



Shrewsbury Public Schools

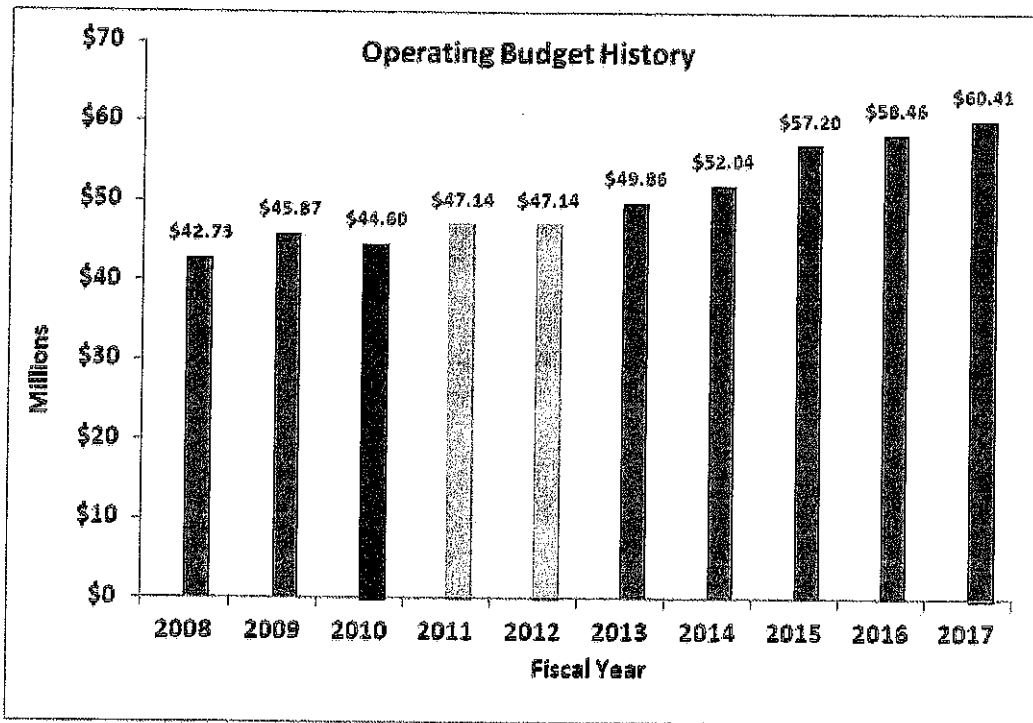
Patrick C. Collins, Assistant Superintendent for Finance & Operations

School Committee Workshop: FY17 Budget 14 December 2016

Topics

1. Review Budget History for Context

FY17 approved budget is \$60,407,383, an increase of \$1,951,864 or 3.34%.



| | | |
|-----------------------------|------------------|-------|
| Annual Average for 10 Years | <i>FY08-FY17</i> | 4.23% |
| Annual Average for 5 Year | <i>FY13-FY17</i> | 5.12% |
| Median for 10 Years | <i>FY08-FY17</i> | 5.03% |
| Median for 5 Years | <i>FY13-FY17</i> | 4.36% |

2. **Review Status of Draft FY18 Level Services Budget Plan Summary**

See attached summary that shows a \$63.9M plan which is a \$3.5M and 5.88% increase.

- a. Budget Plan in Context with School Committee Priorities and Guidelines
- b. What's Included and What's Not Included

3. **Potential New Staff Need Requests Related to Enrollment or Growing Mandates**

Dr. Sawyer will overview some of the current thinking on this topic.

4. **FY18 Initial Proposal: Seeking School Committee Guidance**

Given the information in Items 3 & 4 above, we ask for your input and guidance with respect to the production and communication of the Superintendent's Budget to be delivered on January 25, 2017.

