



**School Committee  
Meeting Book**

**May 9, 2018  
7:00 pm**

**Town Hall - 100 Maple Avenue  
Selectmen's Meeting Room**



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

**AGENDA**

**May 9, 2018 7:00pm**

**Town Hall—Selectmen's Meeting Room  
100 Maple Avenue**

**Items**

**Suggested time allotments**

I.	Election of Officers	7:00 – 7:10
II.	Public Participation	
III.	Chairperson's Report & Members' Reports	
IV.	Superintendent's Report	
V.	Time Scheduled Appointments:	
	A. Student Recognition: SHS Class of 2018 Senior Scholars	7:10 – 7:35
	B. SHS Student Advisory Committee: Report	7:35 – 7:50
	C. State Rep. Hannah Kane: Annual Legislative Report	7:50 – 8:15
	D. Presentation & Public Hearing re: Town Meeting Warrant Article to Ban Polystyrene & Potential Impact on School Department	8:15 – 8:50
VI.	Curriculum	
VII.	Policy	
	A. Regulation of Conduct of Teachers Policy Update: Second Reading & Vote	8:50 – 8:55
VIII.	Finance & Operations	
IX.	Old Business	
X.	New Business	
XI.	Approval of Minutes	8:55 – 9:00
XII.	Executive Session	
	A. For the Purpose of Reviewing & Approving Executive Session Minutes	9:00 – 9:05
	B. For the Purpose of Negotiations with the Shrewsbury Paraprofessionals Assoc.	9:05 – 9:30
	C. For the Purpose of Negotiations with Non-Represented Administrators	9:30 – 9:45
	D. For the Purpose of Negotiations with the Superintendent of Schools	9:45 – 10:00
XIII.	Adjournment	10:00

**Next regular meeting: May 16, 2018**



## SHREWSBURY PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING

**ITEM NO: I Election of Officers**

**MEETING DATE: 5/9/18**

The Superintendent of Schools will call the May 9th meeting to order according to the guidelines of School Committee policy 112 (see below) for the first meeting following town election.

112. Meeting For Organization	<ol style="list-style-type: none"><li>1. The School Committee shall organize and elect a chairperson and officers annually, at the first meeting following town election. This meeting shall be held on the next regularly scheduled meeting following the annual election of town officers, unless otherwise voted by the School Committee. The officers to be elected at this meeting are: Chairperson, Vice-Chairperson, and Secretary.</li><li>2. The members shall be called together at the organization meeting by the Superintendent of Schools. The Superintendent shall accept nominations for Chairperson of the Committee and turn the meeting over to the Chairperson after that election has been held.</li></ol>
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**ITEM NO: II. Public Participation**

**SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee hear thoughts and ideas from the public regarding the operations and the programs of the school system?

**BACKGROUND INFORMATION:**

Copies of the policy and procedure for Public Participation are available to the public at each School Committee meeting.



## **SHREWSBURY PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING**

**ITEM NO: III. Chairperson's Report/Members' Reports**

**MEETING DATE: 5/9/18**

**SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee hear a report from the Chairperson of the School Committee and other members of the School Committee who may wish to comment on school affairs?

**BACKGROUND INFORMATION:**

This agenda item provides an opportunity for the Chairperson and members of the Shrewsbury School Committee to comment on school affairs that are of interest to the community.

**STAFF AVAILABLE FOR PRESENTATION:**

School Committee Members

Ms. Erin Canzano

Ms. Sandra Fryc

Dr. B. Dale Magee

Mr. Jason Palitsch

Mr. Jon Wensky

**ITEM NO: IV. Superintendent's Report**

**SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee hear a report from Dr. Joseph M. Sawyer, Superintendent of Schools?

**BACKGROUND INFORMATION:**

This agenda item allows the Superintendent of the Shrewsbury Public Schools to comment informally on the programs and activities of the school system.

**STAFF AVAILABLE FOR PRESENTATION:**

Dr. Joseph M. Sawyer, Superintendent of Schools

**ACTION RECOMMENDED FOR ITEMS I, II, & III:**

That the School Committee accept the report and take such action as it deems in the best interest of the school system.



## **SHREWSBURY PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING**

ITEM NO: **V. Time Scheduled Appointments:** MEETING DATE: **5/9/18**  
**A. Student Recognition: SHS Class of 2018 Senior Scholars**

### **BACKGROUND INFORMATION:**

Each year the School Committee recognizes the ten senior students with the highest grade point averages in their class. A brief biographical sketch of each is provided in the enclosed report.

Each senior will be introduced and will briefly comment on her/his school experience and future plans.

### **ACTION RECOMMENDED:**

That the School Committee hear the presentation and recognize the SHS 2018 Senior Scholars.

### **STAFF/STUDENTS AVAILABLE FOR PRESENTATION:**

Dr. Joseph M. Sawyer, Superintendent of Schools

Mr. Todd Bazydlo, Principal, Shrewsbury High School

Students:

Bowers, Katharine Alene

Canzano, Mary Katherine

Kalathur, Snigdha Reddy

Kareddy, Abhinav

McCollum, Maya Elizabeth

Mukhopadhyay, Ahana

Slaughter, Matthew Thomas

Ural, Suchir Subraya

Xu, Albert Yiming

Wei, Jaymie H

## **Shrewsbury High School Class of 2018 Senior Scholars**

### **Katharine Bowers**

Kate Bowers has had an outstanding four years at Shrewsbury High School and is one of highest performing students in her senior class. She has been able to obtain highest honors throughout every quarter of high school. This is an amazing accomplishment that speaks volumes to her dedication to her academics and desire to learn every day. Throughout her high school years, she has challenged herself with the most rigorous schedules that we allow our students to take. She has taken numerous honors and advanced placement level courses. Kate exemplifies exactly what a leader should look like. She currently serves as the president of the French National Honor Society, Model UN vice president, and president/cofounder of Cooking with Chemistry Club. Kate has interned at the University of Massachusetts Medical School biochemistry lab. She was able to observe/work with professionals and had the opportunity to use complex equipment and procedures. She was able to do some projects related to ALS. She plays the flute as a member of the school band and during our spring musical performances. Katharine will be attending Tufts University in the fall.

### **Mary Canzano**

Mary has flourished in the classroom and has had an outstanding four years at Shrewsbury High School. She is the type of student who continues to challenge herself each year in and out of the classroom. Academically, she has had the opportunity to take various honors and advanced placement level courses. These types of schedules prove that Mary is constantly looking to challenge herself and take the most interesting courses she is able to take. She has obtained highest honors for every quarter throughout high school. This is a remarkable accomplishment that not many students achieve. It speaks volumes about her drive and work ethic. Through her success in the classroom she has also been able to be inducted into the National, French, and Math Honor Societies. Mary has persevered through high school with personal challenges making her accomplishments seem effortless. With a passion for the performing arts, Mary is a member of the Honors Women's Choir and participated in the school musical every year as a member of the music ensemble. Mary will be joining the class of 2022 at Northeastern University.

### **Snigdha Kalathur**

Snigdha Kalathur is an outstanding student taking multiple AP classes and earned a perfect score of 800 on her Bio Molecular Subject II test. She is a member of four National Honor Societies including National Honor Society, Math Honor Society, French National Honor Society and Tri M Music Honors Society. What stands out most with Snigdha are the leadership roles that she holds in her activities. She is vice president and secretary for two honor societies and president of the Orchestra. Her leadership ability is apparent in her role as MVP (Mentor Volunteer Program), where Snigdha has been selected to work as a role model for our underclassmen at

SHS. Music is very important to Snigdha as she has been playing the viola for many years and participates in the SHS orchestra, a Chamber Orchestra outside of school, and with the Claflin Hill Youth Orchestra. She has been a member of the math team and editor of the Town Crier, our school paper. She is also on the Excelsior, which is our school literary paper. Snigdha enjoys sports and has been a solid member of the SHS Girls' Varsity Tennis Team. Snigdha holds true to her Indian culture and traditions and has been learning the ancient art form of Bharathanatyam. She has been learning the classical Indian dance, Bharatanatyam, since she was 7 years old. Last summer, she performed in her graduating recital, which is called Arangetram. This demonstrates her level of commitment, passion and dedication for learning that has made her so successful as she will continue her success at Boston University this fall.

