

Dr. Joseph Sawyer
Superintendent, Shrewsbury Public Schools
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Good afternoon Dr. Sawyer,

[15-40 Connection](#) is preparing for its annual Gala & Golf Tournament. This year, we are celebrating 10 years of saving lives by teaching people how to detect cancer early.

This event has fueled much of 15-40 Connection's success. One in four of us will be diagnosed with cancer and the best and most effective treatment is early detection. The funds raised through this event allow us to deliver early cancer detection education to high school and colleges students for free. It also supports our firefighter education programs and public outreach.

This year, Jay Leno will be joining us to celebrate 10 years of saving lives. Excitement is high and many of generous supporters want to join us...and we want to celebrate with all of them! For this reason, we are exploring the idea of moving to a larger space for the Gala.

Would you consider allowing us use of the Shrewsbury High School gymnasium?

Let me share a few details about the event.


- Gala date: Saturday, June 1, 2019. 5:00pm – 11:00pm
- Move-in: Ideal is Thursday and Friday, May 30 and 31.
- Move-out: the majority is completed immediately following the Gala. To reduce overtime charges, access to the gym to move-out any remaining items on Monday, June 3 is appreciated
- Management: Professional crews and event managers who have worked together for 10+ years.
- Alcohol: Drinks are served by the catering staff. Bartenders are TIPS certified.
- Insurance: In addition to its umbrella policy, 15-40 Connection purchases event insurance. The host facility is named additionally insured and provided with a copy of the rider.
- Facility staff support: we request that a facility manager be available during move-in and during the Gala to answer questions, and provide building access. We also request custodial support for gym and nearby restrooms a few hours prior to and during the Gala. We are happy to reimburse these costs.
- Event brochure - <https://www.15-40.org/2019-gala-golf/brochure/>
- Photos from the 2018 event <https://www.15-40.org/2018-gala-auction-golf-pictures/>. The Gala was held in the St. Johns' High School gymnasium

Brief Gala schedule overview:

Guests are welcomed with a cocktail reception and silent auction. After moving to the dining space, the (very entertaining) live auction begins. A gourmet dinner is served immediately following. Jay Leno will then entertain followed by live music and dancing.

Thanks, Joe, for considering this request. Let me know what questions you have. We are happy to share more details.

Sincerely,



Tricia

Tricia Scannell Laursen
Executive Director