



**School Committee  
Meeting Book**

**April 11, 2018  
7:00 pm**

**Town Hall -100 Maple Avenue  
Selectmen's Meeting Room**



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

**AGENDA**

**April 11, 2018 7:00pm  
Town Hall—Selectmen's Meeting Room  
100 Maple Avenue**

**Items**

**Suggested time allotments**

- |       |  |                            |
|-------|--|----------------------------|
| I.    | Public Participation   |                            |
| II.   | Chairperson's Report & Members' Reports  |                            |
| III.  | Superintendent's Report  |                            |
| IV.   | Time Scheduled Appointments:   |                            |
|       | A. Student Recognition: SHS Boys Hockey Team – State Champions   | 7:00 – 7:10                |
|       | B. Campaign for Shrewsbury Athletic Fields:<br>Vote to Approve Memorandum of Understanding with<br>Susan Adams and Vote to Accept Gift; Vote to Accept Other Gifts As<br>Necessary | 7:10 – 7:25<br>7:25 – 7:35 |
|       | C. Student Travel – French Trip to Martinique: Vote  | 7:35 – 7:45                |
| V.    | Curriculum   |                            |
| VI.   | Policy   | 7:45 – 8:10                |
|       | A. District Goals for 2018-2020: Review & Discussion   |                            |
| VII.  | Finance & Operations   |                            |
| VIII. | Old Business   |                            |
| IX.   | New Business   |                            |
| X.    | Approval of Minutes  | 8:10 – 8:15                |
| XI.   | Executive Session  |                            |
|       | A. For the Purpose of Reviewing & Approving Executive Session Minutes  | 8:15 – 8:20                |
|       | B. For the Purpose of Negotiations with the Shrewsbury<br>Paraprofessionals Association  | 8:20 – 8:45                |
|       | C. For the Purpose of Negotiations with the Superintendent of Schools  | 8:45 – 9:00                |
| XII.  | Adjournment  | 9:00                       |

**Next regular meeting: April 25, 2018**



## **SHREWSBURY PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING**

### **ITEM NO: I Public Participation**

MEETING DATE: 4/11/18

#### **SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee hear thoughts and ideas from the public regarding the operations and the programs of the school system?

#### **BACKGROUND INFORMATION:**

Copies of the policy and procedure for Public Participation are available to the public at each School Committee meeting.

### **ITEM NO: II. Chairperson's Report/Members' Reports**

#### **SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee hear a report from the Chairperson of the School Committee and other members of the School Committee who may wish to comment on school affairs?

#### **BACKGROUND INFORMATION:**

This agenda item provides an opportunity for the Chairperson and members of the Shrewsbury School Committee to comment on school affairs that are of interest to the community.

#### **STAFF AVAILABLE FOR PRESENTATION:**

School Committee Members  
Dr. B. Dale Magee, Chairperson  
Mr. Jon Wensky, Vice Chairperson  
Ms. Sandra Fryc, Secretary  
Ms. Erin Canzano, Committee Member  
Mr. Jason Palitsch, Committee Member

### **ITEM NO: III. Superintendent's Report**

#### **SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee hear a report from Dr. Joseph M. Sawyer, Superintendent of Schools?

#### **BACKGROUND INFORMATION:**

This agenda item allows the Superintendent of the Shrewsbury Public Schools to comment informally on the programs and activities of the school system.

#### **STAFF AVAILABLE FOR PRESENTATION:**

Dr. Joseph M. Sawyer, Superintendent of Schools

#### **ACTION RECOMMENDED FOR ITEMS I, II, & III:**

That the School Committee accept the report and take such action as it deems in the best interest of the school system.



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **IV. Time Scheduled Appointments:** MEETING DATE: **4/11/18**  
**A. Student Recognition: SHS Boys Hockey Team – State Champions**

**BACKGROUND INFORMATION:**

The Shrewsbury High School (SHS) Boys Hockey Team defeated Hanover High School to win the Division 3 State Final on March 18 at the TD Garden in Boston by a score of 2-1. The team finished the season with a record of 20-2-2. It is the program's fifth state championship in school history, the third title in five seasons, and the first team in SHS's history to win back-to-back state championships. Over the last two years, the team had a combined record of 43-2-3. A roster with the names of players, coaches, managers, and the athletic trainer is enclosed.

**ACTION RECOMMENDED:**

That the School Committee recognize these student-athletes for their extraordinary accomplishments.

**STAFF AVAILABLE FOR PRESENTATION:**

Jason Costa, Director, Athletics, Shrewsbury High School  
Please see the enclosed Boys Varsity Ice Hockey Roster



**Shrewsbury High School  
Boys Varsity Ice Hockey Roster  
2017-2018**

#1	Patrick Shaughnessy	Senior	Goalie
#2	Drew Albertson	Sophomore	Forward
#4	Michael Walton	Junior	Defenseman
#5	Peter Belbin	Junior	Forward
#7	Tyler Borys	Junior	Forward
#8	Colby Borys	Senior	Forward
#9	Conall Persechino	Senior-Captain	Defenseman
#10	Thomas Belbin	Freshmen	Defenseman
#11	Joseph Flionis	Sophomore	Defenseman
#12	Sam McManus	Sophomore	Defenseman
#13	Cole Russo	Junior	Forward
#14	Cam Mullen	Junior	Defenseman
#15	Conor Delaney	Junior	Forward
#16	James Tepper	Sophomore	Forward
#17	Jack Tepper	Senior-Captain	Forward
#18	Sam O'Connor	Sophomore	Forward
#19	Jamison Alicandro	Freshmen	Forward
#22	Alec Buduo	Senior	Defenseman
#23	Cam Troio	Junior	Defenseman
#24	Anthony Quinlivan	Senior-Captain	Forward
#25	Liam Quinlivan	Senior-Captain	Forward
#26	Dan Holloway	Junior	Forward
#28	Matt Sande	Sophomore	Goalie
#29	Noah Juairé	Senior	Goalie
#30	Ryan Sande	Freshmen	Goalie

Head Coach: Steve Turnblom

Assistant Coaches: Rich Grant, Nate Lavner

Athletic Director: Jay Costa

Athletic Trainer: Walter Hildebrand

Team Managers: Owen Bouffard, Ryan Demac, Victoria Cardoso,  
Meredith Andrews, and Maria Oliveri





**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

**ITEM NO: IV. Time Scheduled Appointments:**

**MEETING DATE: 4/11/18**

**B. Campaign for Shrewsbury Athletic Fields: Vote to Approve Memorandum of Understanding with Susan Adams and Vote to Accept Gift; Vote to Accept Other Gifts As Necessary**

**BACKGROUND INFORMATION:**

In accordance with School Committee Policy 912: Sponsorship & Advertising, sponsorships involving an amount greater than \$5,000 must be approved by the School Committee. Dr. Sawyer and Mr. Collins will explain that a donation of \$250,000 to *The Campaign for Shrewsbury Athletic Fields* from Susan Adams in memory of David J. Adams is being made in exchange for naming rights to the field, and ask for the School Committee to vote to approve it. The memorandum of understanding is enclosed.

