



SHREWSBURY PUBLIC SCHOOLS
School Committee



Memo to the School Committee: 2015 Finance and Operations Update

Patrick C. Collins
Assistant Superintendent for Finance and Operations

9 September 2015

To: School Committee

Subj: FINANCE AND OPERATIONS UPDATE

FISCAL INFORMATION

RE: FY17 Budget Development Calendar: [Vote to Approve]

Enclosed is the FY17 Budget Development Calendar for your discussion and vote. This is the same calendar that was presented in draft form at your 8/26/2015 workshop meeting.

TRANSPORTATION

I will provide a brief verbal update that summarizes our start-up operations for the 2015-2016 school year. A written report with detailed ridership and fiscal information will be provided at the September 23rd meeting.

SAFETY & SECURITY

Each school will receive a new radio in September which is on the same frequency as the Police Department Dispatch Office. This is a result of the Acts of 2014 Chapter 284 (aka the Gun Law) and while the requirement is “subject to appropriation”, the Police Dept. has re-deployed their equipment to make this happen this summer at no cost to the district. Once installed, Steve Rocco will conduct training and testing with each school office.

FACILITIES AND GROUNDS

Dr. Sawyer, Mr. Morgado, Mr. Cox and I conducted the annual walkthrough of all school buildings in late August to ensure our readiness for school opening. The schools were clean and ready for students and staff. Regular and preventive maintenance tasks including routine inspection and testing of life-safety systems was completed.

Also, the Public Buildings Department completed or contracted a number of project-based maintenance jobs. The enclosed list provides a summary of these jobs. Thanks to the Public Buildings Staff for all their work and their efforts to coordinate work around the numerous summer programs at our schools.



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Summer Work 2015

Submitted on 9-2-2015 by Bob Cox
Superintendent of Public Buildings

Items in RED are complete

1. Floral St. Gym Floor Sanding and Refinish
2. Floral Repair HVAC Units in Rm 264 & office unit
3. Floral repair stair treads that are bubbled
4. Parker Road Demo Bus Dock *to be done in Oct*
5. Parker Road Paint Exterior
6. High School replace some failed glass *to be done in Sept- Oct*
7. High School repair or replace Auditorium Lighting *Next Year*
8. High School indoor running track repair
9. High School Auditorium Stage edge replacement
10. High School replace fire door
11. High School driveway repaved
12. High School paint driveway light poles
13. Coolidge scrape & paint two rear classroom exits
14. Coolidge floor sink drain repair
15. Coolidge Room 9 investigate wall for water damage
16. Spring Street Install A/C in Media
17. Spring Street replace carpeting in Office Area
18. Paton Ext Painting
19. Paton Demo and reinstall 8 cubbies.
20. Paton Repair room 20 roof edge
21. Paton remove tile and carpeting in 3 modular classrooms replaced with VCT tile
22. Paton repair boiler mud drums (both sides?) *to be done in Sept.*
23. Floral replace grease trap
24. High School install hot water heater
25. Town Hall roof leaks
26. Sherwood install door in Fishbowl
27. Town Hall & Senior Center gutters
28. Boiler Inspections *to be done mid to late Sept.*
29. High School & Oak Stage Fire Curtains
30. Fire Alarm Testing
31. Sprinkler System Testing
32. Tree removal and brush control at various locations
33. Oak repair drain line in science wing
34. Oak repair sink drains in rooms 307 & 309