### **Abhinav Kareddy**

Abhinav has a scientific curiosity and interest that has prompted him to take our highest level of science classes. Abhinav completed a year-long research project in the field of science and math and participated in the regional and state science fairs. He is a member of the National Honor Society, Math Honor Society, National Spanish Honor Society, National English Honor Society, and National Social Science Honor Society. Abhinav has been involved in many activities in and out of school including Speech and Debate, Swim Team and community volunteering efforts. These included a Health Walk to raise money in memory of his grandmother who died from heart disease. For the past two years, he visited his grandmother's home village and helped to create a health fair where he worked with many medical professionals to bring assistance and treatment to people in need. Abhinav was selected to work as a summer research assistant for the past two summers and will be included in part of a research publication from Boston Children's Hospital. He has a strong desire to become a doctor and benefited from his research experience, gathering data. Abhinav will start his college adventures at the University of California, Los Angeles.

### **Maya McCollum**

Maya McCollum is an exceptional student having earned numerous accolades for her academics. She is a National Merit Commended Scholar, as well as enjoying membership in National Honor Society, National Chinese Honor Society, and National Math Honor Society. Additionally, Maya received the Dartmouth Book Award as a junior. Maya is a decorated member of the Speech & Debate team, sits on the Student Advisory Committee and Mentor Volunteer Program board, is an accomplished musician, and was the 2016 Hugh O'Brian Youth Leadership (HOBY) representative from Shrewsbury High School. Maya is described as having a kind and compassionate nature; a true friend to all! She plans to attend University of Massachusetts Amherst, Honors College in the fall.

## **Ahana Mukhopadhyay**

A National Merit Commended student and Harvard Book Award recipient, Ahana is an AP Scholar with Distinction who will have taken twelve AP Exams by year's end. Always taking her academics seriously, she is active in NHS and Math NHS, and was voted President of Spanish National Honor Society and Co-Captain of the Math Team. Participating in Speech and Debate since middle school, this year she was State Champion in Radio Broadcasting. For four years, she has actively supported school spirit through her elected Student Council Representative position. Co-Captain of the Varsity Tennis Team for the second year, she is ranked first, singles and was recognized as a Mid-Wach All-Star in 9<sup>th</sup> and 11<sup>th</sup> grade. Playing piano for fourteen years, she placed 2<sup>nd</sup> in the Crescendo International Competition and she has played on multiple occasions at Carnegie Hall. With a fascination for artificial intelligence and excitement for research opportunities, she has chosen to attend Carnegie Mellon University next year to study Computer Science.

## **Matthew Slaughter**

Extremely talented and modest, Matthew is an integral member of the SHS student body. He is a member of the Improv Club, SHS Musical, Speech & Debate team, Vice President of A Capella Choir, Treasurer of the Spanish National Honors Society, President of the Tri-M Music Honors Society, and a member of the Mentor Volunteer Program. Matt has a genuine passion for music and acting, thus participating in numerous musicals and other performances. Most notably, he has participated in the All State Choir performance at Symphony Hall. This choir consists of over 200 talented vocalists from around Massachusetts. Admission into the choir is extremely selective and requires multiple auditions, which include sight singing, intervals, scales, and two songs, one in Italian and one in Latin. Additionally, Matt has taken on major character roles in the SHS Spring Musicals, is an accomplished piano player and most recently has become a skilled tap dancer. In the community, Matt has given back through serving as a math tutor and has also raised money to participate in an ALS Bike Ride in memory of a family friend. Matt will be continuing his education at North Carolina State next year!

## **Suchir Ural**

Suchir has been a leader in various areas. He considers his time on the Speech and Debate team to be his most important activity. He won the New England District Tournament, Quarterfinalled (5th) at the State Debate tournament, and currently holds the position of Treasurer and Extemporaneous Speech Captain. He has been on varsity cross-country, Indoor, and Outdoor track throughout high school, and was a League All-Star (gold medalist) last outdoor season. He has also been interning in a research group at WPI that focuses around modeling reactions that can make solar cells potentially more efficient. Suchir is a National Merit Finalist, and the Vice President of Spanish National Honors Society and Treasurer of Math, where he focused on improving the tutoring system in those subjects for the school.



community, since that's the form of community service he enjoys the most. Last but not least, he will be attending Georgia Tech and majoring in Chemical and Biomolecular engineering.

### **Albert Xu**

Albert has been an exemplary leader at Shrewsbury High School. He is the captain of the math and science teams. He was a member of student council, several honors societies, and the high school quiz show. Albert has selflessly devoted over 100 hours of community service. Some of his favorite accomplishments include being an American Invitational Mathematics Examination Qualifier, a USA Junior Mathematical Olympiad Qualifier and making the All-State Orchestra for Massachusetts. Albert is also a National Merit Finalist. He excels in all areas in which he has strong interest and is passionate in solving math and science problems. He looks forward to studying math at Carnegie Mellon University in the fall.

### **Jaymie Wei**

Jaymie is a role model academically. She values working with her peers and loves to tutor. She is an avid tennis player and not only values the competition, but also that it is a lifelong activity which she will enjoy. She is a member of several honors societies and values her leadership role with literary publications at SHS. She was instrumental in hosting the first ever SHS poetry slam and has helped many of her peers explore and develop their own passion for writing. Jaymie's passion for learning goes far beyond earning straight A's. She truly loves to learn and explore many different topics. Writing is one of her passions where she is creative, organized and humble. She plans on pursuing a liberal arts degree at Dartmouth College next year to give herself time to explore what the future holds.



## **SHREWSBURY PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING**

**ITEM NO: V. Time Scheduled Appointments:**  
**B. SHS Student Advisory Committee: Report**

**MEETING DATE: 5/9/18**

### **BACKGROUND INFORMATION:**

Under the Massachusetts Education Reform Act, school districts are required to have a Student Advisory Committee (SAC), consisting of five high school students who are elected by the student body. The SAC is required to meet with the School Committee during the year to review various issues of concern to the student body. Mr. Andrew Smith, SHS social sciences teacher, serves as the faculty advisor to the SAC.

The agenda for the SAC report is enclosed.

Mr. Wensky is the School Committee liaison to the SAC.

### **ACTION RECOMMENDED:**

That the School Committee accept the report and take such action as it deems in the best interest of the school system.

### **STAFF & STUDENTS AVAILABLE FOR PRESENTATION:**

Mr. Andrew Smith, SHS Teacher and Faculty Advisor to the SAC

Mr. Todd Bazydlo, SHS Principal

Benjamin George, Student, Class of 2018, SAC Chair

Maya McCollum, Student, Class of 2018

Erica Hanlon, Student, Class of 2019

Paulina Hruskoci, Student, Class of 2019

Prisha Singh, Student, Class of 2019

**Student Advisory Committee**  
**Agenda for the School Committee Meeting on May 9, 2018**

**I. Events at SHS**

With the 2017-2018 school year nearing a close, SHS students are participating and finding success in various extracurriculars while the seniors are concluding their time at SHS through various events.

- a. Senior Events
- b. Spirit Rally
- c. Honor Society Events - Under the Chinese Lantern, Coffee House, Inductions

**II. Student Accomplishments**

As we wrap up the year, students have much to be proud of in their academics or extracurricular activities.

- a. Speech and Debate
- b. Science Fair
- c. Robotics
- d. Community Service

**III. Continuing Conversations**

As the year comes to a close, SAC would like to follow up on some of the items we have reported on throughout the year.

- a. China
- b. SWAT
- c. Class sizes
- d. Reality Check

Thank you for your continuous support of the SAC.

Respectfully submitted,

Benjamin George  
Chairperson

Maya McCollum, Prisha Singh, Paulina Hruskoci, Erica Hanlon  
SAC Members



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

**ITEM NO: V. Time Scheduled Appointments:**

**MEETING DATE: 5/9/18**

**C. State Rep. Hannah Kane: Annual Legislative Report**

**BACKGROUND INFORMATION:**

Each year, the School Committee invites our local state representative to brief the Committee on developments at the state legislature relative to public education.

Rep. Hannah Kane will update the Committee on issues related to budget and any other issues of interest.

**ACTION RECOMMENDED:**

That the School Committee discuss the update and take whatever steps action as it deems necessary in the best interest of the Shrewsbury Public Schools.

