



**School Committee
Meeting Book**

**February 5, 2020
7:00 pm**

**Town Hall -100 Maple Avenue
Selectmen's Meeting Room**



**SHREWSBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING**

AGENDA

**February 5, 2020 7:00pm
Town Hall—Selectmen's Meeting Room
100 Maple Avenue**

Items

Suggested time allotments

I.	Public Participation	<div>7:00-7:10</div>
II.	Chairperson's Report & Members' Reports	
III.	Superintendent's Report	
IV.	Time Scheduled Appointments:	
	A. Sherwood Middle School Maker Space: Student Presentation	7:10 – 7:30
	B. Beal School Building Project: Report	7:30 – 7:50
V.	Curriculum	
VI.	Policy	
	A. School Year Calendar for 2020-2021: Vote	7:50 – 8:00
VII.	Finance & Operations	
	A. Fiscal Year 2021 Transportation Budget: Report	8:00 – 8:20
	B. Fiscal Year 2021 Strategic Priorities Budget: Report	8:20 – 8:40
VIII.	Old Business	
IX.	New Business	
X.	Approval of Minutes	8:40 – 8:45
XI.	Executive Session	
XII.	Adjournment	8:45

Next regular meeting: February 12, 2020



SHREWSBURY PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING

ITEM NO: I Public Participation MEETING DATE: 2/5/20

SPECIFIC STATEMENT OR QUESTION:

Will the School Committee hear thoughts and ideas from the public regarding the operations and the programs of the school system?

BACKGROUND INFORMATION:

Copies of the policy and procedure for Public Participation are available to the public at each School Committee meeting.

ITEM NO: II. Chairperson's Report/Members' Reports

SPECIFIC STATEMENT OR QUESTION:

Will the School Committee hear a report from the Chairperson of the School Committee and other members of the School Committee who may wish to comment on school affairs?

BACKGROUND INFORMATION:

This agenda item provides an opportunity for the Chairperson and members of the Shrewsbury School Committee to comment on school affairs that are of interest to the community.

STAFF AVAILABLE FOR PRESENTATION:

School Committee Members
Ms. Sandra Fryc, Chairperson
Mr. Jon Wensky, Vice Chairperson
Dr. B. Dale Magee, Secretary
Ms. Lynsey Heffernan, Committee Member
Mr. Jason Palitsch, Committee Member

ITEM NO: III. Superintendent's Report

SPECIFIC STATEMENT OR QUESTION:

Will the School Committee hear a report from Dr. Joseph M. Sawyer, Superintendent of Schools?

BACKGROUND INFORMATION:

This agenda item allows the Superintendent of the Shrewsbury Public Schools to comment informally on the programs and activities of the school system.

STAFF AVAILABLE FOR PRESENTATION:

Dr. Joseph M. Sawyer, Superintendent of Schools

ACTION RECOMMENDED FOR ITEMS I, II, & III:

That the School Committee accept the report and take such action as it deems in the best interest of the school system.



SHREWSBURY PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING

ITEM NO: **IV. Time Scheduled Appointments:** MEETING DATE: **2/5/20**
A. Sherwood Middle School Maker Space: Student Presentation

BACKGROUND INFORMATION:

Mrs. Matthews and Ms. Clegg collaborated last year to create a “maker space” in the media center at Sherwood Middle School. They and the students will present information regarding how this space is utilized and the benefits it provides to students.

ACTION RECOMMENDED:

That the School Committee accept the report and take such action as it deems in the best interest of the school system.

STUDENTS & STAFF AVAILABLE FOR PRESENTATION:

Ms. Amy B. Clouter, Assistant Superintendent for Curriculum, Instruction, & Assessment

Mrs. Sarah Matthews, Grade 5 Teacher, Sherwood Middle School

Ms. Hilary Clegg, Media Specialist, Sherwood Middle School

Students (Grade & Team):

Shamini Biju (5 Grey)

Diya Sankar (5 Grey)

Shanaali Patil (5 Grey)

Siddharth Gowtham (5 Green)

Reagan Clifford (5 Green)



January 31, 2020

To: School Committee

From: Amy Clouter, Assistant Superintendent for Curriculum, Instruction, & Assessment

The Sherwood Maker Space: *Making Room for Creativity, Critical Thinking, Collaboration & Communication*

INTRODUCTION

As you know, Shrewsbury's [Portrait of a Graduate](#) process resulted in the creation of a shared vision statement of the community's aspirations for our graduates. Our [strategic plan](#) and the resulting district goals outlined our commitment to that vision, namely that we will improve our schools by focusing on:

- Space and resources to support effective learning
- Learning environments where everyone's success matters
- Enhanced wellbeing of all
- Connected learning for a complex world



In the time since, our educators and district leaders have grappled with how we will shift instructional practice to encourage student voice and choice. Most importantly, we aspired to identify meaningful learning projects that align with state standards and engage students in solving problems in ways that mirror real-world challenges. In order for students to apply their skills, we must first teach them. To that end, Shrewsbury's educators followed our *Portrait of a Graduate* work by focusing on developing a shared understanding of the "4Cs", namely creativity, critical thinking, collaboration, and communication.

Teachers aren't alone in thinking about how to grow 4C competencies, and interest in "maker" opportunities goes well beyond the classroom. Since 2006, the creation of [MakerMedia](#), an online resource hub, and live [Maker Faire](#) events have encouraged people of all ages to share their learning and showcase their products. American enthusiasm for "do it yourself" opportunities, combined with the availability of 3D printers at low cost led to the creation of informal learning spaces in public libraries. In 2009, when President Obama launched his [Educate to Innovate](#) campaign, school libraries began to plan with maker spaces in mind, too.



At Sherwood, the Media Center Maker Space was strengthened last year by the allocation of district funds to support a staff proposal put forward by Sarah Matthews, a Grade 5 teacher at Sherwood, and Sherwood Media Specialist Hilary Clegg. Shortly thereafter, materials were ordered and organized. Together, librarians and educators across the district consulted with Shawna Powers, Director of Instructional Technology and Pam Poitras, Curriculum Coordinator for Science, to capitalize on these resources and to engage the school community in using them. Given the widespread interest in the Maker Movement, educators have lots of program models to consider, and many ready-made materials at hand to work with. In this way, the addition of the Maker Space at Sherwood resulted in meaningful learning opportunities for educators, too.

IF WE BUILD IT, THEY WILL COME



Engineers and mathematicians have long understood the importance of making models to successful problem solving. In schools, the renewed interest in “hands on” learning means structuring the space to make thinking visible. To that end, space is allocated for exploration, storage and projects-in progress. A flexible approach allows teachers to engage students in creative problem solving without crowding their own classrooms. At Sherwood, students access the space at different times and for a variety of purposes:

- Free exploration
- Enrichment activities
- Class challenges
- Media-based challenges

Teachers and students alike are empowered to structure their learning experiences. As a result, educators in different roles model for their colleagues the various ways they integrate the materials into the curriculum. Further, student exploration of the materials has led to more purposeful use of time and tools.

Together with five students, Ms. Clegg and Mrs. Matthews will describe the Sherwood Maker Space and its role in the life of the school. In their presentation, they'll speak to how students and teachers use the space and materials with the

goal of showing how this important resource is helping to infuse career and college ready skills into our school cultures.

As always, thank you for the opportunity to describe this important initiative, and for allowing our students to meaningfully participate in such an important community forum.





**SHREWSBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING**

ITEM NO: IV. Time Scheduled Appointments:
B. Beal School Building Project: Report

MEETING DATE: 2/5/20

BACKGROUND INFORMATION:

Ms. Natalie Gabrielle, Architect, LPA/A, and Mr. Walter Hartley, Project Manager, PMA Associates will present a report on the Beal Elementary School Building Project which includes updates on construction, budget, and the Guaranteed Maximum Price (GMP) agreement from Fontaine Brothers that was approved by the Shrewsbury Beal School Building Committee on January 28, 2020.

ACTION RECOMMENDED:

That the School Committee accept the report and take such action as it deems in the best interest of the school system.

STAFF AVAILABLE FOR PRESENTATION:

Dr. Joseph M. Sawyer, Superintendent of Schools
Mr. Patrick C. Collins, Assistant Superintendent for Finance & Operations
Mr. Walter Hartley, Project Manager, PMA Associates
Ms. Natalie Gabrielle, Architect, LPA/A



January 24, 2020

Shrewsbury Building Committee – Beal School
Building Committee Members
Town of Shrewsbury
100 Maple Avenue
Shrewsbury, MA 01545

Subject: ***Executive Summary – Beal School Guaranteed Maximum Price (GMP) from Fontaine Brothers***

Dear Building Committee Members,

PMA Consultants, along with LPA|A have reviewed the proposed “GMP” proposal from Fontaine Brothers and would like to offer the following executive summary prior to the Building Committee Meeting on 1/28/2020.

