



Shrewsbury Public Schools

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October 25, 2023

To: School Committee

Subject: 220 Barber Avenue, Worcester, MA rental warehouse space closeout plan

Overview

Shrewsbury Public Schools has utilized rental warehouse space at 220 Barber Avenue, Worcester, MA, 01606 for the purposes of furniture storage during and post COVID years at the cost of \$2,500 per month through ESSER II funding. The School Department is preparing to terminate this lease at the end of October 2023.

At the September 27, 2023 School Committee Meeting, the School Department presented a warehouse rental closeout plan that included the disposal of all remaining items deemed not useful in accordance with *School Committee Policy 802- Disposal of Used Equipment/ Supplies* in accordance with M.G.L Chapter 30B, Section 15. This memo is intended to update the School Committee on the progress of the sale and donation of school furniture, followed by a recommendation to dispose of all remaining items deemed not useful for Shrewsbury Public Schools.

The closeout plan has progressed as follow:

- Friday, 9/29-** Advertise a Notice of Public Sale scheduled for Friday, 10/13 and Saturday, 10/14 on the Shrewsbury Town website and post in the Community Advocate.
- Friday, 10/13 and Saturday, 10/14-** Hold the Public Auction at 220 Barber Avenue, Worcester, MA 01606.
- Monday, 10/16-** Begin engaging with local charitable organizations to donate all remaining furniture assets.
- Friday, 10/20-** Submit information through a School Committee report to inform members of remaining items that are deemed no longer useful and targeted for trash disposal in preparation for a School Committee vote.
- Wednesday, 10/25-** Recommendation to School Committee to dispose of all remaining items deemed no longer useful.
- Thursday, 10/26- Tuesday, 10/31-** Evacuate 220 Barber Avenue in accordance with the lease termination agreement following School Committee direction for furniture disposal.

Update:

Public Sale

We are pleased to announce that the Public Auction brought in \$556 on Friday, October 13 and \$438 on Saturday, October 14, totaling **\$994**.

Pre-Public Sale



Post-Public Sale



Engaging with local charitable organizations

Following the Public Sale, April Yu led an effort to engage charitable organizations through social media platforms. We were engaged by “For One Child Foundation”, a non-profit organization out of Worcester, MA whose mission is to provide comfortable learning spaces for schools in rural and remote Jamaica.

On Friday, October 20, 2023 Ms. Yu and her team assisted with the donation of furniture and school materials to the “For One Child Foundation”. We are pleased to announce that SPS was able to donate excess school desks, chairs, and tables while supporting a critical need for the Foundation’s furniture demands.



Recommendation

In closing, Shrewsbury Public Schools is positioned to terminate the lease at 220 Barber Avenue on October 31, 2023 pending final clearing of items from the premises. It is recommended that the School Committee authorize the disposal of all remaining items deemed not useful in accordance with *School Committee Policy 802- Disposal of Used Equipment/ Supplies* in accordance with M.G.L Chapter 30B, Section 15.

Recommended motion: I move that the School Committee authorize the disposal of all remaining School Department items stored in the warehouse located at 220 Barber Avenue, Worcester, MA due to being deemed not useful, in accordance with School Committee Policy 802- Disposal of Used Equipment/ Supplies and in accordance with M.G.L Chapter 30B, Section 15.