

**School Committee  
Meeting Book**

**June 8, 2016  
7:00 pm**

**Town Hall  
Selectmen's Meeting Room**



SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING



AGENDA  
June 8, 2016 7:00pm  
Town Hall—Selectmen's Meeting Room

<u>Items</u>	<u>Suggested time allotments</u>
I. Public Participation	7:00 – 7:10
II. Chairperson's Report & Members' Reports	
III. Superintendent's Report	
IV. Time Scheduled Appointments:	
A. Student Recognition: Speech & Debate State Champions	7:10 – 7:35
B. Project 351: Student Presentation	7:35 – 7:50
V. Curriculum	
VI. Policy	
VII. Finance & Operations	
A. Online Payment Center: Report	7:50 – 8:05
B. Water Quality Testing: Update	8:05 – 8:15
VIII. Old Business	
IX. New Business	
A. District Goals: Update on Progress	8:15 – 8:35
X. Approval of Minutes	8:35 – 8:40
XI. Executive Session	
A. Negotiations: Represented and/or Non-Represented Employees	8:40 – 9:00
XII. Adjournment	9:00

Next regular meeting: June 15, 2016



## SHREWSBURY PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING



### ITEM NO: I Public Participation

MEETING DATE: 6/8/16

#### SPECIFIC STATEMENT OR QUESTION:

Will the School Committee hear thoughts and ideas from the public regarding the operations and the programs of the school system?

#### BACKGROUND INFORMATION:

Copies of the policy and procedure for Public Participation are available to the public at each School Committee meeting.

### ITEM NO: II. Chairperson's Report/Members' Reports

#### SPECIFIC STATEMENT OR QUESTION:

Will the School Committee hear a report from the Chairperson of the School Committee and other members of the School Committee who may wish to comment on school affairs?

#### BACKGROUND INFORMATION:

This agenda item provides an opportunity for the Chairperson and members of the Shrewsbury School Committee to comment on school affairs that are of interest to the community.

#### STAFF AVAILABLE FOR PRESENTATION:

School Committee Members  
Ms. Sandra Fryc, Chairperson  
Dr. B. Dale Magee, Vice Chairperson  
Mr. Jon Wensky, Secretary  
Ms. Erin Canzano, Committee Member  
Mr. John Samia, Committee Member

### ITEM NO: III. Superintendent's Report

#### SPECIFIC STATEMENT OR QUESTION:

Will the School Committee hear a report from Dr. Joseph M. Sawyer, Superintendent of Schools?

#### BACKGROUND INFORMATION:

This agenda item allows the Superintendent of the Shrewsbury Public Schools to comment informally on the programs and activities of the school system.

#### STAFF AVAILABLE FOR PRESENTATION:

Dr. Joseph M. Sawyer, Superintendent of Schools

#### ACTION RECOMMENDED FOR ITEMS I, II, & III:

That the School Committee accept the report and take such action as it deems in the best interest of the school system.



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**



ITEM NO: **IV. Time Scheduled Appointments**                      MEETING DATE: **6/8/16**  
**A. Student Recognition: Speech & Debate State Champions**

**SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee recognize the SHS Speech and Debate Team State Champions?

**BACKGROUND INFORMATION:**

1. The Shrewsbury High School Speech & Debate team won the Massachusetts State Speech Championship as a team for the first time in its history.
2. The following students also won individual state championships:
  - Team President, Hari Kumar, in Impromptu Speaking
  - Declan Quinn & Taha Saeed in Duo Interpretation
  - Prisha Singh in Declamation
3. Prisha Singh, a freshman, also won the national championship in Declamation.
4. Mr. Rischitelli and team members will present information about the team's season.

**ACTION RECOMMENDED:**

That the School Committee recognize the SHS Speech and Debate Team State Champions.

**STAFF AVAILABLE FOR PRESENTATION:**

Mr. Todd Bazydlo, Principal, Shrewsbury High School  
Mr. Marc Rischitelli, Head Coach, Speech & Debate Team



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**



**ITEM NO: IV. Time Scheduled Appointments  
B. Project 351: Student Presentation**

**MEETING DATE: 6/8/16**

**SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee hear a presentation from a student ambassador for Project 351?

**BACKGROUND INFORMATION:**

1. Project 351 is a youth service organization dedicated to building unity and leadership through the yearlong engagement and enrichment of an 8th grade service Ambassador from every city and town in Massachusetts. Created as an event of Governor Patrick's second inaugural and now convened by Governor Baker, Project 351 is a statewide non-profit organization that partners with an extraordinary community of educators, service and non-profit organizations, private sector and civic leaders, families, and volunteers to achieve its mission.
2. Shrewsbury's Project 351 Shrewsbury Ambassador for the 2015-2016 school year is Nicholas Zecco. Nick will make a presentation about his experience.
3. A detailed memo is enclosed.

**ACTION RECOMMENDED:**

That the School Committee hear the presentation and take such action as it deems in the best interest of the school system.

**STAFF & STUDENTS AVAILABLE FOR PRESENTATION:**

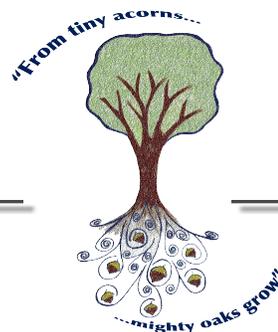
Dr. Ann Jones, Principal, Oak Middle School  
Nicholas Zecco, Grade 8 Student, Oak Middle School

# Oak Middle School

45 Oak Street, Shrewsbury, MA 01545  
Tel: 508-841-1200 Fax: 508-841-1223

Ann M. Jones, Ed.D., Principal  
Anne B. Koertge, Assistant Principal  
Scott M. Yonker, Assistant Principal

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## Nicholas Zecco – Project 351 Ambassador

Project 351 is a youth service organization dedicated to building unity and leadership through the yearlong engagement and enrichment of an 8th grade service Ambassador from every city and town in Massachusetts. Youth are selected by hometown educators for an exemplary ethic of service and the values of kindness, compassion, humility, and gratitude. Created as an event of Governor Patrick's second inaugural and now convened by Governor Baker, Project 351 is a statewide non-profit organization that partners with an extraordinary community of educators, service and non-profit organizations, private sector and civic leaders, families, and volunteers to achieve its mission.

Shrewsbury's Project 351 Shrewsbury Ambassador for the 2015-2016 school year is Nicholas Zecco. Nick has served the school in an outstanding capacity in the following ways:

- Nick introduced himself to the administrators and office staff on the very first day of school in seventh grade and extended an offer to help with anything we might need. At his previous school, he was known as the "mayor."
- Nick is an active member of the Student Voice, a school leadership group for students interested in becoming involved in the school community by representing their team to discuss student-life issues and to plan activities that build school unity, spirit and service. In this capacity, Nick has contributed to the Annual Thanksgiving Food Drive and our Annual Coins of Fury Campaign to support needy families in our community.
- Nick loves to represent our school. He serves as a tour guide for incoming students, and helps to organize other students to act as tour guides as well.
- Nick has volunteered to take care of our school flag. He has been trained by one of our staff members who has served in the armed forces, to take down and properly care for the flag that flies in front of our school daily. He ensures that it is taken down everyday and folded properly. He even trains other students the proper way to do this.
- Nick has served as a tour guide for special guests in our school. Recently, the principals from other schools in the district visit our school. Nick walked these visitors through classrooms, introducing them to the teachers and staff members and explaining details about the classes, schedule, and routines.

Beyond Nick's efforts to serve our school, he exemplifies Oak Middle School's core values of integrity, kindness, effective effort, tolerance and shared responsibility in his daily interactions and participation in the life of our school. Because Nick embodies so many of our core values, we see him as role model for other students. As a Project 351 Ambassador, Nick will have the opportunity to share the energy and passion he has for helping others.

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*The Shrewsbury Public Schools, in partnership with the community, will provide students with the skills and knowledge for the 21<sup>st</sup> century, an appreciation of our democratic tradition, and the desire to continue to learn throughout life.*



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**



ITEM NO: **V. Curriculum**

MEETING DATE: **6/8/16**

SPECIFIC STATEMENT OR QUESTION:

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

STAFF & STUDENTS AVAILABLE FOR PRESENTATION:



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**



ITEM NO: **VI. Policy**

MEETING DATE: **6/8/16**

SPECIFIC STATEMENT OR QUESTION:

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

COMMITTEE MEMBERS/STAFF AVAILABLE FOR PRESENTATION:



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**



**ITEM NO: VII. Finance & Operations  
A. Online Payment Center: Report**

**MEETING DATE: 6/8/16**

**SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee hear a report on the Online Payment Center?

**BACKGROUND INFORMATION:**

1. Mr. Collins, Mr. L'Heureux, and Mr. Bauer will discuss various aspects of the online payment system including vendor choice, system architecture, the implementation timeline, and parent interface.
2. A report is enclosed.

**ACTION RECOMMENDED:**

That the School Committee hear the report and take such action as it deems in the best interest of the school system.

**STAFF AVAILABLE FOR PRESENTATION:**

Mr. Patrick C. Collins, Assistant Superintendent for Finance and Operations  
Mr. Brian L'Heureux, Director of Information Technology  
Mr. Eric Bauer, Data Specialist

# Online Payment System: Update to School Committee

**June 8, 2016**

Patrick Collins, Asst. Superintendent for Finance and Operations

Brian L'Heureux, Director of Information Technology

Eric Bauer, Data Specialist

# Topics

- System/Vendor Selection Process and Criteria
- Systems Architecture and Integration
- Implementation Timeline
- Parent Interface
  - Meal Magic
  - Bus Registration and Payment
  - iPad Damage Fees
  - Donations
- Payment Statistics and Trends
- Future Plans
  - Athletic Fee Payments [Fall 2016]

# Deadline for Bus Registration

- **June 30th at 4:30pm**

ALL registrations received after this time will be assessed a \$50 Late Registration or Late Payment Fee.

This includes all Shrewsbury Public Schools, Assabet Valley Regional High School, St. John's High School, St. Mary's School, Montessori School, Al Hamra Academy

**Late registration** and payment fee assessed for ALL late registrations and late payments.

# System/Vendor Selection Process and Criteria

- ▶ Integration/inter-operability with PowerSchool
- ▶ Integration/inter-operability with Meal Magic
- ▶ Single-Sign On [SSO] Capability to payment vendor via PowerSchool
- ▶ Ability to handle multiple payment types/options
- ▶ Robust “back-end” accounting and treasury functions and reporting
- ▶ Varied payment options for customers [credit card, debit card, eCheck]

# System/Vendor Selection Process and Criteria

***SchoolPay*** best met our criteria and offers parents useful features such as low-balance notifications and automatic replenishment for Food Service

# Systems Architecture and Integration

Visa, MasterCard, and Discover credit cards and debit cards are accepted.

eChecks were tested but the \$1.95 parent convenience fee per transaction for Food Service could not be separated from the deposit amount. This created complicated accounting problems that cannot be managed with the existing staff levels.