As a reminder, the Town of Shrewsbury voted to approve the schematic design construction budget in the amount of \$74,111,830. Since that time the project has made 3 submissions to the MSBA including detailed estimates, all of which were tracking the construction budget at or below the approved budget. Please see the chart below:

Estimate Package	Cost	Variance from Schematic
Schematic Design	\$ 74,111,830	\$ 0
Design Development	\$ 74,107,329	(\$ 4,501)
60% Construction Documents	\$ 73,495,681	(\$ 616,149)
90% Construction Documents	\$ 72,982,979	(\$ 1,128,851)

During the 60% Construction Document Phase the Project Team issued Amendment #1 to the Owner-CM Agreement. The scope bought out in this package was for Abatement/Demolition &



Sitework. During the 90% Construction Document Phase the Project Team issued Amendment #2 to the Owner-CM Agreement. The scope bought out in this package was for Concrete and Structural Steel. The 100% Documents were then issued and put out to bid for Trade Contractors. These accepted trade bids were incorporated in Amendment #3. The remaining scope and costs to complete the project are included in this Amendment #4 and the Full GMP. Please see the chart below:

Pre-Construction	Amendment #1	Amendment #2	Amendment #3	Amendment #4 (GMP)	Total GMP
\$286,580	\$12,518,836	\$8,717,962	\$24,471,053	\$26,646,174	\$72,640,605

PMA has reviewed Exhibits A-I also offer the following.

Exhibit A is a list of the project documents. Fontaine Brothers, by submitting this GMP, is confirming that what is shown in the project documents, can be provided for the value proposed by Fontaine Brothers.

Exhibit B is a list of Allowances. The Allowances for Amendments #1-3 are included in this document for reference and the new allowances for the GMP Amendment are identified as Allowances for Amendment #4. Included here are Allowances for scopes that cannot be fully defined at this time, but for which can reasonably be anticipated to be necessary to carry costs for. Per the Owner-CM agreement, overages on Allowances are to be funded by Owner Contingency. Similarly, any under-run of Allowances is to be returned to the CM Contingency as provided for in the contract agreement.

Exhibit C is a list of Scope Holds. The Holds for Amendments #1-3 are included in this document for reference and the new Holds for the GMP Amendment are identified as Holds for Amendment #4. The Scope Holds included have been anticipated by Fontaine Brothers based upon Construction Manager/Sub Contractor reviews of the documents. Fontaine Brothers is proposing to carry these values as Scope Holds with the intent of buying out each of these packages in the coming months. As defined in the Owner-CM agreement, any resulting overrun or underrun on these buyouts are either eligible to be spent from CM/GMP Contingency or returned to CM's GMP Contingency, within the contract limits. The over or under runs of Scope Holds are not funded via Owner Contingency. Fontaine Brothers will provide a Buy Authorization Request to PMA/LPAA which will be reviewed and if acceptable a Recommendation to Award letter will be provided by PMA recommending the Town manager Authorize Fontaine to enter into a contract as outline in the Recommendation to Award. At the completion of the project, should there be unspent monies either in the scope holds or in the CM's GMP contingency, those funds are returned to the owner as savings, or as money authorized but unspent.

Exhibit D is a list of Assumptions, Qualifications, and Clarifications (A/S/Q's). The A/S/Q's for Amendments #1-3 are included in this document for reference, and the new A/S/Q's for the GMP Amendment #4 are identified in Exhibit D.

Exhibit E is the CPM baseline Schedule. This "Schedule Update 02 R01" with a data date of December 1, 2019, has previously been accepted by the project team and is based upon and reflects Fontaine Brothers plan to achieve the milestones and dates in the Owner-CM Agreement.



Exhibit F is the Summary of Costs. This identifies all Amendments #1-3, all Allowances, and All Scope Holds.

Exhibit G are Alternate Prices. There are none.

Exhibit H is the Schedule of Unit Prices. The Unit prices for Amendments #1-3 are included in this document for reference. There are no new unit prices for the GMP Amendment #4.

Exhibit I is a list of the General Requirements. The General Requirements of the project are as outlined in the Exhibit I attachment and which PMA recommends for acceptance by the Town. The first 6 items pertain to temporary heating and cooling of the building during construction and which PMA recommends for these to be billed as "Allowances". Due to the variability of weather each season, PMA believes tracking and costing the weather-related items as Allowances is recommended over a "Lump Sum" basis. All other remaining General Requirements presented by Fontaine Brothers in the Exhibit I are recommended by PMA to be accepted by the Town and would be billed on a monthly basis.

In summary, Fontaine Brothers is proposing a Guaranteed Maximum Price (GMP) of \$72,640,605 in accordance with the contract and project documents and in accordance with M.G.L. Chapter 149A – Construction Manager at Risk Delivery. This proposed GMP is \$1,471,225 lower than voter approved construction budget as defined by the Project Funding Agreement with the MSBA.

Based upon our review of the documents provided by Fontaine Brothers, meetings between Fontaine Brothers, LPAA and PMA and our knowledge of the project documents, it is PMA Consultants recommendation to the Town of Shrewsbury that this Amendment #4 and Proposed GMP from Fontaine Brothers be accepted by the Town of Shrewsbury.

As always, please do not hesitate to contact us with any questions.

Sincerely,

Walter Hartley
Associate
PMA Consultants LLC

Enclosure(s)

cc: FILE 04110
LPA|A
Fontaine

Beal Elementary School

SCHOOL COMMITTEE MEETING



PMA Consultants



LPA|A



FONTAINE BROS., INC.

February 5, 2020

MSBA PROCESS OVERVIEW



CONSTRUCTION UPDATE

- Abatement/Demolition - Complete
- Lake Street Re-Alignment - Complete
- Concrete Footings/Foundations/Retaining Walls – 80% Complete
- Structural Steel – 60% Complete
- Underground Plumbing – 30% Complete
- Underground Electrical – 5% Complete
- Site Drainage – 10% Complete

