



**School Committee  
Meeting**

**May 13, 2015  
7:00 pm**

**Town Hall  
Selectmen's Meeting Room**



SHREWSBURY PUBLIC SCHOOLS  
SCHOOL COMMITTEE MEETING  
AGENDA  
May 13, 2015 7:00pm  
Town Hall – Selectmen’s Meeting Room



Items

Suggested time allotments

I. Public Participation	7:00 – 7:10
II. Chairperson’s Report & Members’ Reports	
III. Superintendent’s Report	
IV. Time Scheduled Appointments	
A. Shrewsbury High School Service Learning: Presentation	7:10 – 7:30
B. Sherwood & Oak Middle Schools School Improvement Plans: Report & Vote	7:30 – 8:05
V. Curriculum	
VI. Policy	
VII. Budget	
A. Fiscal Year 2016 Tuition & Fees: Discussion	8:05 – 8:15
VIII. Old Business	
IX. New Business	
X. Approval of Minutes	8:15 – 8:20
XI. Executive Session	8:20 – 8:45
A. Potential discussion of collective bargaining negotiations with cafeteria workers association and/or paraprofessionals association and/or non-represented employees	
XII. Adjournment	8:45

**Next regularly scheduled meeting: June 3, 2015**



**SHREWSBURY PUBLIC SCHOOLS**  
School Committee



**ITEM NO: I. Public Participation**

**MEETING DATE: 5/13/2015**

**SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee hear thoughts and ideas from the public regarding the operations and the programs of the school system?

**BACKGROUND INFORMATION:**

Copies of the policy and procedure for Public Participation are available to the public at each School Committee meeting.

**ITEM NO: II. Chairperson's Report/Members' Reports**

**SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee hear a report from Mr. John Samia, Chairperson of the School Committee and other members of the School Committee who may wish to comment on school affairs?

**BACKGROUND INFORMATION:**

This agenda item provides an opportunity for the Chairperson and members of the Shrewsbury School Committee to comment on school affairs that are of interest to the community.

**STAFF AVAILABLE FOR PRESENTATION:**

Mr. John Samia, Chairperson  
Ms. Sandra Fryc, Vice Chairperson  
Ms. Erin Canzano, Secretary  
Dr. B. Dale Magee, Committee Member  
Mr. Jon Wensky, Committee Member

**ITEM NO: III. Superintendent's Report**

**SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee hear a report from Dr. Joseph M. Sawyer, Superintendent of Schools?

**BACKGROUND INFORMATION:**

This agenda item allows the Superintendent of the Shrewsbury Public Schools to comment informally on the programs and activities of the school system.

**STAFF AVAILABLE FOR PRESENTATION:**

Dr. Joseph M. Sawyer, Superintendent of Schools

**ACTION RECOMMENDED FOR ITEMS I, II, & III:**

That the School Committee accept the report and take such action as it deems in the best interest of the school system.



**SHREWSBURY PUBLIC SCHOOLS**  
School Committee



**ITEM NO: IV. Time Scheduled Appointment**                      **MEETING DATE: 5/13/2015**  
**A. Shrewsbury High School Service Learning: Presentation**

**SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee hear a presentation by the SHS Service Learning program committee?

**BACKGROUND INFORMATION:**

1. For the last four years, Shrewsbury High School students have been engaged with various community service initiatives as part of the "10,000 Hour Challenge."
2. SHS administrators and students will be available to share specific information regarding volunteerism, the "10,000 Hour Challenge", student service recognition, and to answer questions.

**ACTION RECOMMENDED:**

That the School Committee hear the presentation and take such action as it deems in the best interest of the school system.

**STAFF AVAILABLE FOR PRESENTATION:**

Mrs. Dawn Vigliatura, Director, Community Service Learning Advisory Board  
Mr. P.J. O'Connell, Assistant Principal, Shrewsbury High School  
Sarath Mohan – Class of 2015

Shrewsbury High School  
64 Holden Street  
Shrewsbury, Massachusetts 01545  
*Office of the Principal*



## Memorandum

To: Joseph Sawyer  
From: Todd Bazydlo  
Date: May 8, 2015  
Re: Service Learning

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As we near the conclusion of the 2015-2016 school year I would like to provide an update regarding Shrewsbury High School's commitment to volunteerism and service learning. As you know this is the fourth year since we have refocused our attention toward volunteer service and our students continue to amaze us with their dedication in serving the community. The work of service aligns with the district's Strategic Priority: Increase Value to the Community by serving community needs through volunteerism. Below I have provided short outline of the mechanisms in place to support service learning and volunteerism at SHS.

- Community Service and Learning Advisory Board (CSLA) and function-The CSLA Board helps manage and oversee service learning by collecting and reviewing student reflection sheets, documenting the number of hours of service conducted, works with community agencies to identify opportunities for students and staff to volunteer, and organizes the annual service learning advisory awards. The board is composed of Director, Mrs. Dawn Vigliatura, Assistant Principal, PJ O'Connell, student representatives from each class: Class of 2015 - Victoria Zaitsev and Sarath Mohan, Class of 2016 - Lauren Maranto and Taitiana Karadimitriou, Class of 2017 - Tom Freeman, Class of 2018 - Tori Flint and Sophia Filionis; faculty representatives, Jill Carter and Judy O'Connor; parent representative, Dr. Kim Kusiak; and Community representative, Tracy Heller. The members of the board are critically important in the management and success of service learning.
- Volunteerism & 10,000 Hour Challenge- The students of Shrewsbury High School focused considerable time and energy on strengthening their commitment to volunteerism in the community. During the summer senior leadership summit, members of the Class of 2012 created a program called *The 10,000 Hour Challenge*. The program challenged students in each class to conduct volunteer service within our community with the long-term goal of having each class contribute 10,000 hours of service by the time they graduate. The basic structure of The Challenge calls for the senior class to conduct 4,000 hours, the junior class to conduct 3,000 hours, the sophomore class 2,000 hours, and the freshman class 1,000 hours. I am also pleased to share that Shrewsbury High School students conducted 19,507 hours of volunteer service this year. This is the fourth year of the 10,000 Hour Challenge and I am happy to report that during the last four years SHS students have completed over 62,000 hours of service. The total number of hours has surpassed our school district's strategic priority of conducting 50,000 hours of service ahead of the district's timeline for completion.

Shrewsbury High School Mission Statement

The Shrewsbury High School community provides challenging, diverse learning opportunities; promotes creativity and independent thinking; and empowers students to become capable, caring, active contributors to the world in which they live.