**STAFF & STUDENTS AVAILABLE FOR PRESENTATION:**

Dr. Joseph M. Sawyer, Superintendent of Schools  
State Representative Hannah Kane



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

**ITEM NO: V. Time Scheduled Appointments:**

**MEETING DATE: 5/9/18**

**D. Presentation & Public Hearing re: Town Meeting Warrant Article to Ban Polystyrene & Potential Impact on School Department**

**BACKGROUND INFORMATION:**

Citizen petitioners have requested that an article be placed on the Annual Town Meeting warrant which prohibits the dispensing of prepared food in disposable food service containers made from Expanded Polystyrene. Mr. Collins and Ms. Nichols have prepared a presentation (enclosed) addressing the potential impact that passage of this warrant article would have on Shrewsbury Public Schools.

A copy of the Citizen Petition is also enclosed. Petitioners have been invited to make a brief presentation to the School Committee as well.

A public hearing on the topic is also recommended so that other interested citizens may comment if they wish.

**ACTION RECOMMENDED:**

That the School Committee hear the presentations and any public comments, and consider issuing an impact statement at its May 16 meeting so that Town Meeting members understand the implications of this article's potential passage relative to the School Department.

**STAFF & PRESENTERS AVAILABLE FOR PRESENTATIONS:**

Mr. Patrick Collins, Assistant Superintendent for Finance & Operations  
Beth Nichols, Food Service Director

*Information Related to a Citizen  
Petition to Town Meeting to:*

**Ban Single-Use Expanded  
Polystyrene [EPS] Styrofoam  
in Food Establishments**

Presented by,

Patrick Collins, Asst. Superintendent for Finance and Operations

Beth Nichols, Director of Food Services

# Topics

- Some Basic Facts to Start
- The Petition
- Current EPS Styrofoam Use in SPS Cafeterias
- Current Waste Disposal and Recycling Efforts
- Alternatives to EPS Styrofoam
- Our Response Plan if Ban Passes
- Potential Impact to Consumers of S.P.S. Meals

# To Start...

- We care deeply about our environment
- We are not environmental experts
- We are “experts” in our field which is the delivery of public school breakfasts, lunches, and other a la carte items under the highly regulated provisions of the federal and state government.



# To Start...

- Public school food service programs should not be compared to restaurants, higher education food programs, or other institutional food service programs. This is a unique food service program.
- We have:
  - Limited financial resources
  - Limited space
  - Limited timeframes to provide meals to a large quantity of students and staff

# The Petition

## SECTION 2 EFFECTIVE DATE

This bylaw shall take effect on January 1, 2020 to allow time for food establishments and town facilities to use their existing inventory of expanded polystyrene food or beverage containers and to convert to alternative materials.

## SECTION 3 DEFINITIONS

"Disposable Food Service Container" means single-use disposable products for serving or transporting prepared, ready-to-consume food or beverages. This includes but is not limited to plates, cups, bowls, trays and hinged or lidded containers. This definition does not include single-use disposable items such as straws, cup lids, or utensils, nor does it include single-use disposable packaging for unprepared foods.

"Food Establishment" means an operation that stores, prepares, packages, serves, vends, or otherwise provides food for human consumption, as further defined in 105 CMR 590.002. Any establishment requiring a permit to operate in accordance with the State Food Code, 105 CMR 590.000, et. seq., shall be considered a Food Establishment for purposes of this bylaw.

"Expanded Polystyrene" (EPS) means polystyrene that has been expanded or "blown" using a gaseous blowing agent into a solid foam.

"Polystyrene" means and includes expanded polystyrene which is a thermoplastic petrochemical material utilizing a styrene monomer and processed by any number of techniques including, but not limited to, fusion of polymer spheres (expandable bead polystyrene), injection molding, form molding, and extrusion-blow molding (extruded foam polystyrene). The term "polystyrene" also includes clear or solid polystyrene which is known as "oriented polystyrene".

"Prepared Food" means any food or beverage prepared for consumption on the Food Establishment's premises, using any cooking or food preparation technique. This does not include any raw uncooked meat, fish or eggs unless provided for consumption without further food preparation.

"Town Facility" means any building, structure, land or park owned or operated by the Town of Shrewsbury, its agents and departments.

"Town Facility Users" means all persons, societies, associations, organizations or special event promoters who require a permission to use a Town Facility. Town Facility Users also includes concession contracts with the Town, Town-managed concessions, Town-sponsored events and food services provided at the Town's expense.

# The Petition

## SECTION 4 PROHIBITION

- A. Except as provided herein, Food Establishments are prohibited from dispensing Prepared Food to customers in Disposable Food Service containers made from Expanded Polystyrene.
- B. Town Facility Users are prohibited from dispensing Prepared Food to customers in Disposable Food Service containers made from Expanded Polystyrene.

# Current Waste Disposal

[Managed by the Public Buildings Dept.]

## **\*Wheelabrator Millbury**

- The Wheelabrator Millbury energy-from-waste facility is capable of producing 45 MW of electricity — enough clean, renewable energy to power 47,000 homes in the Town of Millbury and surrounding Central Massachusetts communities as well as its own operations. The facility uses up to 1,500 tons of everyday waste from homes and businesses each day as a local fuel to create a local-energy ecosystem that generates reliable, renewable energy for the local utility. By using waste materials as a fuel to produce electricity, we offer an environmentally friendly waste disposal option and reduce dependence on landfills.
- \*From their website



# Current EPS Styrofoam Use in SPS Cafeterias

- Dishwashers were “mothballed” many years ago in favor of disposable products
- Approximately 425,000 EPS styrofoam trays are used annually
- There is no recycling market for these items
- All disposables are placed into the waste stream and hauled to Wheelabrator for incineration. No Shrewsbury trash is sent to landfills.

# Current Recycling Efforts



- Paper
- Cardboard
- Plastic Milk Bottles
- Metal Cans

# Alternatives If Ban Passes

- 1) Use substitute, non-EPS styrofoam products. They would still enter the waste stream and be sent to Wheelabrator under current waste hauling contract
- 2) Research feasibility of reverting back to “re-useables”
  - plastic/washable trays, plastic drinking cups, and utensils
- 3) Use substitute products and research feasibility of diverting them to a compost/landfill facility

# Alternatives If Ban Passes

- Each of the alternatives comes with increased costs and some options may be neither feasible nor desirable.



# Our Response Plan if Ban Passes

- Use substitute products and pass along cost increase to the “consumers”.
- Other alternatives, if feasible, come with significant capital and operating costs for dishwashing equipment, maintenance, chemicals, utilities [water and electricity], and staffing.

# Product Cost Differences-Impact

			Styrofoam			Non Styrofoam			
Description	Qty/Pkg	Annual Usage	Cost/Pkg	Annual Cost	Unit Price*	Cost/Pkg	Annual Cost	Unit Price*	Unit Price Difference
Clear Hinged Container	250	40	\$ 30.40	\$ 1,216.00	\$ 0.12	\$ 42.16	\$ 1,686.40	\$ 0.17	\$ 0.05
Portion Cup 1oz	2500	11	\$ 26.24	\$ 288.64	\$ 0.01	\$ 52.08	\$ 572.88	\$ 0.02	\$ 0.01
Portion Cup 2oz	2500	14	\$ 20.08	\$ 281.12	\$ 0.01	\$ 54.99	\$ 769.86	\$ 0.02	\$ 0.01
Straw Jumbo 7.75	2000	25	\$ 9.80	\$ 245.00	\$ 0.01	\$ 52.77	\$ 1,319.25	\$ 0.03	\$ 0.02
Tray 5 Compartment	500	853	\$ 19.09	\$16,283.77	\$ 0.04	\$ 40.89	\$ 34,879.17	\$ 0.08	\$ 0.04
Bowl 12 oz	1000	18	\$ 13.47	\$ 242.46	\$ 0.01	\$ 54.66	\$ 983.88	\$ 0.05	\$ 0.04
Container 12oz Squat	500	14	\$ 20.71	\$ 289.94	\$ 0.04	\$ 27.36	\$ 383.04	\$ 0.05	\$ 0.01
Container 8oz Squat	1000	39	\$ 34.24	\$ 1,335.36	\$ 0.03	\$ 64.62	\$ 2,520.18	\$ 0.06	\$ 0.03
Plate 6"	1000	9	\$ 11.13	\$ 100.17	\$ 0.01	\$ 45.42	\$ 408.78	\$ 0.05	\$ 0.04
Plate 9"	1000	12	\$ 11.39	\$ 136.68	\$ 0.01	\$ 108.78	\$ 1,305.36	\$ 0.11	\$ 0.10
		Grand Total		\$ 20,419			\$ 44,829		
*Rounded up to nearest penny.									
					Annual Price Diff.		\$ 24,410		

# Non-Price Product Differences

Styrofoam	Non-EPS Styrofoam Products
Good for either hot or cold food items	Cold products can not be used interchangeably for hot food items
Served as insulators, keeping cold products cold and hot items hot	Products are not insulators so they can be hot to the touch
Products can be stored in wide temperature range without impact.	Clear plastic products are supposed to be stored in a cool environment. Cafeteria storage areas are not climate controlled.