CONSTRUCTION PROGRESS PHOTO



Beal Elementary School Project

CONSTRUCTION PROGRESS PHOTO



Beal Elementary School Project

CONSTRUCTION PROGRESS PHOTO



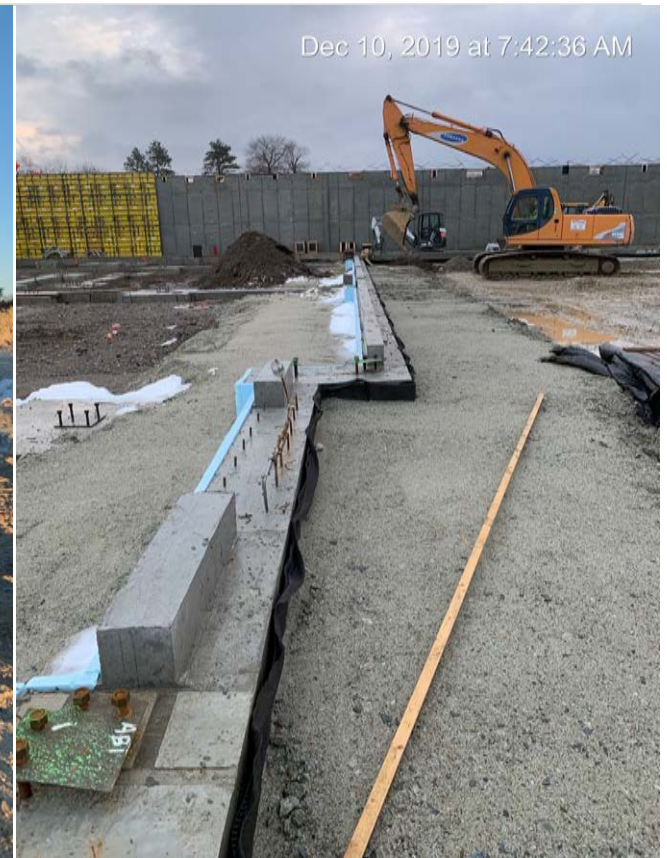
Beal Elementary School Project

CONSTRUCTION PROGRESS PHOTO

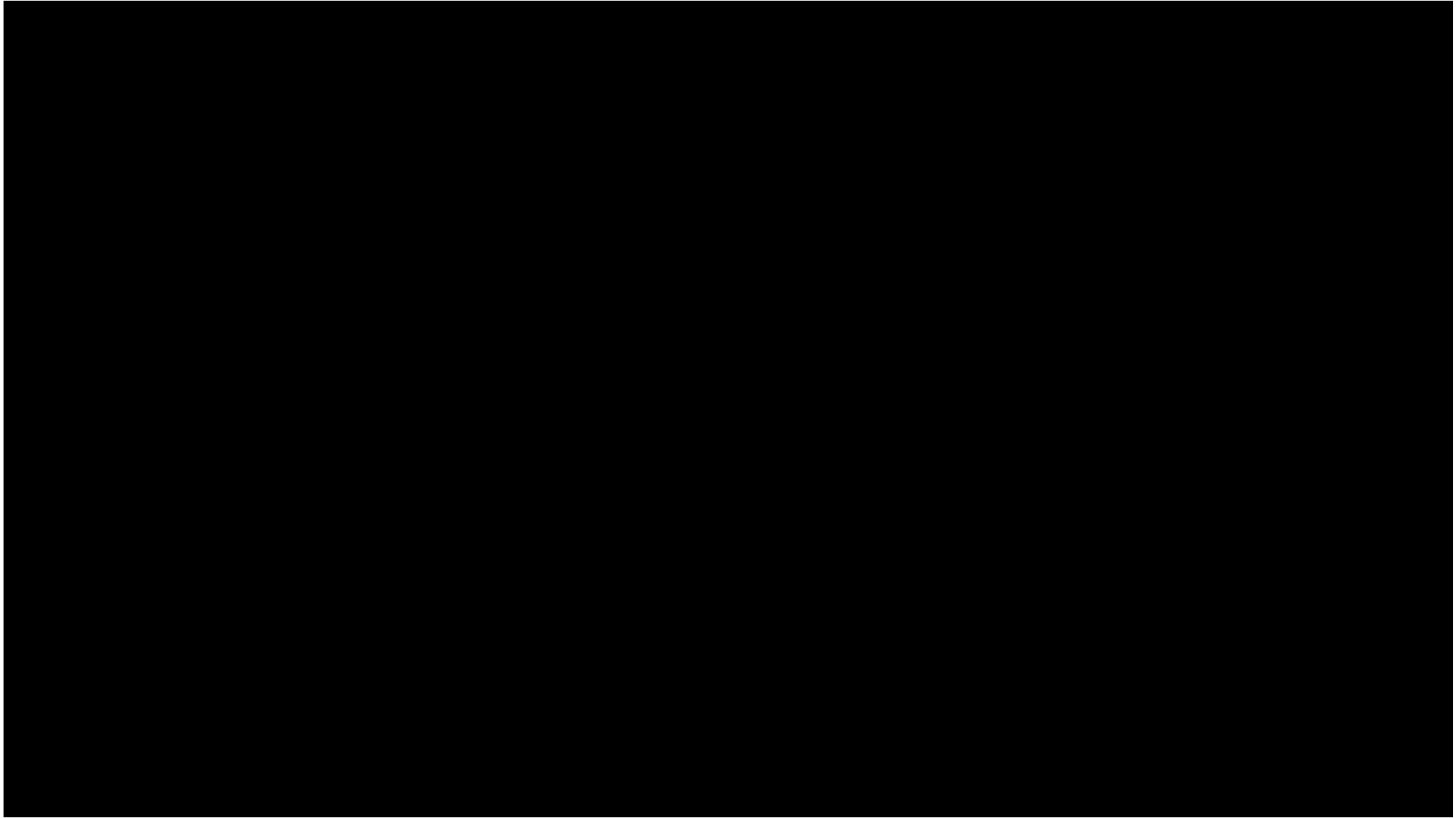


Beal Elementary School Project

CONSTRUCTION PROGRESS PHOTO



Beal Elementary School Project



BUDGET DEVELOPMENT

Estimate Package	Estimate	Variance From Schematic
Schematic Design	\$ 74,111,830	\$ 0
Design Development	\$ 74,107,329	(\$ 4,501)
60% Construction Documents	\$ 73,495,681	(\$ 616,149)
90% Construction Documents	\$ 72,982,979	(\$ 1,128,851)

BUDGET DEVELOPMENT

Pre-Construction	Amendment #1	Amendment #2	Amendment #3	Amendment #4 (GMP)	Total GMP
\$ 286,580	\$ 12,518,836	\$ 8,717,962	\$ 24,471,053	\$ 26,646,174	\$ 72,640,605

BUDGET DEVELOPMENT

Schematic Design (MSBA Approved Budget)	Fontaine Brothers Guaranteed Maximum Price Proposal (GMP)	Variance
\$ 74,111,830	\$ 72,640,605	(\$ 1,471,225)

GUARANTEED MAXIMUM PRICE PROPOSAL

- Exhibit A – Enumeration of Project Documents
 - Exhibit B – Allowances
 - Exhibit C – Holds
 - Exhibit D – Assumptions, Qualifications, & Clarifications
 - Exhibit E – CPM Baseline Schedule
 - Exhibit F – Summary of Costs
 - Exhibit G – Alternate Prices
 - Exhibit H – Schedule of Unit Prices
 - Exhibit I – General Requirements
-
- Approved by the Shrewsbury Beal School Building Committee on 1/23/2020



Questions?

Thank you!



PMA Consultants



LPA|A



FONTAINE BROS., INC.

February 5, 2020



**SHREWSBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING**

ITEM NO: **V. Curriculum**

MEETING DATE: **2/5/20**

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

STAFF AVAILABLE FOR PRESENTATION:



**SHREWSBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING**

ITEM NO: **VI. Policy**

MEETING DATE: **2/5/20**

A. School Year Calendar for 2020-2021: Vote

BACKGROUND INFORMATION:

A draft school calendar was presented to the Committee at the meeting on January 22, 2020, with a summary of changes provided by Dr. Sawyer. Ms. Fryc proposed moving the date of a Professional Development/Early Release Day and that change was incorporated into an updated calendar draft that was posted and the link distributed for public view and comment. The proposed school calendar is enclosed.

ACTION RECOMMENDED:

That the School Committee vote to approve the proposed 2020 - 2021 School Year Calendar.

COMMITTEE MEMBERS/STAFF AVAILABLE FOR PRESENTATION:

Dr. Joseph M. Sawyer, Superintendent of Schools

Shrewsbury Public Schools 2020-2021 School Year Calendar

Draft - updated 1-24-20

AUG/SEP 20 Days				
M	T	W	T	F
24	25	26	27	28
31	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

OCTOBER 20 Days				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

NOVEMBER 16 Days				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

DECEMBER 17 Days				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

JANUARY 19 Days				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

August/September

8/27, 28 New Teachers' Orientation
8/31 Opening Program for Teachers/No School
9/1 Professional Development/No School
9/2 Gr. 1-12 Students Return/Full Day
9/3 First Day K, Preschool Students
9/7 Labor Day/No School

October

10/9 Professional Development (Incl. Paraprofessionals)/No School
10/12 Columbus Day/No School

November

11/3 Parent Conferences/No School
11/11 Veterans Day Observed/No School
11/25-27 Thanksgiving Vacation

December

12/8 Professional Development/Early Release
12/24-12/31 December Vacation

January

1/1 New Year's Day/No School
1/18 M.L. King Day/No School

February

2/2 Professional Development/Early Release
2/15 Presidents Day/No School
2/16-2/19 Winter Vacation

March

3/9 Professional Development/Early Release

April

4/6 Professional Development/Early Release
4/19 Patriots Day/No School
4/20-4/23 Spring Vacation

May

5/3-5/4 No School for Preschool & K (New Student Screenings)
5/4 Professional Development/Early Release (Gr. 1-12)
5/28 Last Regular Day for Seniors
5/31 Memorial Day/No School

June

6/3 Graduation Day
6/17 Last Day/Half Day for all Students (No PM Preschool or K)

FEBRUARY 15 Days				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

MARCH 23 Days				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

APRIL 17 Days				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

MAY 20 Days				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

JUNE 13 Days				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

0 snow days = 6/17 last day
1 snow day = 6/18 last day
2 snow days = 6/21 last day
3 snow days = 6/22 last day
4 snow days = 6/23 last day
5 snow days = 6/24 last day



**SHREWSBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING**

ITEM NO: VII. Finance & Operations

MEETING DATE: 2/5/20

A. Fiscal Year 2021 Transportation Budget: Report

BACKGROUND INFORMATION:

The transportation program of the Shrewsbury Public Schools is one of many services that the district provides to support the education of its students. In his report, Mr. Collins will present detailed information regarding the many aspects of transportation operations and the proposed transportation budget for Fiscal Year 2021.

ACTION RECOMMENDED:

That the School Committee accept the report and take such action as it deems in the best interest of the school system.