- Celebrate Service- Each spring we celebrate the accomplishments of our students at the annual service awards. Students who complete over 100 hours of service are recognized for their accomplishment, additionally, the CSLA Board presents two awards to recognize a student and a staff member for their commitment to volunteerism and service. The two awards are the *Amy O'Leary Distinguished Community Service Award* and the *Faculty Commitment to Service Award*. The *Amy O'Leary Distinguished Community Service Award* is given in honor of Mrs. O'Leary who dedicated 50 years of public service to educating young people and would always go above and beyond to make our school and community a better place. Although service has always been a part of Mrs. O'Leary's life, she was the driving force behind community service learning becoming a fabric of Shrewsbury High School. Never seeking the limelight, Mrs. O'Leary always worked behind the scenes to make our school and community better. This award is given to the student from any grade who has conducted a significant number of hours of service, and someone whose work has had the most significant and meaningful impact upon the community they served. This year CLSA Board recognized senior Katelyn Salzgeber with this award.

The Faculty Commitment to Service Award is presented to a teacher who supports and utilizes community service in their class to support student learning. This year the Board selected history teacher Mr. Matt Brown who designed and implemented service learning projects in his American Studies classes. Mr. Brown conducted these projects with his students as they studied and examined the problems that America faced during the Gilded Age and Progressive Era. Mr. Brown asked student teams to identify and research a contemporary problem and work toward implementing a solution. As students worked on their projects they were asked to reflect and think critically about how their projects connect to the time period being studied.

As you can see the members of the SHS community are committed to serving our community and I look forward to sharing more about the volunteerism of our school with the School Committee at the May 13 meeting.



SHREWSBURY PUBLIC SCHOOLS  
School Committee



ITEM NO: IV. Time Scheduled Appointment MEETING DATE: 5/13/2015  
B. Sherwood & Oak Middle Schools School Improvement Plan: Report &  
Vote

SPECIFIC STATEMENT OR QUESTION:

Will the School Committee review and approve the 2015-2017 Sherwood and Oak Middle Schools School Improvement Plans?

BACKGROUND INFORMATION:

1. In 2013 the district shifted from a model of annual School Improvement Plans to School Improvement Plans that span a two-year time frame. These plans include common goals across both middle level sites.
2. The middle school administration will be providing an update on the progress made towards the goals outlined in the 2013-15 School Improvement Plans.
3. The Sherwood and Oak Middle School Councils have developed proposed goals for the next two school years which are enclosed.

ACTION RECOMMENDED:

That the School Committee review and vote to approve the 2015-2017 Sherwood and Oak Middle Schools School Improvement Plans.

STAFF AVAILABLE FOR PRESENTATION:

Dr. Jane O. Lizotte, Principal, Sherwood Middle School  
Dr. Ann Jones, Principal, Oak Middle School



SHERWOOD MIDDLE SCHOOL  
OAK MIDDLE SCHOOL  
2015-2017 SCHOOL IMPROVEMENT PLAN



# OAK MIDDLE SCHOOL

## 2014-2015 SCHOOL COUNCIL

PARENTS/COMMUNITY MEMBERS	STAFF
MICHAEL BARRY	ERIN BARRELL
SABRINA COUTURE	MICHAEL GEARTY
MICHELLE DUKE	MAURA EGAN
HANNAH KANE	JENNIFER MACARELLI-WEBB
MICHAEL KEOHANE	MICHELLE READ
DEBRA MOONEY	SERENITY SULLIVAN-JACQUES
SARAH O'CONNELL	CARMEN TOMLINSON
GAYLE VIGEANT - COMMUNITY MEMBER	ANN M. JONES - PRINCIPAL
	ANNE KOERTGE - ASSISTANT PRINCIPAL
	SCOTT YONKER - ASSISTANT PRINCIPAL

# Oak Middle School Demographics

## Enrollment and Class Size Information

	2009-2010	2014-2015
Grades Served	7 & 8	7 & 8
Total School Enrollment	906	1007
ENROLLMENT BY GRADE LEVEL		
Seventh Grade	467	529
Eighth Grade	439	478

## Oak Middle School Student Information

2008-2009		2013-2014		
SUBGROUPS	Number of Students	% of Population	Number of Students	% of Population
Native American	2	0.2%	2	0.2%
African American	13	1.4%	16	1.6%
Asian	98	10.8%	206	20.5%
Hispanic	33	3.6%	62	6.2%
White	754	83.2%	697	69.2%
Other/Mixed Race	6	0.7%	24	2.4%
Special Education	155	17.1%	147	14.6%
Low Income	112	12.4%	176	17.5%
English Language Learners	15	1.7%	16	1.6%

## Oak and Sherwood School Assessment Data

See Appendix A

# SHERWOOD MIDDLE SCHOOL

## 2014-2015 SCHOOL COUNCIL

<b>PARENTS/COMMUNITY MEMBERS</b>	<b>FACULTY</b>
ALICE BRENNAN\COMMUNITY REP	ERIN LARGESS COOK
ANNMARIE DEANGELIS	MOIRA CRISTY
GRETCHEN MONOPOLI	KAREN GUTKANST
LORRAINE DAIGNAULT	LAURIE KRUEGER
JIM ROCHE	JANE LIZOTTE
MARK ADLER	VICTORIA MCCARTHY
BRETТА KARP	CHERYL STOYCHOFF
ANNEMARIE BIRD	JESSI WALSH
MICHAEL FORD	

# Sherwood Middle School Demographics

## Enrollment and Class Size Information

		2009-2010	2014-2015
Grades Served	5 & 6	5 & 6	
Total School Enrollment	908	956	
ENROLLMENT BY GRADE LEVEL			
Fifth Grade	473	487	
Sixth Grade	435	469	

## Sherwood Middle School Student Information

2008-2009		2013-2014		
SUBGROUPS	Number of Students	% of Population	Number of Students	% of Population
Native American	2	0.2%	4	.04%
African American	13	1.4%	17	1.8%
Asian	113	12.4%	253	26.5%
Hispanic	45	5.0%	68	7.1%
White	725	79.8%	581	60.8%
Other/Mixed Race	10	1.1%	33	3.5%
Special Education	141	4.5%	131	13.7%
Low Income	101	11.1%	152	15.9%
English Language Learners	17	1.9%	21	2.2%

