

**SHREWSBURY PUBLIC SCHOOLS
100 MAPLE AVENUE
SHREWSBURY, MASSACHUSETTS
MINUTES OF SCHOOL COMMITTEE WORKSHOP
August 15, 2019
Conference Room A
Shrewsbury Town Hall
100 Maple Avenue
Shrewsbury, Massachusetts**

Start: 7:00PM

Present: Ms. Sandra Fryc, Chairperson; Mr. Jon Wensky, Vice Chairperson;
Dr. Dale Magee, Secretary; Ms Lynsey Heffernan; Mr. Jason Palitsch.

Chairperson's update: Ms Fryc updated the Committee on meetings with Dr. Sawyer: data breaches and how they were handled, plans for Dr. Sawyer to schedule monthly meetings with members of the S.C.. Discussion regarding off-site meetings- they cannot be live and so we may restrict them to School Talk episodes. Also, overview of various issues regarding the start of school. Briefly discussed upcoming plans for redistricting and need to coordinate this with updating school start times.

Discussed guidelines for member communication with the public regarding issues that relate to schools. Ms Fryc prefers that she be informed *prior* to communications to keep her informed as well as to provide perspective.

The Committee discussed projects aimed at streamlining the Budget Book for Town Meeting as well as the School Department Report for the Annual Town Report. Ms Heffernan presented a framework that she and Dr. Magee have worked on that was offered as a beginning to revising and updating these reports (see attachment 2). The high level concepts were to make the reports much briefer, extend the use of graphics, and utilize hyperlinks to enable drill downs for details that otherwise may weigh down the reports. Several sections of the Town Report can either be eliminated or hyperlinked to an appendix.

Next steps include a discussion with Dr. Sawyer. The pros and cons of doing a mock-up were discussed. While we don't want to be overly prescriptive a mock up may streamline the development process.

Motion to adjourn: Wensky Second: Palitsch. Vote: Palitsch: yes, Heffernan: yes, Magee: yes, Wensky: yes, Fryc: yes.

Meeting adjourned at 8:45PM

Documents Referenced:

1. MASC - Social Media for School Committee Members
2. Proposed Framework for Budget Communications
3. 2018 Annual Town Report - SPS Section
4. SPS Fiscal Year 2020 Budget Request to Town Meeting