STAFF AVAILABLE FOR PRESENTATION:

Mr. Patrick C. Collins, Assistant Superintendent for Finance and Operations

FY21 Transportation Budget:

A Deeper Dive

Patrick C. Collins

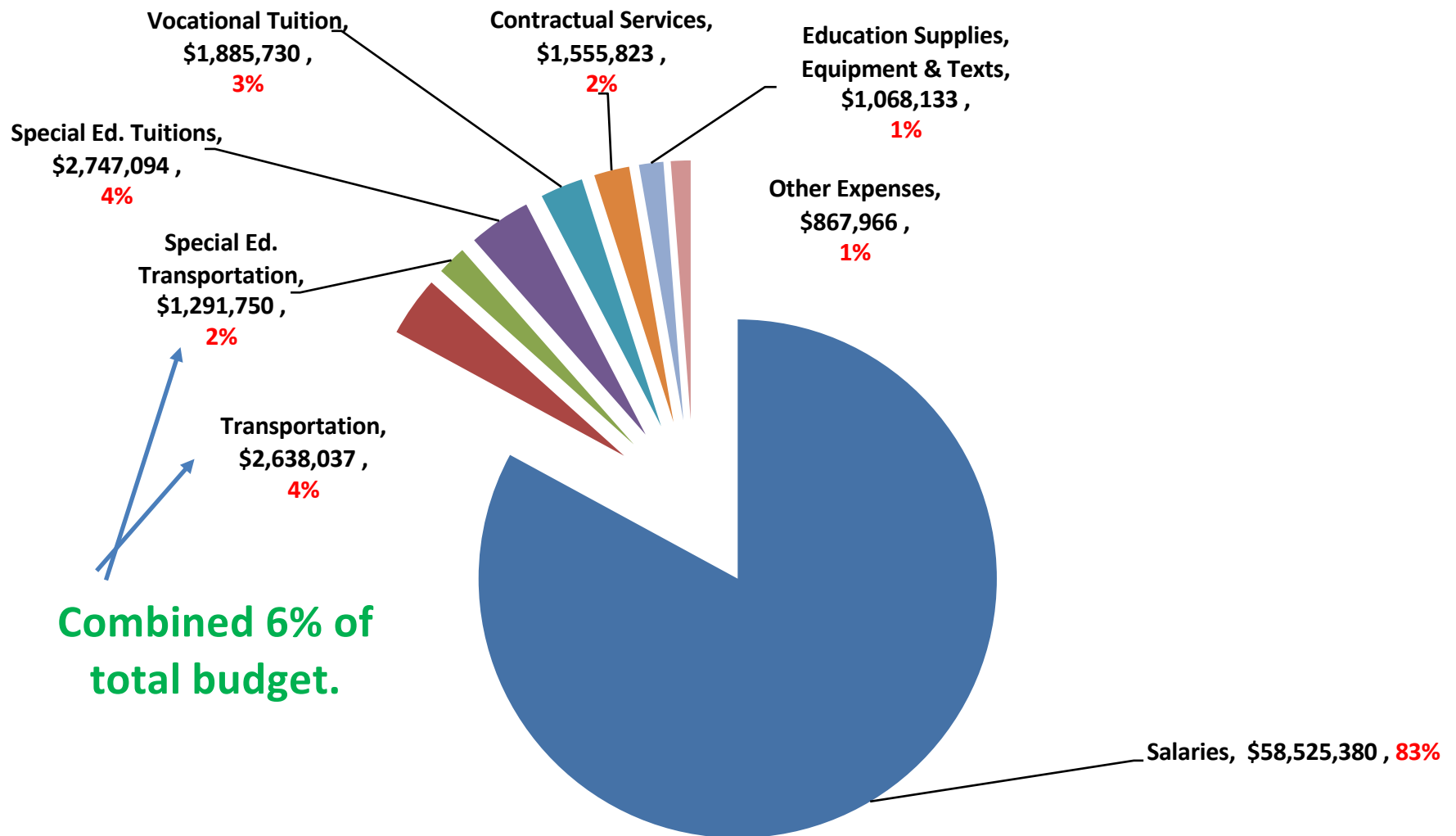
Asst. Superintendent for Finance and Operations

5 February 2020

Topics

- Types of transportation services and providers
- Ridership and fee payer data
- Costs and funding sources
- Detailed, line-item budgets

Transportation Services: Town-appropriated Budget



Services & Contracted Providers

Service	Vendor	Notes
Regular day [aka Home to School]	AA Transportation	<ul style="list-style-type: none"> ▶ Shrewsbury Public Schools ▶ Assabet Valley Reg. Technical H.S. ▶ St. Mary's, St. John's, Al-Hamra, Montessori
Out of District-Special Education	VanPool via Assabet Valley Collaborative	▶ Private school placements throughout the state.
Athletic Competitions	AA Transportation	▶ High school and limited middle school events
Homeless and Foster Care Students	VanPool via Assabet Valley Collaborative	▶ Includes busing students sheltering in other towns back to SPS and students sheltering in Shrewsbury to other public school systems
Summer School	AA Transportation	For special education students with transportation in their IEP
Field Trips ["yellow bus"]	AA Transportation	Coach buses contracted separately for long trips or special events

Vehicles and Routes [“Regular Day Busing”]

- 48 Yellow Bus Vehicles
 - 41 , full-size buses
 - 38 for public & private schools
 - 3 for Assabet Valley Reg. Tech. H.S.
 - 7, 34-seat half-buses, 3 with wheel chair lift
 - All equipped with two video cameras
 - All equipped with GPS devices with live monitoring of location, speed, stops
 - All equipped with two-way radios
 - All drivers also have cell-phone capacity in event of emergency
 - All model year 2016 or newer

Vehicles and Routes: Home to School

- 269 Total Routes
 - Morning = 128
 - Mid-day = 18
 - Afternoon = 123

We Operate a 3-Tier System: In the Morning and Afternoon

Morning Runs				
Bus No.	Tier 1	Tier 2		Tier 3
5	SHS	OAK MIDDLE	SHERWOOD MIDDLE	SPRING STREET
Afternoon Runs				
Bus No.	Tier 1	Tier 2		Tier 3
5	SHS	OAK MIDDLE	SHERWOOD MIDDLE	SPRING STREET

Ridership: 2019-2020

School District	Riders
Shrewsbury Public Schools	4,510
Assabet Valley Regional Tech. H.S.	88
St. John's High School	44
St. Mary School	39
Al Hamra Academy	48
Montessori School	22
Out of District Students	41
Total Daily Riders	4,792

“Free” versus Fee

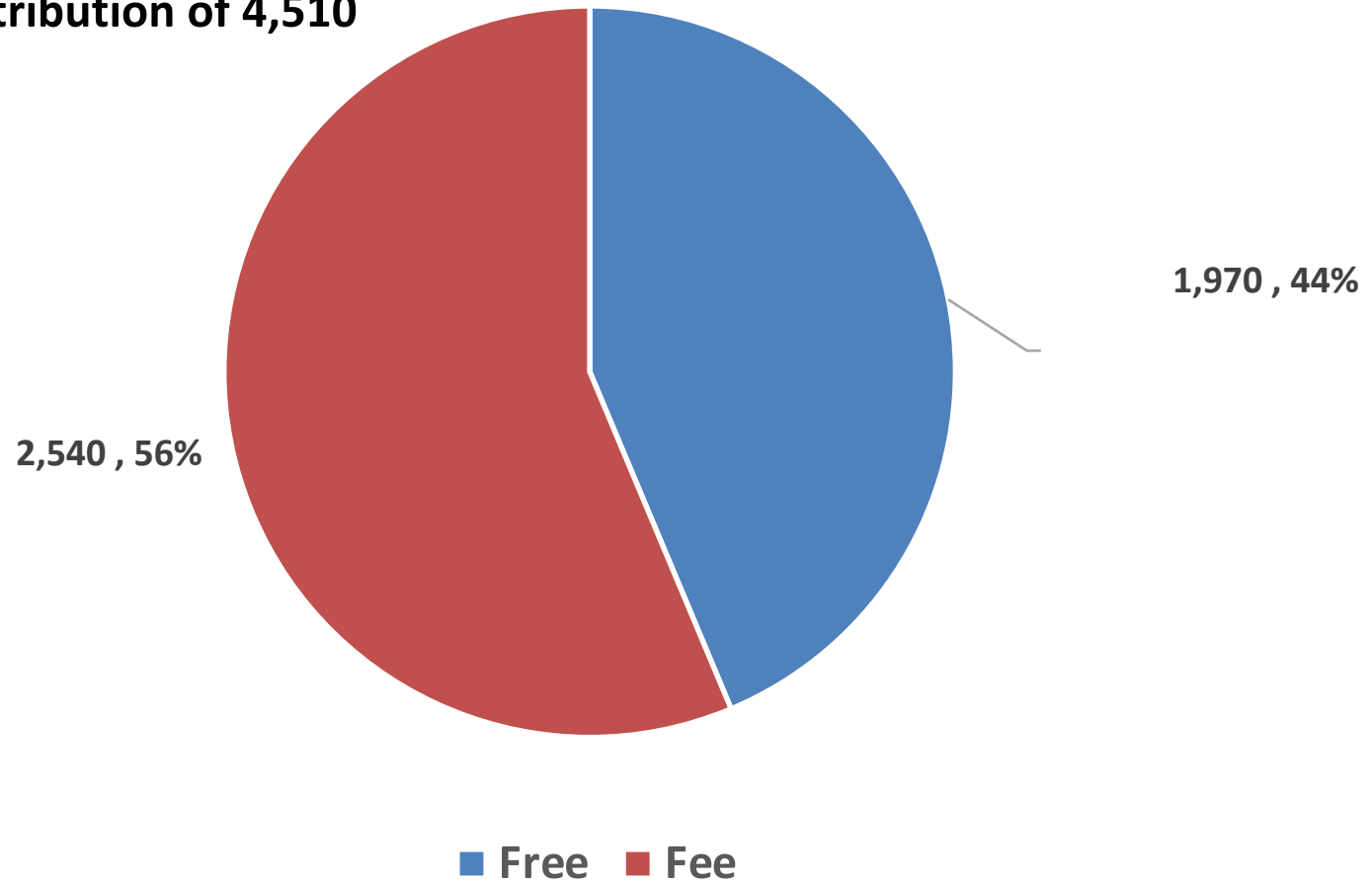
- Free:
 - K through grade 6 students who live 2 miles or more from their school
 - Students eligible for free or reduced price lunch
 - Students who have specialized transportation services in their IEP
 - Students attending Assabet Valley Regional Technical High School
 - Homeless and Foster Care students

