidelines. Mr. Collins added that school department budgeting is different from other environments in that a spending plan must be derived in advance of knowing how much revenue will be available. Dr. Sawyer added that the gap between the two initial Budget Recommendations was procedural versus philosophical, noting that while he is initially tasked with presenting a carry-forward budget, things must balance at the end of Town Manager's process, and he thanked Mr. Morgado for his ongoing support of SPS. Dr. Sawyer added that there will be a required public hearing on the Superintendent's Initial Budget Recommendation at the School Committee meeting on March 1, 2017.

### **B. Fiscal Projection Subcommittee: Report**

Mr. Samia began by acknowledging the work of Dr. B. Dale Magee, School Committee Vice Chairperson, his colleague on the Fiscal Projection Subcommittee, who gave a presentation on demystifying the budget process at the School Committee meeting on January 1, 2017. Mr. Samia's 5-Year Fiscal Projection presentation described the goals of the Subcommittee, provided a recap of the budget information presented by Dr. Magee, illustrated the School Department's Appropriated Budget history from FY 2008- FY 2017, noting that with per pupil spending in the bottom 20% of districts, SPS is very efficient at providing students with a quality education.

Mr. Samia described his approach to developing a high-level 5-year projection, and detailed the assumptions that were incorporated around mandates, grants, state funding, appropriated school revenue increases, and school expenses. Mr. Samia advised that his FY 2018- FY 2022 projection indicates that SPS will face widening structural deficits over the next five years. Noting that with personnel comprising approximately 80% of the budget, headcount reductions

would be required to close the gap, and this would result in increased class sizes and a compromised education program. Mr. Samia advised that State and Federal revenues should not be expected to close the gap, and closed his presentation with the Essential Question that Dr. Sawyer posed at his January 25, 2017 Budget Recommendation presentation to the School Committee:

*What will our community do to solve the structural funding dilemma that jeopardizes the future quality of public education in Shrewsbury?*

Ms. Fryc thanked Mr. Samia and Dr. Magee for their work on the the Subcommittee, and for developing this information as a “tool for discussion.” Committee members went on to note that while SPS has recently seen a decrease in students leaving for charter schools, charter school enrollment is one of many unknown factors for future years; going forward, all inflationary pressure will be on the town budget; and 3% year over year increases in expenses to the district are reasonable and predictable.

Dr. Sawyer thanked Mr. Samia and Dr. Magee for their work, noted that the budget presents a predictable challenge, and advised that the Fiscal Projections Subcommittee had defined the problem well and presented it in an understandable way. He noted the next step would be to answer the question “What are we going to do about it?” Dr. Sawyer also discussed the “opportunity costs” that result from staff time being spent on determining ways to cut the budget, instead of being utilized to find ways to improve the program, and added that a high level of education would be increasingly critical in future years to ensure that individuals can support themselves and their families financially. Dr. Sawyer thanked the Subcommittee again for their work, and noted that the information presented would be particularly beneficial to the (as yet undetermined) incoming Shrewsbury Town Manager.

### **C. Fees & Tuitions for FY 2018: Report & Recommendations**

Mr. Collins advised that information on Fees and Tuition was being presented early in the FY18 budget development process as per a request from the Committee. He noted that the memo and spreadsheet showed, by program, FY18 budgeted total revenue assuming no increase and also the impact of a 2% and 3% rate increase. Mr. Collins added that the report did not include recommendations for potential rate increases for the Extended School Care Program and Food Service Program, which would be addressed later in the process.

Dr. Magee noted that while the Committee preferred to not have fees at all, he felt that small increases in fees each year might be born with less strain than larger increases that are spaced farther apart. Ms. Fryc noted that this information would be revisited and open for discussion at the Public Hearing on March 1, 2017, and that Mr. Collins’ report would be available to the public on the SPS website in advance of the meeting.

## **VIII. Old Business**

None.

## **IX. New Business**

None.

## **X. Approval of Minutes**

On a motion by Dr. Magee, seconded by Mr. Samia, the Committee voted unanimously to approve the minutes of the School Committee meeting on January 25, 2017.

## **XI. Executive Session**

Ms. Fryc requested a motion to adjourn to Executive Session for the purposes of collective bargaining with the Shrewsbury Education Association, Unit B, where deliberation in an open meeting may have a detrimental effect on the bargaining position of the public body, as well as a student residency request, and at the conclusion of Executive Session to return to open session for the purpose of adjourning only. On a motion by Mr. Wensky, seconded by Dr. Magee, on a roll call vote: Mr. Samia, yes; Mr. Wensky, yes; Dr. Magee, yes; Ms. Fryc, yes, the Committee voted to adjourn to Executive Session at 8:45 pm.

## **XII. Adjournment**

On a motion by Mr. Samia, seconded by Mr. Wensky, the committee unanimously agreed to adjourn the meeting at 9:32 pm. Roll call votes were as follows: Mr. Samia, yes; Mr. Wensky, yes; Dr. Magee, yes; Ms. Fryc, yes.

Respectfully submitted,

Elizabeth McCollum, Clerk

Documents referenced:

1. Special Education Annual Report
2. Special Education Annual Report Slide Presentation
3. School Year Calendar 2017-18 Draft
4. FY 2018 Budget Update Slide Presentation
5. FY 2018 Fee Projection Spreadsheet
6. FY 2018 Fee Memo
7. Fiscal Projection Subcommittee Slide Presentation
8. Emergency Response Equipment Donation Memo



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **XI. Executive Session**

MEETING DATE: **03/01/17**

SPECIFIC STATEMENT OR QUESTION:

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

STAFF AVAILABLE FOR PRESENTATION:

ITEM NO: **XII. Adjournment**