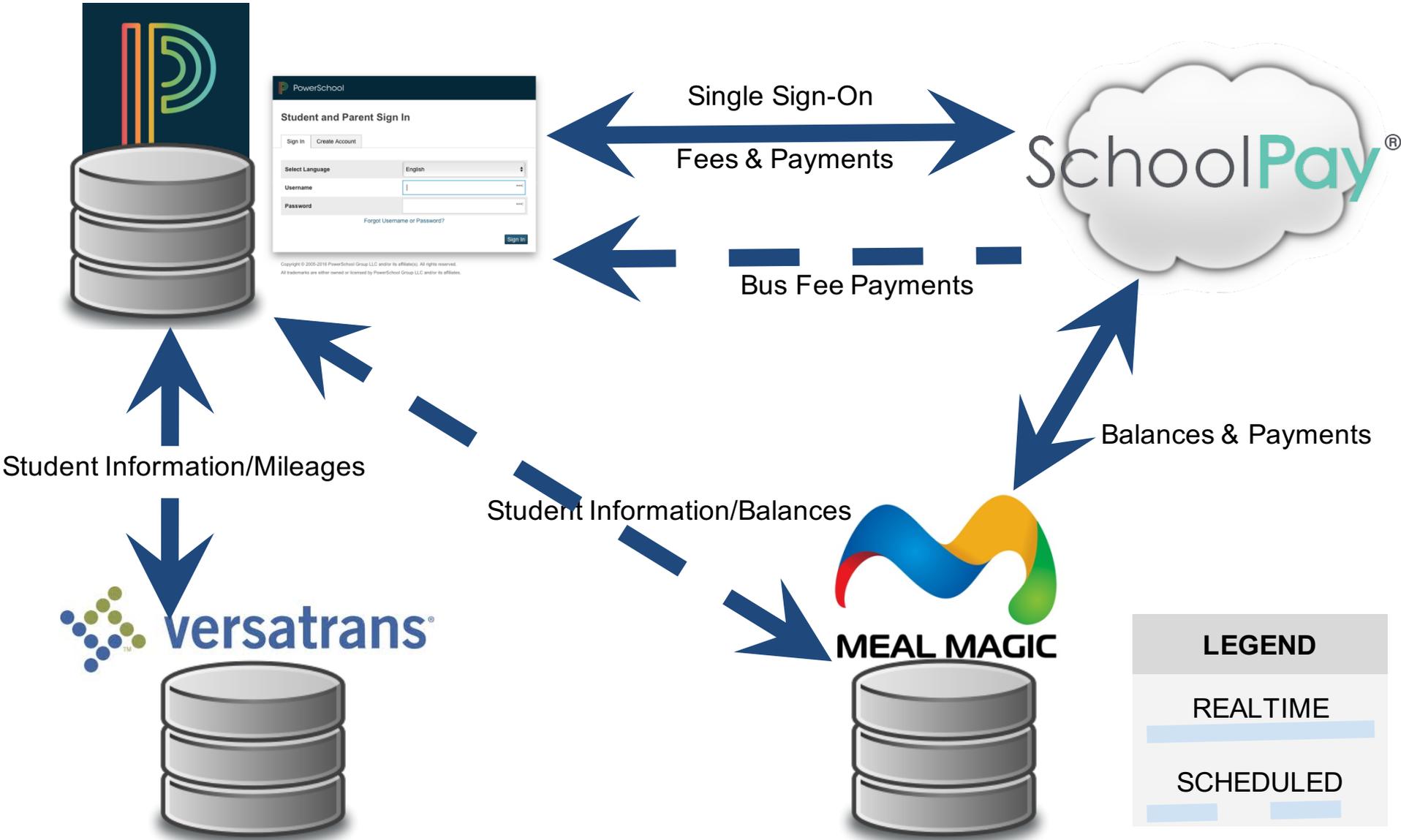
# Systems Architecture and Integration

SchoolPay provides “immediate” account updates to student food service accounts and assessed fees in PowerSchool.

For bus fees the update occurs nightly and sends payment information to PowerSchool student account files.

Credit card transactions are batched daily and it takes about 2 business days for funds to be credited to town bank account.

# Systems Design Flow Chart



# Implementation Timeline

Fall 2015- vendor research and selection

December 2015- System and banking set-up

January 2016- Parent interface set-up. Initial function tests.

February 2016- Pilot Food Service payments

March 2016- Public launch Food Service and  
Pilot Bus Fee payments

April 2016- Public launch Bus Fee Payments

May 2016- Full Implementation

# Parent Interface- Bus Registration

Shrewsbury Public School | Family Bus Registration

https://ps.shrewsbury.k12.ma.us/guardian/custom1/busing/bussummary.html

## Family Bus Registration Summary for 2016-17

Due to the addition of online payment, the registration process has changed slightly from last year. Please read the directions carefully before proceeding.

### Step 1: Register all your students

Directions:

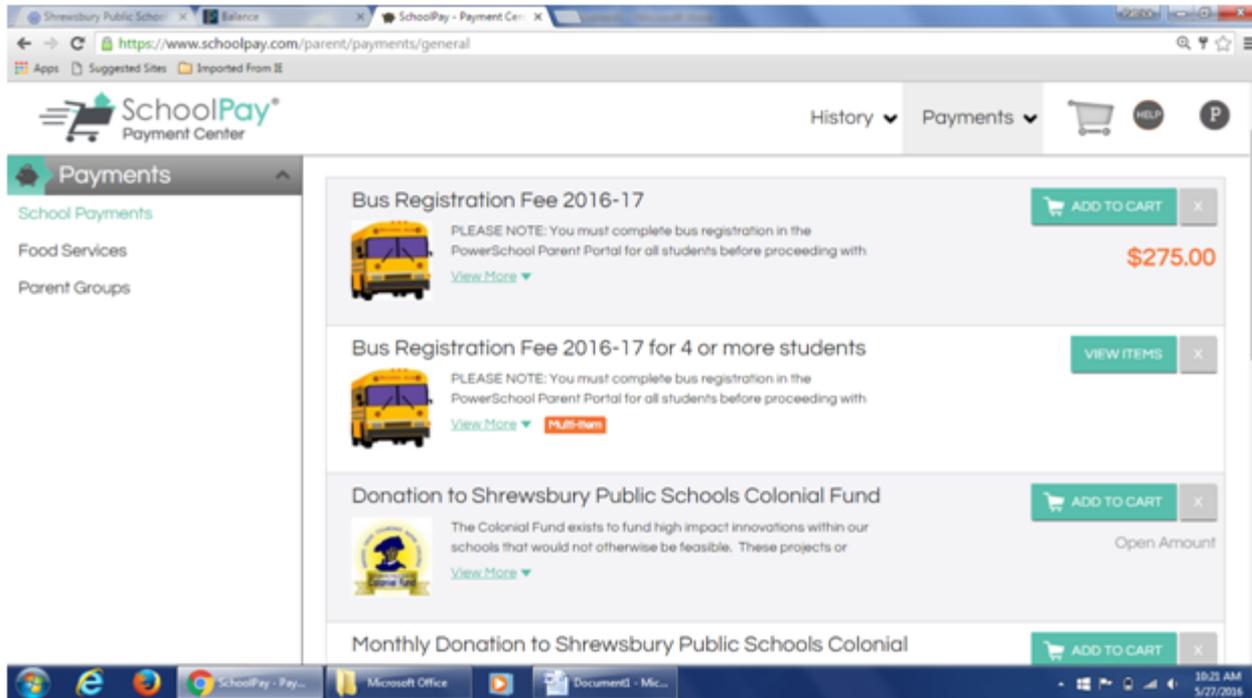
- Start by choosing a student by clicking on your student's name in the black menu bar above.
- If the student is not registered for the bus, click the "Register Now" button below and follow the onscreen prompts.
- After all your students are registered, click the button below and you will be directed to Step 2 in order to select your payment method. If you do not owe any bus registration fee, you will not see the payment choices.
- After your payment has been processed, the amount applied to each student will appear in the "Amount Paid" column. If processed online, this takes about 24 hours. If payment was sent by mail, it could take as long as 2 weeks.

Student Name	Bus Registration Date	Amount Paid	Is Fee Required?	Register Now	Confirmation page
Abbott, Diane2	Not Registered			Click on student name above to register	
Abbott, Diane6	03-24-16		Yes	Already Registered	
Collins, Haley Jill	03-14-16	275	Yes	Already Registered	New Confirmation Page
Collins, Meghan Pauline	Not Registered			Click on student name above to register	

Click Here if you are finished registering all your students and you are ready for Step 2

10:23 AM 5/27/2016

# Parent Interface with SchoolPay



# Parent Interface- Food Service

The screenshot shows the SchoolPay Payment Center interface. The browser address bar displays <https://www.schoolpay.com/parents/payments/food>. The page title is "Food Service" and includes a "One-time Payment" button. A left sidebar lists "Payments", "School Payments", "Food Services", and "Parent Groups".