“Free” versus Fee

- Fee
 - K through grade 6 students who live less than 2 miles from their school
 - All grade 7 through grade 12 students regardless of distance

“Free” versus Fee

S.P.S. Rider Distribution of 4,510

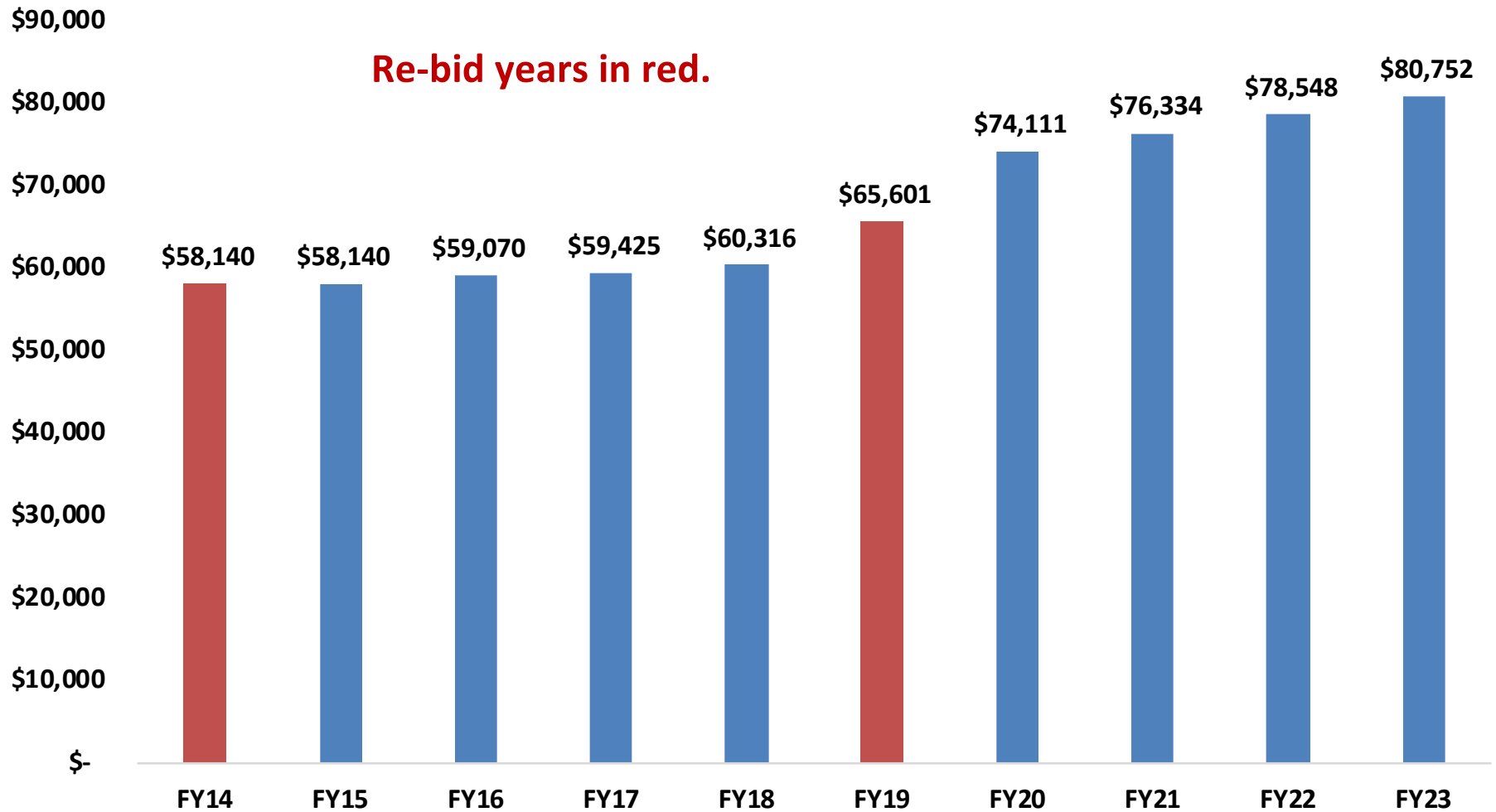


Cost per Bus History

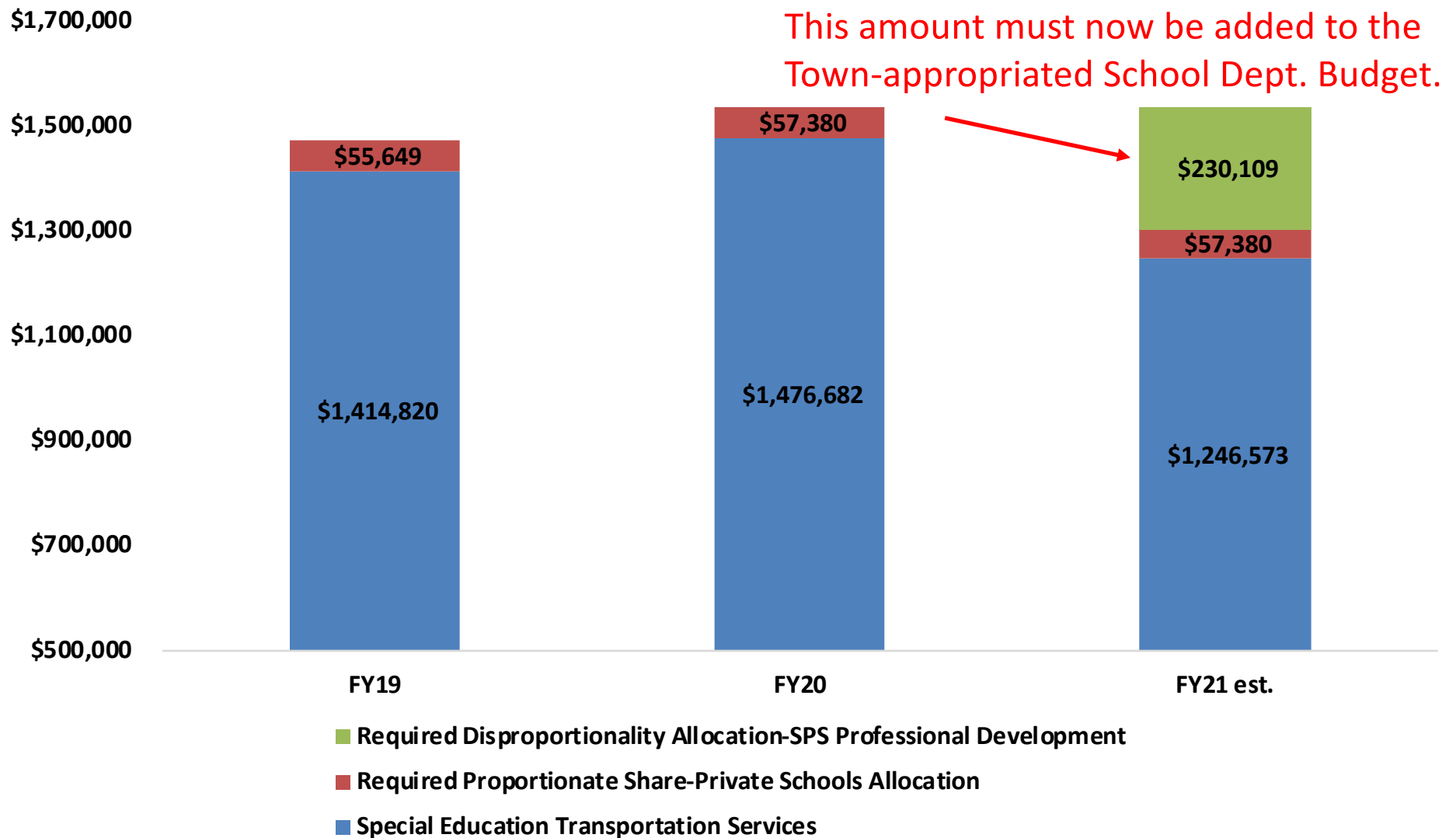
		Bid Year					Bid Year				
		FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23
	Daily Rate	\$ 323.00	\$ 323.00	\$ 328.17	\$ 330.14	\$ 335.09	\$ 364.45	\$ 411.73	\$ 424.08	\$ 436.38	\$ 448.62
	Ann. % Inc.	Annual Bus Cost Below									
FY14	na	\$ 58,140									
FY15	0%		\$ 58,140								
FY16	1.6%			\$ 59,070							
FY17	0.60%				\$ 59,425						
FY18	1.50%					\$ 60,316					
FY19	8.8%						\$ 65,601				
FY20	13.0%							\$ 74,111			
FY21	3.0%								\$ 76,334		
FY22	2.9%									\$ 78,548	
FY23	2.8%										\$ 80,752
Note: In FY15 AA Transport did not notify the district, by the contractual deadline, of its intent to raise rates by the CPI.											
Thus rates remained same for FY15. CPI adjustments are not part of the current contract.											