**ACTION RECOMMENDED:**

That the School Committee:

1. vote to approve the memorandum of understanding regarding the proposed sponsorship for the athletic field project at Shrewsbury High School, including naming the Shrewsbury High School Stadium Field the *David J. Adams Memorial Field*

and

2. vote to accept the funds for this sponsorship

**STAFF AVAILABLE FOR PRESENTATION:**

Dr. Joseph M. Sawyer, Superintendent of Schools

Mr. Patrick Collins, Assistant Superintendent for Finance & Operations

# MEMORANDUM OF UNDERSTANDING

## SHREWSBURY HIGH SCHOOL STADIUM FIELD NAMING RIGHTS

### I. PURPOSE

The purpose of this Memorandum of Understanding [MOU] is to set forth the terms and conditions for the conveyance of naming rights of the Shrewsbury High School Stadium Field [Stadium Field], located at 64 Holden Street, Shrewsbury, Massachusetts pursuant to M.G.L. c.44 S. 53A;

by the Shrewsbury Public Schools School Committee [the Committee],

to Susan Adams currently residing at 66 Gold Street Shrewsbury, MA.

### II. TERMS AND CONDITIONS

In accordance with School Committee Policy 912 and in exchange for Susan Adams's sponsorship donation of \$250,000, and subject to the conditions herein, the Committee agrees to name the Stadium Field in perpetuity "***David J. Adams Memorial Field***". As long as there is a field at this location, the Committee agrees to have a marker on site memorializing Mr. Adams and signage on the scoreboard denoting the field as "***David J. Adams Memorial Field***"

### III. RIGHTS AND AUTHORITY OF SHREWSBURY PUBLIC SCHOOLS

By entering into this MOU, the Committee retains singular authority, control, and rights of use of the Stadium Field, and all property and activities at Shrewsbury High School as provided by statute, federal, state or local regulation, local Town Charter or by-law or requirement of the MIAA or other regulatory body.

The Committee reserves its right to confer other naming rights to other donors on the athletic complex and/or the stadium field itself.

The Committee also reserves its right to rescind naming rights or recognitions in the unlikely event that the late Mr. David J. Adams is found to have committed any criminal, discriminatory, or other act deemed by the Committee to warrant such removal.

**IV. CONVEYANCE OF SPONSORSHIP PAYMENTS**

Susan Adams agrees to provide to the Shrewsbury Public Schools a payment in the amount of \$250,000 by April 30, 2018. Said payment may be made in cash or stock or bond transfer and will be considered a donation to the Shrewsbury High School Artificial Turf Field Project Fund and used strictly for the purpose of construction and installation of such a field on the current stadium location and related activities, and shall be governed by the provisions of M.G.L. c.44 S. 53A. Any interest on said payment shall remain with and become a part of the funds so provided and may be expended as part of the Shrewsbury High School Artificial Turf Field Project.

**V. EFFECTIVE DATE AND SIGNATURE**

This MOU shall be effective upon the affirmative vote of the School Committee of the Shrewsbury Public Schools as verified by their respective duly authorized representative below and agreement by Susan Adams.

\_\_\_\_\_  
[Signed]

\_\_\_\_\_  
[Signed]

\_\_\_\_\_  
[Printed]  
Shrewsbury Public Schools, Chairperson

\_\_\_\_\_  
[Printed]  
Susan Adams

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date





## **SHREWSBURY PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING**

ITEM NO: **IV. Time Scheduled Appointments:** MEETING DATE: **4/11/18**  
**C. Student Travel – French Trip to Martinique: Vote**

### **BACKGROUND INFORMATION:**

School Committee Policy #537 requires School Committee approval for school sponsored trips in excess of two nights for the first or second time. For decades, French students from SHS had been approved for extracurricular, educational travel to France, typically every other year. Given security concerns, the district withdrew its support for the trip to France in the spring of 2016. In 2017 a trip to Martinique was approved for the first time in lieu of what would have been the trip to France, with the same goals of providing interested students with an opportunity to use the French language in an authentic setting while being immersed in a unique Francophone culture. While that trip ultimately did not run due to limited enrollment, Ms. Leger wishes to offer it again in hopes of attracting sufficient interest for it to take place.

### **ACTION RECOMMENDED:**

That the School Committee approve travel by Shrewsbury High School French students to Martinique from late June through early July 2019 as detailed in the associated documents.

### **STAFF AVAILABLE FOR PRESENTATION:**

Ms. Heather Leger, French Teacher, Shrewsbury High School  
Mr. Todd Bazydlo, Principal, Shrewsbury High School

Shrewsbury High School  
64 Holden Street  
Shrewsbury, Massachusetts 01545  
*Office of the Principal*



## Memorandum

To: Dr. Sawyer  
From: Todd Bazydlo  
Date: April 6, 2018  
Re: Trip to Martinique April 2019

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Attached please find an overnight field trip proposal from Ms. Heather Leger, French teacher at Shrewsbury High School, to travel with approximately 20 students on either:

Monday, June 25 to Tuesday, July 2, 2019

or

Monday, June 24 to Monday, July 1, 2019

This is a cultural and linguistic trip for students in the Class of 2019 and 2020 that will allow them to practice the language they have been learning. It is a firsthand opportunity to experience the culture and people of Martinique, as well as the characteristics of a French-speaking and governed territory, which they have studied. They will participate in ecotourism, perform service learning with the people of Martinique, experience cultural activities native to the island, and interact with students of a similar age in order to expand their global awareness and help them apply their learning in a meaningful way. Students will learn to dance, visit an outdoor market for an experiential learning activity, and visit a local high school.

The price of the trip depends on how many students sign up. Included in the price is airfare, lodging, two meals per day and excursions.

- 18+ students, the cost will be \$2449 per student
- 12-17 students, the cost will be \$2599 per student
- 10-11 students, the cost will be \$2829 per student
- If there are fewer than the 12 paying students, there may be an opportunity to go on the trip with another school in order to reach the number required for the students to pay the lower rate.

This packet includes all of the documents required by School Committee Policy #537. Although the destination of the trip has changed from previous French field studies/trips, the overall educational purpose of this trip remains consistent.

Thank you for your consideration and continued support.

### Shrewsbury High School Mission Statement

The Shrewsbury High School community provides challenging, diverse learning opportunities; promotes creativity and independent thinking; and empowers students to become capable, caring, active contributors to the world in which they live.

## Martinique 2019

### **1. Educational or extracurricular purpose of the trip:**

The purpose of this trip is for upper level French students to be able to practice their French in an authentic setting. Students will be interacting with the local population doing service projects (at a local orphanage, beach, or recreation department), learning to dance, conversing at an outdoor market, dining and dancing with local families, as well as visit a high school to speak with students to enhance and apply what they've learned in class. In addition, students will be visiting historical sites and participating in various other authentic cultural activities (such as pétanque and yoles rondes) in Martinique. During the students' stay, a full-time Martinique tour manager, director, and guide will lead and accompany the students to all activities and excursions.

**2. Curriculum unit or units related to the trip:** Allez viens à la Martinique, Bon séjour, Vive l'école (French 2), On va au Café, Au marché, Sports et Passe-Temps (French 1), Regional food specialties (French 4), Vacations and Travel (French 4)

**3. Proposed classroom preparation for the trip and proposed classroom follow-up after the trip:** The students will have already studied the corresponding textbook chapters as outlined in (2. above) and will be prepped with a more in-depth historical and cultural study of the island.

A presentation of our culture and traditions will be prepared and shared with the local high school students. They will be expected to draft a brief reflection essay and participate in an online survey at the completion of the trip. They will also engage with their classmates and teacher regarding what they saw and learned during their trip.

**4. Destination in detail:** Students and chaperones will stay in 3-star hotels with breakfast included (3-4 students per room), accompanied by a local guide. The group will have one Full-Time 24/7 Tour Manager (who is from the island) for all activities, everything as well as a local tour guide/director who will stay with the group from breakfast until bedtime. Both the manager and the guide are from Martinique. They will see the capital, Fort-de-France, Schoelcher Library, La Cathédrale Saint Louis, a local farmer's market, a local school, Saint-Pierre, and various other locations for ecotourism, service learning, and cultural activities. Transportation will be via private coach bus, except on 1 day, where we will take a ferry to the capital instead of the bus.