## Sherwood School Assessment Data

See Appendix A

# Outcomes of 2013-2015 School Improvement Goals

## Engage and Challenge All Learners

SCHOOL GOALS	OUTCOMES
<p><b>PROFESSIONAL PRACTICE</b>            During the fall 2013 to spring 2015 time period, Sherwood and Oak Middle School faculty will develop and analyze common writing assessments and rubrics by grade level departments. The developed assessments and rubrics will be in alignment with the 2011 Massachusetts Standards (Common Core) and will document student growth.</p>	<ul style="list-style-type: none"> <li>● Design common assessments - Complete</li> <li>● Implement common assessments - Complete</li> <li>● Provide professional development on alignment of writing assessments to common core standards – Complete</li> <li>● Middle School Writing Manual iBook – Published and sent to all students and families</li> </ul>
<p><b>STUDENT OUTCOME</b>            By spring of 2015, 80% of students across all grade levels will be proficient in district common writing assessments.</p>	<ul style="list-style-type: none"> <li>● Data Collection has begun using beginning of the year assessments. End of year assessments will be completed before the end of the school year 2015.</li> </ul>

<p><b>PROFESSIONAL PRACTICE</b> Working in grade-level content groups, regular education and special education teachers will develop a common assessment to use as a benchmark assessment in each of the grade level content groups. By the end of 2015, 100% of core content area teachers will gather and report proficiency level data on these assessments.</p>	<ul style="list-style-type: none"> <li>● Design/refine benchmark assessments - Complete</li> <li>● Administer benchmark assessments - Ongoing</li> <li>● Analyze and report out student proficiency data – in process</li> </ul>
<p><b>STUDENT OUTCOME</b> By spring of 2015, 80% of students will be proficient in core content area benchmark assessments.</p>	<ul style="list-style-type: none"> <li>● Analyze and report out student proficiency data – In process</li> </ul>

## Using Technology to Enhance Instruction

<b>SCHOOL GOALS</b>	<b>OUTCOMES</b>
<p><b>PROFESSIONAL PRACTICE</b> By spring 2015, 95% of teachers in grades 5 through 8 will submit evidence through the evaluation process (Standard 2) that demonstrates technology being implemented in their classrooms at the "Modification" or "Redefinition" levels of the SAMR model.</p>	<ul style="list-style-type: none"> <li>● iPad orientation – incoming 5th grade students -Complete</li> <li>● Provide technology integration professional development - Ongoing</li> <li>● Collaborate on integrating technology into lessons and student work products - Ongoing</li> <li>● Survey given by curriculum coordinators in fall of 2014 indicated that more than 70% of our staff were using iPads in the Modification /Redefinition zone. Given the percentage of new staff this year, this number is expected to have increased over the course of the school year.</li> </ul>



	<ul style="list-style-type: none"> <li>● Provide professional development on the SAMR model - After school workshop complete</li> </ul>
<p><b>STUDENT OUTCOME</b> By spring 2015, 80% of students in grades 5 through 8 will receive a proficient score on a content area, grade level specific common writing assessment that requires students to gather relevant information from multiple print and digital sources.</p>	<ul style="list-style-type: none"> <li>● Collaborate on media research unit of instruction – Ongoing</li> <li>● Science, Social Studies, and ELA teachers developed MA 2011 Framework aligned writing assignments to give students multiple opportunities throughout the year (in content areas) to improve their writing skills. The plan for this year is to refine and adjust as necessary in Social Studies and Science.</li> <li>● In ELA, teachers are working to address literary analysis writing pieces- Ongoing</li> <li>● Teams worked together last year to develop benchmark assessments at the end of the year (on-demand assessments). All teams administered the benchmark assessments and collected the data/results-Complete in 2014. in 2015 students take the PARCC writing assessment-Ongoing</li> <li>● Assignments and assessments listed above included multiple print and digital sources for students to use to gather information for their writing piece-Complete</li> <li>● Research Unit of instruction and persuasive writing assignments are in place and all have been administered.</li> </ul>
<p><b>STUDENT OUTCOME</b> By spring 2015, 80% of students in grades 5 through 8 will demonstrate proficiency on a learning experience that requires the use of the iPad at the modification or redefinition level of the SAMR model.</p>	<ol style="list-style-type: none"> <li>1. After school presentation to all middle school staff by Shawna Powers on SAMR model including a video of examples of current projects and student work using</li> </ol>

	<p>the iPad at the modification and redefinition levels.</p> <p>2. 2015 Summer Institute offerings</p>
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## Promote Health and Wellness

SCHOOL GOALS	OUTCOMES
<p><b>PROFESSIONAL PRACTICE</b> Starting in the spring of 2014, all psychologists, counselors, nurses, and other related service providers will participate in data collection procedures targeted at students' self assessment of their social and emotional well being on a bi-monthly basis with 50% of their students.</p>	<ul style="list-style-type: none"> <li>• All school psychologists, adjustment counselors, and nurses were trained in Mental Health First Aid in the spring and fall 2014</li> <li>• School Psychologists are in the process of developing the self-assessment tool for the fall 2015.</li> <li>• School Psychologists identified a cohort of students in January 2015, and implemented the tool in March 2015.</li> </ul>
<p><b>STUDENT OUTCOME</b> BASED ON A TARGETED COHORT OF STUDENTS ACROSS ALL GRADE LEVELS, STUDENTS WILL CREATE SELF DIRECTED GOALS RELATED TO SOCIAL EMOTIONAL WELL BEING AS MEASURED BY A PRE AND POST ASSESSMENT. 80% OF THESE STUDENTS WILL SELF REPORT THAT THEY HAVE MET THEIR GOAL ON THE POST ASSESSMENT.</p>	<ul style="list-style-type: none"> <li>• Students were selected to serve as a cohort were identified in January 2015 and participated in the pilot of the new data collection tool in March, 2015.</li> </ul>
<p><b>PROFESSIONAL PRACTICE</b> During the 2013-2014 school year, physical education and health teachers will provide opportunities for classroom</p>	<ul style="list-style-type: none"> <li>• The Physical Education staff presented a preview of this material at an early release day in the spring of 2014. Their</li> </ul>

<p>teachers to gain a better understanding of the overall wellness programs and how these programs may integrate with academic work.</p>	<p>department has created an Activity Breaks program, along with instructional practices, which they shared with our faculties in January, 2015 for use in all classrooms. Feedback from teachers has been extremely positive!</p>
<p><b>STUDENT OUTCOME</b> By the spring of 2015, students in 6th grade will increase their performance to 65% of students meeting the benchmark for a minimum of 60 minutes of physical activity for three consecutive days from 55% calculated during the 4 data collection cycles recorded during the 2011-2012 school year.</p>	<ul style="list-style-type: none"> <li>• This data has been collected and will be presented in the Carol M. White Physical Education Program grant report.</li> </ul>