Cost per bus is “all inclusive” of bus and related equipment, driver cost, all insurances, fuel, management and other related costs.

Cost per Bus History

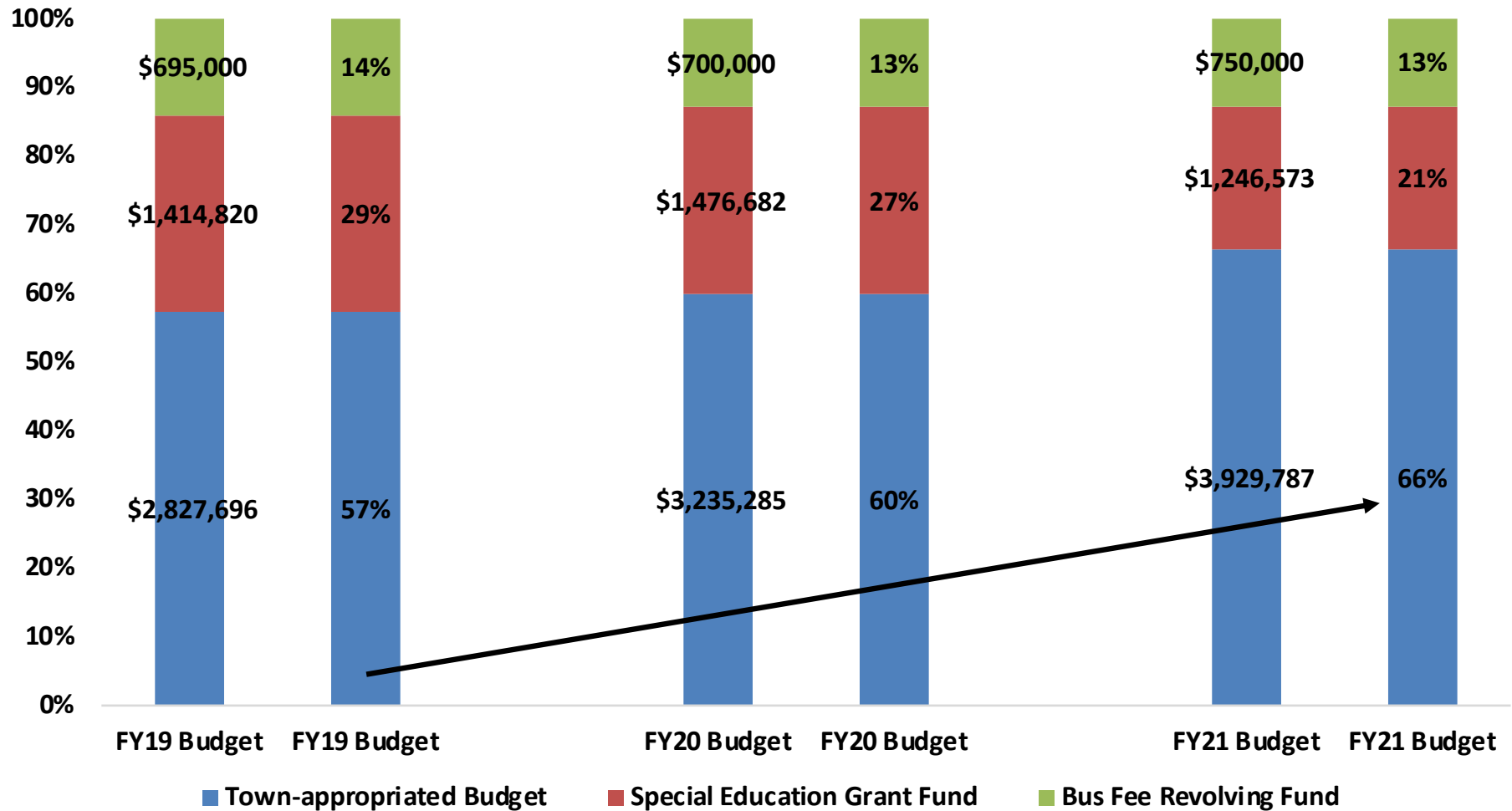


Forced Change: Use of Federal Special Education Grant



All Services: All Funds

Funding Shift to Town Appropriated Budget



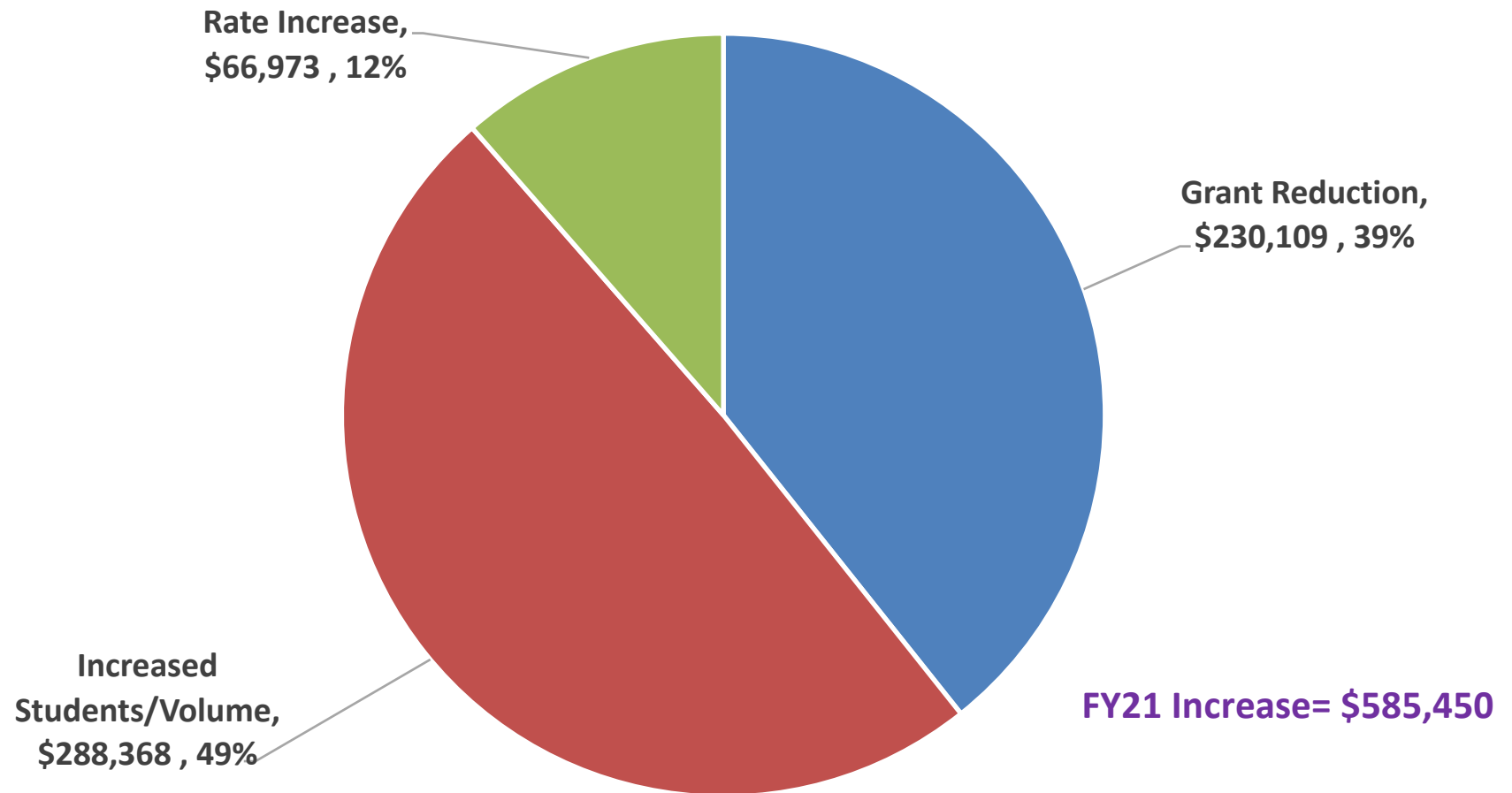
The Details: Regular Education and Other Related Services