**Parent: Meghan Collins**  
Balance is: \$0.00

Purchase History		
Lunch	\$3.75	May 19, 2016
Lunch	\$5.25	May 13, 2016
Lunch	\$4.75	May 12, 2016
Lunch	\$3.75	May 11, 2016
Lunch	\$3.75	May 10, 2016

**Low Balance Action:** OFF (with settings gear icon)

**Parent: Diane Abbott**  
Balance is: \$0.00

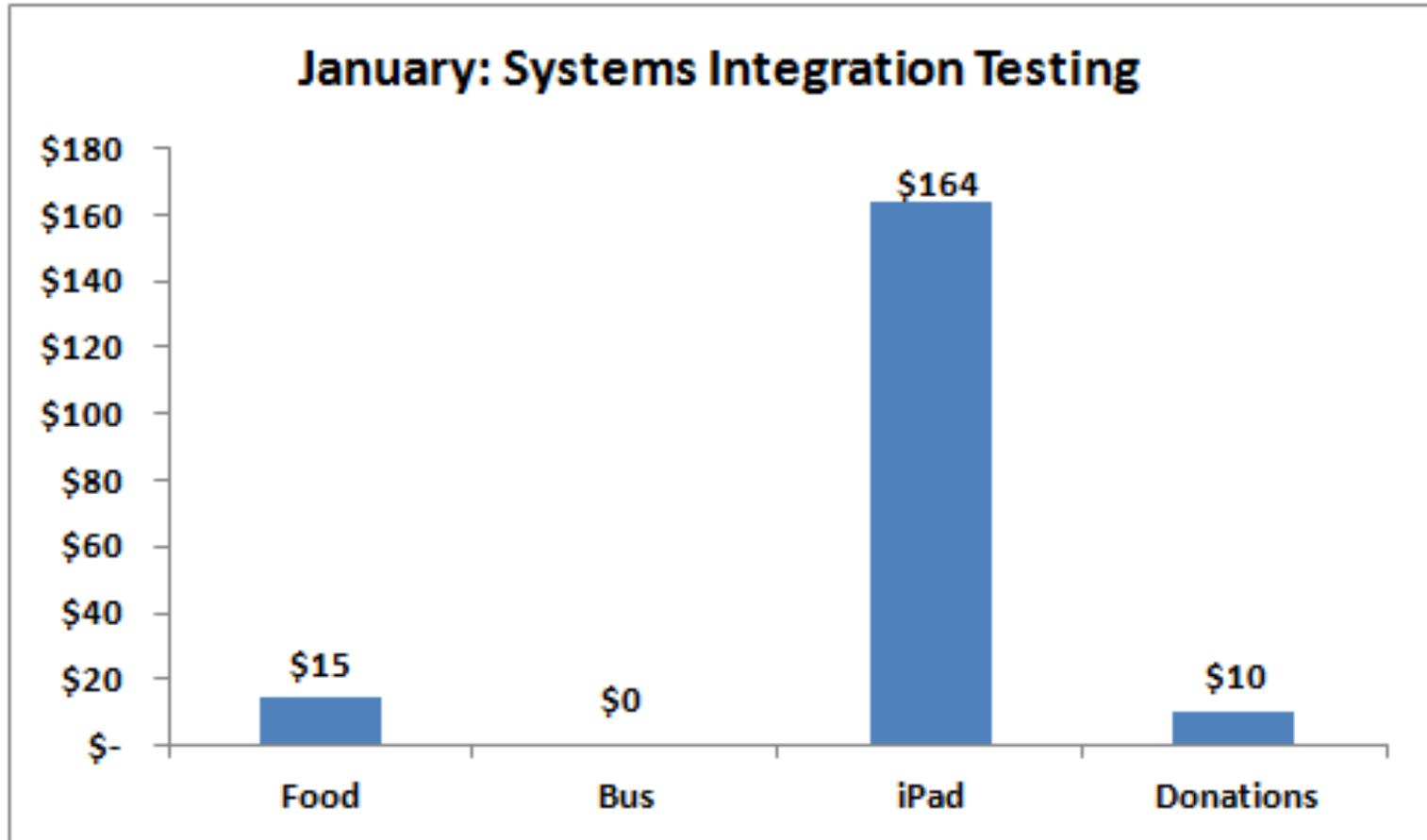
**Purchase History:** No items

**Low Balance Action:** OFF (with settings gear icon)

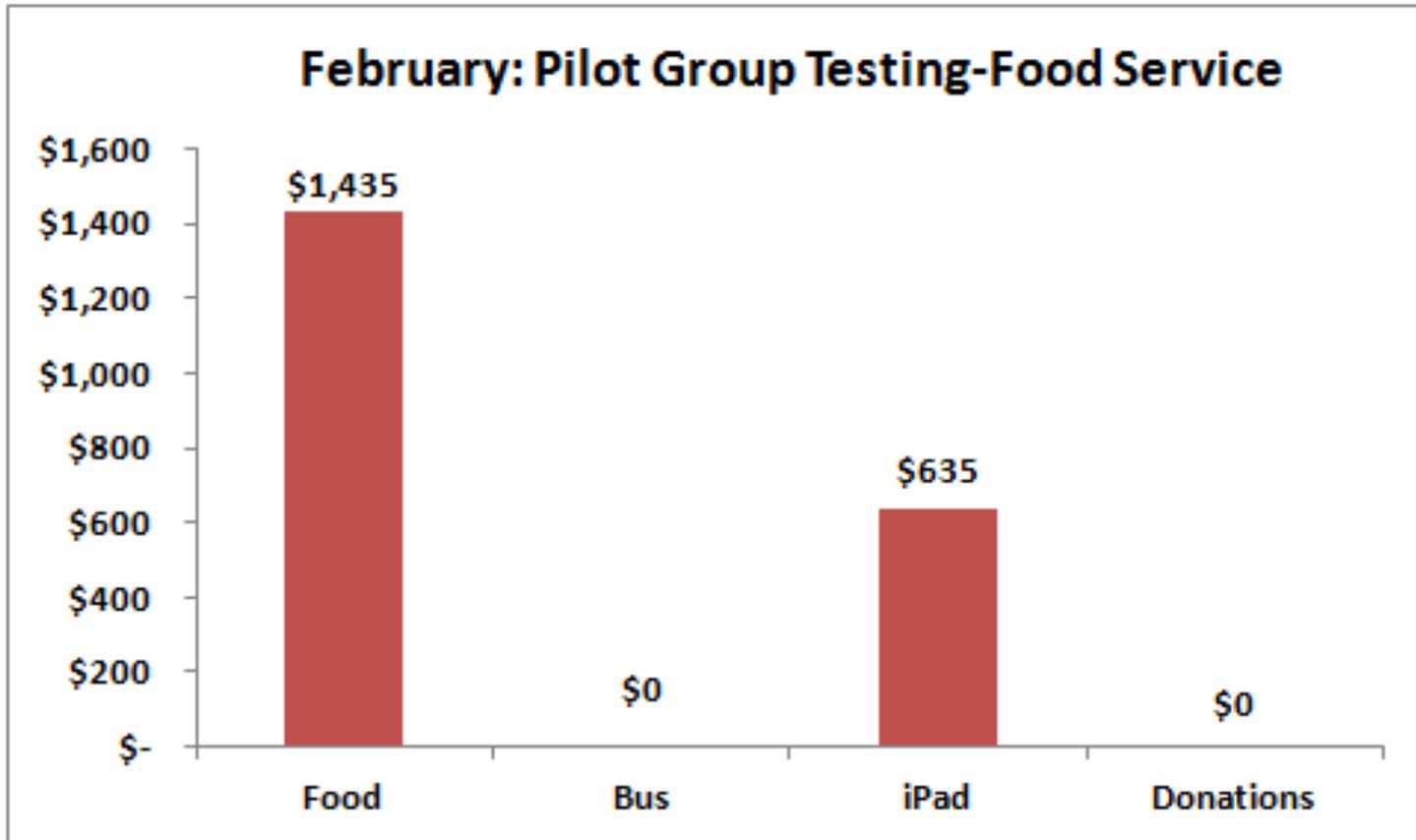
# SchoolPay- *SmartPay* Features

The screenshot displays the SchoolPay Payment Center interface. The browser address bar shows the URL <https://www.schoolpay.com/parent/payments/food>. The page features a navigation menu on the left with options for 'Payments', 'School Payments', 'Food Services', and 'Parent Groups'. The main content area is divided into two sections, one for Haley Collins and one for Diane2 Abbott. Each section shows the user's name, their current balance, a progress bar, and a 'Purchase History' section indicating 'No items'. The 'Low Balance Action' section for Haley Collins is set to 'ON' and includes a dropdown menu for 'When balance falls below \$5.00' with options for 'Send E-mail', 'Auto-pay \$...', 'Auto-pay \$5.00', 'Auto-pay \$10', and 'Auto-pay \$25'. The 'Low Balance Action' for Diane2 Abbott is set to 'OFF'. The Windows taskbar at the bottom shows the time as 10:18 AM on 1/27/2016.