### Sherwood School Specific Goals

SCHOOL GOALS	OUTCOMES
<p><b>Professional Practice Goal:</b> Continue to implement ways to consistently and effectively communicate with families via the SMS school website. 100% of all SMS teaching faculty will use an easily accessible, web-based vehicle for home-school communication by October 1, 2013. Communication will be updated on a monthly basis (minimum expectation) and more frequently, as needed. Information regarding daily</p>	<ul style="list-style-type: none"> <li>• 100% of teaching teams reported using web-based tools to communicate with families on a monthly basis (minimum expectation). Homework and newsletters are posted daily, weekly and monthly on team websites, as well as through Edmodo, Wikis, Blogs, Weebly, Schoology and group e-mails sent through PowerSchool- <b>COMPLETE</b></li> </ul>

<p>homework will be easily accessible to students and parents.</p>	
<p><b>Student Outcome Goal:</b> By June of 2014, 100% of SMS students in grades 5 and 6 will have participated in a minimum of 10 hours of digital citizenship experiences.</p>	<ul style="list-style-type: none"> <li>● Students participated in a minimum of 10 hours of instructional experiences focused on digital citizenship -- COMPLETE</li> <li>● Digital Citizenship experiences were facilitated by team, Allied Arts, Curriculum Connections and Foreign Language teachers- COMPLETE</li> <li>● Administrators introduced a new Digital Citizenship lesson each month during Community Meetings-COMPLETE</li> <li>● Teachers share ways in which the iPad is being used in the classroom during Curriculum Nights, Conference Day, and through on-going classroom communication with families. COMPLETE</li> <li>● Parent and student education iPad workshops were offered to new students and families in August. COMPLETE</li> <li>● Additional iPad workshops to be offered by SMS faculty during the winter, 2015. ONGOING</li> </ul>

## Oak School Specific Goals

SCHOOL GOALS	OUTCOMES
<p><b>Professional Practice Goal:</b> In the fall of 2013, a committee of Oak Middle School teachers, parents, and students will develop programming that explores issues of character education and digital citizenship. Programming will include curriculum-based components for use during team teaching time as well as presentations for families and community members outside of school hours.</p>	<ul style="list-style-type: none"> <li>● Create organizational committee and determine needs – School Council fulfilled this role</li> <li>● Schedule Evening events – Complete – see below</li> <li>● Assistant Principals provided professional development to all faculty on digital citizenship curriculum components. These were implemented on teams in the spring 2014-Complete</li> <li>● Solicit feedback - Positive feedback regarding programs. OMS family survey 2015 indicates there is a continued need for this type of programming.</li> </ul>
<p><b>Student Outcome Goal:</b> By spring 2014, develop and present three evening programs in which students and their families can participate to enhance their awareness of digital citizenship and character education.</p>	<ul style="list-style-type: none"> <li>● Schedule evening events – Complete in 2014               <ul style="list-style-type: none"> <li>○ Dr. Robert Brooks presentation on resiliency in adolescents.</li> <li>○ Mr. Rich Brooks presentation on teens and social media.</li> <li>○ Officer Faucher and Detective Finacom, Shrewsbury PD, Task Force on Internet Crimes Against Children.</li> <li>○ Assistant District Attorney Julie Lesure, Keeping Your Child Safe Online.</li> </ul> </li> </ul>

<p><b>Student Outcome Goal:</b> By spring 2014, 100% of Oak Middle School students will participate in curriculum-based components of the program and complete a survey.</p>	<ul style="list-style-type: none"> <li>● OMS faculty trained on curriculum resources for teaching digital citizenship. – Complete</li> <li>● All students participated in at least one lesson on team – Spring 2014</li> <li>● Feedback from OMS Family Survey indicates a need for continuing programming in this area.</li> </ul>
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# School Improvement Goals

## 2015-2017

### Engage and Challenge All Learners/Enhance Learning Through Technology

SCHOOL GOALS	ACTION PLAN
<p><b>PROFESSIONAL PRACTICE</b>            BY THE END OF THE 2016-17 SCHOOL YEAR, ALL GRADE LEVEL AND DEPARTMENT TEAMS WILL HAVE REDESIGNED AND IMPLEMENTED AN EXISTING LEARNING EXPERIENCE FOR STUDENTS THAT INCLUDES:</p> <ul style="list-style-type: none"> <li>● AN OPEN-ENDED QUESTION THAT REQUIRES STUDENTS TO THINK CRITICALLY ABOUT AN ENGAGING TOPIC</li> <li>● A SPECIAL INTRODUCTORY EVENT TO THE LEARNING EXPERIENCE THAT GENERATES CURIOSITY AND MOTIVATES STUDENTS TO LEARN MORE ABOUT THE TOPIC</li> <li>● MULTIPLE PATHWAYS TO DEMONSTRATE LEARNING</li> </ul>	<ol style="list-style-type: none"> <li>1. CURRICULUM COORDINATORS WILL WORK WITH GRADE LEVEL CONTENT AREA TEACHERS TO REVIEW CURRENT CURRICULA AND CREATE A FOCUS AREA FOR THIS EXPERIENCE. (FALL/WINTER 2015/16)</li> <li>2. DEVELOP MATERIALS, INSTRUCTIONAL STRATEGIES, OPTIONS FOR SHARING WITH VARIED AUDIENCES, TECHNOLOGICAL TOOLS, ASSESSMENTS AS RESOURCES FOR TEACHERS. (WINTER/SPRING 2016)</li> <li>3. AFTER IMPLEMENTATION, SHARE STUDENT WORK AT GRADE LEVEL MEETINGS. (FALL 2016)</li> <li>4. COLLABORATE ON NEEDED REVISIONS. (16/17 SCHOOL YEAR)</li> </ol>