									FY20 v. FY21	Percent
Account		Category	Description	FY18	FY19	FY20	FY21	Difference	Difference	
10330199	530310		B1	Pupil Transport RegDay	\$ 1,658,681	\$ 1,651,330	\$ 2,089,345	\$ 2,158,207	\$ 68,862	3%
10330199	530312		B1	Homeless Student- Trans	\$ 61,660	\$ 98,129	\$ 55,000	\$ 75,000	\$ 20,000	36%
10330199	530313		B1	Foster Care Transportation	\$ -	\$ 19,278	\$ 12,000	\$ 15,000	\$ 3,000	25%
10330199	530315		B1	Vocational Transportation	\$ 183,964	\$ 200,083	\$ 226,040	\$ 233,000	\$ 6,960	3%
23352199	530310	7	B1	Student Activity Transport	\$ 4,904	\$ 5,727	\$ 5,500	\$ 5,500	\$ -	0%
40352799	530310	7	B1	StudAct Transport HS	\$ 9,494	\$ 9,270	\$ 11,000	\$ 11,330	\$ 330	3%
51351199	530310	7	B1	Athletic Transportation HS	\$ 119,163	\$ 163,387	\$ 130,100	\$ 140,000	\$ 9,900	8%
Sub-Total	Regular Education & Voke Transportation				\$ 2,037,865	\$ 2,147,204	\$ 2,528,985	\$ 2,638,037	\$ 109,052	4%

The Details: Special Education Transportation Services

									FY20 v. FY21	Percent
Account		Category	Description	FY18	FY19	FY20	FY21	Difference	Difference	
25330299	530310	B2	Summer SPED Transportation	60,369	\$ 39,665	\$ 75,000	\$ 77,250	\$ 2,250	3%	
26330299	530310	B2	Pupil Transport Service	108,487	\$ 277,741	\$ 261,000	\$ 832,500	\$ 571,500	219%	
26330299	530340	B2	Bus Monitor	311,257	\$ 363,086	\$ 370,300	\$ 382,000	\$ 11,700	3%	
Sub-Total		Special Education Transportation		480,113	\$ 680,492	\$ 706,300	\$ 1,291,750	\$ 585,450	83%	

FY21 Increase: Special Education Transportation Services



FY21 Budget Refinement

- We will continue to review current year costs and projections for FY21 looking for refinements or potential efficiencies.
- Dr. Sawyer will make a recommendation for the FY21 bus fee amount at your Feb. 12th meeting. The current fee is \$310 and that was assumed in the FY21 initial budget recommendation.



**SHREWSBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING**

ITEM NO: **VII. Finance & Operations**

MEETING DATE: **2/5/20**

B. Fiscal Year 2021 Strategic Priorities Budget: Report

BACKGROUND INFORMATION:

Last year, the district took a new approach to the budget process that separated out funding required to maintain the “status quo” for district programming and operations from new investments recommended to advance the district’s strategic priorities. Dr. Sawyer will discuss the challenges with using this approach for Fiscal Year 2021 due to the significant financial constraints that are projected for next year’s budget.

ACTION RECOMMENDED:

That the School Committee accept the report and take such action as it deems in the best interest of the school system.

STAFF AVAILABLE FOR PRESENTATION:

Dr. Joseph M. Sawyer, Superintendent of Schools



Shrewsbury Public Schools

Joseph M. Sawyer, Ed.D.
Superintendent

February 5, 2020

To: School Committee

From: Joe Sawyer

Re: Funding of Strategic Priorities in Fiscal Year 2021

Last year, for the Fiscal Year 2020 budget process, we shifted our approach by devising a “status quo” budget that represented the resources necessary to bring existing programming and staff forward, as well as a “strategic priorities” budget that outlined recommended investments in order to achieve the goals in the district’s [2018-2022 Strategic Priorities](#). This change in approach was detailed in a front page article of [last spring's edition of the Shrewsbury School Journal](#) by School Committee Chair, Sandy Fryc.

Current fiscal year

Due to some funding that was ultimately available from the district’s town-appropriated budget, along with other funding from grants and partnerships, several investments were made in the current fiscal year to advance our strategic priorities (outlined on page three of the [FY20 budget book provided to Town Meeting](#) last year). These investments addressed key priorities, including providing sufficient staffing to address enrollment growth; responding to increased student mental and behavioral health needs; and expanding opportunities for connecting students with “real world” learning.

Next fiscal year

Unfortunately, because of a lack of sufficient revenue for town government, there will be less funding available to the School Department than what will be required to fund our status quo budget for next year. Therefore, if the district were to invest any town-appropriated funds in new expenses related to advancing our strategic priorities, it would require commensurate reductions in existing expenses, or alternative funding sources.

As we work through a budget plan for Fiscal Year 2021, our leadership team is examining the impact the new resources that were added in the current year are having on students, and what the consequences might be if any were not continued into next year. Our analysis will consider whether our students will be better served by these recent investments, and whether there are other costs that are not associated with the district's strategic priorities that should be reduced instead of taking a "last in, first out" approach. These will be difficult decisions, and the ultimate magnitude of the budget gap will be an important factor in this process.

Additionally, as part of the early work of our budget development, members of the District Leadership Team, which consists of all supervisors and curriculum leaders, were invited to submit suggestions for strategic investments for next year. The submissions, which were required to be categorized under one of the four strategic priorities, thoughtfully represented myriad ways in which improvements could be made that would enhance student learning and well-being. Many of these requests were for additional staffing, others were for enhanced technology, and a number were for increased professional development to build educators' capacity. None of these suggested investments were unreasonable, and most were for resources that currently exist in other high-performing public school districts. As we work through the budget process, it is possible that a very limited number of these suggested investments might be folded into next year's fiscal plan, but, again, this can only be done if reductions are made elsewhere in the budget.

The following table provides a comparison of strategic investment funding in the town appropriated School Department budgets for FY20 and projected for FY21:

	Fiscal Year 2020 (Budgeted)	Fiscal Year 2021 (Projected)	Difference
School Department appropriated budget	\$66,302,041	\$70,579,913	\$4,277,873
Strategic investments net addition in funding to School Department appropriated budget	\$775,641 1.2% of appropriation	\$0	(\$775,641)
Strategic investments from other sources (not included in town appropriation to School Department)	\$560,000 0.8% if added to appropriation	TBD	TBD

Conclusion

I am proud of the fact that our school district has clear strategic priorities, and these will help guide us in the difficult budget work ahead as difficult choices are made. Reductions in our capacity will inevitably compromise our ability to do the work expected of us, and may result in either the delay or incompleteness of certain goals. Cutbacks will also create stressors on the system that could compromise areas of our program that are currently successful and on solid ground.

I am disappointed that our community does not have the capacity to provide additional funding for excellent strategic ideas that would benefit our students. I am saddened by the fact that we will be reducing resources next year instead of incrementally improving our ability to meet the high level of demands and expectations placed upon our schools. This lack of resources will inevitably compromise our school district's ability to do what we should for our students and our community.



**SHREWSBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING**

ITEM NO: **VIII. Old Business**

MEETING DATE: **2/5/20**

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

MEMBERS/STAFF AVAILABLE FOR PRESENTATION:



**SHREWSBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING**

ITEM NO: **IX. New Business**

MEETING DATE: **2/5/20**

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

STAFF AVAILABLE FOR PRESENTATION:



**SHREWSBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING**

ITEM NO: **X. Approval of Minutes**

MEETING DATE: **2/5/20**

BACKGROUND INFORMATION:

The minutes from the School Committee Workshop held on January 15, 2020 and the School Committee Meeting held on January 22, 2020 are enclosed.

ACTION RECOMMENDED:

That the Committee accept the minutes from the School Committee Workshop held on January 15, 2020 and the School Committee Meeting held on January 22, 2020.

STAFF AVAILABLE FOR PRESENTATION:

Ms. Sandra Fryc, Chairperson

Dr. B. Dale Magee, Secretary

**SHREWSBURY PUBLIC SCHOOLS
100 MAPLE AVENUE
SHREWSBURY, MASSACHUSETTS
MINUTES OF SCHOOL COMMITTEE WORKSHOP
January 15, 2020
Principal's Conference Room
Shrewsbury High School
64 Holden St.
Shrewsbury, Massachusetts**

Start: 7:04PM

Present: Ms. Sandra Fryc, Chairperson; Mr. Jon Wensky, Vice Chairperson (by phone); Dr. Dale Magee, Secretary; Ms Lynsey Heffernan; Mr. Jason Palitsch. Dr. Joseph Sawyer, Superintendent of Schools; Ms Amy Clouter, Assistant Superintendent for Curriculum & Instruction; Dr. Jane Lazotte, Assistant Superintendent for Community Partnerships and Well-Being; Ms. Meg Belsito, Assistant Superintendent for Student Services; Mr. Patrick Collins, Assistant Superintendent for Finance & Operations; Ms. Barbara Malone, Executive Director of Human Resources.

Discussion: A draft version of the Budget Workbook was presented. Discussion centered around several points including the initial ask for a 6.45% increase in the Town Appropriated budget (~\$4.278 million) and the anticipated offer from the Town of ~\$2.9 million less. Potential cutbacks in staff, fee increases, and delaying the step down of Kindergarten tuition were discussed. Messaging around the potential for increases in class size may help mobilize parents. Holding down pay increases for non union leadership staff would be beneficial in showing that leadership is willing to contribute to the solution.

Graphics, text and tables in the budget book were reviewed and clarifying suggestions made. Members of the School Committee related a need to include columns in the summary budget table that revealed funding sources outside of the Town Appropriated Budget - this can be made available in an electronic format.