5. **Projected Circuit-Breaker Use and Reserve**

| | |
|--|---------------------|
| Beginning Balance FY17 | \$ 968,916 |
| Estimated FY17 Reim per DESE [Sept. 2016 @ 70%] | \$ 3,322,197 |
| Total Available FY17 | \$ 4,291,113 |
| | |
| FY17 Budgeted Use per SFS Budget Plan | \$ (3,525,000) |
| | |
| FY17 Estimated Year-End Balance [subject to future updates] | \$ 766,113 |
| | |
| Reserve for unanticipated special education costs to provide ongoing stability to overall budget | \$ (500,000) |
| | |
| Contingency for FY17 or Budget for FY18 or both | \$ 265,113 |

At this point, I have budgeted for \$3.4M in Circuit Breaker fund use to reduce our Out of District tuition expenses which would represent approximately 70% of our projected Net Claim amount. These figures will be revised in the February/March timeframe after the Special Education Office compiles a draft FY18 claim and we see the initial state budget.

6. Other Considerations

- a. Enrollment and K-8 Class Size Projection: Enclosed
- b. Fee amounts: There are no changes budgeted at this point and we seek your guidance on this topic. A recap of changes for FY17 is shown below.

| | FY16 | FY17 | \$\$ Diff | % Diff |
|---|----------|----------|-----------|--------|
| Busing | \$ 250 | \$ 275 | 25 | 10% |
| Athletics | \$ 290 | \$ 300 | 10 | 3% |
| Full-Day Kindergarten | \$ 3,700 | \$ 4,000 | 300 | 8% |
| Preschool (Varies by days- 3 days/wrk example) | \$ 2,466 | \$ 2,663 | 197 | 8% |

c. School Choice

In FY17 [2016-2017] the School Committee decided to open 30 School Choice seats in a targeted manner for Grades 2,4,5, and 6. The "targeted manner" had the intent of admitting students to grades and schools that would not add any additional cost to the district but rather create a revenue stream to help close our budget gap. After the solicitation, lottery selection, and enrollment review process, the district began the year with 29 of the 30 School Choice seats filled. Since opening school two School Choice students have become resident of Shrewsbury, thereby effectively eliminating the \$5,000 per student School Choice funding. [While we opened 30 seats, we budgeted for 75% or 22.5 of them to be filled.]

I have budgeted for 25 of the 27 students to persist through FY18 and as a result \$125,000 in revenue to offset teacher salaries.

Given our growing enrollment situation and the Beal Project in the pipeline, it is not recommended that we open any new seats.

7. Five Year Financial Forecast Planning (Mr. Samia and Dr. Magee)

Mr. Samia, Dr. Magee, Dr. Sawyer, and I have been meeting about twice per month since September to discuss the topic of long-term financial planning, the financial outlook itself, and how we might best engage elected officials and the larger community on this topic.