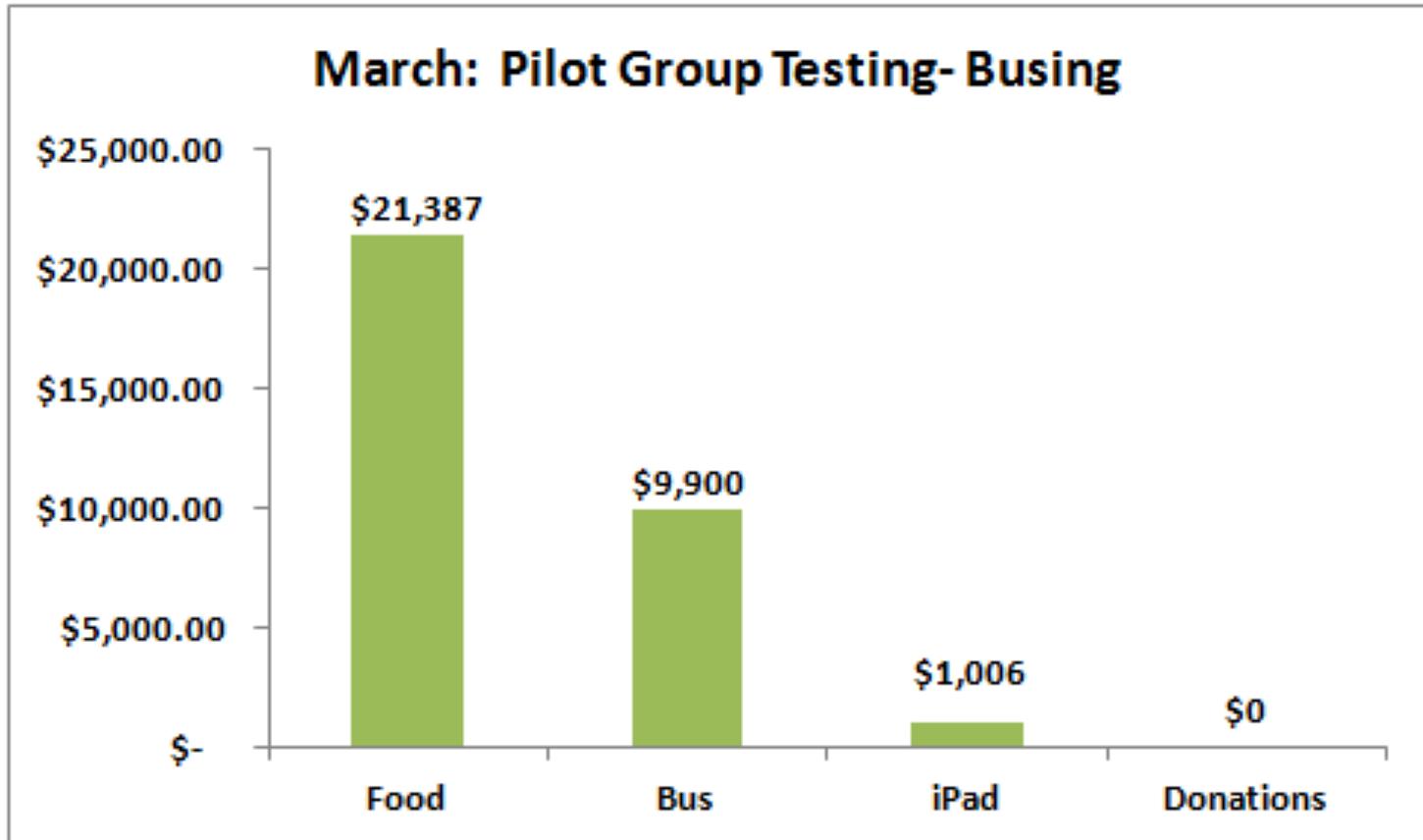
# Payment Statistics and Trends



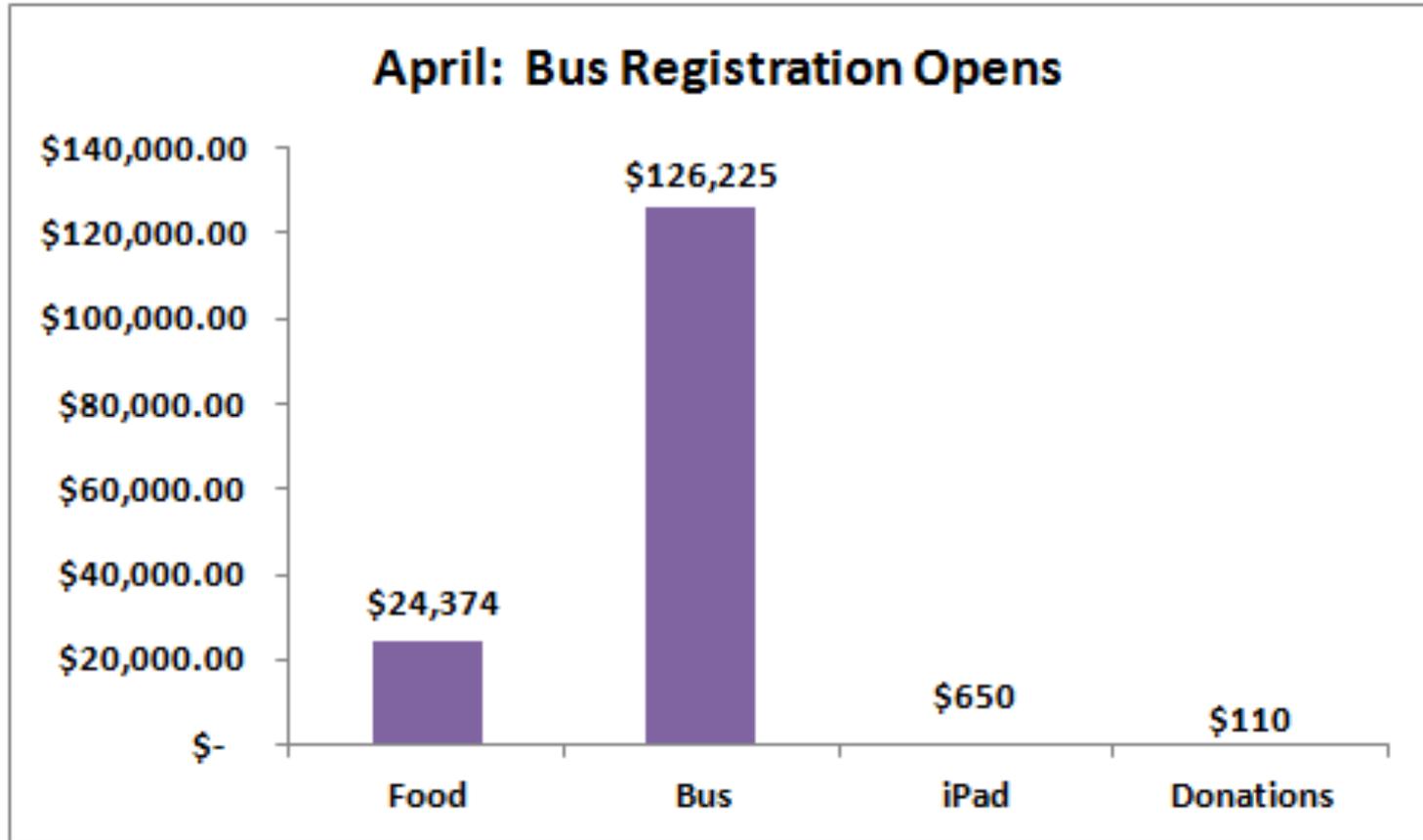
# Payment Statistics and Trends



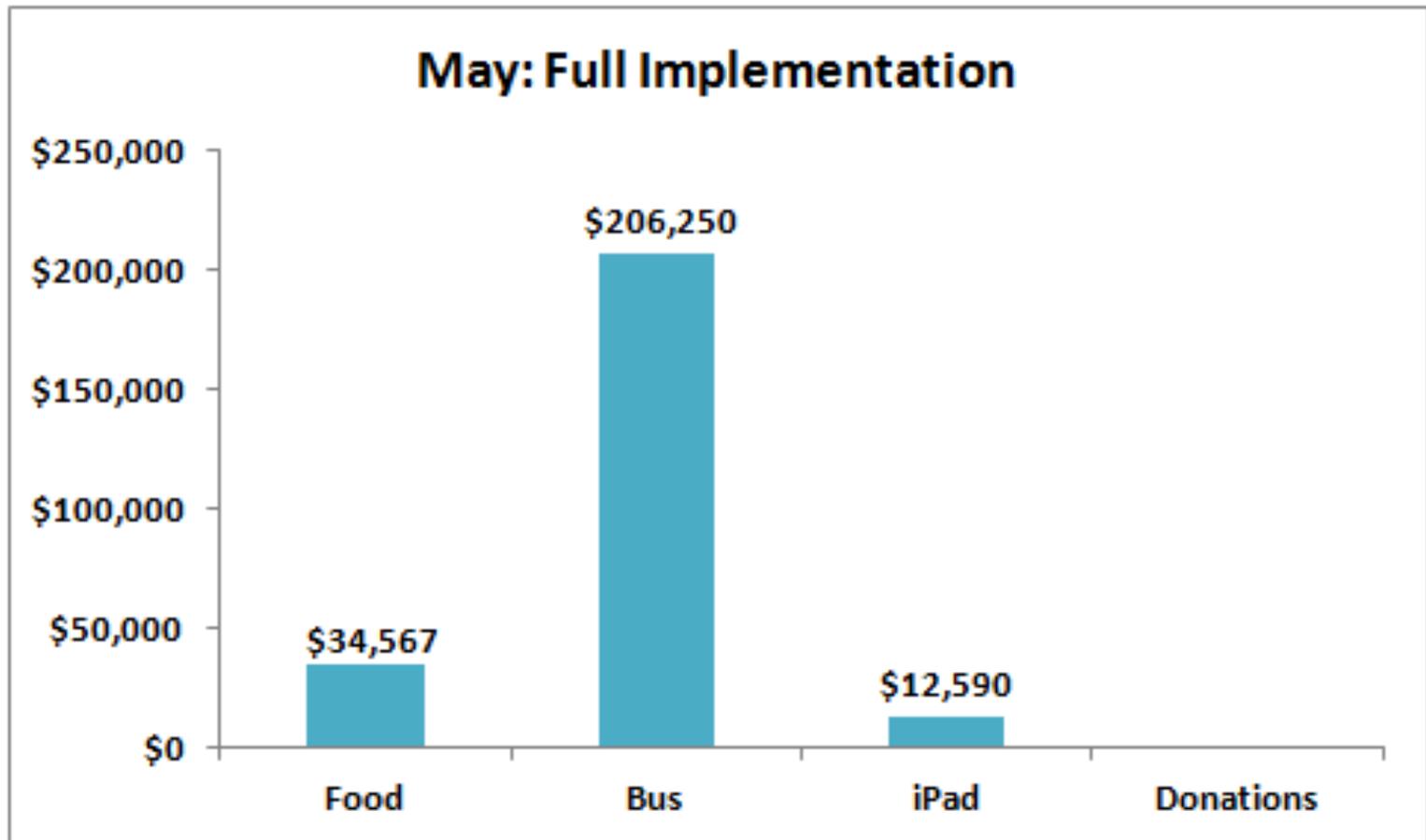
# Payment Statistics and Trends



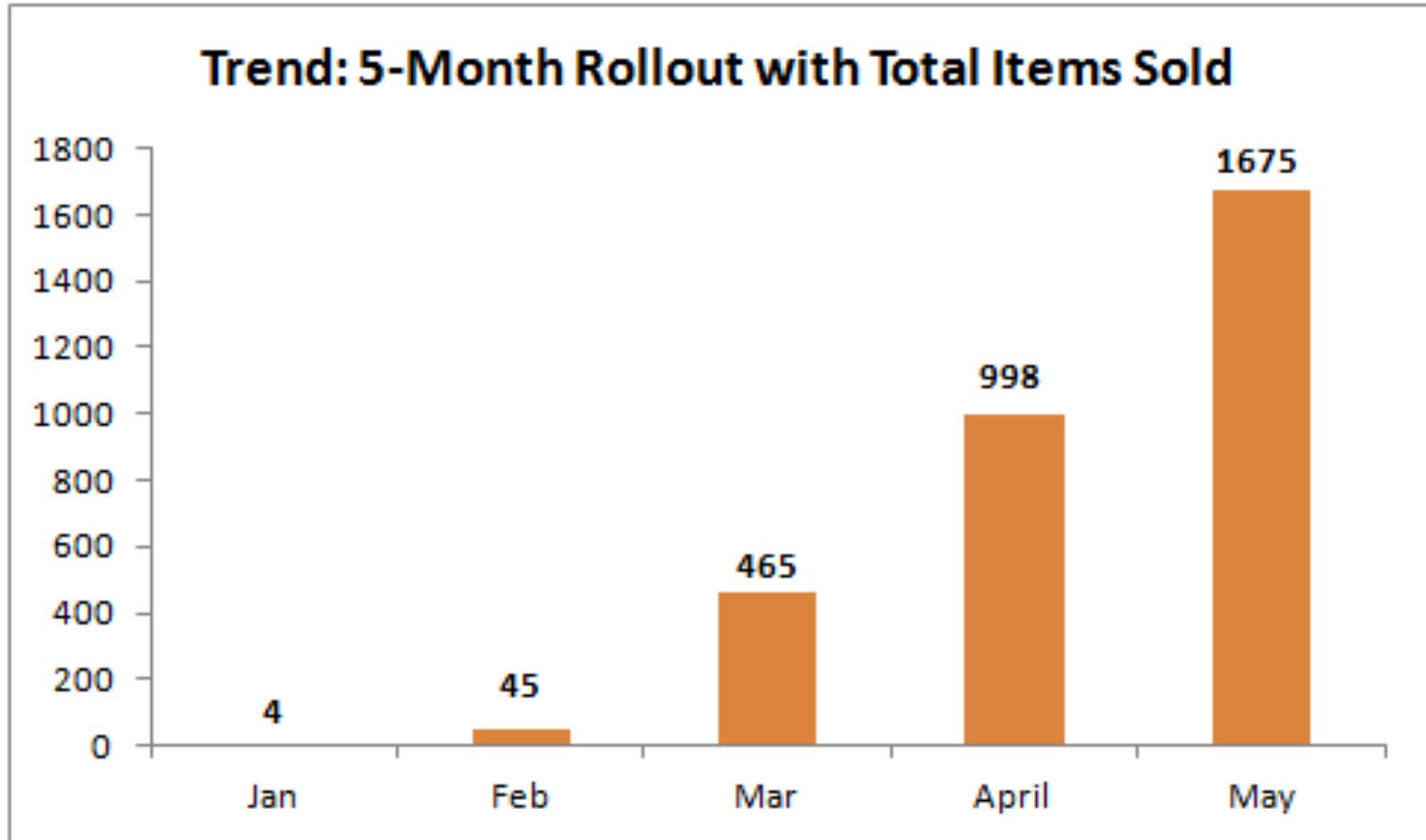
# Payment Statistics and Trends



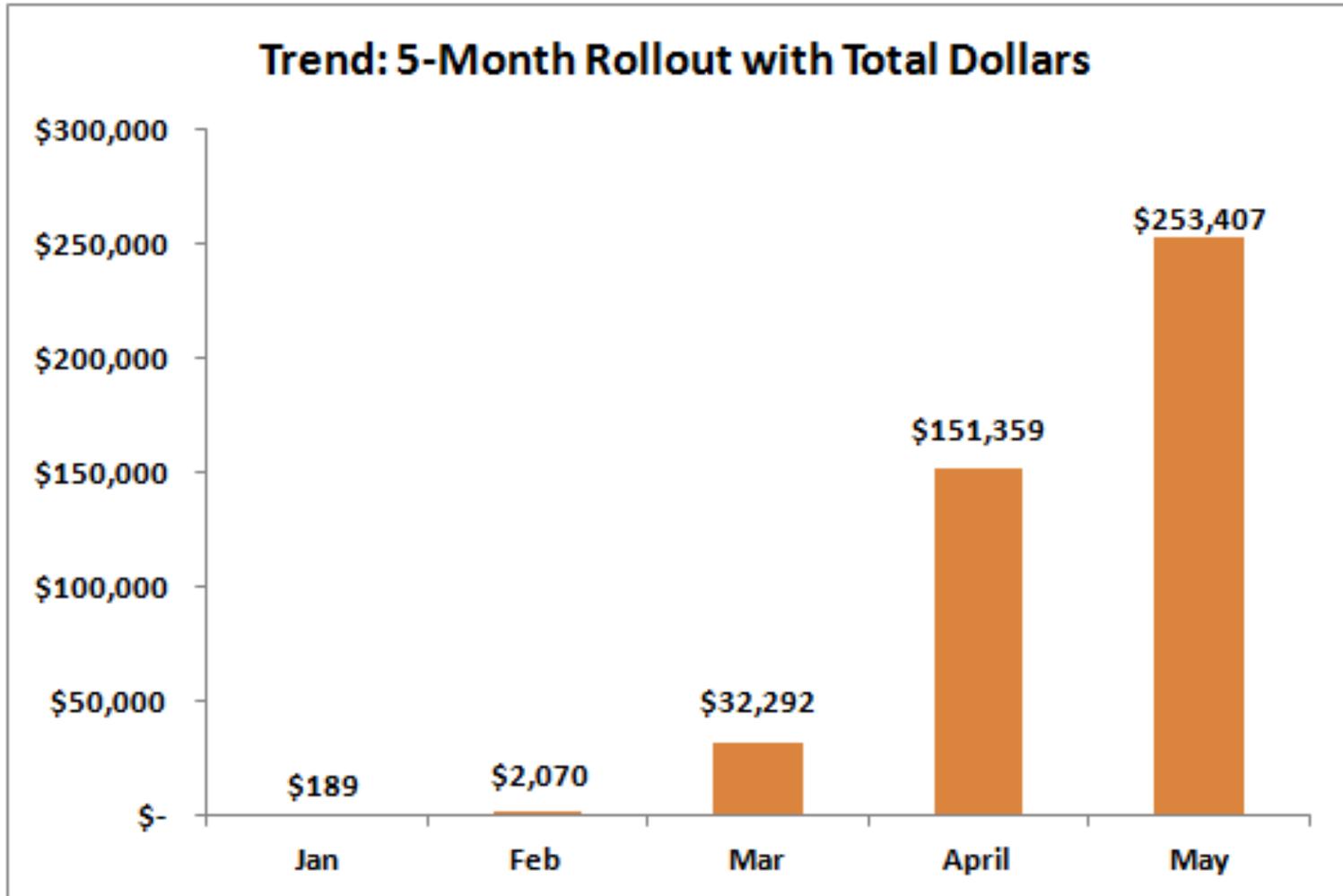
# Payment Statistics and Trends



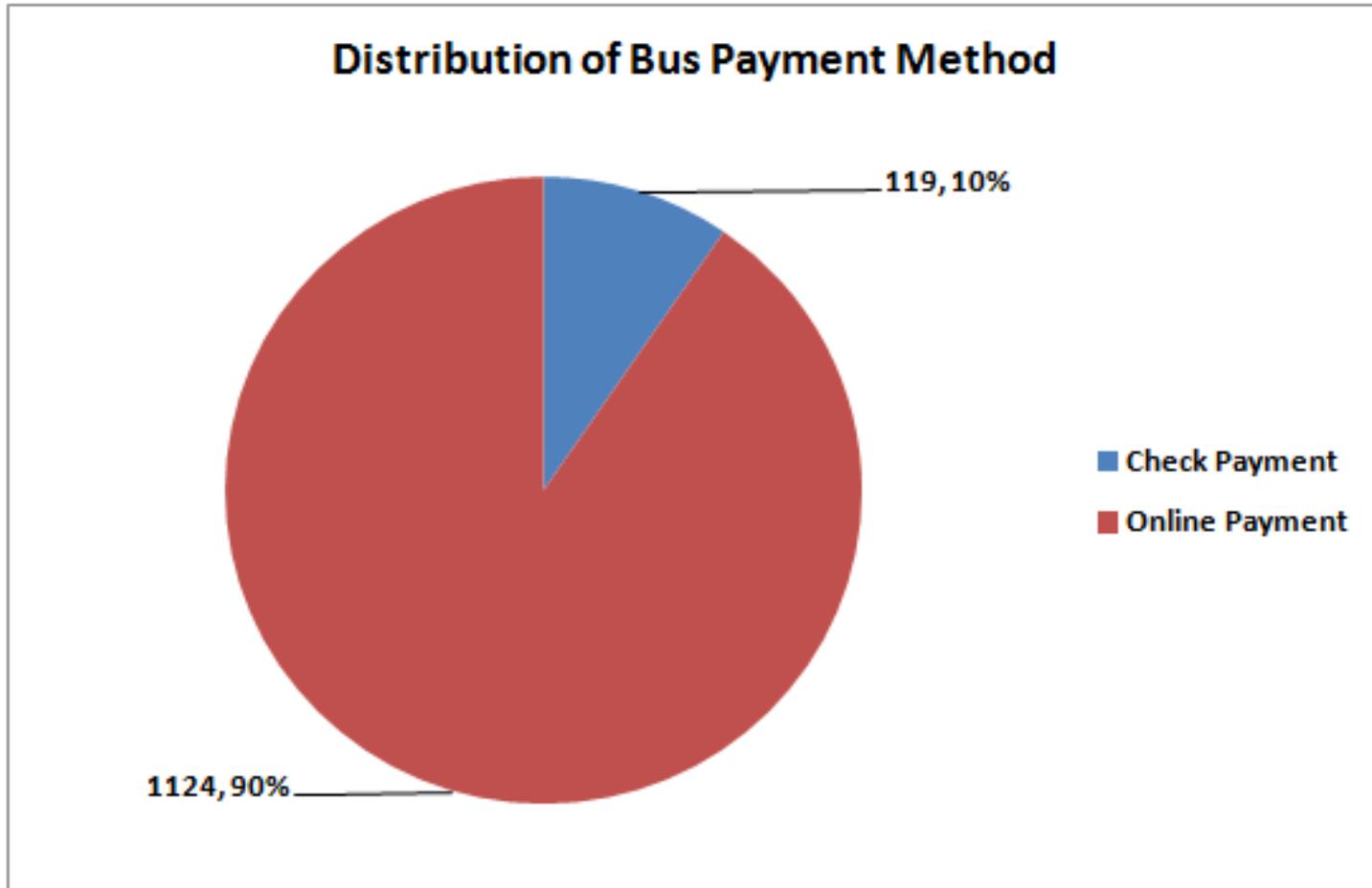
# Payment Statistics and Trends



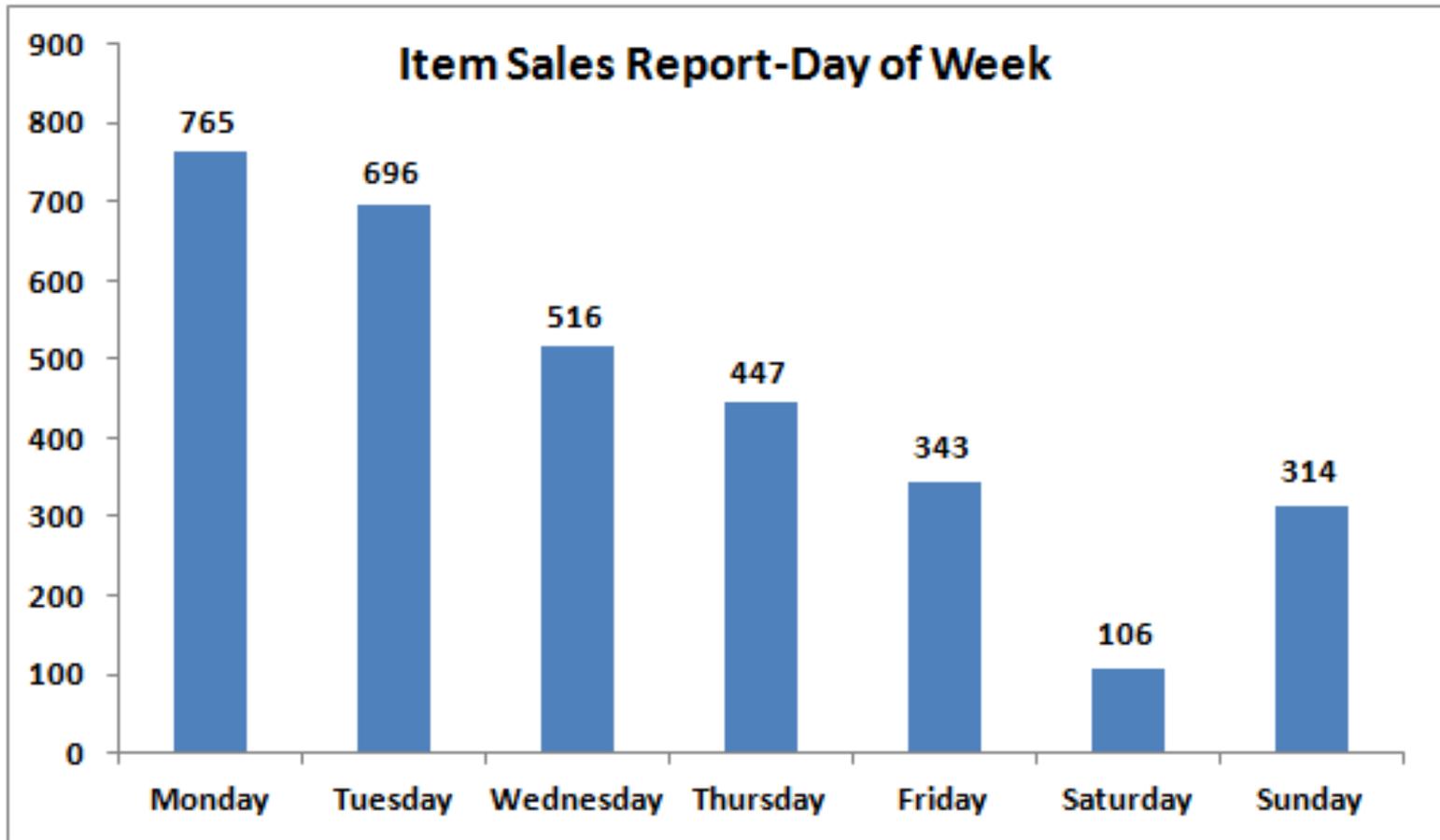
# Payment Statistics and Trends



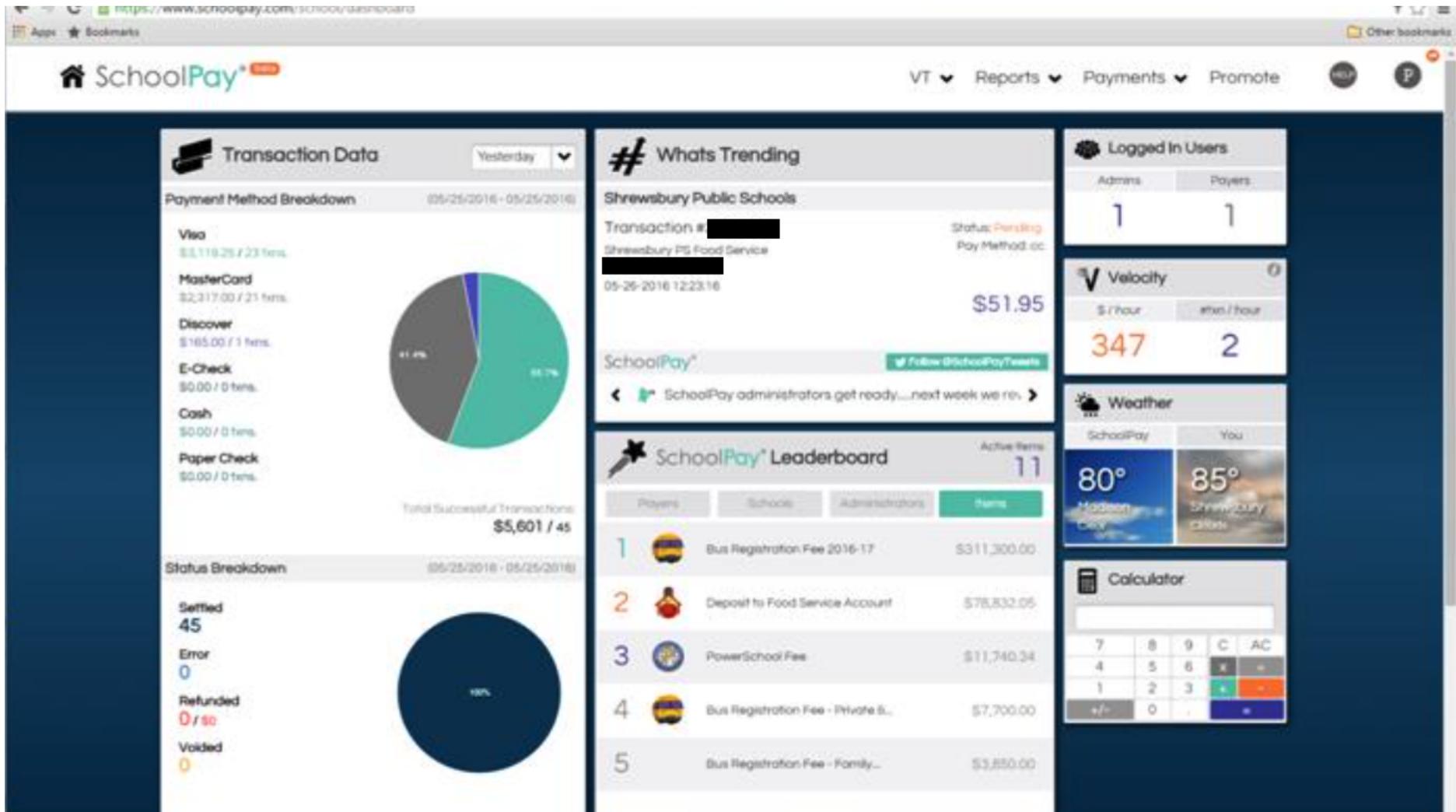
# Strong Online Payment Preference



# Payment Statistics and Trends



# SchoolPay Administration Dashboard



# Future Plans

- Rollout online Athletic Fee payment option with Fall 2016 season
  - Close coordination with Athletic Director
  - Will result in significant reduction in payment collection, recordkeeping, processing time
  - Enhance convenience to parents
- New Parent Fee status  
“Dashboard”/Statement of Account

# Future Plans

- Longer-term, further consolidation of fee billing and payment tracking across the District
  - Student activity fees
  - Tuition payments, etc.



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**



**ITEM NO: VII. Finance & Operations  
B. Water Quality Testing: Update**

**MEETING DATE: 6/8/16**

**SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee hear an update on water quality testing?

**BACKGROUND INFORMATION:**

1. The Water Department recently conducted water testing for all schools.
2. Mr. Collins will provide details, which are also included in the enclosed memo.

**ACTION RECOMMENDED:**

That the School Committee hear the update and take such action as it deems in the best interest of the school system.