# Summary Impact

- If the EPS styrofoam ban were to pass, then we would recommend a price increase to all meals in the range of \$.10 to \$.20 to cover the cost of substitute products.
  - *Current meal prices for lunch are: Elem.=\$3.25, Middle Schools=\$3.50, S.H.S.=\$3.75, Adults=\$4.25*
  - *Current breakfast price is \$2.00 at all schools*
- If passed, the ban does not take effect until January, 2020. So we would have time to conduct further research of products types, quality, and pricing before making any formal recommendation on meal prices.

# PETITION

## Warrant Article - Annual Town Meeting

(No Less Than Ten Signatures)

We the undersigned registered voters of the Town of Shrewsbury pursuant to G.L. Chapter 39, Section 10 request that the Board of Selectman place onto the next Annual Town Meeting the following warrant article:

**Article \_\_\_\_ :** To see if the Town will vote to adopt a bylaw regarding the use of expanded polystyrene disposable food and beverage containers by food establishments in the Town of Shrewsbury, or to take any other action in relation thereto.

Further, that the following motion be put before the Annual Town Meeting

**MOTION:** I move that the Town adopt the following bylaw regarding the use of expanded polystyrene disposable food and beverage containers by food establishments in the Town of Shrewsbury.

### ARTICLE 8C: EXPANDED POLYSTYRENE BAN IN FOOD ESTABLISHMENTS AND TOWN FACILITIES

#### SECTION 1 PURPOSE AND INTENT

Expanded polystyrene food containers are not recyclable, nor are they biodegradable, and therefore form a significant portion of the solid waste going into our incinerators and landfills; once burned in an incinerator, they contaminate our air, water, soil, food supply, and bodies and once buried in a landfill, they will remain there for centuries. Styrene, the key ingredient in expanded polystyrene, can leach from polystyrene containers into food and beverages and was recently added in 2011 to the U.S. Department of Health and Human Services Report on Carcinogens, a science-based document that identifies chemicals that may put people at increased risk for cancer. Eliminating expanded polystyrene food and beverage containers is in the best interest of the health and welfare of the inhabitants of the Town of Shrewsbury.

#### SECTION 2 EFFECTIVE DATE

This bylaw shall take effect on January 1, 2020 to allow time for food establishments and town facilities to use their existing inventory of expanded polystyrene food or beverage containers and to convert to alternative materials.

#### SECTION 3 DEFINITIONS

"Disposable Food Service Container" means single-use disposable products for serving or transporting prepared, ready-to-consume food or beverages. This includes but is not limited to plates, cups, bowls, trays and hinged or lidded containers. This definition does not include single-use disposable items such as straws, cup lids, or utensils, nor does it include single-use disposable packaging for unprepared foods. "Food Establishment" means an operation that stores, prepares, packages, serves, vends, or otherwise provides food for human consumption, as further defined in 105 CMR 590.002. Any establishment requiring a permit to operate in accordance with the State Food Code, 105 CMR 590.000, et. seq., shall be considered a Food Establishment for purposes of this bylaw.

"Expanded Polystyrene" (EPS) means polystyrene that has been expanded or "blown" using a gaseous blowing agent into a solid foam.

"Polystyrene" means and includes expanded polystyrene which is a thermoplastic petrochemical material utilizing a styrene monomer and processed by any number of techniques including, but not limited to, fusion of polymer spheres (expandable bead polystyrene), injection molding, form molding, and extrusion-blow molding (extruded foam polystyrene). The term "polystyrene" also includes clear or solid polystyrene which is known as "oriented polystyrene".

"Prepared Food" means any food or beverage prepared for consumption on the Food Establishment's premises, using any cooking or food preparation technique. This does not include any raw uncooked meat, fish or eggs unless provided for consumption without further food preparation.

"Town Facility" means any building, structure, land or park owned or operated by the Town of Shrewsbury, its agents and departments.

"Town Facility Users" means all persons, societies, associations, organizations or special event promoters who require a permission to use a Town Facility. Town Facility Users also includes concession contracts with the Town, Town-managed concessions, Town-sponsored events and food services provided at the Town's expense.

#### SECTION 4 PROHIBITION

A. Except as provided herein, Food Establishments are prohibited from dispensing Prepared Food to customers in Disposable Food Service containers made from Expanded Polystyrene.

B. Town Facility Users are prohibited from dispensing Prepared Food to customers in Disposable Food Service containers made from Expanded Polystyrene.

#### SECTION 5 DEFERMENTS

A. Upon written application, the Board of Health, after a public hearing, may defer application of this Bylaw for a Food Establishment for a one year period, upon a showing by the Food Establishment that the conditions of this Bylaw would cause undue hardship. For purposes of this Bylaw, an "undue hardship" is a situation unique to the Food Establishment where there are no reasonable alternatives to the use of expanded polystyrene disposable food service containers and compliance with this provision would cause significant economic hardship to that Food Establishment.

B. A Food Establishment granted a deferment by the Town must reapply prior to the end of the one year exemption period and demonstrate continued undue hardship, if it wishes to have the deferment extended. Deferments may only be granted for intervals not to exceed one year.

C. A deferment granted in accordance with this Section may be extended for no more than one additional one year period, upon written application to the Board of Health at least two months prior to the expiration of the first deferment period and upon a showing that the circumstances justifying the deferment continue to exist.

51950-103m

**F. Deferment decisions are effective immediately and final.**

3. Whoever violates any provision of this bylaw may be penalized by indictment or on complaint brought in the district court. Except as may be otherwise provided by law and as the district court may see fit to impose, the maximum penalty for each violation or offense shall be three hundred dollars

RECEIVED



# PETITION

## Warrant Article - Annual Town Meeting

(No Less Than Ten Signatures)

- D. A deferment application shall include all information necessary for the Town to make its decision, including, but not limited to, documentation showing the factual support for the claimed deferment. The Board of Health may require the applicant to provide additional information to permit it to determine facts regarding the deferment application.
- E. The Board of Health may approve the deferment application, in whole or in part, with or without conditions that it deems necessary to protect the public health and further the interests of this Bylaw.
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### SECTION 6 ENFORCEMENT

- A. The Health Department or its designee shall inquire on an annual basis regarding any food establishment's compliance with this bylaw as a condition for renewal of the establishment's food service permit.
- B. The Board of Health, after a hearing conducted in accordance with the procedures set forth in 105 CMR 590.14 and 105 CMR 590.15, may suspend or revoke the food service permit for any establishment failing to comply with this bylaw.
- C. The Health Department or its designee shall have primary responsibility for enforcement of this provision and shall have authority to issue citations for violation(s). The Health Department or its designee is authorized to establish regulations or administrative procedures and to take any and all actions reasonable and necessary to further the purposes of this chapter or to obtain compliance with this chapter, including, but not limited to, inspecting any vendor's premises to verify compliance in accordance with applicable law.
- D. The Health Department may enforce this by-law or enjoin violations thereof through any lawful process, and the election of one remedy by the Health Department shall not preclude enforcement through any other lawful means.
- E. Penalties and Fines for Violations

Violations of this ordinance may be enforced as follows:

1. This bylaw shall be enforced by the Health Department or its designee, including the Department of Public Works. Whoever violates any provision of this bylaw may be penalized by a non-criminal disposition process as provided in G.L. c.40, §21D and the Town's non-criminal disposition bylaw. If non-criminal disposition is elected, then any person who violates any provision of this bylaw shall be subject to the following penalties:

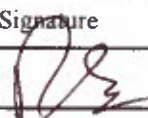
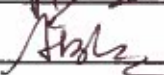


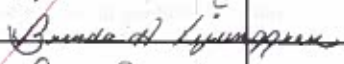
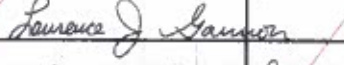
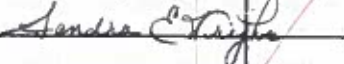
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Print Name Clearly	Signature	Address	Precinct
✓ L.P. Rameth Razan		94, Stony Hill Rd.	9
✓ Sunita Razdan		94, Stony Hill Rd.	9
✓ Sorali Razdan		94 Stony Hill Rd.	9
			
			
			
			
SHREWSBURY			

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TOWN OF SHREWSBURY  
18 MAR 20 AM 7:24  
TOWN MANAGER'S OFFICE

# PETITION

## Warrant Article - Annual Town Meeting

(No Less Than Ten Signatures)

We the undersigned registered voters of the Town of Shrewsbury pursuant to G.L. Chapter 39, Section 10 request that the Board of Selectman place onto the next Annual Town Meeting the following warrant article:

**Article \_\_\_\_\_** : To see if the Town will vote to adopt a bylaw regarding the use of expanded polystyrene disposable food and beverage containers by food establishments in the Town of Shrewsbury, or to take any other action in relation thereto.

Further, that the following motion be put before the Annual Town Meeting

**MOTION:** I move that the Town adopt the following bylaw regarding the use of expanded polystyrene disposable food and beverage containers by food establishments in the Town of Shrewsbury.

### ARTICLE 8C: EXPANDED POLYSTYRENE BAN IN FOOD ESTABLISHMENTS AND TOWN FACILITIES

#### SECTION 1 PURPOSE AND INTENT

Expanded polystyrene food containers are not recyclable, nor are they biodegradable, and therefore form a significant portion of the solid waste going into our incinerators and landfills; once burned in an incinerator, they contaminate our air, water, soil, food supply, and bodies and once buried in a landfill, they will remain there for centuries. Styrene, the key ingredient in expanded polystyrene, can leach from polystyrene containers into food and beverages and was recently added in 2011 to the U.S. Department of Health and Human Services Report on Carcinogens, a science-based document that identifies chemicals that may put people at increased risk for cancer. Eliminating expanded polystyrene food and beverage containers is in the best interest of the health and welfare of the inhabitants of the Town of Shrewsbury.

#### SECTION 2 EFFECTIVE DATE

This bylaw shall take effect on January 1, 2020 to allow time for food establishments and town facilities to use their existing inventory of expanded polystyrene food or beverage containers and to convert to alternative materials.

#### SECTION 3 DEFINITIONS

"Disposable Food Service Container" means single-use disposable products for serving or transporting prepared, ready-to-consume food or beverages. This includes but is not limited to plates, cups, bowls, trays and hinged or lidded containers. This definition does not include single-use disposable items such as straws, cup lids, or utensils, nor does it include single-use disposable packaging for unprepared foods.

"Food Establishment" means an operation that stores, prepares, packages, serves, vends, or otherwise provides food for human consumption, as further defined in 105 CMR 590.002. Any establishment requiring a permit to operate in accordance with the State Food Code, 105 CMR 590.000, et. seq., shall be considered a Food Establishment for purposes of this bylaw.

"Expanded Polystyrene" (EPS) means polystyrene that has been expanded or "blown" using a gaseous blowing agent into a solid foam.

"Polystyrene" means and includes expanded polystyrene which is a thermoplastic petrochemical material utilizing a styrene monomer and processed by any number of techniques including, but not limited to, fusion of polymer spheres (expandable bead polystyrene), injection molding, form molding, and extrusion-blow molding (extruded foam polystyrene). The term "polystyrene" also includes clear or solid polystyrene which is known as "oriented polystyrene".

"Prepared Food" means any food or beverage prepared for consumption on the Food Establishment's premises, using any cooking or food preparation technique. This does not include any raw uncooked meat, fish or eggs unless provided for consumption without further food preparation.

"Town Facility" means any building, structure, land or park owned or operated by the Town of Shrewsbury, its agents and departments.

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A. Upon written application, the Board of Health, after a public hearing, may defer application of this Bylaw for a Food Establishment for a one year period, upon a showing by the Food Establishment that the conditions of this Bylaw would cause undue hardship. For purposes of this Bylaw, an "undue hardship" is a situation unique to the Food Establishment where there are no reasonable alternatives to the use of expanded polystyrene disposable food service containers and compliance with this provision would cause significant economic hardship to that Food Establishment.

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C. A deferment granted in accordance with this Section may be extended for no more than one additional one year period, upon written application to the Board of Health at least two months prior to the expiration of the first deferment period and upon a showing that the circumstances justifying the deferment continue to exist.



# PETITION

## Warrant Article - Annual Town Meeting

(No Less Than Ten Signatures)

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- E. The Board of Health may approve the deferment application, in whole or in part, with or without conditions that it deems necessary to protect the public health and further the interests of this Bylaw.
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### SECTION 6 ENFORCEMENT

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- C. The Health Department or its designee shall have primary responsibility for enforcement of this provision and shall have authority to issue citations for violation(s). The Health Department or its designee is authorized to establish regulations or administrative procedures and to take any and all actions reasonable and necessary to further the purposes of this chapter or to obtain compliance with this chapter, including, but not limited to, inspecting any vendor's premises to verify compliance in accordance with applicable law.
- D. The Health Department may enforce this by-law or enjoin violations thereof through any lawful process, and the election of one remedy by the Health Department shall not preclude enforcement through any other lawful means.
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Violations of this ordinance may be enforced as follows:

1. This bylaw shall be enforced by the Health Department or its designee, including the Department of Public Works. Whoever violates any provision of this bylaw may be penalized by a non-criminal disposition process as provided in G.L. c.40, §21D and the Town's non-criminal disposition bylaw. If non-criminal disposition is elected, then any person who violates any provision of this bylaw shall be subject to the following penalties:

For the first violation, the Health Department or its designee, upon determination that a violation has occurred, shall issue a written warning notice to the food establishment which will specify the violation and the appropriate penalties in the event of future violations.

Thereafter, the following penalties shall apply:

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Print Name Clearly	Signature	Address	Precinct
Kara J. Frankian	Kara J. Frankian	602 Grafton St.	4
Bryan Moss	Bryan Moss	16 Ruthen Cir	8
Melisa Hollenback	Melisa Hollenback	Stony Hill Rd 38 Shrewsbury	9
<del>Denise P. Pardon</del>	<del>Denise P. Pardon</del>	<del>44 Stony Hill Rd Shrewsbury</del>	<del>9</del>
<del>Patricia L. Keller</del>	<del>Patricia L. Keller</del>		
<del>Brenda H. Lippert</del>	<del>Brenda H. Lippert</del>		
<del>Lawrence J. Lippert</del>	<del>Lawrence J. Lippert</del>		
<del>Sandra C. Trigg</del>	<del>Sandra C. Trigg</del>		

SHREWSBURY

TOWN MANAGER'S OFFICE

18 MAR 20 AM 7:24

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TOWN OF SHREWSBURY

# PETITION

## Warrant Article - Annual Town Meeting

(No Less Than Ten Signatures)

We the undersigned registered voters of the Town of Shrewsbury pursuant to G.L. Chapter 39, Section 10 request that the Board of Selectman place onto the next Annual Town Meeting the following warrant article:

**Article \_\_\_\_ :** To see if the Town will vote to adopt a bylaw regarding the use of expanded polystyrene disposable food and beverage containers by food establishments in the Town of Shrewsbury, or to take any other action in relation thereto.

Further, that the following motion be put before the Annual Town Meeting

**MOTION:** I move that the Town adopt the following bylaw regarding the use of expanded polystyrene disposable food and beverage containers by food establishments in the Town of Shrewsbury.

