



# Shrewsbury Public Schools

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## **STUDENT REGISTRATION PROCESS:** New Preschool Students

Town Hall, Office of the Superintendent of Schools  
100 Maple Avenue, Shrewsbury MA 01545

To register your child for preschool you will need to:

Fill out the [online registration form](#). If you do not have access to the internet, there is a computer available in the School Department at Town Hall or at the Shrewsbury Public Library.

You will need to bring the following information to town hall in order to complete the registration:

### **You must bring the following information to the Registrar at Town Hall**

1. Student's **birth certificate with raised seal or valid passport** – Photocopies will NOT be accepted
2. **Legal document** showing both child's name and name(s) of parent(s) if not on Birth Certificate)
3. **One of the following from the parent/legal guardian registering the child/children:** Valid MA Driver's License, Valid MA Photo ID card, Valid Passport or other Valid Government Issued Photo ID
4. **Immunization Records & Copy of Last Physical**
5. **Two forms of Residency** (Gas/oil bill, electric bill, cable bill, water bill, real estate tax bill, signed "Purchase & Sales Agreement or signed Lease (**All must be dated within the last 30 days**)).
6. [Home Language Survey](#)

7. **Custody Papers** showing you have physical custody (if applicable)

8. **Restraining Order** (if applicable)

*\*Students must reside at the address listed in the registration. If using a P & S Agreement, you must be residing in the home within 60 days of the closing date listed on the P & S according to School Committee policy. Massachusetts General Laws Chapter 76, Section 5 states: Every person shall have a right to attend the public schools of the town where he/she actually resides, subject to the following section. No school committee is required to enroll a person who does not actually reside in the town unless said enrollment is authorized by law or by the school committee. Any person who violates or assists in the violation of this provision may be required to remit full restitution to the town of the improperly-attended public schools. No person shall be excluded from or discriminated against in admission to a public school of any town, or in obtaining the advantages, privileges and courses of study of such public school on account of race, color, sex, religion, national origin or sexual orientation. (Amended by st. 1971, c 622, c 1, st. 1973, c 925, s. 9A, st. 1993, c. 282, st. 2004, c. 352, s.33)*

If warranted, residency checks may be conducted by the School Department or the Shrewsbury Police Department at any time during a child's enrollment in the Shrewsbury Public Schools.