**5. Proposed dates and exact times of departure and return:** Depart in late June, 2019, from SHS for a total of 8 days.

**6. Student total estimate:** 12-20

**7. Adult chaperones and ratio:** Heather Leger and another teacher TBD. The ratio of adult chaperones to students is 10 to 1.

**8. Detailed itinerary of activities:** please refer to the attached document

**9. Forms:** Each parent will receive a proposed itinerary and payment plan as well as permission trip forms, medial and behavioral forms. Not student will be allowed to participate unless all forms are completed, signed, and turned in.

**10. Cost of the trip per student:** The price range per student is \$2,599, based on 12+ students. This includes 2 free chaperones. Teachers will use all documents as outlined in the SHS Global Travel Handbook. This includes 2 meals a day, airfare, student accommodations, Guided tour of Fort-de-France, Scavenger Hunt, 3 days of Cultural and Educational Focus and Immersion, Ecotourism activities, Yole Ronde (traditional fishing/racing boats), Snorkeling, Mount Pelée Hike, Swim in the Gorge and Waterfall, Ruins of St. Pierre, among other activities. It does not, however, include tips for the guides.

**11. Sources of funding for the trip:** Parents, students (part-time jobs), fundraising (see some ideas below). Students and their parents are responsible for the cost of the trip. The group leaders will actively communicate to parents that every effort will be made to help students and their families afford the trip if finances are an obstacle.

*Ideas for Fundraising:*

- French Movie Night (offering French pastries, etc. for sale, and include a 50/50 raffle)
- la Francophonie Showcase (an evening of raffles, crêpe-making, and sharing of the culture and traditions of French-speaking countries presented by students and local community members)
- Co-sponsor Kid's Night Out with STUCO

**12. Tour Incentives, etc.:** Any prerequisite accruing to the sponsor including prizes, stipends, tips, price reductions, gifts, or any other gratuities associated with acquisition of travel and/or accommodations. Teachers will not take any monetary incentives and will complete all necessary ethics disclosure forms.

**13. Meetings:** Any trip requiring travel outside the U.S. or more than one night lodging will have an evening preparatory meeting between chaperones and parents at least three (3) weeks in advance. Students, parents, and teachers will meet three preparatory meetings: one in November, one in February, and one in April. An initial informational meeting will be held in September to give families an overview of the trip (pending approval).

**14. Liability:** Parents must release the school department and employees from liability arising out of the trip. Release forms will be on file in all building principal's Continued on next page. Adopted: 2/20/80 Revised: 4/10/91 offices. The aforementioned document will be collected and filled with Kathy Granados two months prior to departure. Details of said document will be explained at the February preparatory meeting.

**15. Provisions:** Provisions so that all members of the class or group have a realistic opportunity to participate. All members of the Class of 2018 and 2019 currently enrolled in a French class are encouraged to participate in this opportunity. Reasonable efforts will be made to ensure that all students who wish to participate are able to do so including fundraising activities listed in #11. I am hoping to provide students with as much prior notice of the trip as possible so that they may start financial planning early. Students, parents, and teachers will go over budgeting options and brainstorm fundraiser ideas at the first preparatory meeting in November.

**16. Additional attachments:**

- A. Detailed Itinerary (\* in final stages)
- B. Additional travel insurance
- C. *Teach By Travel* Tour Company testimonials
- D. *Vamonos Tours* testimonials (tour company making our connection with Martinique)
- \*more testimonials to come

**A. FRENCH CARIBBEAN: 8D ITINERARY Proposed Itinerary – Martinique Tour**

**Day 1: Martinique**

Flight to Martinique. Arrive and check in to your accommodations. Balance of the day at your leisure.

**Day 2: Fort-de-France**

Transfer to Fort de France where you will spend your morning on a walking tour of the capital, then visit the bibliotheque Schoelcher, and La Cathedral. Afterwards, engage in a digital scavenger hunt at a farmers' market and sample some "accras de morue". After lunch, participate in a service learning project at L'Esperance foster home then tour a local rural farm. Enjoy a homemade dinner at the home of a local family and interact with them while they teach you some creole as well.

**Days 3-5: Martinique**

3 days of cultural and educational focus take the spotlight! Opportunities include a visit to an authentic Martiniquaise school; tour the school, learn about the French education system, and spend the day visiting some classes, having lunch with students at school, and especially, having recess and "running around" time with them. Our goal is to have as much contact with local students as possible. Ecotourism activities will also be included.

**Day 6: Martinique**

Enjoy your included Yole Ronde boating excursion with afternoon snorkeling.

**Day 7: Mount Pelée**

Adventure awaits you today! Travel to the green and luscious volcano at the northern end of Martinique for your included hike up the nearly mile-high mountain. Enjoy spectacular views of Martinique as you traverse the area and climb ever higher. Included swim in the river gorge and waterfall, as well as exploration of the ruins.

**Day 8:**

Return flight home.

**\*\*Activities will be confirmed closer to tour departure date and this is a proposed itinerary**

B. Additional travel insurance

# Travel Guard®

## Gold - TBT Travel Protection Plan Overview

### Travel Insurance & Global Assistance

Protect Assist Plan for residents of CO, NH and MT

Cover your investment from those unforeseen circumstances that may arise before or during your trip. The Gold Plan provides valuable coverage at an affordable price and includes waiver of Pre-existing Medical Condition Exclusion if insurance is purchased within 15 days of the initial trip payment.



#### Insurance Coverages

SCHEDULE OF BENEFITS	
MAXIMUM LIMIT	COVERAGE PER PERSON
100% of Insured Trip Cost	Trip Cancellation
150% of Insured Trip Cost	Trip Interruption
\$750	Trip Interruption - Return Air Only
\$750	Trip Delay (Maximum \$150/day)
\$250	Missed Connection
\$1,000	Baggage & Personal Effects
\$300	Baggage Delay
\$25,000	Accident Sickness Medical Expense
\$500,000	Emergency Evacuation and Repatriation of Remains
\$10,000	Accidental Death & Dismemberment

#### Extra Coverage

(when coverage is purchased within 15 days of Initial Trip Payment)

- Pre-Existing Medical Condition Exclusion Waiver
- Trip Cancellation/Interruption due to Financial Default coverage
- \$250 Additional Missed Connection\*
- \$50,000 in Flight Guard coverage\*\*
- Primary Accident Sickness Medical Expense\*\*\*

\* Not available to residents of MT and NY.

\*\* Not available to residents of NH, MT and NY.

\*\*\* Medical Expense coverage is automatically primary for residents of AK, CT, IL, IN, KS, MI, MT, NH, NY, SD, TX and WA.

#### Assistance Services

The following non-insurance services are provided by Travel Guard:

Travel Medical Assistance.....Included  
Worldwide Travel Assistance.....Included  
LiveTravel® Emergency Assistance.....Included  
Concierge Services.....Included  
Business Assistant.....Included  
Identity Theft.....Included

**Notice to residents of AK and MT:** The 15 day purchase rules will be 21 days.

**Notice to residents of NH:** Trip Interruption maximum limit is 100% of Insured Trip Cost; Trip Interruption-Return Air Only maximum limit is \$1,000 or 150% of Trip Cost; Emergency Evacuation & Repatriation of Remains maximum limit is Unlimited.

**Notice to residents of MT:** Trip Interruption maximum limit is 100% of Insured Trip Cost; Optional Coverages include Additional Missed Connection and Trip Cancellation/Interruption Cancel for Work Reasons.