### ARTICLE 8C: EXPANDED POLYSTYRENE BAN IN FOOD ESTABLISHMENTS AND TOWN FACILITIES

#### SECTION 1 PURPOSE AND INTENT

Expanded polystyrene food containers are not recyclable, nor are they biodegradable, and therefore form a significant portion of the solid waste going into our incinerators and landfills; once burned in an incinerator, they contaminate our air, water, soil, food supply, and bodies and once buried in a landfill, they will remain there for centuries. Styrene, the key ingredient in expanded polystyrene, can leach from polystyrene containers into food and beverages and was recently added in 2011 to the U.S. Department of Health and Human Services Report on Carcinogens, a science-based document that identifies chemicals that may put people at increased risk for cancer. Eliminating expanded polystyrene food and beverage containers is in the best interest of the health and welfare of the inhabitants of the Town of Shrewsbury.

#### SECTION 2 EFFECTIVE DATE

This bylaw shall take effect on January 1, 2020 to allow time for food establishments and town facilities to use their existing inventory of expanded polystyrene food or beverage containers and to convert to alternative materials.

#### SECTION 3 DEFINITIONS

"Disposable Food Service Container" means single-use disposable products for serving or transporting prepared, ready-to-consume food or beverages. This includes but is not limited to plates, cups, bowls, trays and hinged or lidded containers. This definition does not include single-use disposable items such as straws, cup lids, or utensils, nor does it include single-use disposable packaging for unprepared foods. "Food Establishment" means an operation that stores, prepares, packages, serves, vends, or otherwise provides food for human consumption, as further defined in 105 CMR 590.002. Any establishment requiring a permit to operate in accordance with the State Food Code, 105 CMR 590.000, et. seq., shall be considered a Food Establishment for purposes of this bylaw.

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# PETITION

## Warrant Article - Annual Town Meeting

(No Less Than Ten Signatures)

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Print Name Clearly	Signature	Address	Precinct
Beth Shea Bryant	Beth Shea Bryant	39 Woodward Dr.	8
Neena Mohanka	Ne. Moh.	8 Deer Run	9
Vikram Chhabra	Vikram Chhabra	9 Ashwood Cir.	7
Shannon Wall	Shannon Wall	5 Pratt Lane	7
Adrian Karen	Adrian Karen	38 Stony Hill Rd	9
Aurora Koger	Aurora Koger	38 Stony Hill Road	9

SHREWSBURY

TOWN MANAGER'S OFFICE

18 MAR 20 AM 7:24

TOWN OF SHREWSBURY

RECEIVED



# PETITION

## Warrant Article - Annual Town Meeting

(No Less Than Ten Signatures)

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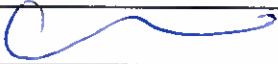
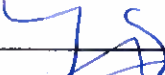
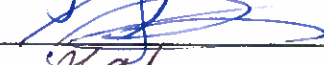


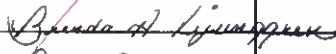


Violations of this ordinance may be enforced as follows:

1. This bylaw shall be enforced by the Health Department or its designee, including the Department of Public Works. Whoever violates any provision of this bylaw may be penalized by a non-criminal disposition process as provided in G.L. c.40, §21D and the Town's non-criminal disposition bylaw. If non-criminal disposition is elected, then any person who violates any provision of this bylaw shall be subject to the following penalties:

For the first violation, the Health Department or its designee, upon determination that a violation has occurred, shall issue a written warning notice to the food establishment which will specify the violation and the appropriate penalties in the event of future violations.

Thereafter, the following penalties shall apply:

- (a). A fine of one hundred dollars (\$100.00) for the first violation following the issuance of a warning notice.
- (b). A fine of two hundred and fifty dollars (\$250.00) for the second and any other violation that occurs following the issuance of a warning notice.
2. Fines are cumulative and each day or portion thereof shall constitute a separate offense. If more than one, each condition violated shall constitute a separate offense.
3. Whoever violates any provision of this bylaw may be penalized by indictment or on complaint brought in the district court. Except as may be otherwise provided by law and as the district court may see fit to impose, the maximum penalty for each violation or offense shall be three hundred dollars

Print Name Clearly	Signature	Address	Precinct
Catherine Rayner		12 Old Colony Drive	7
MARY COSS		16 Meridian Ave	1
SHEH ZAPRAJWA		12 OLD COLONY DRIVE	7
Kristin Ames		29 Birch Lane	7
			
			
			
			
SHREWSBURY			

RECEIVED  
 TOWN OF SHREWSBURY  
 18 MAR 20 PM 1:58  
 TOWN MANAGER'S OFFICE

**PETITION**  
**Warrant Article - Annual Town Meeting**  
(No Less Than Ten Signatures)

We the undersigned registered voters of the Town of Shrewsbury pursuant to G.L. Chapter 39, Section 10 request that the Board of Selectman place onto the next Annual Town Meeting the following warrant article:

**Article \_\_\_\_ :** To see if the Town will vote to adopt a bylaw regarding the use of expanded polystyrene disposable food and beverage containers by food establishments in the Town of Shrewsbury, or to take any other action in relation thereto.

Further, that the following motion be put before the Annual Town Meeting

**MOTION:** I move that the Town adopt the following bylaw regarding the use of expanded polystyrene disposable food and beverage containers by food establishments in the Town of Shrewsbury.

**ARTICLE 8C: EXPANDED POLYSTYRENE BAN IN FOOD ESTABLISHMENTS AND TOWN FACILITIES**

**SECTION 1 PURPOSE AND INTENT**

Expanded polystyrene food containers are not recyclable, nor are they biodegradable, and therefore form a significant portion of the solid waste going into our incinerators and landfills; once burned in an incinerator, they contaminate our air, water, soil, food supply, and bodies and once buried in a landfill, they will remain there for centuries. Styrene, the key ingredient in expanded polystyrene, can leach from polystyrene containers into food and beverages and was recently added in 2011 to the U.S. Department of Health and Human Services Report on Carcinogens, a science-based document that identifies chemicals that may put people at increased risk for cancer. Eliminating expanded polystyrene food and beverage containers is in the best interest of the health and welfare of the inhabitants of the Town of Shrewsbury.

**SECTION 2 EFFECTIVE DATE**

This bylaw shall take effect on January 1, 2020 to allow time for food establishments and town facilities to use their existing inventory of expanded polystyrene food or beverage containers and to convert to alternative materials.

**SECTION 3 DEFINITIONS**

"Disposable Food Service Container" means single-use disposable products for serving or transporting prepared, ready-to-consume food or beverages. This includes but is not limited to plates, cups, bowls, trays and hinged or lidded containers. This definition does not include single-use disposable items such as straws, cup lids, or utensils, nor does it include single-use disposable packaging for unprepared foods. "Food Establishment" means an operation that stores, prepares, packages, serves, vends, or otherwise provides food for human consumption, as further defined in 105 CMR 590.002. Any establishment requiring a permit to operate in accordance with the State Food Code, 105 CMR 590.000, et. seq., shall be considered a Food Establishment for purposes of this bylaw.

"Expanded Polystyrene" (EPS) means polystyrene that has been expanded or "blown" using a gaseous blowing agent into a solid foam.

"Polystyrene" means and includes expanded polystyrene which is a thermoplastic petrochemical material utilizing a styrene monomer and processed by any number of techniques including, but not limited to, fusion of polymer spheres (expandable bead polystyrene), injection molding, form molding, and extrusion-blow molding (extruded foam polystyrene). The term "polystyrene" also includes clear or solid polystyrene which is known as "oriented polystyrene".

"Prepared Food" means any food or beverage prepared for consumption on the Food Establishment's premises, using any cooking or food preparation technique. This does not include any raw uncooked meat, fish or eggs unless provided for consumption without further food preparation.

"Town Facility" means any building, structure, land or park owned or operated by the Town of Shrewsbury, its agents and departments.

"Town Facility Users" means all persons, societies, associations, organizations or special event promoters who require a permission to use a Town Facility. Town Facility Users also includes concession contracts with the Town, Town-managed concessions, Town-sponsored events and food services provided at the Town's expense.

**SECTION 4 PROHIBITION**

A. Except as provided herein, Food Establishments are prohibited from dispensing Prepared Food to customers in Disposable Food Service containers made from Expanded Polystyrene.

B. Town Facility Users are prohibited from dispensing Prepared Food to customers in Disposable Food Service containers made from Expanded Polystyrene.

