



Shrewsbury Public Schools

Patrick C. Collins, Assistant Superintendent for Finance & Operations

22 February 2017

To: School Committee

Subj: FY2017 BUDGET STATUS UPDATE

Attached you will find the mid-year FY17 Budget Status Update. It is a recap of our \$60,407,383 district operating budget as approved by Town Meeting. You will recall that this plan provided for a modest 3.3% increase over FY16 and resulted in numerous staffing adjustments by eliminating positions through attrition, reducing work schedules for a significant portion of our paraprofessional staff, and one layoff.

The enclosed report retains the new reporting format started in FY16 which expands the reportable categories from 11 to 19 while remaining to be a high-level, one page summary.

For context it is important to note that reported expenditures and encumbrances are as of 2/17/2017 which is approximately 67% of the way through our fiscal year and 56% into the school year.

At this juncture, I would characterize the FY17 budget as stable with a modest [less than 1%] surplus projected. I am projecting that we will exceed our budget in several payroll categories but realize some positive variances from tuition accounts.

- Category A3, Aides, ABA, Paraprofessionals is heading towards year-end deficit due to additional unbudgeted staff hired to meet special education and English language learner mandates and the loss of the Quality Full-Day Kindergarten Grant.

- Category A5, Substitutes is projected to end the year at approximately \$825,000 given the existing trend. This is a highly variable category of budget contingent upon staff maternity/paternity leaves and other medical leaves or absences. The new policy of paying long-term substitutes \$200/day seems to be having a positive fiscal impact without compromising our prospective labor pool.

- Category A7, Employee Benefits, is also projected to run over-budget assuming higher-than-budgeted tuition reimbursement.

- Category C1, This is the most volatile segment of our budget and a year-end surplus of approximately \$443,000 is projected at this point in the year. While there are lots of individual student placement changes from time of budget setting to end of fiscal year, it is interesting to note that we had budgeted for one student to be in a \$335,000 placement but were able to keep that student in district thus far, realizing significant savings.

-Category C2, Other Tuitions, has experienced a significant difference in vocational enrollment budget [budgeted students was 131 and actual is 108] versus actual due to Assabet Valley Regional Technical High School modifying its acceptance policy for non-member towns. We had budgeted for thirty-five ninth grade students to be accepted and only eighteen were enrolled.

With respect to discretionary categories for supplies, materials, and professional development expenses, I have made year-end forecast assuming we will fully expend but not exceed those categories.

In sum, the current projection has us within .82% of our overall budget plan with a small positive variance.

Finally, it is important to note that I will continue to closely monitor our expenditures as we progress through the year and I will make another report to the committee in late June. Of course, that report will reflect more months of experience behind us and be a refined estimate of total year-end projected expenditures.

**Shrewsbury Public Schools
FY2017 Operating Budget
As of February 17, 2017**

School Committee Recap Sheet	Description	Total Budget	YTD Actual	Encumbrance	Remaining Balance	Year End Projection	Dollar Variance	Percent Variance	Notes
A1	Administrative Central Office, Principals & Unit B	\$ 2,772,596	\$ 1,799,679	\$ 942,265	\$ 30,652	\$ 2,782,051	\$ (9,455)	-0.3%	Tracking close to budget at this point
A2	Unit A (Teachers & Nurses)	\$ 36,482,869	\$ 18,283,645	\$ 17,903,025	\$ 296,199	\$ 36,480,170	\$ 2,699	0.0%	Tracking close to budget at this point
A3	Aides/ABA/Paraprofessionals	\$ 5,884,240	\$ 3,299,716	\$ 2,338,886	\$ 245,638	\$ 6,002,500	\$ (118,260)	-2.0%	Deficit due to add'l Spec. Educ. staff required
A4	Secretaries, Technology & Other Non-Represented	\$ 1,942,597	\$ 1,085,017	\$ 764,016	\$ 93,564	\$ 1,929,733	\$ 12,864	0.7%	Tracking close to budget at this point
A5	Substitutes - Daily, Long Term & Sub Nurses	\$ 814,600	\$ 387,798	\$ -	\$ 426,802	\$ 824,528	\$ (9,928)	-1.2%	YTD trend indicates small, year-end deficit
A6	Other Wages (See Note 1)	\$ 769,282	\$ 578,430	\$ 2,138	\$ 188,714	\$ 776,568	\$ (7,286)	-0.9%	Tracking close to budget at this point
A7	Employee Benefits	\$ 289,500	\$ 101,660	\$ -	\$ 187,840	\$ 295,760	\$ (6,260)	-2.2%	Tuition reim., Sick leave sell-back, LTD Insurance
B1	Regular Education & Voke Transportation	\$ 1,973,667	\$ 1,140,310	\$ 836,187	\$ (2,830)	\$ 1,981,857	\$ (8,190)	-0.4%	Net of \$645K in fee revenue
B2	Special Education Transportation	\$ 343,365	\$ 318,283	\$ 179,075	\$ (153,993)	\$ 522,298	\$ (178,933)	-52.1%	Out of district and in-district expenses outpacing grant
C1	Special Education Tuitions (See Note 2)	\$ 3,722,564	\$ 1,998,429	\$ 1,049,628	\$ 674,507	\$ 3,280,000	\$ 442,564	11.9%	Net of of \$3.5M in Circuit Breaker.
C2	Other Tuitions: Vocational and Alternative High School	\$ 2,210,180	\$ 904,121	\$ 882,829	\$ 423,230	\$ 1,806,785	\$ 403,395	18.3%	Budgeted for 131 and 108 attending as of 10/1
D1	Administrative Contracted Services	\$ 515,961	\$ 465,242	\$ 169,598	\$ (118,879)	\$ 654,667	\$ (138,706)	-26.9%	Unexpected deficit due to special education expenses
D2	Educational Contracted Services	\$ 700,760	\$ 246,816	\$ 255,291	\$ 198,653	\$ 603,321	\$ 97,439	13.9%	Spec. Educ. contractors, tutors, translation svcs
D3	Textbooks/Curriculum Materials	\$ 207,935	\$ 215,133	\$ 4,622	\$ (11,820)	\$ 219,935	\$ (12,000)	-6%	Expect to be on budget at year end
D4	Professional Development	\$ 227,587	\$ 151,552	\$ 14,666	\$ 61,369	\$ 215,587	\$ 12,000	5%	Expect to be on budget at year end
D5	Educational Supplies & Materials	\$ 239,368	\$ 157,861	\$ 45,734	\$ 35,773	\$ 239,368	\$ -	0%	Expect to be on budget at year end
D6	Other Miscellaneous (i.e. Off. Supp., Ref. Mat.)	\$ 633,194	\$ 434,515	\$ 70,769	\$ 127,910	\$ 633,194	\$ -	0%	Expect to be on budget at year end
D7	Equipment	\$ 592,118	\$ 585,301	\$ -	\$ 6,817	\$ 592,118	\$ -	0%	Expect to be on budget at year end
D8	Utilities - Telephone Exp.	\$ 85,000	\$ 53,669	\$ 518	\$ 30,813	\$ 72,187	\$ 12,813	15.1%	Expect to be on budget at year end
Total FY16 Budget:		\$ 60,407,383	\$ 32,207,177	\$ 25,459,247	\$ 2,740,959	\$ 59,912,627	\$ 494,756	0.82%	
		Percent	100%	53.3%	42.1%	4.5%			

Note 1 Other Wages includes custodian & police details, extra duty & mentoring stipends, Summer Special Education salaries, and crossing guards.

Note 2 SPED Tuition projection year ending is net Special Education Circuit Breaker Reimbursement funding.