**Notice to residents of NY:** The following benefits are not available: Trip Interruption-Return Air Only, Emergency Evacuation Upgrade.

**Notice to residents of AK, IL, IN, KS, MI and NY:** Baggage & Personal Effects coverage is primary.

Coverage varies by state. For complete coverage information, please refer to the Certificate of Insurance or Policy for your state of residency prior to purchase by visiting [www.TravelGuard.com](http://www.TravelGuard.com).

## THIS IS A BRIEF OUTLINE OF COVERAGE – RESTRICTIONS APPLY

Coverage varies by state. For complete coverage information, please refer to the Certificate of Insurance or Policy for your state of residency.

### Travel Insurance Coverage

**Trip Cancellation/Trip Interruption:** Reimburses forfeited, non-refundable, unused payments or deposits up to the Maximum Limit shown on the Schedule of Benefits for Trips that are canceled or interrupted due to covered reasons such as: Sickness, injury, or death of you, a Family Member, Traveling Companion, or Business Partner; Financial Default of an airline, cruise line, or tour operator when coverage is purchased within 15 days of initial trip payment; Inclement Weather; Strike; Primary Residence or Destination being made Uninhabitable; being subpoenaed, required to serve on a jury, hijacked, or quarantined; military service; a Terrorist Incident; and involuntary termination of employment or layoff. For a complete list of covered reasons, refer to the Certificate of Insurance or Policy.

**Trip Interruption – Return Air Only:** Reimburses the additional airline transportation expenses incurred by you to reach the return destination for trip interruptions. (Not available for NY residents.)

**Trip Delay:** Reimburses up to \$150 per day/per person up to the Maximum Limit shown on the Schedule of Benefits for Reasonable Additional Expenses if the insured is delayed for more than 5 consecutive hours due to a covered reason.

**Missed Connection:** Reimburses up to the Maximum Benefit shown on the Schedule of Benefits if Inclement Weather or Common Carrier causes cancellation or a delay of regularly scheduled airline flights for 3 or more hours to your point of departure.

### Baggage Insurance Coverage

**Baggage & Personal Effects:** Can reimburse you if your baggage or personal effects are lost, stolen or damaged while on your Trip, subject to the Maximum Benefit. This coverage is in excess of any other coverage or indemnity.

**Baggage Delay:** If your Baggage is delayed more than 12 hours, you can be reimbursed for the purchase of Necessary Personal Effects, subject to the Maximum Benefit.

### Medical Expense & Other Insurance Coverage

**Accident Sickness Medical Expense:** Pays up to the Maximum Benefit shown on the Schedule of Benefits for necessary medical expenses due to Injury or Sickness incurred while on a Trip. Initial treatment must be received while on a Trip with a Destination of at least 100 miles from the Insured's Primary Residence.

**Emergency Evacuation & Repatriation of Remains:** Covers evacuation and transportation as directed by a Physician to the nearest adequate medical facility (home in the event of death or if medically required). Injury or Sickness requiring evacuation must occur while on a Trip with a Destination of at least 100 miles from the Insured's Primary Residence. Pays for special medical escort if recommended in writing by the attending Physician.

**Accidental Death & Dismemberment:** Pays for loss of life or limb due to an accident during your Trip. (Not available for NH residents. Available only as an upgrade for WA residents.)

### Assistance Services

Assistance Services are arranged by Travel Guard and provided through coordination, negotiation, and consultation using an extensive network of worldwide partners. Expenses for goods and services provided by third parties are the responsibility of the customer.

**Travel Medical Assistance:** A menu of services available for emergency medical requests, including prescription replacement assistance, physician referrals, medical evacuations, and more.

**Worldwide Travel Assistance:** Assistance with any travel emergency or request for general travel information, including lost, stolen or delayed baggage; replacing lost passport or travel documents; emergency cash transfers; pre-trip travel advice; inoculation information and more.

**LiveTravel® Emergency Assistance:** 24-hour hotline to make emergency travel changes, such as rebooking flights, hotel reservations, tracking lost luggage and more.

**Concierge Services:** Whatever you need, whenever, wherever you need it, you can call on your own personal assistant to help. Services include tee time reservations, restaurant referrals and reservations, wireless device assistance, sporting or theater tickets, and more.

**Identity Theft:** If your identity is stolen during your Trip, our emergency travel counselors will assist in contacting your credit card companies, monitoring your credit report and working with local authorities to help you restore your identity. (Not available for NY residents.)

**Business Assistant:** You'll also have access to an array of services to help make short work of your business obligations, so you can enjoy your vacation.

#### PRE-EXISTING MEDICAL CONDITION EXCLUSION:

The Company will not pay for any loss or expense incurred as the result of an injury, Sickness, or other condition of you, a Traveling Companion, Business Partner, or Family Member which, within the 180-day period immediately preceding and including your coverage effective date: (a) first manifested itself, worsened, became acute or had symptoms which would have prompted a reasonable person to seek diagnosis, care, or treatment; (b) for which care or treatment was given or recommended by a physician; or (c) required taking prescription drugs or medicines, unless the condition for which the drugs or medicines are taken remains controlled without any change in the prescription drugs or medicines.

#### PRE-EXISTING MEDICAL CONDITION EXCLUSION WAIVER:

The Company will waive this exclusion if you meet the following conditions: 1. You purchase the plan within 15 days of making your initial trip payment; 2. The amount of Trip Cancellation coverage purchased must equal the full cost of all prepaid, non-refundable payments or deposits applicable to the Trip at the time of purchase and the cost of any subsequent arrangement(s) added to the same Trip must be insured within 15 days of the date of payment or deposit for any subsequent Trip arrangement(s); 3. You must be medically able to travel when you pay your plan cost; 4. The Trip Cost does not exceed \$100,000 per person (only applicable to Trip Cancellation/Interruption).

This plan provides insurance coverage that only applies during the covered trip. You may have coverage from other sources that provides you with similar benefits but may be subject to different restrictions depending upon your other coverages. You may wish to compare the terms of this policy with your existing life, health, home, and automobile insurance policies. If you have any questions about your current coverage, call your insurer or insurance agent or broker. Coverage is offered by Travel Guard Group, Inc. (Travel Guard), California lic. no. 0893606, 3300 Business Park Drive, Stevens Point, WI 54482, [www.travelguard.com](http://www.travelguard.com). CA DOI toll free number: 800-927-HELP. This is only a brief description of the coverage(s) available. The Policy will contain reductions, limitations, exclusions and termination provisions. Insurance underwritten by National Union Fire Insurance Company of Pittsburgh, Pa., a Pennsylvania insurance company, with its principal place of business at 175 Water Street, 18th Floor, New York, NY 10038. It is currently authorized to transact business in all states and the District of Columbia. NAIC No. 19445. Coverage may not be available in all states. Your travel retailer may not be licensed to sell insurance, and cannot answer technical questions about the benefits, exclusions, and conditions of this insurance and cannot evaluate the adequacy of your existing insurance. The purchase of travel insurance is not required in order to purchase any other product or service from the travel retailer. Travel assistance services provided by Travel Guard.

teach  Travel



### C. *Teach By Travel* Tour Company testimonials

"Thank you so much for all of the care and personal attention that Teach By Travel put into our tour - from the pre-trip planning, to the excellent tour manager, quality accommodations and food, this process was a pleasure from beginning to end. The fact that Teach By Travel was always available (with a real person!) before, during, and after our tour was so important." Bob K, Group Organizer, MD

"Our trip was flawless! Your pre-trip service was impeccable - you were always available to answer my questions, both by telephone and e-mail. Everything went so smoothly both before and during our trip. I look forward to working with you designing my next tour." Stephanie W, Group Organizer, VA