<ul style="list-style-type: none"> <li>● OPPORTUNITIES FOR STUDENTS TO SHARE THEIR THINKING AND COLLABORATE WITH OTHERS</li> <li>● WORK SHARED WITH AN AUDIENCE BEYOND TEACHER AND CLASSROOM</li> <li>● TECHNOLOGY INTEGRATION THAT ENHANCES LEARNING AT THE MODIFICATION AND/OR REDEFINITION LEVEL (SAMR MODEL)</li> </ul> <p>THE RESOURCES FOR THIS LEARNING EXPERIENCE WILL BE ORGANIZED DIGITALLY TO SUPPORT TEAM AND DEPARTMENT COLLABORATION AND INNOVATION.</p>	
<p><b>PROFESSIONAL PRACTICE</b>  BEGINNING IN 2015-2016, ALL STUDENTS IN GRADES 5 THROUGH 12 WILL RECEIVE EXPLICIT INSTRUCTION IN <i>DIGITAL CITIZENSHIP</i> EACH YEAR, AND THE MIDDLE AND HIGH SCHOOLS WILL COLLECT FEEDBACK AND DATA TO BEST TARGET THIS INSTRUCTION.</p>	<ol style="list-style-type: none"> <li>1. CREATE A COMMITTEE OF EDUCATORS FROM BOTH SCHOOLS TO REVIEW AND REFINE EXISTING DIGITAL CITIZENSHIP CURRICULUM RESOURCES. INVESTIGATE NEW RESOURCES FOR CURRICULUM MATERIALS. (FALL 2015)</li> <li>2. COLLECT AND ANALYZE STUDENT DATA IN ORDER TO DEVELOP AREAS FOR INSTRUCTIONAL FOCUS. (FALL 2015)</li> <li>3. DEFINE LEARNING TARGETS AND INSTRUCTIONAL EXPERIENCES FOR EACH GRADE SPAN BASED ON THAT DATA. (FALL 2015)</li> <li>4. DEVELOP A BANK OF RESOURCES TO SHARE WITH THE PARENT COMMUNITY. (WINTER 2016)</li> <li>5. DEVELOP A FEEDBACK TOOL AND ANALYZE RESULTS TO INFORM FUTURE INSTRUCTIONAL PRACTICES. (SPRING 2016)</li> </ol>
<p><b>STUDENT LEARNING</b>  IN SPRING 2017, THE NUMBER OF STUDENTS MEETING THE PROFICIENCY BENCHMARK ON PREK-12 COMMON WRITING ASSESSMENTS WILL INCREASE BY AT LEAST 5% IN EACH GRADE LEVEL COMPARED WITH THE BASELINE ESTABLISHED IN 2016.</p>	<ol style="list-style-type: none"> <li>1. ANALYZE MOST RECENT ASSESSMENT RESULTS TO DETERMINE AREAS FOR GROWTH. (FALL 2015)</li> <li>2. DEVELOP LESSONS TO STRENGTHEN THESE AREAS. (FALL/WINTER 2015/16)</li> <li>3. SHARE STUDENT WORK AT GRADE LEVEL MEETINGS AND REPORT RESULTS. (WINTER/SPRING 2016)</li> </ol>

<p><b>STUDENT LEARNING</b>          IN SPRING 2017, THE NUMBER OF STUDENTS MEETING THE PROFICIENCY BENCHMARK ON PREK-12 COMMON MATHEMATICS ASSESSMENTS WILL INCREASE BY AT LEAST 5% IN EACH GRADE LEVEL COMPARED WITH THE BASELINE ESTABLISHED IN 2016.</p>	<ol style="list-style-type: none"> <li>1. ANALYZE MOST RECENT ASSESSMENT RESULTS TO DETERMINE AREAS FOR GROWTH. (FALL 2015)</li> <li>2. DEVELOP LESSONS TO STRENGTHEN THESE AREAS. (FALL/WINTER 2015/16)</li> <li>3. SHARE STUDENT WORK AT GRADE LEVEL MEETINGS AND REPORT RESULTS. (WINTER/SPRING 2016)</li> </ol>
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## Promoting Health and Wellness

<b>SCHOOL GOALS</b>	<b>ACTION PLAN</b>
<p><b>PROFESSIONAL PRACTICE</b>            BASED ON SURVEYS AND OBSERVATIONS, EACH SCHOOL WILL ENSURE A SYSTEMATIC RESPONSE TO ADDRESS THE NEEDS OF STUDENTS WHO ARE AT-RISK FOR BEHAVIORAL OR MENTAL HEALTH ISSUES, ESPECIALLY THOSE WHO ARE IDENTIFIED AS LACKING A CONNECTION TO A CARING ADULT IN THE SCHOOL ENVIRONMENT.</p>	<ol style="list-style-type: none"> <li>1. COMPLETE PILOT SCREENING IN ONE CLASSROOM IN GRADES 5 THROUGH 8. (SPRING 2015)</li> <li>2. IMPLEMENT UNIVERSAL SCREENING USING THE MENTAL HEALTH CHECK AND REFLECT ASSESSMENT. (FALL 2015)</li> <li>3. DEVELOP A RESPONSE PROTOCOL BASED ON THE DATA COLLECTED. (LATE FALL 2015)</li> <li>4. IDENTIFY AND IMPLEMENT INDIVIDUALIZED AND SCHOOL-WIDE INTERVENTIONS. (WINTER 2016)</li> </ol>
<p><b>STUDENT LEARNING</b>            ALL STUDENTS WILL BE ABLE TO IDENTIFY AT LEAST ONE ADULT IN THE SCHOOL ENVIRONMENT WHOM THEY FEEL BELIEVES IN THEM AND TO WHOM THEY ARE ABLE TO GO TO FOR SUPPORT AND GUIDANCE.</p>	<ul style="list-style-type: none"> <li>- IDENTIFY STUDENTS VIA UNIVERSAL SCREENING ASSESSMENT WHO ARE IN NEED OF ASSISTANCE IN MAKING A CONNECTION WITH AN ADULT. (FALL 2015)</li> </ul>



