

**School Committee Workshop
Shrewsbury Public Schools
100 Maple Avenue
Shrewsbury, Massachusetts**

Wednesday, May 28, 2014

Present: Dr. Dale Magee, Chairperson; Mr. Jason Palitsch, Vice Chairperson; Ms. Erin Canzano, Secretary; Ms. Sandy Fryc; Mr. John Samia; Dr. Joseph Sawyer, Superintendent of Schools; and Ms. Barb Malone, Director of Human Resources

The meeting was convened at 6:18 p.m. by Dr. Magee in the Conference Room A at Shrewsbury Town Hall.

Two items were on the agenda:

I. Interview with Ms. Cecilia Wirzbicki for the position of Director of Business Services

The school committee met to interview Ms. Wirzbicki and asked questions related to her position as Assistant Business Manager in Winchendon, Massachusetts, to her accomplishments in that role, to her communication skills, to her philosophy on customer service, and to her financial analysis background, to specify a few. Ms. Wirzbicki answered the variety of questions in a thoughtful and comprehensive manner, and concluded the interview with summarizing remarks.

II. Discussion related to Ms. Wirzbicki for the position of Director of Business Services

A general discussion occurred about the merits of Ms. Wirzbicki for the role of Director of Business Services. Her job in Shrewsbury would be a promotion from her one in Winchendon, and consensus was that she has the capacity and potential to make that leap. Her numerous tasks and skills in Winchendon were seen as a strength as she has experience with many of the jobs that Shrewsbury's Director of Business Services requires. Positive feedback was given to the Superintendent about her candidacy.

Adjournment

On a motion by Mr. John Samia, seconded by Mr. Jason Palitsch, the meeting was adjourned at 6:53 p.m. On a roll call vote: Sandy Fryc, yes; Erin Canzano, yes; Jason Palitsch, yes; John Samia, yes; Dr. Dale Magee, yes.

Respectfully submitted

Erin Canzano
Secretary

Attached:

- 1). Resume of Cecilia Wirzbicki
- 2). Suggested Interview Questions