**STAFF AVAILABLE FOR PRESENTATION:**

Mr. Patrick C. Collins, Assistant Superintendent for Finance and Operations



# Shrewsbury Public Schools

**Patrick C. Collins, Assistant Superintendent for Finance & Operations**

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1 June 2016

To: School Committee

Subj: REPORT ON TEST RESULTS OF SCHOOL DRINKING WATER

## BACKGROUND

There has been much media attention afforded to the water crisis in Flint, Michigan which has revealed numerous systemic breakdowns in the oversight and management of its water system. An unacceptable level of lead in the drinking water is just one of several issues found in the Flint Water Crisis. Of course, research has shown lead to cause negative health effects and that these impacts are more harmful to children. Some of these adverse effects are listed below.

- Behavior and learning problems
- Lower IQ and hyperactivity
- Slowed growth
- Hearing problems
- Anemia

## FEDERAL REGULATIONS

In order to ensure that tap water is safe to drink, the U.S. Environmental Protection Agency (EPA) prescribes regulations that limit the amount of certain contaminants in water provided by public water systems. The Town of Shrewsbury Water Department adheres to all of these regulations and tests drinking water in schools in accordance with these regulations. Current regulations do not require testing 100% of school drinking water sources but rather taking samples on a rotating basis every three years.

## RECENT ADDITIONAL TESTING AND RESULTS

Out of an abundance of caution, we decided to conduct extensive water testing at all schools to verify the quality of the water and safeguard the health of our students and staff. Water Department staff recently collected 68 samples from all public school locations and had them tested via an independent laboratory for lead and copper content. All drinking fountains and the primary kitchen taps were tested. The test results are enclosed and show that levels of lead and copper were either “non-detectable” or well within the acceptable level.

