

Bus Privilege Registration Procedures

Important information regarding busing:

- Students in kindergarten through grade 6 that live over 2 miles from the school receive free busing. Students in kindergarten through grade 6 living 2 miles or less must pay a \$275.00 bus fee (unless you qualify as low income). All students in grades 7 through grade 12 must pay the \$275.00 bus fee (unless you qualify as low income), there is a \$825.00 family cap. **There is also a \$50.00 late fee if bus registration and payment (if applicable) is not received by the last day in June** or within 30 days of school registration (for new students to SPS). If you believe you qualify as low income, you must complete the Free and Reduced Online Application, which is available on our website <http://schools.shrewsburyma.gov> Audits will be done randomly on different dates during the school year. **The Free/Reduced application cannot be filled out before August 1st of the school year in which you are enrolling for.**
- Even if you apply for free/reduced lunches, you must still apply for bus privileges in the Parent Portal if you plan to have your child take the bus.
- Bus registration will only be done online through the PowerSchool Parent Portal.
- **Transportation is not available to Preschool students.**
- Parent/Guardian will obtain bus route information in late August by accessing PowerSchool Parent Portal.
- If payment is required, we offer online payment. You can pay with Mastercard, Visa, Discover or a Debit card. Once online payment is made you will receive a confirmation email that your payment has been received.
- Mileage from home to school is determined by Versatrans, our district's transportation program. The mileage from your home to your child's assigned school will be listed in the letter you receive with the child's Access ID & Access Password.

The bus privilege registration process:

1. Log into the PowerSchool Parent Portal at:
<https://ps.shrewsbury.k12.ma.us>
2. Click on your child's name then click on the Bus Privilege icon (must be done for each student separately)
3. Complete the information on the screen as requested. When finished, click the "Submit Registration" button.
4. You will be brought to a confirmation screen where you can verify the information entered.

Please check our website transportation section for additional information:

<http://schools.shrewsburyma.gov>

If you have a problem registering for bus privileges through the PowerSchool Parent Portal, please email:

transportation@shrewsbury.k12.ma.us

If you do not have access to a computer, there is one located in the lobby of the School Department at Town Hall as well as at the Shrewsbury Public Library.