Finally, the impact of the new Beal opening and the need to provide at least a rough projection of the FY22 budget was discussed. Given the anticipated shortfall as well as the known increased costs associated with bringing a new, larger school online, a multiyear view was felt to be important.

Motion to adjourn: Mr. Palitsch; Second: Dr. Magee. Roll Call: Mr. Palitsch: yes; Ms. Heffernan: yes; Dr. Magee: yes; Mr. Wensky: yes; Ms. Fryc: yes.

Meeting adjourned: 8:50 PM

Referenced Document: DRAFT Superintendent's Budget Recommendation, Jan 22, 2020

**SHREWSBURY PUBLIC SCHOOLS
100 MAPLE AVENUE
SHREWSBURY, MASSACHUSETTS**

MINUTES OF SCHOOL COMMITTEE MEETING

Wednesday, January 22, 2020

Present: Ms. Sandy Fryc, Chairperson; Mr. Jon Wensky, Vice Chairperson; Dr. B. Dale Magee, Secretary; Ms. Lynsey Heffernan; Mr. Jason Palitsch; Mr. Patrick Collins, Assistant Superintendent for Finance and Operations; Ms. Amy B. Clouter, Assistant Superintendent for Curriculum & Instruction; Dr. Jane Lizotte, Assistant Superintendent for Community Partnerships & Well-Being; Ms. Barb Malone, Executive Director of Human Resources; Ms. Meg Belsito, Assistant Superintendent for Student Services; and Dr. Joseph Sawyer, Superintendent of Schools.

A complete audio/visual recording of this meeting is available on the Shrewsbury Public Schools website.

The meeting was convened by Ms. Fryc at 7:00 pm.

I. Public Participation

Ms. Fryc read a written statement into the record from Shrewsbury Public Schools (SPS) parent Sanam Zaer requesting that *Columbus Day* be changed to either *Indigenous Peoples' Day* or *Columbus Day/Indigenous Peoples' Day* on the 2020-2021 School Calendar. Ms. Fryc requested that discussion be held until later in the meeting when the 2020-2021 School Year Calendar was scheduled as an agenda item for discussion.

II. Chairperson's Report & Members' Reports

None.

III. Superintendent's Report

Dr. Sawyer reported that two Esports teams from Shrewsbury High School (SHS) would compete in the State Finals at Patriot Place/Gillette Stadium on February 1, 2020, and that the annual Shrewsbury Education Foundation Annual Awards Dinner would be held on January 25, 2020, where, among other honorees, the Unified Program at SHS would be honored with the Community Service Award.

IV. Time Scheduled Appointments:

A. Unified Play at Beal Early Childhood Center: Presentation

Ms. Clouter; Mr. Chris Girardi, Principal; Ms. Margaret Aulenback, Teacher; Ms. Michelle Neddo, Teacher; and Beal Early Childhood Center kindergarten students Felix and Oliver Weber, gave the report. They also recognized Charlene Costello, Teacher, who was in the audience.

Mr. Girardi, Ms. Aulenback, and Ms. Neddo noted they hoped to replicate the success of the Unified Program at SHS by initiating an independent, student choice-based hour of play at Beal that was informed by recognized academic and social and emotional approaches to play, and described the setup, structure, and rules, for the experience. The students described how they utilized the time and what they hoped to do during future “hours of play,” answered questions, and were invited up to be recognized by the Committee and Dr. Sawyer.

V. Curriculum

A. Shrewsbury High School 2020-2021 Program of Studies: Vote

Ms. Fryc advised that no feedback had been received since the proposed changes to the Program of Studies were posted for public review after the School Committee meeting on January 8, 2020, and Dr. Sawyer added that he supports the proposed SHS Program of Studies for 2020-2021.

On a motion by Mr. Wensky, seconded by Mr. Palitsch, the Committee voted unanimously to approve the Shrewsbury High School 2020-2021 Program of Studies as presented.

VI. Policy

A. School Year Calendar for 2020-2021: Discussion

Dr. Sawyer advised that the draft 2020-2021 School Calendar was developed utilizing the same approach used to structure recent school calendars, with two notable exceptions. First, a primary election scheduled by the Commonwealth of MA for Tuesday, September 1, 2020, would coincide with the date that would normally be the first day for students. After discussion with multiple stakeholders, and based on their feedback, Dr. Sawyer recommended that September 1 be scheduled as a professional development day for teachers (which would typically be held on Friday of the first week), with the first day of school for students scheduled for Wednesday, September 2. Second, Dr. Sawyer recommended that preschool and kindergarten screenings be scheduled earlier in the year, and that preschool and kindergarten students’ end their school year on the same day as other grades, based on recommendations from elementary school principals. He added that the draft calendar would be posted for public viewing and comment in advance of an anticipated vote at the meeting on February 5, 2020. Ms. Fryc proposed moving the March 2, 2021 Professional Development/Early Release Day to a date later that month and Dr. Sawyer advised that this recommendation would be considered for inclusion in an updated calendar draft.

Committee members provided their perspectives on Ms. Zaer’s request that *Columbus Day* be changed to either *Indigenous Peoples’ Day* or *Columbus Day/Indigenous Peoples’ Day* on the 2020-2021 School Calendar, with consensus that their role primarily concerns overseeing how sensitive issues are approached and handled as part of the curriculum by teachers in classrooms, while the renaming of a holiday would fall under the purview of the state. Ms. Clouter added that new standards in civics education relative to history and social science include an emphasis on presenting varied perspectives.

VII. Finance & Operations

A. Fiscal Year 2021 Superintendent's Initial Budget Recommendation: Presentation & Discussion

Dr. Sawyer began the report by noting his recommendation would only include resources necessary to bring forward a status quo budget (versus including strategic investments) because the anticipated FY21 budget will not include enough revenue to sustain even the status quo. Dr. Sawyer described the district's mission, vision, values, and priorities, and noted maintaining the status quo budget would not be sustainable due to the impact from multiple cost drivers next year. Mr. Collins described the six main cost drivers for FY21 in detail before advising that a status quo recommendation for the School Department town appropriated budget represented a 6.45% increase, which he then summarized by category. He also acknowledged the work of Kimberly Fitzpatrick, Financial Coordinator/Budget Analyst, in developing the budget recommendation document presented at the meeting. Dr. Sawyer provided information on anticipated state aid to the district, illustrated trends in state aid versus local contributions, discussed ways the district would address the anticipated budget gap, and noted estimated costs associated with the opening of the new Beal school in FY22. He used multiple graphics to illustrate the structural funding dilemma experienced by Shrewsbury Public Schools, and provided a timeline of upcoming budget-related reports and discussions.

Committee members expressed appreciation for the clarity, depth, and thoroughness of the report, and acknowledged the challenges around addressing the FY21 budget in the short term, and the structural deficit in the long term. Noting the structural dilemma has been addressed regularly over time, Dr. Magee defined it in the context of the Proposition 2 ½ Massachusetts tax law (enacted in 1980, implemented in 1982), growth in the Shrewsbury community, and changes in the student population over time.

VIII. Old Business

None.

IX. New Business

None.

X. Approval of Minutes

Without objections from the Committee, the minutes from the School Committee Meeting held on January 8, 2020, were accepted as distributed.

XI. Executive Session

Ms. Fryc requested a motion to adjourn to Executive Session for the purpose of collective bargaining with the Shrewsbury Education Association - Unit A, where deliberation in an open meeting may have a detrimental effect on the bargaining position of the public body, and for the

purpose of reviewing, approving, and/or releasing executive session minutes, and return to Open Session only for the purpose of adjourning for the evening. On a motion by Mr. Wensky, seconded by Mr. Palitsch, on a roll call vote: Dr. Magee, yes; Mr. Wensky, yes; Mr. Palitsch, yes; Ms. Heffernan, yes; and Ms. Fryc, yes; the School Committee voted to adjourn to executive session at 8:47 pm.

XII. Adjournment

On a motion by Mr. Palitsch, seconded by Mr. Wensky, the committee unanimously agreed to adjourn the meeting at 8:55 pm. Roll call votes were as follows: Dr. Magee, yes; Mr. Wensky, yes; Mr. Palitsch, yes; Ms. Heffernan, yes; and Ms. Fryc, yes.

Respectfully submitted,

Elizabeth McCollum, Clerk

Documents referenced:

1. Written Statement to School Committee
2. Beal Unified Play Report
3. Beal Unified Play Slide Presentation
4. Shrewsbury High School 2020-2021 Program of Studies
5. Draft 2020-2021 School Year Calendar Memo
6. Draft 2020-2021 School Year Calendar
7. FY21 Superintendent's Budget Recommendation
8. FY21 Superintendent's Budget Recommendation Slide Presentation
9. Set(s) of minutes as referenced above



**SHREWSBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING**

ITEM NO: **XI. Executive Session**

MEETING DATE: **2/5/20**

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

STAFF AVAILABLE FOR PRESENTATION:

ITEM NO: **XII. Adjournment**