We are pleased to report and verify that our school drinking water is in fact safe. Finally, we are grateful for the cooperation and quick work of the Water Department in this endeavor.



Lead and Copper Analysis Report

PWS INFORMATION: Please refer to your DEP Water Quality Sampling Schedule (WQSS) to help complete this form.

PWS ID #: 2271000 City / Town: Shrewsbury, MA

PWS Name: Shrewsbury Water Dept. PWS Class: COM [checked] NTNC [ ] TNC [ ]

Form with checkboxes for Routine or Special Sample, Original/Resubmitted/Confirmation Report, and Resample/Reanalysis/Report Correction.

SAMPLE NOTES: (Such as: If a Manifold/Multiple sample, list the sources that were on-line during sample collection).

II. ANALYTICAL LABORATORY INFORMATION

Primary Lab MA Cert. #: M-CT008 Primary Lab Name: Microbac Laboratories, Inc. Subcontract? (Y/N) N

Table with columns: Analyte, Action Level (mg/L), Lab Method, MDL (mg/L), Analysis Lab MA Cert#, Analysis Lab Name. Rows for Lead and Copper.

LAB SAMPLE NOTES

Table with columns: DEP Approved Sample Location, Collection Date, LEAD (Result, Date Analyzed), COPPER (Result, Date Analyzed), Lab Sample ID#. Rows 1-22.

Table with columns: DEP Approved Sample Location, Collection Date, LEAD (Result, Date Analyzed), COPPER (Result, Date Analyzed), Lab Sample ID#.

Report SCHOOL RESULTS collected in accordance with 310 CMR 22.06b (7)(a)9 below. Do not use these school results in 90+ percentile calculations.

Table with columns: Location, Collection Date, LEAD (Result, Date Analyzed), COPPER (Result, Date Analyzed), Lab Sample ID#. Rows 1-10 for school results.