"This was an excellent trip! People on this tour had previously traveled with one of your competitors, and they all said that this trip was far superior, especially in terms of hotel locations and accommodations, knowledge of the guides, and the comfort of the tour buses. Look forward to traveling with Teach By Travel in 2018!" Jean B, Group Organizer, NC

"The Teach By Travel tour management provided from day one, the quality, experience and knowledge of our in-country guide, comfort of the tour bus, and the excellent accommodations at all of our hotels were Grade A+ In all the years I've been taking students abroad, I've never had such a pleasant experience. Booking your tour with Teach By Travel is one of the best decisions you can make!" Ana M, Group Organizer, PA

"I have been traveling to Italy with students over the past 20+ years, and had done business with several companies before I met Sue at Teach By Travel. I can assure other group organizers that their trip will be nothing short of amazing. Teach By Travel offers the extras that 'the others' don't. It is always a pleasure to do business with Teach By Travel, and as long as I'm traveling, Teach By Travel will be at my side." Lisa G, Group Organizer, NY

"Thanks for everything! As a first- timer organizing a group for travel, I felt all along that I was in such good hands. You answered every question (patiently!) and thoroughly explained the process each step of the way. You were truly my partner in this endeavor. And the trip itself was so well organized and so well done." David R, Group Organizer, MA

"This was the best trip ever. You could not only see the personal touches put into this trip, you could feel them. Put us down for next year's trip!" Carol F, Group Organizer, NY

### D. *Vamonos Tours* (tour company making our connection with Martinique) testimonials

I have traveled on over 60 international tours and probably as many domestic tours. I have NEVER encountered better service, dedication, attitudes, and general quality from a group of

guides. Every last detail was carefully prepared so we would have the best trip of our lives. Unbelievable. I had coffee and other drinks brought to me...ice cream for the kids...it is obvious that they are a level above other tour companies and at the top of our list. We also love the games and educational quizzes we shared on the coach!"

– **Kevin Meidl, Badger State Choir**

I do not have the right words to express how amazing the trip was. This trip far exceeded my expectations in so many ways. It was an amazing learning and growing experience for all of the students on the trip. That is all thanks to the people of Vámonos! With all of that being said, we are starting the planning for our next trip.

– **Shannon Barden, Horizon Community Learning Center**

We had an incredible time; oddly enough each trip seems to surpass the last, although I'm not sure how that's possible since they started in phenomenal fashion! Thanks for all you (and your crew) did to ensure a safe, educational and fun trip for us!

– **Craig Ross, teacher, Leesville Road High School, North Carolina**

Hola – Wow, what an amazing trip! There are so many excellent parts I wouldn't know where to start. Students also share my opinion! Muchas gracias!"

–**Marie Cole teacher, Vermilion High School, Oh**

Thank you for all you did to make it such a wonderful trip. The girls came back full of excitement and joy, they had a great time!"

– **Dara Hoffman teacher, Baldwin School, Pennsylvania**

Your staff was amazing!!! We all love them!! They felt very connected to them and that is something you do not achieve with many guides on other tours. We felt safe and taken care off at all times. *Gracias* to the administrative Vamonos staff. You work a lot behind the scenes in order to make the experience an unforgettable one.

– **Rosa Almodovar teacher, Randolph School, Alabama**

"In this occupation everything we do, we do it to create an learning experience, in a safe environment. Thanks to you, and the whole team – my students were exposed to a wonderful experience outside the classroom. They were exposed to a culture and language and it became alive when they were able to interact with native speakers. Thank you!"

– **Arnaldo Landrau, teacher, Yonkers Montessori, New York**

We were amazed at this trip and how authentic everything was. The staff was superb, friendly, and knowledgeable. I took many trips with other tour companies. This has been the best by far.

– **Jorge Pulleiro, Young Wolverines Spanish Club**

**la Martinique offers the opportunity to...**

"... (I) ncrease the amount of community service our students provide...(to) generate increased value from the deeds themselves, but also provide meaningful, real world learning experiences that are engaging to our students."

- (District Strategic Priorities)

- Use Parisian French in an immersion setting with local students and populace, especially while doing service learning

"Empower students to meet future college, military, and workplace demands in a globally connected environment by building proficiency at the 21st century skills of communication, critical thinking, collaboration, and creativity."

- (District Strategic Priorities)

- Experience most of what France has to offer without having to go to Europe

- Experience cultural characteristics of the French: (ie. Respecting French language norms of politeness (such as second person usage of the more formal *vous* as opposed to *tu*); euro, school system, government, etc.

- Experience *metisage*, the mixing of multiple races and ethnicities (particularly French and African but also East Indian and Chinese) into a composite, multi-racial society, includes the controversial concepts of *négritude* (black consciousness), *antillanité* (West Indianness), and *créolité* (transcultural fusing with a Caribbean emphasis)

- Experience a diversity in language (créole), ethnicity, and culture (cuisine, music, dance, and mores of the French West Indian with an African influence)

### **Intercurricular Connections:**

- Social Sciences: World Civilizations, Global Studies, Grade 10 (slave trade) – (connection to Victor Schoelcher, the leader of the [abolitionist](#) movement; Empress Josephine)

- World Literature: Aimé Césaire and African influences

- AP French curriculum: Cultural comparisons and ethnic diversity

- French III, IV: la tradition orale (indigenous folk tales), la négritude

Read more: <http://www.everyculture.com/Ma-Ni/Martinique.html#ixzz4jAXRS3EN>

**Shrewsbury High School**  
**Field Trip Permission Form**

I give my permission for my child \_\_\_\_\_ to attend the trip to \_\_\_\_\_ on \_\_\_\_\_. The students will be traveling to \_\_\_\_\_.

**Shrewsbury Public Schools Parental Consent, Release from Liability and Indemnity Agreement**

We the undersigned father/mother or guardian(s) of \_\_\_\_\_ a minor, do hereby consent to his/her participation in a voluntary field trip and do forever RELEASE, acquit, discharge, and covenant to hold harmless the Town of Shrewsbury, a municipal corporation of the State of Massachusetts, and its successors, departments, officers, employees, servants and agents, of and from any and all actions, causes of actions, claims, demands, costs, loss of services, expenses and compensation on account of, or in any way growing out of, directly or indirectly, all known and unknown personal injuries or property damages which we/I may now or hereafter have as the parent(s) or guardian(s) of said minor, and also all claims or right of action for damages which said minor has or hereafter may acquire, either before or after he/she has reached his/her majority resulting or to result from his/her participation in the Shrewsbury Public Schools voluntary programs; FURTHERMORE, we/I hereby agree to protect the Town of Shrewsbury and its successors, departments, officers, employees, servants, and agents, against any claims for damages, compensation or otherwise on the part of said minor growing out of or resulting from injury to said minor in connection with his/her participation in the Shrewsbury Public Schools voluntary field trip programs, and to INDEMNIFY, reimburse or make good to the Town of Shrewsbury or its successors, departments, officers, employees, servants and agents any loss of damages or costs, including attorney's fees, the Town or its representatives may have to pay if any litigation arises from said minor's intentional, grossly negligent, or reckless acts or omissions while participating in said programs.

Should illness or accident occur during the event, I will not hold Shrewsbury Public Schools or its employees, any of our sponsors or their employees or any adult supervisor liable for any medical or additional expenses. I give my permission for any medical attention to be given if my child becomes injured or ill. I will also not hold Shrewsbury Public Schools or its employees, any of our sponsors or their employees or any adult supervisor liable for any loss of personal property.