Shrewsbury Public Schools FY2018 Operating Budget Recommendation- December 2016

| Fund Category | School Committee Report Sheet | Description | FY15 Budget | FY16 Budget | FY15 - FY16 Difference | FY17 Budget | FY16 - FY17 Difference | FY18 Budget | FY17-FY18 Difference | % | Notes |
|---------------|-------------------------------|--|-------------------|-------------------|------------------------|-------------------|------------------------|-------------------|----------------------|--------------|--|
| 900-1 | A1 | Administrative Central Office, Principals & Unit B | 2,495,526 | 2,601,002 | 105,476 | 2,771,897 | 170,895 | 2,889,117 | 117,220 | 4.23% | COLA and COLA+ Steps for Unit B |
| 900-1 | A2 | Unit A (Teachers & Nurses) | 34,275,215 | 35,561,825 | 1,286,610 | 36,398,880 | 837,055 | 38,397,312 | 1,998,432 | 5.49% | Per Unit A contract with assumed affirm vote of MOA |
| 900-1 | A3 | Aides/ABA/Paraprofessionals | 5,236,965 | 5,743,235 | 506,270 | 5,884,240 | 141,005 | 6,302,571 | 418,331 | 7.11% | New positions and agreed 2% COLA |
| 900-1 | A4 | Secretaries, Technology & Other Non-Represented | 1,749,853 | 1,860,922 | 111,069 | 2,027,286 | 166,364 | 2,168,527 | 141,241 | 6.97% | COLA + steps. Some position wage reclassifications |
| 900-1 | A5 | Substitutes - Daily, Long Term & Sub Nurses | 735,000 | 770,600 | 35,600 | 814,600 | 44,000 | 835,600 | 21,000 | 2.58% | Based on early FY17 spend rate |
| 900-1 | A6 | Other Wages (See Note 1) | 629,373 | 596,412 | (32,961) | 769,282 | 172,870 | 781,282 | 12,000 | 1.56% | Add \$6,000 for MCAS due to loss of grant |
| 900-1 | A7 | Employee Benefits | 318,500 | 273,602 | (44,898) | 289,500 | 15,898 | 315,070 | 25,570 | 8.83% | Increase tuition reimbursement based on spend rate |
| 900-4G | B1 | Regular Education & Voke Transportation | 1,966,616 | 1,983,862 | 17,246 | 1,973,667 | (10,195) | 2,012,216 | 38,549 | 1.95% | Projected 1.5% rate inc. |
| 900-4G | B2 | Special Education Transportation | 330,300 | 343,365 | 13,065 | 343,365 | - | 481,000 | 137,635 | 40.08% | Increased OOD and specialized in district services |
| 900-9 | C1 | Special Education Tuitions (See Note 2) | 3,660,651 | 3,171,843 | (488,808) | 3,781,724 | 609,881 | 4,610,847 | 829,123 | 21.92% | Current & projected placements with 2.5% rate inc. |
| 900-9 | C2 | Vocational Tuitions | 2,165,772 | 2,239,245 | 73,473 | 2,151,020 | (88,225) | 1,695,792 | (455,228) | -21.16% | 103 projected students at \$16,464 (30 in Gr. 9) |
| 900-4 | D1 | Administrative Contracted Services | 481,822 | 464,814 | (17,008) | 515,961 | 51,147 | 529,911 | 13,950 | 2.70% | Increase for data systems maint. and legal expenses |
| 900-4 | D2 | Educational Contracted Services | 618,254 | 638,840 | 20,586 | 700,760 | 61,920 | 725,520 | 24,760 | 3.53% | Increase for special education contractors |
| 900-5 | D3 | Textbooks/Curriculum Materials | 433,680 | 297,431 | (136,249) | 207,935 | (89,496) | 207,935 | - | 0.00% | No change necessary |
| 900-6 | D4 | Professional Development | 236,078 | 226,317 | (9,761) | 227,587 | 1,270 | 230,987 | 3,400 | 1.49% | Inc. for Powerschool training |
| 900-5 | D5 | Educational Supplies & Materials | 232,890 | 236,888 | 3,998 | 239,368 | 2,480 | 239,366 | (2) | 0.00% | No change necessary |
| 900-6 | D6 | Other Miscellaneous (i.e. Off. Supp., Ref. Mat.) | 1,113,983 | 925,968 | (188,015) | 633,194 | (292,774) | 754,137 | 120,943 | 19.10% | Repl. Network switches |
| 900-6 | D7 | Equipment | 409,900 | 439,348 | 29,448 | 592,118 | 152,770 | 694,268 | 102,150 | 17.25% | Inc. lease for incoming grades 5 and 9 student iPads |
| 900-6 | D8 | Utilities - Telephone Exp. | 105,900 | 80,000 | (25,900) | 85,000 | 5,000 | 85,000 | - | 0.00% | No change necessary |
| Total: | | | 57,196,278 | 58,455,519 | 1,259,241 | 60,407,384 | 1,951,865 | 63,956,458 | 3,549,074 | 5.88% | |

Note 1 Other Wages includes custodian & police details, extra duty & mentoring stipends, Summer Special Education salaries, and crossing guards.

Note 2 SPED Tuition projection year ending is net Special Education Circuit Breaker Reimbursement funding.

