

## Media Center

September 2015

Dear Family,

Your fourth grade student will be selecting and bringing home books from the Media Center regularly, based on a schedule worked out between his/her classroom teacher and the media specialist. Your fourth grader has media on \_\_\_\_\_.

The children may keep their books for two weeks and may renew them two times. The media book is 'due' or may be 'renewed' at the time of their next media class. Fourth graders may borrow two books at a time. If your child finishes the book before the next media class, s/he may return the book and choose another to take home. Children who do not return their books on time will not be allowed to check out another book until they bring back the book they have previously borrowed.

The range of our media collection meets the needs of students in grades one through four while also providing books for advanced readers. In order to ensure that the books in our media center conform to district curriculum, DESE standards and provide for recreational reading, media specialists collaborate to choose books by studying professional journals and reading reviews. With limited funds in the library book budget, it is essential that we keep the books in our collection in good condition. Please help your child to set aside a special place at home to keep his/her book so that it will not be lost or damaged by younger children or pets.

We welcome parents to visit the media center at any time to familiarize themselves with our program. The media center will be open during fall parent conferences, please stop by and visit. The Media Program strives to provide a joyful and enriching first library experience while challenging children to become life-long library users. Parents help in this process by encouraging children to choose "just right" books for their reading and interest levels and those books, which reflect family values. In addition, parents can help children by sharing books the children select and by promoting sound library habits. The media specialist attempts to guide students in the book selection process. **However, if your child chooses a book, that you feel, is not suitable for him/her, s/he may stop by the media center and exchange it at any time for another book.**

Parents are responsible for replacing or reimbursing the cost of a book, by check only, if it is lost or damaged. Checks are made out to: Shrewsbury Public Schools.  
Thank you for your support.

Promoting the joy and importance of reading,

*Christy Minton*

Elementary Media Specialist