## Middle Level Specific Goals

SCHOOL GOALS	ACTION PLAN
<p>PROFESSIONAL PRACTICE</p> <p>1. CLOSE THE PERCEIVED COMMUNICATION GAP BETWEEN HOME AND SCHOOL, AS PARENTS CONTINUE TO COMMUNICATE THAT THEY ARE EITHER NOT RECEIVING COMMUNICATION OR DO NOT KNOW HOW TO ACCESS SCHOOL INFORMATION.</p>	<ol style="list-style-type: none"> <li>1. SEND MONTHLY REMINDERS (MINIMUM EXPECTATION OF ALL PROFESSIONAL FACULTY) TO FAMILIES THAT INCLUDES INFORMATION REGARDING WHERE TO LOCATE THE MOST UPDATED INFORMATION FOR THEIR COURSES/PROGRAMS. (SEPTEMBER 2015)</li> <li>2. PROVIDE LINKS ON SCHOOL WEB PAGES THAT DIRECT FAMILIES TO EACH TEAM AND SPECIALIST WEB PAGE OR MODE OF COMMUNICATION. (SEPTEMBER 2015)</li> <li>3. GATHER FAMILY FEEDBACK TO MONITOR EFFECTIVENESS OF COMMUNICATION EFFORTS.( WINTER, 2016)</li> </ol>
<p>PROFESSIONAL PRACTICE</p> <p>2. BRIDGE THE DIGITAL DIVIDE BETWEEN HOME AND SCHOOL.</p>	<ol style="list-style-type: none"> <li>1. PROVIDE THREE OPPORTUNITIES FOR PARENTS TO LEARN ABOUT THE WAYS IN WHICH THE IPAD IS BEING USED AS A LEARNING TOOL IN THE CLASSROOM. (2015-2016 SCHOOL YEAR)</li> <li>2. CREATE VIDEOS AND WEBINARS THAT CAPTURE WAYS IN WHICH STUDENTS ARE LEARNING IN OUR CLASSROOMS AND PUBLISH ONLINE. (FALL 2015)</li> <li>3. PUBLISH A REFERENCE GUIDE THAT EDUCATES PARENTS REGARDING WAYS IN WHICH TO ACCESS STUDENT WORK ON THE IPAD. (FALL 2015)</li> </ol>
<p>PROFESSIONAL PRACTICE</p> <p>3. ALL PROFESSIONAL FACULTY WILL USE SCHOOLGY BY THE BEGINNING OF THE 2016-2017 SCHOOL YEAR.</p>	<ol style="list-style-type: none"> <li>1. PROVIDE PROFESSIONAL DEVELOPMENT FOR TEACHER TO LEARN HOW TO USE SCHOOLGY AS A LEARNING MANAGEMENT SYSTEM.(2015-2016 SCHOOL YEAR)</li> <li>2. IMPLEMENT SCHOOLGY SCHOOL-WIDE. (SEPTEMBER 2016)</li> </ol>

# Appendix A:

## School Assessment Data

**Massachusetts School and District Profiles**  
**Oak Middle School**

**MCAS Tests of Spring 2014**  
**Percent of Students at Each Achievement Level for Oak Middle School**

Data Last Updated on September 18, 2014.

[More about the data](#)

Grade and Subject	Proficient or Higher		Advanced		Proficient		Needs Improvement		Warning/ Failing		Included	CPI	SGP	Included in SGP
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE				
GRADE 07 - ENGLISH LANGUAGE ARTS	89	72	24	11	65	61	9	21	2	7	481	96.3	42.0	452
GRADE 07 - MATHEMATICS	71	50	27	17	44	33	20	26	10	24	480	86.0	36.0	451
GRADE 08 - ENGLISH LANGUAGE ARTS	93	79	34	14	59	65	5	14	2	8	462	97.2	50.5	452
GRADE 08 - MATHEMATICS	75	52	36	19	39	33	18	29	7	19	461	88.1	45.0	448
GRADE 08 - SCIENCE AND TECH/ENG	70	42	14	4	56	38	26	41	4	18	461	88.2	N/A	N/A
ALL MIDDLE SCHOOL GRADES - ENGLISH LANGUAGE ARTS	91	74	29	15	62	59	7	19	2	7	943	96.7	46.0	904
ALL MIDDLE SCHOOL GRADES - MATHEMATICS	73	55	31	22	41	33	19	27	8	18	941	87.0	41.0	899
ALL MIDDLE SCHOOL GRADES - SCIENCE AND TECH/ENG	70	45	14	7	56	39	26	39	4	16	461	88.2	N/A	N/A

The **all grades** results in the SCHOOL columns include all tested grades at the school. However, in the STATE columns, the **all grades** results include only schools in the following school type categories based on the grades served in the most recent year:

- Elementary School, usually serving grades K-5 or K-6
- Elementary-Middle School, usually serving grades K-8
- Middle School, usually serving grades 6-8 or 7-8
- Middle-High or K-12 School, usually serving grades 7-12 or K-12
- High School, usually serving grades 9-12

# Massachusetts School and District Profiles

## Oak Middle School

### 2014 Accountability Data - Oak Middle School

Organization Information			
District:	Shrewsbury (02710000)	School type:	Middle School
School:	Oak Middle School (02710030)	Grades served:	07,08
Region:	Central	Title I status:	Non-Title I School (NT)

Accountability Information		About the Data
Accountability and Assistance Level		
<b>Level 2</b>	Not meeting gap narrowing goals	
This school's overall performance relative to other schools in same school type (School percentiles: 1-99)		
All students:		81
	Lowest performing	Highest performing

This school's progress toward narrowing proficiency gaps (Cumulative Progress and Performance Index: 1-100)			
Student Group (Click group to view subgroup data)	On Target = 75 or higher - ■		View Detailed 2014 Data
	Less progress	More progress	
All students		77	Met Target
High needs		55	Did Not Meet Target
Low income		63	Did Not Meet Target
ELL and Former ELL		-	-
Students w/disabilities		47	Did Not Meet Target
Amer. Ind. or Alaska Nat.		-	-
Asian		100	Met Target
Afr. Amer./Black		-	-
Hispanic/Latino		86	Met Target
Multi-race, Non-Hisp./Lat.		-	-
Nat. Haw. or Pacif. Isl.		-	-
White		71	Did Not Meet Target

**About this Report**

**Accountability and Assistance Levels:** All Massachusetts schools and districts with sufficient data are classified into one of five accountability and assistance levels (1-5), with the highest performing in Level 1 and lowest performing in Level 5. In general, a district is classified into the level of its lowest performing school, unless the district was independently classified into Level 4 or 5 as a result of action by the Board of Elementary and Secondary Education.

**School Percentiles:** A school percentile between 1 and 99 is reported for schools with at least four years of data. This number is an indication of the school's overall performance relative to other schools that serve the same or similar grades.

**Progress and Performance Index (PPI):** The PPI combines information about narrowing proficiency gaps, growth, and graduation and dropout rates over multiple years into a single number. All districts, schools, and student subgroups receive an annual PPI based on improvement over a two-year period and a cumulative PPI (shown above) between 0 and 100 based on four years of data. For a group to be considered to be making progress toward narrowing proficiency gaps, its cumulative PPI must be 75 or higher.