All rules pertaining to behavior and attendance as outlined in the SHS Student Handbook are strictly enforced at all times. Any student violating any rules in the SHS Student Handbook will be subjected to the appropriate discipline upon his/her return to school.

**This trip is an academic trip sponsored by the Shrewsbury Public Schools. The Shrewsbury Public Schools administration may withdraw approval of this trip for any reason at any time prior to the trip. A school administrator may also withdraw approval for an individual student or group of students to attend, or to be sent home from the trip, for any reason according to the administrator's judgment. If the trip is canceled for any reason, or if a student is removed from the trip prior to or during the trip, Shrewsbury Public Schools is not responsible for reimbursement of funds that were paid by the student or student's family for the trip.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Student Signature

Print name of Parent or Guardian: \_\_\_\_\_

**Shrewsbury High School**  
**Overnight Trip Permission Form**

I give my permission for my child \_\_\_\_\_ to attend the trip to  
\_\_\_\_\_ on \_\_\_\_\_. The students will be  
traveling by \_\_\_\_\_.

**Shrewsbury Public Schools Parental Consent, Release from Liability and Indemnity Agreement**

We the undersigned father/mother or guardian(s) of \_\_\_\_\_  
a minor, do hereby consent to his/her participation in a voluntary field trip and do forever RELEASE, acquit,  
discharge, and covenant to hold harmless the Town of Shrewsbury, a municipal corporation of the State of  
Massachusetts, and its successors, departments, officers, employees, servants and agents, of and from any and all  
actions, causes of actions, claims, demands, costs, loss of services, expenses and compensation on account of, or in  
any way growing out of, directly or indirectly, all known and unknown personal injuries or property damages which  
we/I may now or hereafter have as the parent(s) or guardian(s) of said minor, and also all claims or right of action for  
damages which said minor has or hereafter may acquire, either before or after he/she has reached his/her majority  
resulting or to result from his/her participation in the Shrewsbury Public Schools voluntary programs;  
FURTHERMORE, we/I hereby agree to protect the Town of Shrewsbury and its successors, departments, officers,  
employees, servants, and agents, against any claims for damages, compensation or otherwise on the part of said minor  
growing out of or resulting from injury to said minor in connection with his/her participation in the Shrewsbury  
Public Schools voluntary field trip programs, and to INDEMNIFY, reimburse or make good to the Town of  
Shrewsbury or its successors, departments, officers, employees, servants and agents any loss of damages or costs,  
including attorney's fees, the Town or its representatives may have to pay if any litigation arises from said minor's  
intentional, grossly negligent, or reckless acts or omissions while participating in said programs.

Should illness or accident occur during the event, I will not hold Shrewsbury Public Schools or its employees, any of  
our sponsors or their employees or any adult supervisor liable for any medical or additional expenses. I give my  
permission for any medical attention to be given if my child becomes injured or ill. I will also not hold Shrewsbury  
Public Schools or its employees, any of our sponsors or their employees or any adult supervisor liable for any loss of  
personal property.

All rules pertaining to behavior and attendance as outlined in the SHS Student Handbook are strictly enforced at all  
times. Any student violating any rules in the SHS Student Handbook will be subjected to the appropriate discipline  
upon his/her return to school.

If necessary, disciplinary actions will also be taken while students are still on the trip including being sent home  
immediately. Parent will be responsible for expenses required to send a student home should it be determined  
necessary.

**This trip is an academic trip sponsored by the Shrewsbury Public Schools. The Shrewsbury Public Schools  
administration may withdraw approval of this trip for any reason at any time prior to the trip. A school  
administrator may also withdraw approval for an individual student or group of students to attend, or to be  
sent home from the trip, for any reason according to the administrator's judgment. If the trip is canceled for  
any reason, or if a student is removed from the trip prior to or during the trip, Shrewsbury Public Schools is  
not responsible for reimbursement of funds that were paid by the student or student's family for the trip.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Student Signature

**Print name of Parent or Guardian:** \_\_\_\_\_

### Medical Authorization Form

Student Name\_\_\_\_\_ Age\_\_\_\_\_ DOB\_\_\_\_\_

Address\_\_\_\_\_ Home Phone\_\_\_\_\_ Cell Phone \_\_\_\_\_

Guardian or Mother's Name\_\_\_\_\_ Work Phone\_\_\_\_\_

Guardian or Father's Name\_\_\_\_\_ Work Phone\_\_\_\_\_

Student lives with: Mother\_\_\_ Father\_\_\_ Other\_\_\_ (relationship)\_\_\_\_\_

Insurance Carrier Name\_\_\_\_\_

Card Number\_\_\_\_\_

Does the carrier have to be informed before treatment, in case of medical emergency?

YES\_\_\_\_\_ NO\_\_\_\_\_

If so, please give insurance carrier telephone number and any special instructions or procedures that must be followed:

( )\_\_\_\_\_

Emergency Contact\_\_\_\_\_

Emergency Contact Phone \_\_\_\_\_

Please list any allergies (to food, medication, insect bites, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list any medication that your child will be taking during school trip:

Prescription:\_\_\_\_\_

Over the counter:\_\_\_\_\_

Are there any medical conditions that we should know about? YES\_\_\_ NO\_\_\_ If so, please describe:

In the event that you cannot be reached, please give names of at least two people who could be contacted in case of an emergency.

Name\_\_\_\_\_ Home ( )\_\_\_\_\_

Relationship\_\_\_\_\_ Work ( )\_\_\_\_\_

Name\_\_\_\_\_ Home ( )\_\_\_\_\_

Relationship\_\_\_\_\_ Work ( )\_\_\_\_\_



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **V. Curriculum**

MEETING DATE: **4/11/18**

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

STAFF & STUDENTS AVAILABLE FOR PRESENTATION:



## **SHREWSBURY PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING**

ITEM NO: **VI. Policy**

MEETING DATE: **4/11/18**

**A. District Goals for 2018-2020: Review & Discussion**

### **BACKGROUND INFORMATION:**

Strategic Priorities & Goals for 2018-2022 for Shrewsbury Public Schools were approved by the Shrewsbury School Committee on December 20, 2017.

Since that time, district leaders have worked on devising a more specific set of goals to be completed by the end of 2020 that will advance the broader, five-year strategic priorities and goals.

These goals, which will be provided under separate cover, will be presented to the Committee, after which the administration would appreciate feedback and questions regarding the proposal. The draft would then be put out for public comment, with an expectation that the Committee would vote to adopt the District Goals for 2018-2020 at its April 25 meeting.

### **ACTION RECOMMENDED:**

That the School Committee review the goals and provide feedback.

### **STAFF AVAILABLE FOR PRESENTATION:**

Dr. Joseph M. Sawyer, Superintendent of Schools

Ms. Amy B. Clouter, Assistant Superintendent for Curriculum, Instruction, & Assessment





**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **VII. Finance & Operations**

MEETING DATE: **4/11/18**

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

STAFF AVAILABLE FOR PRESENTATION:



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **VIII. Old Business**

MEETING DATE: **4/11/18**

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

MEMBERS/STAFF AVAILABLE FOR PRESENTATION:



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **IX. New Business**

MEETING DATE: **4/11/18**

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

STAFF AVAILABLE FOR PRESENTATION:



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **X. Approval of Minutes**

MEETING DATE: **4/11/18**

**BACKGROUND INFORMATION:**

The minutes are enclosed.

**ACTION RECOMMENDED:**

That the Committee accept the minutes from the School Committee workshop held on March 21, 2018, and the School Committee meeting held on March 28, 2018.

