

**SHREWSBURY PUBLIC SCHOOLS
100 MAPLE AVENUE
SHREWSBURY, MASSACHUSETTS**

**MINUTES OF SCHOOL COMMITTEE EXECUTIVE SESSION
Conference Room A
Shrewsbury Town Hall
100 Maple Ave
Shrewsbury, Massachusetts**

Wednesday, June 6, 2018

Present: Mr. Jason Palitsch, Chairperson; Ms. Erin Canzano, Vice Chairperson; Ms. Sandra Fryc, Secretary; Mr. Jon Wensky; Dr. Dale Magee; Dr. Joseph Sawyer, Superintendent of Schools; Ms. Amy Clouter, Assistant Superintendent of Schools; Mr. Patrick Collins, Assistant Superintendent of Finance and Operations; and Ms. Barb Malone, Director of Business Services

Executive Session was opened by Mr. Palitsch at 9:42 pm.

Topic I

On a motion from Mr. Wensky, seconded by Dr. Magee, the executive session meeting minutes as amended from May 9, 2018, were unanimously approved by the committee. Roll call votes were as follows: Dr. Magee, yes; Mr. Wensky, yes; Ms. Canzano, yes; Ms. Fryc, yes; and Mr. Palitsch, yes.

Topic II

Ms. Malone and Dr. Sawyer presented a request for rate changes for non-represented staff. The committee asked clarifying questions. Dr. Sawyer will provide a memo to the committee as part of the materials for our meeting on June 13, 2018 and request a vote on the change.

Topic III

Dr. Sawyer recommended an increase to the stipend for the Coordinators of Development & Volunteer Services. The stipend has not changed since 2006. The position has evolved from purely coordinating volunteer services to include the development aspect. The current employees, Michelle Biscotti and Kathleen Keohane, are putting in significant time and effort beyond what this part-time position entails.

Dr. Sawyer is recommending that each employee receive an additional \$ 2,500 this year and then adjust each stipend by \$ 5,000 next year, making each \$ 20,000.

Each of the two positions are subsidized by 50% through \$ 7,500 donations from Shrewsbury Federal Credit Union and the company that was formerly Avalon Bay. Dr. Sawyer will be asking the benefactors to increase their contributions and/or asking additional donors to support this work.

If outside support does not increase, the impact of the addition \$ 5,000 in this year's budget and an additional \$10,000 next year can be absorbed in the overall personnel budget.

The committee asked clarifying questions. Dr. Magee asked about quantifying the tasks and dollars raised by this role. The committee agreed that the turf project consumed a significant amount of time during the past year. Going forward the committee suggested these employees focus on the Colonial Fund and business connections, not only for fundraising, but educational connections.

The committee requested that Michelle and Kathleen provide a fundraising report for the committee at the end of the 2018-2019 school year.

Dr. Sawyer will provide the committee with a memo regarding his recommendation as part of the materials for the June 13, 2018 meeting and request a vote on the change.

Adjournment

On a motion from Mr. Wensky, seconded by Dr. Magee, executive session was adjourned into open session at 10:07 pm. Roll call votes were as follows: Dr. Magee, yes; Mr. Wensky, yes; Ms. Canzano, yes; Ms. Fryc; yes, and Mr. Palitsch, yes.

Respectfully submitted,

Ms. Sandra Fryc, Secretary

Documents Referenced:

May 9, 2018 Executive Session Meeting Minutes

Non-Represented Staff Cost of Living Adjustment