

SHREWSBURY PUBLIC SCHOOLS

POLICY FAMILY	PROGRESS AND EVALUATION OF STUDENTS	585 - 588
<p style="text-align: center;"><u>586.</u></p> <p>High School attendance and grading policy</p> <p>Adopted 12/16/81</p> <p>Amended 12/7/88 6/13/90 6/20/91</p>	<p>Class Attendance Policy</p> <ol style="list-style-type: none"> 1. Students who are absent from school must submit a note to their homeroom teacher no later than one day following the return to school. <ol style="list-style-type: none"> a. Note must indicate date(s) of absence and reason, and be signed by a parent or guardian. b. Failure to comply with this rule indicates truancy. c. A note does not excuse an absence; it only verifies it. 2. Students enrolled in classes are expected to be present each time class is in session. 3. Students absent for more than 9 days* of a class that meets 5 days per week within a semester will not receive credit for the class in that semester. <ol style="list-style-type: none"> a. Waiver and review process will be in the normal administrative channel: attendance office and hoursemaster. <ul style="list-style-type: none"> ❖ maximum absence limit <p>Grading and Graduation Requirements</p> <ol style="list-style-type: none"> 1. Courses are successfully completed when the student: <ol style="list-style-type: none"> a. Earns a passing grade <u>AND</u> b. Does not exceed the maximum absence limit. c. Loss of credit due to unexcused absences also causes loss of graduation course requirement fulfillment. d. Entry on transcript when course failed for attendance will clearly show loss of credit and administrative action. 	