**STAFF AVAILABLE FOR PRESENTATION:**

Dr. B. Dale Magee, Chairperson

Ms. Sandra Fryc, Secretary

**SHREWSBURY PUBLIC SCHOOLS  
100 MAPLE AVENUE  
SHREWSBURY, MASSACHUSETTS**

**MINUTES OF SCHOOL COMMITTEE WORKSHOP  
Principal's Conference Room  
Shrewsbury High School  
64 Holden Street  
Shrewsbury, Massachusetts**

**Wednesday, March 21, 2018**

**Present:** Dr. Dale Magee, Chairperson; Mr. Jon Wensky, Vice Chairperson; Ms. Sandra Fryc, Secretary; Ms. Erin Canzano; Mr. Jason Palitsch; Dr. Joseph Sawyer, Superintendent of Schools; Ms. Amy Clouter, Assistant Superintendent of Schools; Mr. Patrick Collins, Assistant Superintendent of Finance and Operations; Ms. Meg Belsito, Director of Special Education and Pupil Personnel Services; and Ms. Barb Malone, Director of Business Services

The workshop was opened by Dr. Magee at 6:34 pm.

**Topic I**

Dr. Sawyer and Mr. Collins provided a draft of the FY19 Budget Reduction Plan.

Based on refined/adjusted FY19 salary projections, increased fee revenue vote, reduced/revised Special Education Out of District expenses, expected Circuit Breaker increase in FY18, and FY18 overall projected appropriated budget savings/carry forward, the FY19 Superintendent Budget recommendation has been reduced by \$ 1,120,545.

The current gap between the FY 19 Town Manager Recommendation and the FY19 Superintendent recommendation is now \$ 1,415,483.00

**Topic II**

Dr. Sawyer and Mr. Collins provided the group with proposed Tier 1, 2 and 3 FY19 budget reduction recommendations.

Tier 1 recommendations are being removed from the budget. The total budget reduction for this tier is \$ 680,274.00.

Tier II recommendations are also predicted to be necessary; however, if there is any additional funding through areas such as Circuit Breaker, Chapter 70 funding, additional School Department funding from the Town Manager, etc., some of these items will be reconsidered to add back into the FY19 Superintendent Budget recommendation. The total budget reduction for this tier is \$ 474,602.00.

Tier III recommendations represent a total budget reduction of \$ 260,607.00. If additional School Department funding is provided by the Town Manager, some of these items will be reconsidered to add back into the FY19 Superintendent Budget recommendation.

The group discussed the proposed tiers and recognize that while class size will not be adversely affected, the district is facing reductions in many areas of the budget, which impacts how services are delivered to students.

Both Ms. Fryc and Ms. Canzano expressed concern regarding a potential reduction of Literacy Tutor hours by 50%. The ensuing discussion included the points that children who have difficulty reading and/or comprehension of what they read will have difficulty with all other instructional areas. This reduction may also result in the need for IEPs for some students, which will increase special education costs. Dr. Sawyer advised the group that they will reassess this reduction and see if there are other areas that might be able to be reduced with less student impact. Ms. Fryc acknowledged that in the budget presented, restoring one area of recommended reduction means other areas may be reduced.

### **Topic III – Executive Session**

Dr. Magee requested a motion to adjourn to executive session for the purposes of negotiations with the Shrewsbury Paraprofessional Association, where deliberation in an open meeting may have a detrimental effect on the bargaining position of the public body, and to reconvene to open session only for the purpose of adjourning for the evening. On a motion by Ms Canzano, seconded by Mr. Palitsch, on a roll call vote: Dr. Magee, yes; Mr. Wensky, yes; Ms. Fryc, yes; Mr. Palitsch, yes; Ms. Canzano, yes, the School Committee voted to adjourn to executive session at 7:33pm.

### **Adjournment**

On a motion from Ms. Canzano, seconded by Mr. Palitsch, executive session was adjourned into open session at 8:25 pm. Roll call votes were as follows: Dr. Magee, yes; Mr. Wensky, yes; Ms. Fryc, yes; Mr. Palitsch, yes; and Ms. Canzano, yes.

Respectfully submitted,

Ms. Sandra Fryc, Secretary

Documents Referenced:

March 20, 2019 FY19 Budget Reduction Plan-Draft

**SHREWSBURY PUBLIC SCHOOLS  
100 MAPLE AVENUE  
SHREWSBURY, MASSACHUSETTS**

**MINUTES OF SCHOOL COMMITTEE MEETING**

**Wednesday, March 28, 2018**

Present: Dr. Dale Magee, Chairperson; Mr. Jon Wensky, Vice Chairperson; Ms. Sandy Fryc, Secretary; Ms. Erin Canzano; Mr. Jason Palitsch; Mr. Patrick Collins, Assistant Superintendent for Finance and Operations; Ms. Amy B. Clouter, Assistant Superintendent for Curriculum & Instruction; Ms. Barb Malone, Director of Human Resources; and Dr. Joseph Sawyer, Superintendent of Schools.

A complete audio/visual recording of this meeting is available on the Shrewsbury Public Schools website.

The meeting was convened by Dr. Magee at 7:00 pm.

**I. Public Participation**

**None.**

**II. Chairperson's Report & Members' Reports**

**None.**

**III. Superintendent's Report**

Dr. Sawyer congratulated the Oak Middle School Select Choir and Select Band for winning Silver Medals for Excellence at the recent Massachusetts Instrumental and Choral Conductors Association Concert and Choral Festival, and thanked the Middle School PTO for sponsoring John Halligan's presentation of "Ryan's Story" (about his son's suicide due to bullying) for Grade 7 and 8 students at Oak Middle School. He provided a brief history of the *The Campaign for Shrewsbury Athletic Fields*, and announced a donation of \$250,000 in exchange for naming rights to the field from the Adams family in memory of David J. Adams. Mr. Adams was a Shrewsbury High School graduate who played football there and then at Nichols College, and who was a well known local businessman and Town Meeting member. He passed away in 2005. Dr. Sawyer thanked Michelle Biscotti and Kathleen Keohane, Co-Coordinator of Volunteer Activities and Development, the committee co-chairs, and community member Donald Green, who approached the Adams family about providing funding for this project which will provide great athletic opportunities for the community. He added that the donation will potentially allow

for installation of the field to begin this summer, and that a vote to accept the donation would be held at the next School Committee meeting.

#### **IV. Time Scheduled Appointments:**

##### **A. Student Recognition: SHS Athletics State Champions**

###### **a. SHS Boys Track 4x200 Relay Team: State & New England Champions**

Dr. Magee congratulated Shrewsbury High School students Joseph O'Brien, SHS Class of 2019; Joseph Young, SHS Class of 2018; Dasani Prideaux, SHS Class of 2018; Douglas Dias, SHS Class of 2018; and Christopher Matthews, SHS Class of 2019; on their recent State and New England Championship wins at the 4x200m relay. The student athletes appeared with Principal Todd Bazydlo, and Kurt Gustafson, Physical Education Teacher and Boys Indoor Track Coach, and talked about their goals and strategies for success. They thanked Coach Gustafson, the Boosters Association for their support, and track parent Mrs. Hopping, who provided uniforms to the team for the National Championships as they could not wear SHS uniforms since they were competing as a team from Shrewsbury and not as a school. Seniors on the the team described their plans to run track in college.

The Committee and Dr. Sawyer congratulated the athletes and Coach Gustafson, and invited the team to come up and be recognized by the Committee.

##### **A. Student Recognition: SHS Athletics State Champions**

###### **b. SHS Boys Hockey Team: State Champions**

Dr. Sawyer announced that the SHS Boys Hockey Team, who recently won the State Championship, would be recognized at future School Committee meeting.