Lead and Copper Analysis Report

PWS INFORMATION: Please refer to your DEP Water Quality Sampling Schedule (WQSS) to help complete this form

PWS ID #: 2271000 City / Town: Shrewsbury, MA

PWS Name: Shrewsbury Water Dept. PWS Class: COM [checked] NTNC [ ] TNC [ ]

Table with columns: Routine or Special Sample, Original, Resubmitted or Confirmation Report, and If Resubmitted, list below (Reason for Resubmission, Collection Date of Original Sample)

SAMPLE NOTES - (Such as: if a Manifold/Multiple sample, list the sources that were on-line during sample collection)

II. ANALYTICAL LABORATORY INFORMATION

Primary Lab MA Cert. #: M-CT008 Primary Lab Name: Microbac Laboratories, Inc. Subcontract? (Y/N) N

Main data table with columns: DEP Approved Sample Location, Collection Date, LEAD (Result, Date Analyzed), COPPER (Result, Date Analyzed), Lab Sample ID#

I certify under penalties of law that I am the person authorized to fill out this form and the information contained herein is true, accurate and complete to the best extent of my knowledge

Primary Lab Director Signature: [Signature] Date: 5/19/2016

If not submitting results electronically, mail TWO copies of this report to your DEP Regional Office no later than 10 days after the end of the month in which you received this report or no later than 10 days after the end of the reporting period, whichever is sooner.

COM & NTNC Public Water Supplies must submit Forms LCR-D or LCR-E with this form to the appropriate DEP Regional Office. DEP REVIEW STATUS (Initial & Date) [ ] Accepted [ ] Disapproved Review Comments [ ] WQTS Data Entered



Invoice #: E6EL85

**Please Remit Payment to:**

Microbac Laboratories, Inc.  
Locator GB  
PO Box 644733  
Pittsburgh, PA 15264-4733

Invoice Date: 5/19/2016  
Report #: E605155

Town of Shrewsbury Water Dept.  
Attn: Mary Budzinski  
Town Hall  
100 Maple Avenue  
Shrewsbury, MA 01545

Received: 5/17/2016  
Report Due: 5/24/2016  
PO #: Shrewsbury Water Dept.  
Terms: Net 30

Project: Shrewsbury Water Dept.

**Sample Summary**

Sample Description			Price
1	Beal School First Floor Bubbler [][TS][S	PBCU200.8	35.00
2	Beal School Basement Bubbler [][TS] [SF]	PBCU200.8	35.00
3	Beal School 2nd Floor Bubbler [][TS][SF]	PBCU200.8	35.00
4	Beal School Kitchen Sink #1 [][TS][SF]	PBCU200.8	35.00
5	Paton School Patty M. Sink [][TS][SF]	PBCU200.8	35.00
6	Paton School Patty S. Sink [][TS][SF]	PBCU200.8	35.00
7	Paton School Bubbler Downstairs [][TS] [S]	PBCU200.8	35.00
8	Paton School Bubbler Upstairs [][TS][SF]	PBCU200.8	35.00
9	Paton School Bubbler Gym [][TS][SF]	PBCU200.8	35.00
10	Parker Rd. School Kitchen Sink [][TS][SF]	PBCU200.8	35.00
11	Parker Rd. School Bubbler [][TS][SF]	PBCU200.8	35.00
12	Spring St School Fountain Lower Ground [	PBCU200.8	35.00
13	Spring St School Fountain 1st Floor [][T	PBCU200.8	35.00
14	Spring St School Boiling Pot [][TS][SF]	PBCU200.8	35.00
15	Spring St School Fountain 2nd Floor [][T	PBCU200.8	35.00
16	Spring St School Back Sink [][TS][SF]	PBCU200.8	35.00
17	Sherwood Middle School 2nd Floor Gym [[]	PBCU200.8	35.00
18	Sherwood Middle School Kitchen [][TS] [SF]	PBCU200.8	35.00
19	Sherwood Middle School 1st Near Bathroom	PBCU200.8	35.00
20	Sherwood Middle School 2nd Floor Boys [	PBCU200.8	35.00
21	Sherwood Middle School 1st Floor Cafe [	PBCU200.8	35.00



101-00000503504



# Lead and Copper Analysis Report

**I. PWS INFORMATION:** Please refer to your DEP Water Quality Sampling Schedule (WQSS) to help complete this form

PWS ID #:  City / Town:

PWS Name:  PWS Class: COM  NTNC  TNC

Routine or Special Sample	Original, Resubmitted or Confirmation Report	If Resubmitted, list below	
		(1) Reason for Resubmission	(2) Collection Date of Original Sample
<input checked="" type="checkbox"/> RS <input type="checkbox"/> SS	<input checked="" type="checkbox"/> Original <input type="checkbox"/> Resubmitted <input type="checkbox"/> Confirmation	<input type="checkbox"/> Resample <input type="checkbox"/> Reanalysis <input type="checkbox"/> Report Correction	

SAMPLE NOTES - (Such as, if a Manifold/Multiple sample, list the sources that were on-line during sample collection)

## II. ANALYTICAL LABORATORY INFORMATION

Primary Lab MA Cert. #:  Primary Lab Name:  Subcontract? (Y/N)

Analyte	Action Level (mg/L)	Lab Method	MDL (mg/L)	Analysis Lab MA Cert#	Analysis Lab Name
Lead:	0.015	200.8	0.001	M-CT008	Microbac Laboratories, Inc.
Copper:	1.3	200.8	0.001	M-CT008	Microbac Laboratories, Inc.

LAB SAMPLE NOTES

	DEP Approved Sample Location (See DEP approved LCR plan for sampling locations)	Collection Date	LEAD		COPPER		Lab Sample ID#
			Result (mg/L)	Date Analyzed	Result (mg/L)	Date Analyzed	
1							
2							
3							
4							
5							
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20							
21							
22							

	DEP Approved Sample Location (See DEP approved LCR plan for sampling locations)	Collection Date	LEAD		COPPER		Lab Sample ID#
			Result (mg/L)	Date Analyzed	Result (mg/L)	Date Analyzed	

Report SCHOOL RESULTS collected in accordance with 310 CMR 22.06b (7)(a)9 below. Do not use these school results in 90<sup>th</sup> percentile calculations.

1	High School Main Across Attendance	5/12/2016	<0.0010	05/19/2016	0.13	05/19/2016	E605L24-1
2	High School 2nd Floor Main/Girls Rm	5/12/2016	<0.0010	05/19/2016	0.10	05/19/2016	E605L24-2
3	High School Boys Locker Rm Hall	5/12/2016	<0.0010	05/19/2016	0.18	05/19/2016	E605L24-3
4	High School Girls Locker Rm Hall	5/12/2016	<0.0010	05/19/2016	0.22	05/19/2016	E605L24-4
5	High School Cafe/Vending	5/12/2016	<0.0010	05/19/2016	0.18	05/19/2016	E605L24-5
6	Oak Middle School Near 404	5/11/2016	<0.0010	05/19/2016	0.17	05/19/2016	E605L24-6
7	Oak Middle School Rm 141	5/11/2016	<0.0010	05/19/2016	0.24	05/19/2016	E605L24-7
8	Oak Middle School Aud Foyer	5/11/2016	<0.0010	05/19/2016	0.29	05/19/2016	E605L24-8
9	Oak Middle School Near 128	5/11/2016	<0.0010	05/19/2016	0.16	05/19/2016	E605L24-9
10	Oak Middle School Gym Foyer	5/11/2016	<0.0010	05/19/2016	0.36	05/19/2016	E605L24-10



# Lead and Copper Analysis Report

**I. PWS INFORMATION:** Please refer to your DEP Water Quality Sampling Schedule (WQSS) to help complete this form

PWS ID #:  City / Town:

PWS Name:  PWS Class: COM  NTNC  TNC

Routine or Special Sample	Original, Resubmitted or Confirmation Report	If Resubmitted, list below	
		(1) Reason for Resubmission	(2) Collection Date of Original Sample
<input checked="" type="checkbox"/> RS <input type="checkbox"/> SS	<input checked="" type="checkbox"/> Original <input type="checkbox"/> Resubmitted <input type="checkbox"/> Confirmation	<input type="checkbox"/> Resample <input type="checkbox"/> Reanalysis <input type="checkbox"/> Report Correction	

SAMPLE NOTES (Such as, if a Manifold/Multiple sample, list the sources that were on-line during sample collection)

## II. ANALYTICAL LABORATORY INFORMATION

Primary Lab MA Cert. #:  Primary Lab Name:  Subcontract? (Y/N)