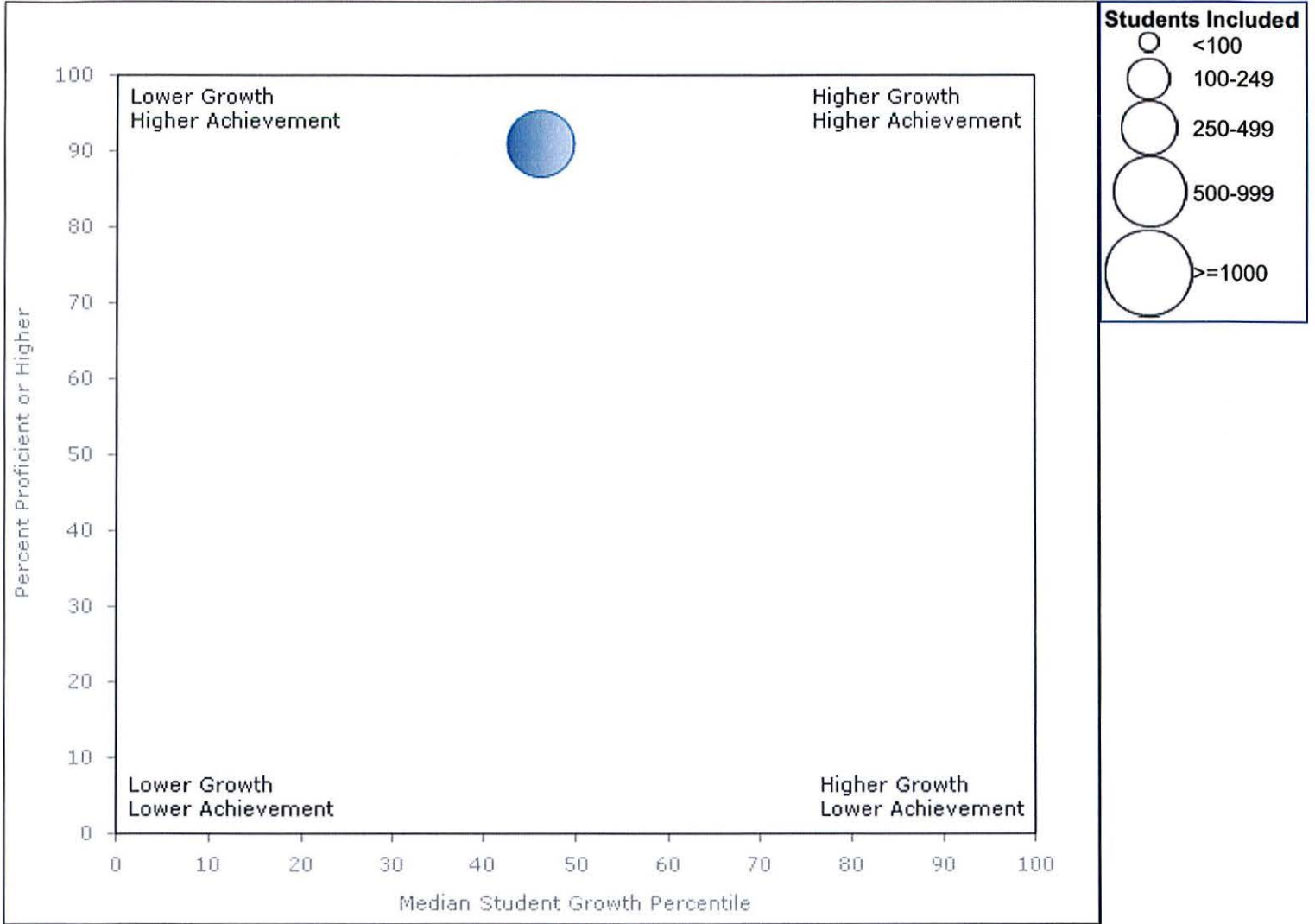
Resources
<a href="#">Interpretive Materials</a>
<a href="#">Glossary of 2014 Accountability Terms</a>

# Massachusetts School and District Profiles

## Oak Middle School

2014 MCAS Student Growth Report - Oak Middle School (02710030) Subject: ELA - Grade: All

Subject: **ELA** Year: **2014** Grade: **All**



School	Median SGP	% Proficient or Higher	Included in SGP
Oak Middle School	46.0	91	904

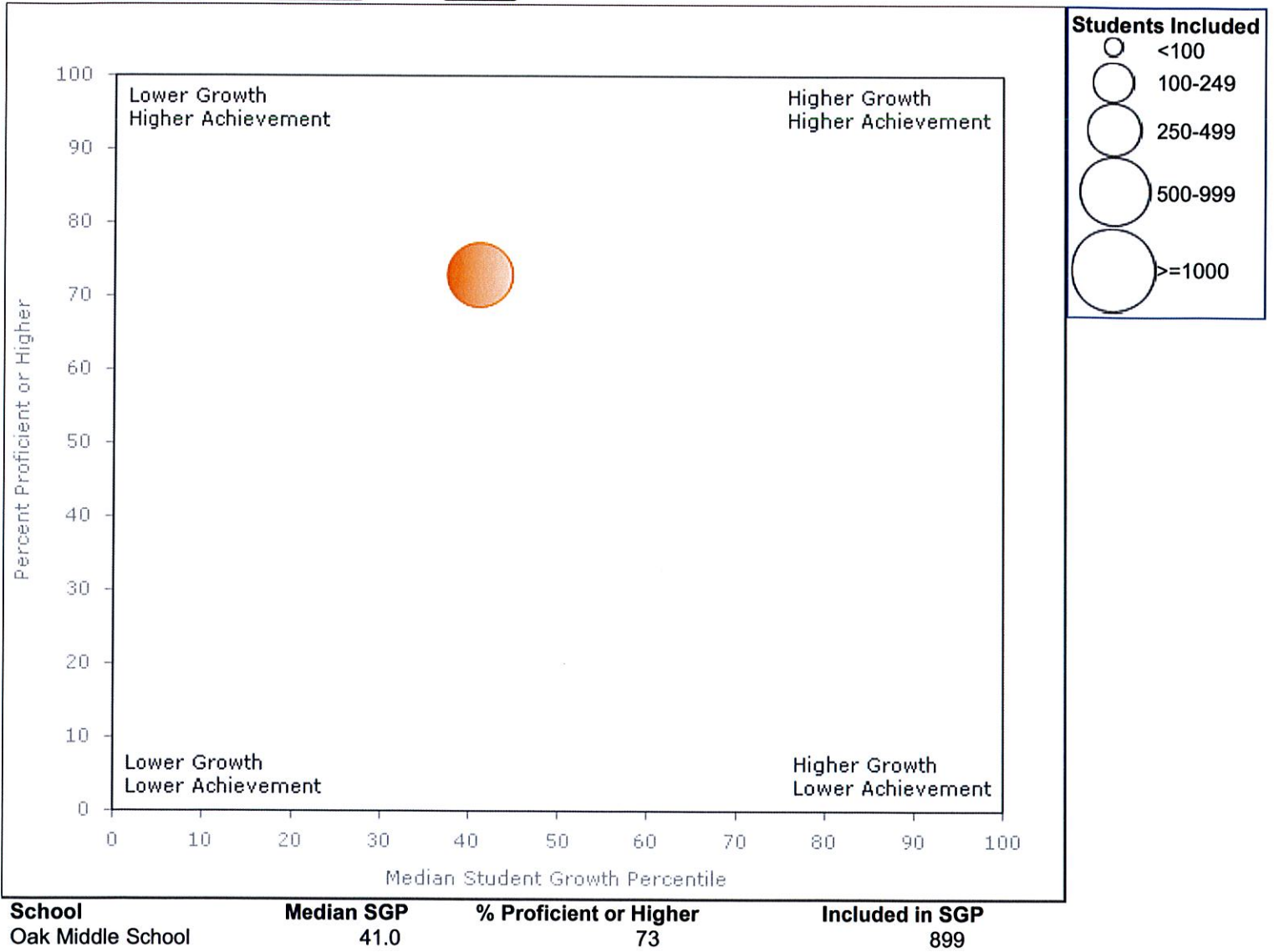
[View Statewide MCAS Student Growth Report](#)