SHREWSBURY PUBLIC SCHOOLS
PROJECTED ENROLLMENT and GRADE CONFIGURATION: 2017-2018
as of November 2016

| Grade Level | Proj. 2017-18 | Beal | | | Coolidge | | | Floral Street | | | Paton | | | Spring St. | | |
|---------------|---------------|----------------------|------------|------|----------------------|------------|------|----------------------|------------|------|----------------------|------------|------|----------------------|------------|------|
| | | Students | Clrms/Sect | Avg. | Students | Clrms/Sect | Avg. | Students | Clrms/Sect | Avg. | Students | Clrms/Sect | Avg. | Students | Clrms/Sect | Avg. |
| HDK | 149 | 149 | 4/8 | 19 | | | | | | | | | | | | |
| FDK | 219 | 114 | 6 | 19 | 42 | 2 | 21 | | | | | | | | | |
| Grade 1 | 460 | 66 | 3 | 22 | 113 | 5 | 23 | 124 | 6 | 21 | 21 | 1 | 21 | 42 | 2 | 21 |
| Grade 2 | 446 | | | | 82 | 4 | 21 | 210 | 9 | 23 | 74 | 4 | 19 | 83 | 4 | 21 |
| Grade 3 | 471 | | | | 94 | 4 | 24 | 195 | 8 | 24 | 82 | 4 | 21 | 72 | 4 | 18 |
| Grade 4 | 477 | | | | 92 | 4 | 23 | 216 | 9 | 24 | 93 | 4 | 23 | 89 | 4 | 22 |
| Total K | 368 | | | | | | | | | | 95 | 4 | 24 | 74 | 3 | 25 |
| Total 1-4 | 1854 | School Avg./Class 19 | | | School Avg./Class 22 | | | School Avg./Class 23 | | | School Avg./Class 21 | | | School Avg./Class 21 | | |
| Totals | 2,222 | 329 | 17 | | 423 | 19 | | 745 | 32 | | 365 | 17 | | 360 | 17 | |

-Generally used the higher amount projected between Town Manager and NESDEC

Projected Changes: [Net 0 change in FTE but \$160-\$175K decrease in FDK revenue]

Beal: Decrease FDK sections from 7 to 6; Increase HDK sections from 6 to 8

Coolidge: Decrease FDK from 3 classrooms to 2; Increase Grade 1 classrooms from 4 to 5

Floral St.: Decrease Grade 3 classrooms from 9 to 8; Increase Grade 4 classrooms from 8 to 9

Paton: No changes

Spring St.: Decrease FDK from 3 classrooms to 2; Increase Grade 1 from 3 to 4 classrooms; Increase Grade 3 from 3 to 4 classrooms

School Committee class size guidelines:

Kindergarten guideline: 17-19

Grades 1-2 guideline: 20-22

Grades 3-8 guideline: 22-24

| Grade Level | Proj. 2017-18 | Sherwood Middle | | | Oak Middle | | | High School | | | Preschool Programs | | | |
|---------------|---------------|----------------------|-----------|------|----------------------|-----------|------|----------------------|-----------|-----------|----------------------|----------|----------|------|
| | | Students | Sections | Avg. | Students | Sections | Avg. | Students | Sections | Avg. | Program | Students | CR/Sect. | Avg. |
| Grade 5 | 471 | 471 | 20 | 24 | | | | | | | | | | |
| Grade 6 | 500 | 500 | 20 | 25 | | | | | | | | | | |
| Grade 7 | 501 | | | | 501 | 20 | 25 | | | | | | | |
| Grade 8 | 517 | | | | 517 | 20 | 26 | | | | | | | |
| Grade 9 | 455 | | | | | | | 455 | NA | NA | | | | |
| Grade 10 | 524 | | | | | | | 524 | NA | NA | | | | |
| Grade 11 | 426 | | | | | | | 426 | NA | NA | | | | |
| Grade 12 | 437 | | | | | | | 437 | NA | NA | | | | |
| Totals | 3,831 | School Avg./Class 24 | | | School Avg./Class 25 | | | School Avg./Class NA | | | School Avg./Class 11 | | | |
| | | 971 | 40 | | 1,018 | 40 | | 1,842 | NA | NA | 235 | | | |

| | |
|----------------------------------|--------------|
| In-District Total K-12 | 6,053 |
| In-District Total PreK-12 | 6,288 |

•Town Manager's Projection for K-12 is 5,989

•NESDEC projection for K-12 is 6,036; NESDEC projection for PreK-12 is 6,268