DEP Approved Sample Location (See DEP approved LCR plan for sampling locations)	Collection Date	LEAD		COPPER		Lab Sample ID#	
		Result (mg/L)	Date Analyzed	Result (mg/L)	Date Analyzed		
Report SCHOOL RESULTS collected in accordance with 310 CMR 22.06b (7)(a)9 below. Do not use these school results in 90 <sup>th</sup> percentile calculations.							
11	Oak Middle School Near 161	5/11/2016	<0.0010	05/19/2016	0.35	05/19/2016	E605L24-11
12	Oak Middle School Media Hall	5/11/2016	<0.0010	05/19/2016	0.14	05/19/2016	E605L24-12
13	Oak Middle School Near 108	5/11/2016	<0.0010	05/19/2016	0.22	05/19/2016	E605L24-13
14	Oak Middle School Aud 331	5/11/2016	<0.0010	05/19/2016	0.14	05/19/2016	E605L24-14
15	Oak Middle School #2 Bay Sink	5/11/2016	<0.0010	05/19/2016	0.22	05/19/2016	E605L24-15
16	Oak Middle School Cooks Sink	5/11/2016	0.0077	05/19/2016	0.20	05/19/2016	E605L24-16
17	Oak Middle School Near 309	5/11/2016	<0.0010	05/19/2016	0.095	05/19/2016	E605L24-17
18	Oak Middle School Near 267	5/11/2016	<0.0010	05/19/2016	0.24	05/19/2016	E605L24-18
19	Oak Middle School Near 237	5/11/2016	<0.0010	05/19/2016	0.20	05/19/2016	E605L24-19
20	Floral St School Wash Sink Kitchen	5/13/2016	<0.0010	05/19/2016	0.27	05/19/2016	E605L24-20
21	Floral St School Lobby by Bathroom	5/13/2016	<0.0010	05/20/2016	0.23	05/20/2016	E605L24-21
22	Floral St School Kettle Kitchen	5/13/2016	<0.0010	05/20/2016	0.23	05/20/2016	E605L24-22
23	Floral St School 2nd Floor Stair #1	5/13/2016	<0.0010	05/20/2016	0.26	05/20/2016	E605L24-23
24	Floral St School 3rd Floor Stair #1	5/13/2016	<0.0010	05/20/2016	0.22	05/20/2016	E605L24-24
25	Floral St School 2nd Floor Stair #2	5/13/2016	<0.0010	05/20/2016	0.23	05/20/2016	E605L24-25
26	Floral St School 3rd Floor Stair #3	5/13/2016	<0.0010	05/20/2016	0.26	05/20/2016	E605L24-26
27	Floral St School Basement Stair #1	5/13/2016	<0.0010	05/20/2016	0.26	05/20/2016	E605L24-27
28	Floral St School 2nd Floor Stair #3	5/13/2016	<0.0010	05/20/2016	0.26	05/20/2016	E605L24-28
29	Floral St School Gym	5/13/2016	<0.0010	05/20/2016	0.20	05/20/2016	E605L24-29
30	Floral St School Basement Stair #2	5/13/2016	<0.0010	05/20/2016	0.24	05/20/2016	E605L24-30
31	Floral St School 3rd Floor Stair #2	5/13/2016	<0.0010	05/20/2016	0.12	05/20/2016	E605L24-31
32	High School 2nd Floor Boys Room	5/12/2016	<0.0010	05/20/2016	0.12	05/20/2016	E605L24-32
33	High School Main Across Main Office	5/12/2016	<0.0010	05/20/2016	0.11	05/20/2016	E605L24-33
34	High School Next To Traines Rm	5/12/2016	<0.0010	05/20/2016	0.15	05/20/2016	E605L24-34
35	High School Kettle Kitchen	5/12/2016	0.0013	05/20/2016	0.041	05/20/2016	E605L24-35
36	High School Main Sink Kitchen	5/12/2016	<0.0010	05/20/2016	0.079	05/20/2016	E605L24-36
37	High School 3rd Floor Main Boys Rm	5/12/2016	<0.0010	05/20/2016	0.14	05/20/2016	E605L24-37
38	High School Beginning of C Hall	5/12/2016	<0.0010	05/20/2016	0.19	05/20/2016	E605L24-38
39	High School 3rd Floor Main Girls Rm	5/12/2016	<0.0010	05/20/2016	0.12	05/20/2016	E605L24-39

I certify under penalties of law that I am the person authorized to fill out this form and the information contained herein is true, accurate and complete to the best extent of my knowledge.

Primary Lab Director Signature:

Date:

If not submitting results electronically, mail TWO copies of this report to your DEP Regional Office no later than 10 days after the end of the month in which you received this report or no later than 10 days after the end of the reporting period, whichever is sooner.

COM & NTNC Public Water Supplies must submit Forms LCR-D or LCR-E with this form to the appropriate DEP Regional Office.

DEP REVIEW STATUS (Initial & Date)	Review Comments	<input type="checkbox"/> WQTS Data Entered
<input type="checkbox"/> Accepted <input type="checkbox"/> Disapproved		



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**



ITEM NO: **VIII. Old Business**

MEETING DATE: **6/8/16**

SPECIFIC STATEMENT OR QUESTION:

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

MEMBERS/STAFF AVAILABLE FOR PRESENTATION:



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**



**ITEM NO: IX. New Business**  
**A. District Goals: Update on Progress**

**SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee hear an update on the progress of district goals?

**BACKGROUND INFORMATION:**

1. The district goals need to be reviewed every two years. Ms. Banios will provide an update on the progress.
2. The update is enclosed.

**ACTION RECOMMENDED:**

That the School Committee hear an update on the status of district goals and take whatever steps it deems necessary in the interests of the Shrewsbury Public Schools.

**STAFF AVAILABLE FOR PRESENTATION:**

Ms. Mary Beth Banios, Assistant Superintendent for Curriculum and Instruction



## **Update on DISTRICT GOALS 2015-2017**

Report to School Committee

June 3, 2016

### **STRATEGIC PRIORITIES: ENGAGE AND CHALLENGE ALL STUDENTS & ENHANCE LEARNING THROUGH TECHNOLOGY**

#### **Professional Practice Goals:**

1) By the end of the 2016-17 school year, all grade level and department teams will have re-designed and implemented an existing learning experience for students that includes:

- An open-ended question that requires students to think critically about an engaging topic
- A special introductory event to the learning experience that generates curiosity and motivates students to learn more about the topic
- Multiple pathways to demonstrate learning
- Opportunities for students to share their thinking and collaborate with others
- Work shared with an audience beyond teacher and classroom
- Technology integration that enhances learning at the Modification and/or Redefinition level (SAMR Model)

The resources for this learning experience will be organized digitally to support team and department collaboration and innovation.

#### **June 2016 - Progress to Date**

- *Across the district, Shrewsbury educators are progressing towards this goal. Some of our educators have already re-designed an existing learning experience that incorporates the above elements. Other educators are learning about these components and will be implementing a redesigned lesson during the 2016-17 school year. Specific examples of already implemented re-designed lessons will be shared at the School Committee meeting on June 8th.*

- *At the district and school levels supports for this goal include, but are not limited to:*
  - *Establishment of Innovation in Learning Study Group to explore how Project Based Learning is being implemented in model programs*
  - *Summer Institute offerings focused on Project Based Learning*
  - *Elementary Instructional Coach training on Project Based Learning*
  - *Elementary and Middle Level Training on the basics of Project Based Learning and Design Thinking with opportunities to engage in this type of learning during professional development time*
  - *Summer Work Hours have been provided at the middle level for planning for performance assessments and project based unit design*
  - *At Shrewsbury High School the primary focus this year has been to successfully launch the 1:1 initiative. As part of this work, students have been learning digital collaboration strategies and teachers have been receiving training how to integrate technology at the Modification and Redefinition levels.*

2) Beginning in 2015-2016, all students in Grades 5 through 12 will receive explicit instruction in *digital citizenship* each year, and the middle and high schools will collect feedback and data to best target this instruction.

### **June 2016 - Progress to Date**

- *All students in Grades 5-12 received explicit instruction in digital citizenship this year.*
- *With the introduction of the 1:1 Program at SHS, teacher and student leaders designed and created specific digital citizenship modules that were presented to all students. Please click here to see an example of digital citizenship training that has been provided to SHS students:*  
[https://drive.google.com/file/d/0B7LqVkg\\_N-1Ad29iRUpnWHp6Q1U/view?usp=sharing](https://drive.google.com/file/d/0B7LqVkg_N-1Ad29iRUpnWHp6Q1U/view?usp=sharing)
- *All SHS students attended an assembly where a Special Agent from the Department of Homeland Security shared his thoughts about digital citizenship and internet safety.*
- *As a district we are continue to explore the best mechanisms for collecting feedback and and assessing student growth in the area of digital citizenship.*

**STRATEGIC PRIORITIES:  
ENGAGE AND CHALLENGE ALL STUDENTS &  
ENHANCE LEARNING THROUGH TECHNOLOGY (CONTINUED)**

**Student Learning Goals:**

1) In spring 2017, the number of students meeting the proficiency benchmark on PreK-12 common writing assessments will increase by at least 5% in each grade level compared with the baseline established in 2016.

2) In spring 2017, the number of students meeting the proficiency benchmark on PreK-12 common mathematics assessments will increase by at least 5% in each grade level compared with the baseline established in 2016.

**June 2016 - Progress to Date**

- *Across the district, in grades PreK-12, common assessments in writing and mathematics have been developed and baseline scores will be complete by the end of the 2015-2016 school year.*
- *Across all grade levels, teachers have collaborated in norming assessments and identifying exemplars for grade level/content area assessments.*
- *Many of the end of year assessments are currently being administered so baseline data is not available at this time. Specific examples of common assessments will be provided at the June 8th School Committee meeting.*

**STRATEGIC PRIORITY: PROMOTE HEALTH AND WELLNESS**

**Professional Practice Goal:**

1) Based on surveys and observations, each school will ensure a systematic response to address the needs of students who are at-risk for behavioral or mental health issues, especially those who are identified as lacking a connection to a caring adult in the school environment.

**Student Learning Goal:**

1) All students will be able to identify at least one way they can access the help and support they need in the school environment when they or a friend are struggling with social, emotional or mental health issues.

### **June 2016 - Progress to Date**

- *Across the district “Check and Reflect” surveys were administered to students to identify those individuals that may be at risk. To view details of these surveys and additional information about the program, please click here: <https://drive.google.com/file/d/0B2ckx0maNnIKa2d2MUY4R2QwRGc/view?usp=sharing>*
- *Student Support Teams have responded with interventions for students who were flagged on these surveys.*

### **STRATEGIC PRIORITY: INCREASE VALUE TO THE COMMUNITY**

#### **Community Goal:**

1) Partner with booster and community groups, local businesses, and alumni in order to raise \$1 million towards the renovation and improvement of the athletics infrastructure at Shrewsbury High School.

### **June 16 - Progress to Date**

- *The district’s Coordinators of Volunteer Activities and Development, Michelle Biscotti and Kathleen Keohane, have been working with Patrick Collins, Assistant Superintendent for Finance & Operations; Jay Costa, Athletic Director; and Angela Snell, Director of Parks & Recreation, to begin planning this project. This has included researching how other school districts have approached similar projects.*
- *Ms. Biscotti and Ms. Keohane have been laying the groundwork for a capital campaign to begin in the fall of 2016.*
- *Additional information on this project will be provided at the June 15 School Committee meeting.*



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**



ITEM NO: **X**.    **Approval of Minutes**

MEETING DATE:    **6/8/16**

**SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee approve the minutes of the School Committee meeting on March 14, 2016?

**BACKGROUND INFORMATION:**

1. The minutes will be provided under separate cover.

**ACTION RECOMMENDED:**

That the School Committee approve the minutes of the School Committee meeting on March 14, 2016.

**STAFF AVAILABLE FOR PRESENTATION:**

Ms. Sandra Fryc, Chairperson  
Mr. Jon Wensky, Secretary



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**



**ITEM NO: XI. Executive Session**

**MEETING DATE: 6/8/16**

**SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee enter into executive session for the purpose of discussing negotiations with represented and/or non-represented employees, where deliberation in an open meeting may have a detrimental effect on the bargaining position of the public body?

**BACKGROUND INFORMATION:**

Executive session is warranted for these purposes.

**ACTION RECOMMENDED:**

That the School Committee enter into executive session.

**STAFF AVAILABLE FOR PRESENTATION:**

Ms. Barbara A. Malone, Director of Human Resources  
Dr. Joseph M. Sawyer, Superintendent of Schools  
Mr. Patrick C. Collins, Assistant Superintendent for Finance & Operations

**ITEM NO: XII. Adjournment**