**SECTION 5 DEFERMENTS**

A. Upon written application, the Board of Health, after a public hearing, may defer application of this Bylaw for a Food Establishment for a one year period, upon a showing by the Food Establishment that the conditions of this Bylaw would cause undue hardship. For purposes of this Bylaw, an "undue hardship" is a situation unique to the Food Establishment where there are no reasonable alternatives to the use of expanded polystyrene disposable food service containers and compliance with this provision would cause significant economic hardship to that Food Establishment.

B. A Food Establishment granted a deferment by the Town must reapply prior to the end of the one year exemption period and demonstrate continued undue hardship, if it wishes to have the deferment extended. Deferments may only be granted for intervals not to exceed one year.

C. A deferment granted in accordance with this Section may be extended for no more than one additional one year period, upon written application to the Board of Health at least two months prior to the expiration of the first deferment period and upon a showing that the circumstances justifying the deferment continue to exist.



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **VI. Curriculum**

MEETING DATE: **5/9/18**

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

STAFF & STUDENTS AVAILABLE FOR PRESENTATION:



## **SHREWSBURY PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING**

ITEM NO: **VII. Policy**

MEETING DATE: **5/9/18**

**A. Regulation of Conduct of Teachers Policy Update: Second Reading & Vote**

### **BACKGROUND INFORMATION:**

When approving the recent update to the harassment policy, Committee members suggested reviewing the policy framework that addresses potential staff to student harassment. After consulting with legal counsel and professional resources, the administration recommended to the Policy Subcommittee that it was not advisable to create a separate policy for staff to student harassment in order to avoid narrowing this issue which is covered under the expectations for staff conduct, but that it would be appropriate to update the required policy on the conduct of staff.

Draft policy #321 provides an update that meets the requirements of Massachusetts General Law and articulates the expectations for Shrewsbury Public Schools staff, including but not limited to teachers. It was presented at the meeting on April 25 and has been posted for public review. The draft and current policy are enclosed for reference.

### **ACTION RECOMMENDED:**

That the School Committee vote to approve updated Policy 321: Regulations for the Conduct of Staff.

### **COMMITTEE MEMBERS/STAFF AVAILABLE FOR PRESENTATION:**

Ms. Erin Canzano, Member of the Policy Subcommittee  
Mr. Jason Palitsch, Member of the Policy Subcommittee  
Dr. Joseph M. Sawyer, Superintendent of Schools  
Ms. Barb Malone, Director of Human Resources



*Below is the newly proposed updated Policy 321, which is followed on the next page by existing Policy 321. New/updated language in the proposed policy is in red font.*

POLICY FAMILY	Personnel - Responsibilities & Procedures	300
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### **Policy 321: Regulations for the Conduct of Staff**

**Adopted 2/6/80**

**Amended 11/17/04**

**Proposed Amended April/May 2018**

#### **Updated Policy – Draft for Consideration**

1. All staff have the responsibility to familiarize themselves with, and abide by, all applicable laws, regulations, and policies set forth by the United States of America, the Commonwealth of Massachusetts, the Massachusetts Department of Elementary and Secondary Education, the Shrewsbury School Committee, and the Shrewsbury Public Schools administration (including the superintendent of schools and his/her designees and the school principal and his/her designees), as well as by the provisions of any applicable collective bargaining agreement (e.g., Shrewsbury Education Association, Shrewsbury Paraprofessional Association, etc.).
2. With regard to personal conduct, all Shrewsbury Public Schools staff are expected to conduct themselves at all times in a professional and ethical manner that a) is in keeping with district and school core values and policies, b) reflects positively on the school district and each school, and c) serves as a model worthy of emulation by students.
3. All staff have the responsibility to assist and support both the school district and their assigned school(s) in accomplishing the stated district and school mission, vision, and goals.
4. All instructional staff have the responsibility to help implement locally determined curriculum that is based on the guidelines of the Massachusetts Curriculum Frameworks, and locally determined educational programming, in a manner consistent with each staff member's role.
5. All staff will be provided with a copy of, or an electronic link to, all current applicable regulations and policies; all staff must participate in any mandated compliance trainings related to these, including required state ethics training.
6. A staff member whose conduct violates this policy may be subject to disciplinary action, up to and including dismissal, pursuant to the processes outlined in any applicable collective bargaining agreement or employment contract and/or as set forth in Massachusetts General Laws Chapter 71, Section 42, if applicable.
7. This policy is required by Massachusetts General Laws, Chapter 71, Section 37H.

POLICY FAMILY	RESPONSIBILITIES OF TEACHERS	321-322
<p><u>321.</u></p> <p>Regulations For Conduct of Teachers</p> <p>(As required by GL, Ch.71,S.37H)</p> <p>Adopted 2/6/80 Amended 11/17/04</p>	<p>1. The primary responsibility of teachers is to implement the locally determined curriculum, based upon the guidelines of the Massachusetts Curriculum Frameworks. In addition, teachers have the following responsibilities:</p> <p>a. To assist and support in the accomplishment of the annual goals.</p> <p>b. To abide by the applicable provisions of the Massachusetts General Laws.</p> <p>c. To abide by the written policies of the school committee and the provisions of the collective bargaining agreement with the Shrewsbury Education Association.</p> <p>d. To abide by the regulations and policies promulgated by the building principal, superintendent, and school committee.</p> <p>2. The principal will provide each teacher with a copy of all current regulations and policies applicable to teachers.</p> <p>3. Single copies of all current regulations and policies applicable to teachers will be available to any person upon written request and without cost.</p> <p><u><sup>1</sup>GL, Ch.71,S.37H</u></p>	
<p><u>322.</u></p> <p>Responsibilities to Student Teachers</p> <p>Adopted 4/10/91 Amended 6/20/91 Amended 11/20/96</p>	<p>The Shrewsbury Public Schools recognizes its responsibility to provide internships and field experiences for the preparation of the next generation of teachers.</p> <p>1. The building principal will monitor the placement and supervised internship of each student teacher.</p> <p>2. Participating colleges and the procedures of the Shrewsbury Teachers Mentoring Program will determine the responsibilities of the student teacher and the cooperating teacher.</p> <p>3. Supervised classroom experience will be provided for college students at the undergraduate level as they prepare to enter the classroom as provisionally certified teachers.</p> <p>4. Local support staff will work with college faculty to provide assistance for provisional teachers earning a clinical masters degree in the field of education and advancement toward full teaching certification. Others included will be provisional teachers who already have a masters degree. They will complete their clinical experience and studies at a level to that required in the clinical masters program.</p> <p>5. A cooperating teacher must hold professional teacher status, unless there is a specific waiver from the Department of Education.</p> <p>6. A teacher may volunteer to have a student teacher for a period of time not to exceed 16 weeks per year.</p> <p>7. Local school sites will provide opportunities for colleges to offer field-based courses that prepare prospective teachers to meet the requirement for certification.</p> <p>8. Student teachers will not be paid as substitute teachers.</p>	



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **VIII. Finance & Operations**

MEETING DATE: **5/9/18**

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

STAFF AVAILABLE FOR PRESENTATION:



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **IX. Old Business**

MEETING DATE: **5/9/18**

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

MEMBERS/STAFF AVAILABLE FOR PRESENTATION:



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **X.**    **New Business**

MEETING DATE:    **5/9/18**

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

STAFF AVAILABLE FOR PRESENTATION:



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **XI. Approval of Minutes**

MEETING DATE: **5/9/18**

**BACKGROUND INFORMATION:**

The minutes are enclosed.

**ACTION RECOMMENDED:**

That the Committee accept the minutes from the School Committee meeting held on April 25, 2018.

**STAFF AVAILABLE FOR PRESENTATION:**

Dr. B. Dale Magee, Chairperson

Ms. Sandra Fryc, Secretary

**SHREWSBURY PUBLIC SCHOOLS  
100 MAPLE AVENUE  
SHREWSBURY, MASSACHUSETTS**

**MINUTES OF SCHOOL COMMITTEE MEETING**

**Wednesday, April 25, 2018**

Present: Dr. Dale Magee, Chairperson; Ms. Sandy Fryc, Secretary; Mr. Jason Palitsch; Mr. Patrick Collins, Assistant Superintendent for Finance and Operations; Ms. Amy B. Clouter, Assistant Superintendent for Curriculum & Instruction; Ms. Barb Malone, Director of Human Resources; and Dr. Joseph Sawyer, Superintendent of Schools.  
Mr. Jon Wensky, Vice Chairperson, and Ms. Erin Canzano were not present at the meeting.