#### **V. Curriculum**

**None.**

#### **VI. Policy**

##### **A. Updated Harassment Policy: Second Reading & Vote**

Dr. Magee advised that the first reading of an update to Policy 316: Harassment (currently titled "Sexual Harassment") was held at the School Committee meeting on March 14, 2018, and posted for public viewing and comment afterwards. Mr. Palitsch, Policy Subcommittee member, advised that no feedback was received. Ms. Fryc noted that this policy addresses employees and is located under policies for personnel, and proposed the addition of a separate policy for students and staff that addresses sexual harassment.



On a motion by Mr. Palitsch, seconded by Ms. Canzano, the Committee voted unanimously to approve updated Policy 316: Harassment.

## **VII. Finance & Operations**

### **A. Per Pupil Expenditure Data: Annual Report**

Mr. Collins began by noting that this annual report would demonstrate how Shrewsbury Public Schools' (SPS) per pupil expenditure data compares to other groups in a variety of ways. He described how the data was derived; who published the data and when; what items were included in the calculations; efficiency and value (SPS/state average); how SPS fares relative to various comparable communities; how SPS fares relative to the state median; provided data summaries in a variety of sub-categories; and noted Shrewsbury's average family tax bill was in the same relative place in 2017 as it was in 2004 and 1992. Mr. Collins noted that SPS ranks in the bottom 11th percentile of districts for spending, but in the top 20th percentile for income per capita, and concluded that different data sets all affirm that Shrewsbury Public Schools is a comparatively "cost-efficient" organization.

Mr. Palitsch described the disparity in spending versus per capita income as "disgraceful." Dr. Magee noted services can differ between districts, and year-to-year within districts, and asked about the difference in per pupil spending on Teachers versus Other Teachers. Mr. Collins advised that more in-depth study was required, but noted that keeping more students in district might necessitate the need for additional paraprofessional and other staff. Dr. Sawyer noted that while he was proud of the work being done, he feels there are not enough resources in the district. He added that the Strategic Priorities that were recently adopted utilizing feedback from the community illustrate what people want and value in the school system, but do not match the funding that is available. Noting the challenges around resources, he added that the district wants to avoid funding crises in the future.

### **B. Fiscal Year 2019 Budget: Recommendations for Reductions**

Dr. Sawyer noted that for his initial budget presented on January 31, he is tasked with bringing forward a budget that meets the guidelines and priorities outlined in the School Committee (level services, addressing enrollment increases, considering strategic priorities), while the Town Manager's initial budget presented in February is based on the revenue that the Manager sees being available to the community. Noting the resultant budget gap, Mr. Collins went on to describe adjustments made since the budget launch. Dr. Sawyer acknowledged the ongoing volatility around Special Education costs in the adjustments, and acknowledged the nine school principals in attendance at the meeting for their assistance in crafting the reduction recommendations. Noting that the reductions were presented in prioritized tiers, Dr. Sawyer went on to provide a line-by-line analysis of all three tiers. Acknowledging the importance of all of them, he added that Tier 3 cuts would be the most difficult to enact as they are all positional. Dr. Sawyer concluded with a description of the budget process going forward.

Committee members noted that the conversation around budget and reductions was familiar and frustrating; expressed concern about future trends and ongoing budget issues; noted that some reductions would simply defer to the following year to be addressed; noted the especially critical need for additional IT support; and acknowledged the challenges associated with a fluid budget process that unfolds over a period of time.

#### **C. Financial Reality Fair Grant: Vote to Accept**

Mr. Collins advised that this was the second year of a grant (year one provided \$5,000) from the State Treasurer's Financial Education Innovation Fund, adding that the \$2,500 received this year would be used to fund stipends for two staff members and to purchase supplies. The *Reality Check* literacy fair provides high school students with an opportunity to interact with (volunteer) professionals and community members who provide real-world data in order to help develop a personal budget. Ms. Canzano thanked Jean Marie Johnson, Director, Mathematics Department, who initially pursued the grant.

On a motion by Mr. Palitsch, seconded by Ms. Canzano, the Committee voted unanimously to accept a grant of \$2,500 from the State Treasurer's Financial Education Innovation Fund to support a "Credit for Life" fair.

### **VIII. Old Business**

**None.**

### **IX. New Business**

#### **A. Superintendent's Goals: Presentation & Vote**

Dr. Sawyer noted he is required by the state evaluation program to propose two goals which must be approved by the Committee. Dr. Sawyer described the goals in detail, noting the student learning goal was connected to investigating gaps between student groups around achievement, and the professional practice goal related to spreading awareness around the district's strategic priorities, and recommended that the Committee vote to approve them. Dr. Magee advised that these goals would be one part of the overall evaluation of the Superintendent that is done annually. Committee members advised that the student learning goal would generate valuable data, noted the goals were appropriate and achievable, and acknowledged the importance of good communication and educating the community.

On motion by Mr. Palitsch, seconded by Ms. Canzano, the Committee voted unanimously to approve the Superintendent's Goals for the 2018 calendar year.

### **X. Approval of Minutes**

Without objections from the Committee, the minutes from the School Committee meeting held on March 14, 2018, were accepted as distributed.

## **XI. Executive Session**

### **A. For the Purpose of Negotiations with the Shrewsbury Paraprofessionals Association**

### **B. For the Purpose of Reviewing and Approving Executive Session Minutes**

Dr. Magee requested a motion to adjourn into executive session for the purpose of negotiations with the Shrewsbury Paraprofessionals Association, where deliberation in an open meeting may have a detrimental effect on the bargaining position of the public body, and for the purpose of reviewing and approving executive session minutes, and to reconvene to open session only for the purpose of adjourning for the evening. On a motion by Ms. Canzano, seconded by Mr. Palitsch, on a roll call vote: Mr. Palitsch, yes; Ms. Canzano, yes; Ms. Fryc, yes; Mr. Wensky, yes; Dr. Magee, yes, the School Committee voted to adjourn to executive session at 8:40 pm.

## **XII. Adjournment**

On a motion from Mr. Wensky, seconded by Mr. Palitsch, the Committee unanimously agreed to adjourn the meeting at 9:19 pm. Roll call votes were as follows: Dr. Magee, yes; Mr. Palitsch, yes; Ms. Canzano, yes; Mr. Wensky, yes; and Ms. Fryc, yes.

Respectfully submitted,

Elizabeth McCollum, Clerk

Documents referenced:

1. SHS Boys Hockey Roster
2. Harassment Policy Draft
3. Per Pupil Expenditure Report Slides
4. FY19 Budget Reduction Slides
5. FY19 Budget Reduction Recommendations
6. Credit for Life Award Letter
7. Superintendent's 2018 Goals Memo
8. Set(s) of Minutes as Referenced Above



**SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING**

ITEM NO: **XI. Executive Session**

MEETING DATE: **4/11/18**

- A. For the Purpose of Reviewing & Approving Executive Session Minutes**
- B. For the Purpose of Negotiations with the Shrewsbury Paraprofessionals Association**
- C. For the Purpose of Negotiations with the Superintendent of Schools**

**BACKGROUND INFORMATION:**

Executive session is warranted for these purposes.

**ACTION RECOMMENDED:**

That the School Committee enter into executive session for the purpose of reviewing and approving executive session minutes, and for the purposes of negotiations with the Shrewsbury Paraprofessionals Association and the Superintendent of Schools, where deliberation in an open meeting may have a detrimental effect on the bargaining position of the public body, and reconvene to open session only for the purpose of adjourning for the evening.

**STAFF AVAILABLE FOR PRESENTATION:**

Ms. Barbara A. Malone, Director of Human Resources  
Dr. Joseph M. Sawyer, Superintendent of Schools

ITEM NO: **XII. Adjournment**