



Shrewsbury Public Schools

Patrick C. Collins, Assistant Superintendent for Finance & Operations

4 October 2018

To: School Committee

Subj: INITIAL DRAFT: FY20 BUDGET CALENDAR

While we have just recently begun the 2018-2019 school year, this is the time of year when we begin the succeeding fiscal year budget development process. I have attached a initial draft of the FY20 Budget Development Process for your review, input, and discussions.

Since we are at the very beginning stage, it's important to lay out a timeline that achieves our goal of devising a detailed fiscal plan that supports our educational program and meets objectives detailed in the 2018-2020 District Goals document.

This draft calendar was completed absent having information on the municipal budget calendar. Thus, the next version may have some adjustments.

Finally, you will see that essential votes of various boards are noted and it is important to sequence these appropriately in our overall process leading up to the Annual Town Meeting in May 2019.

FY20 BUDGET CALENDAR-DRAFT OCTOBER 24, 2018

Date	Event/Action
10/10/2018	Discuss Initial FY20 Budget Calendar.
October 2018	Review Budget Development Timeline with SLT, DLT, School Councils
October 2018	Administration begins development of Level-Services Budget with known/estimated cost forecasting.
10/24/2018	Discussion: School Committee FY20 Budget Priorities and Guidelines Vote: FY20 Budget Calendar
11/14/2018	Vote School Committee Guidelines and Fiscal Policies
12/12/2018	Budget Workshop#1
1/16/2019	School Committee Budget Workshop#2
1/23/2019	Governor Baker Releases his State Budget Plan. State aid figures for Shrewsbury included.
January or February 2019	Presentation of Superintendent's Budget Recommendation
February 2019	Town Manager Releases Initial Town-wide Budget Recommendation
2/27/2019	Special Education Budget Presentation
3/13/2019	FY20 Budget Topics include: -Curriculum & Instruction Budget Presentation -Technology Budget Presentation -Public Hearing
3/16 2019	Finance Committee Hearing [Saturday morning]
3/27/2019	Vote on full-day kindergarten, preschool tuitions and school fees
April 2019	Budget Workshop#3, if needed
4/12/2019	House Ways & Means Committee budget released. Updated state aid figures to Shrewsbury.
4/18/2019	Finance Committee Public Hearing on ATM Warrant Articles and Operating Budget
4/23/2019	Board of Selectmen Vote on FY20 Budget
4/24/2019	School Committee Vote FY20 Budget Recommendation for Town Meeting
4/25/2019	Finance Committee Votes on ATM Warrant Articles and Operating Budget
5/16/2019	Pre-Town Meeting
May 20,22,23	Annual Town Meeting
July	State Legislature Finalizes State Budget-Final State Aid Figures Determined. Adjust budget plans as necessary.