A complete audio/visual recording of this meeting is available on the Shrewsbury Public Schools website.

The meeting was convened by Dr. Magee at 7:00 pm.

**I. Public Participation**

Shrewsbury resident Bryan Moss addressed the Committee about his concerns regarding the synthetic turf field slated to be installed at Shrewsbury High School. Mr. Moss expressed concerns related to information in the warranty for the infill product and speculated about the potential for negative impacts if the acrylic coating of the infill were to wear off. Mr. Moss suggested that the School Committee engage with the Toxic Use Reduction Institute at UMass-Lowell to discuss an organic grass turf field as an alternative to the synthetic turf field. When questioned, Mr. Moss noted he did not have written materials available but could provide them at a later time.

**II. Chairperson's Report & Members' Reports**

None.

**III. Superintendent's Report**

Dr. Sawyer congratulated:

- the Shrewsbury High School (SHS) Speech & Debate team, who finished 2nd in the recent state speech tournament, and the following students who were individual state champions in various speech competition categories:

Sherraina Song - Prose Reading

Prisha Singh - Children's Literature

Ahana Mukhopadhyah - Radio Broadcasting

Will Stewich, Sophia Peng, Leah deHaemer, Megan German & Max Evers - Multiple Reading - the SHS Robotics team, who won the most prestigious award given by the FIRST Robotics organization, the Chairman's Award, at both the local and New England competitions. The award recognizes the team that best represents a model for other teams to emulate and best embodies the purpose and goals of FIRST. He also wished good luck to the team at the World Championships happening in Detroit this week.

#### **IV. Time Scheduled Appointments:**

##### **A. Campaign for Shrewsbury Athletic Fields: Vote to Accept Gifts**

Dr. Sawyer and Mr. Collins acknowledged the generosity of AA Transportation, Westboro Toyota/Toyota Corporation, and an anonymous donor, and noted that bids for the turf field project would be opened on May 2, 2018.

On a motion by Mr. Palitsch, seconded by Ms. Fryc, the Committee voted unanimously to accept a \$5,000 gift from AA Transportation, a \$5,000 gift from Westboro Toyota/Toyota Corporation, and a \$25,000 gift from an anonymous donor for the athletic field project at Shrewsbury High School.

##### **B. Beal Building Project Preferred Solution: Report & Discussion**

Katie Crockett and Sean Brennan, Lamoureux Pagano Associates, and Paul Queeney, PMA Consultants, gave the Committee an update on the Beal Building Project that provided detailed information on progress of the Preferred Schematic Report (PSR) phase including: costs associated with the Base Repair option (for benchmarking); photos, diagrams for multiple design schemes; cost comparisons for different construction delivery methodologies; and a site comparison summary for the Glavin Center and Allen Farm properties. The group noted that overall there were more opportunities to develop the Glavin site, and that there was no significant difference financially between the Glavin and Allen locations. Ms. Fryc, who is also a member of the Beal Building Committee (which would meet the following evening to vote on a preferred site and building configuration), requested feedback from the Committee, and Mr. Palitsch and Dr. Magee both expressed a preference for the Glavin site. Dr. Sawyer noted additionally that there was consensus among the educational team that the “L- shaped” option there - which has the cafeteria, gymnasium, and administrative offices on the same floor - works best from an educational program perspective.

#### **V. Curriculum**

None.

#### **VI. Policy**

##### **A. District Goals 2018-2020: Vote**



Dr. Magee advised that these goals, to be completed by the end of 2020, were presented at the April 11 meeting and posted for public review, and that no feedback had been received by the Committee.

On a motion by Mr. Palitsch, seconded by Ms. Fryc, the Committee voted unanimously to approve the District Goals for 2018-2020 as presented.

## **B. Regulation of Conduct of Teachers Policy Update: First Reading**

Mr. Palitsch, a member of the Policy Subcommittee with Ms. Canzano, noted that when recently approving an update to the harassment policy, Committee members suggested also reviewing policy that addresses potential staff to student harassment. He added that he and Ms. Canzano reviewed the policy draft being presented tonight. Dr. Sawyer advised that based on feedback from legal counsel, administration recommended updating existing policy relative to teacher conduct versus creating a specific staff to student policy, as it might be too narrow in scope. He went on to describe the seven elements of the updated policy and to highlight suggested changes from the existing policy #321. Dr. Magee noted that the new policy would be posted (with changes in red) for public review and comment, and would be voted on at a future meeting.

## **VII. Finance & Operations**

### **A. Fiscal Year 2019 School Department Appropriated Budget: Vote**

Dr. Sawyer and Mr. Collins provided a revised Superintendent's budget recommendation to the Committee in a report that included: budget goals; information on the evolution of the budget; adjustments made since launch of the budget; detailed information on recommended reductions by prioritized tiers (noting Tier 3 reductions were no longer required due to additional revenue allocated to the school department in the Town Manager's Revised Budget Plan); and future concerns including the ongoing structural funding deficit that threatens the quality of the educational program now and going forward.

Committee members expressed their appreciation to the Town Manager's office for additional funding, and shared their concerns regarding ongoing town-wide eroding budget trends and lacking capacity to meet the high expectations of the community.

On a motion by Mr. Palitsch, seconded by Ms. Fryc, the Committee voted unanimously to recommend a Fiscal Year 2019 School Department Appropriated Budget of \$64,137,607 for Town Meeting approval.

## **VIII. Old Business**

**None.**

## **IX. New Business**

**None.**

## **X. Approval of Minutes**

Without objections from the Committee, the minutes from the School Committee meeting held on April 11, 2018, were accepted as distributed.

## **XI. Executive Session**

### **A. For the Purpose of Reviewing & Approving Executive Session Minutes**

### **B. For the Purpose of Negotiations with the Shrewsbury Paraprofessionals Association**

Dr. Magee requested a motion to adjourn into executive session for the purposes of negotiations with the Shrewsbury Paraprofessionals Association and reviewing and approving executive session minutes, where deliberation in an open meeting may have a detrimental effect on the bargaining position of the public body, and to reconvene to open session only for the purpose of adjourning for the evening. On a motion by Mr. Palitsch, seconded by Ms. Fryc, on a roll call vote: Mr. Palitsch, yes; Ms. Fryc, yes; and Dr. Magee, yes; the School Committee voted to adjourn to executive session at 8:26 pm.

## **XII. Adjournment**

On a motion by Mr. Palitsch, seconded by Ms. Fryc, the Committee unanimously agreed to adjourn the meeting at 8:43 pm. Roll call votes were as follows: Mr. Palitsch, yes; Ms. Fryc, yes; and Dr. Magee, yes.

Respectfully submitted,

Elizabeth McCollum, Clerk

Documents referenced:

1. Beal Project Options
2. Beal PSR Estimate
3. Beal Building Committee Slides 4-10-18
4. Beal PSR Slides
5. District Goals Report

6. Policy 321 Draft/Existing Policy 321
7. FY19 Budget Reduction Recommendation
8. FY19 Revised Budget Reduction Data
9. FY 19 Budget Reduction Recommendation Slides
10. Set(s) of Minutes as Referenced Above



## **SHREWSBURY PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING**

ITEM NO: **XII. Executive Session**

MEETING DATE: **5/9/18**

- A. For the Purpose of Reviewing & Approving Executive Session Minutes**
- B. For the Purpose of Negotiations with the Shrewsbury Paraprofessionals Assoc.**
- C. For the Purpose of Negotiations with Non-Represented Administrators**
- D. For the Purpose of Negotiations with the Superintendent of Schools**

### **BACKGROUND INFORMATION:**

Executive session is warranted for these purposes.

### **ACTION RECOMMENDED:**

That the School Committee enter into executive session for the purpose of reviewing and approving executive session minutes, and for the purposes of negotiations with the Shrewsbury Paraprofessionals Association, Non-Represented Administrators, and the Superintendent of Schools, where deliberation in an open meeting may have a detrimental effect on the bargaining position of the public body, and reconvene to open session only for the purpose of adjourning for the evening.

### **STAFF AVAILABLE FOR PRESENTATION:**

Ms. Barbara A. Malone, Director of Human Resources  
Dr. Joseph M. Sawyer, Superintendent of Schools

ITEM NO: **XIII. Adjournment**