# Massachusetts School and District Profiles

## Oak Middle School

2014 MCAS Student Growth Report - Oak Middle School (02710030) Subject: MATH - Grade: All

Subject: **MATH** Year: **2014** Grade: **All**



[View Statewide MCAS Student Growth Report](#)

**Massachusetts School and District Profiles  
Sherwood Middle School**

**MCAS Tests of Spring 2014  
Percent of Students at Each Achievement Level for Sherwood Middle School**

Data Last Updated on September 18, 2014.

[More about the data](#)

Grade and Subject	Proficient or Higher		Advanced		Proficient		Needs Improvement		Warning/ Failing		Included	CPI	SGP	Included in SGP
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE				
GRADE 05 - ENGLISH LANGUAGE ARTS	83	64	36	18	47	46	15	26	2	10	456	94.0	45.0	430
GRADE 05 - MATHEMATICS	82	61	52	30	30	30	14	24	4	15	455	92.0	45.0	431
GRADE 05 - SCIENCE AND TECH/ENG	74	53	32	20	42	33	23	34	3	13	455	89.9	N/A	N/A
GRADE 06 - ENGLISH LANGUAGE ARTS	87	68	37	16	50	52	10	23	2	9	508	95.4	50.0	493
GRADE 06 - MATHEMATICS	81	60	54	29	27	31	13	25	6	15	507	91.4	53.5	492
ALL ELEMENTARY SCHOOL GRADES - ENGLISH LANGUAGE ARTS	85	61	37	15	49	46	13	30	2	10	964	94.7	48.0	923
ALL ELEMENTARY SCHOOL GRADES - MATHEMATICS	82	62	53	28	28	34	14	27	5	11	962	91.7	49.0	923
ALL ELEMENTARY SCHOOL GRADES - SCIENCE AND TECH/ENG	74	56	32	21	42	35	23	33	3	11	455	89.9	N/A	N/A

The all grades results in the SCHOOL columns include all tested grades at the school. However, in the STATE columns, the all grades results include only schools in the following school type categories based on the grades served in the most recent year:

- Elementary School, usually serving grades K-5 or K-6
- Elementary-Middle School, usually serving grades K-8
- Middle School, usually serving grades 6-8 or 7-8
- Middle-High or K-12 School, usually serving grades 7-12 or K-12
- High School, usually serving grades 9-12

## Massachusetts School and District Profiles Sherwood Middle School

### 2014 Accountability Data - Sherwood Middle School

Organization Information			
<b>District:</b>	Shrewsbury (02710000)	<b>School type:</b>	Elementary School
<b>School:</b>	Sherwood Middle School (02710305)	<b>Grades served:</b>	05,06
<b>Region:</b>	Central	<b>Title I status:</b>	Non-Title I School (NT)

Accountability Information		About the Data
Accountability and Assistance Level		
<b>Level 2</b>	Not meeting gap narrowing goals	
This school's overall performance relative to other schools in same school type (School percentiles: 1-99)		
<b>All students:</b>		82
	Lowest performing	Highest performing

This school's progress toward narrowing proficiency gaps (Cumulative Progress and Performance Index: 1-100)			
Student Group (Click group to view subgroup data)	On Target = 75 or higher - ■		View Detailed 2014 Data
	Less progress	More progress	
<a href="#">All students</a>		77	Met Target
<a href="#">High needs</a>		67	Did Not Meet Target
<a href="#">Low income</a>		74	Did Not Meet Target
<a href="#">ELL and Former ELL</a>		100	Met Target
<a href="#">Students w/disabilities</a>		59	Did Not Meet Target
<a href="#">Amer. Ind. or Alaska Nat.</a>		-	
<a href="#">Asian</a>		100	Met Target
<a href="#">Afr. Amer./Black</a>		-	
<a href="#">Hispanic/Latino</a>		68	Did Not Meet Target
<a href="#">Multi-race, Non-Hisp/Lat.</a>		-	
<a href="#">Nat. Haw. or Pacif. Isl.</a>		-	
<a href="#">White</a>		75	Met Target

**About this Report**

**Accountability and Assistance Levels:** All Massachusetts schools and districts with sufficient data are classified into one of five accountability and assistance levels (1-5), with the highest performing in Level 1 and lowest performing in Level 5. In general, a district is classified into the level of its lowest performing school, unless the district was independently classified into Level 4 or 5 as a result of action by the Board of Elementary and Secondary Education.

**School Percentiles:** A school percentile between 1 and 99 is reported for schools with at least four years of data. This number is an indication of the school's overall performance relative to other schools that serve the same or similar grades.

**Progress and Performance Index (PPI):** The PPI combines information about narrowing proficiency gaps, growth, and graduation and dropout rates over multiple years into a single number. All districts, schools, and student subgroups receive an annual PPI based on improvement over a two-year period and a cumulative PPI (shown above) between 0 and 100 based on four years of data. For a group to be considered to be making progress toward narrowing proficiency gaps, its cumulative PPI must be 75 or higher.

Resources
<a href="#">Interpretive Materials</a>
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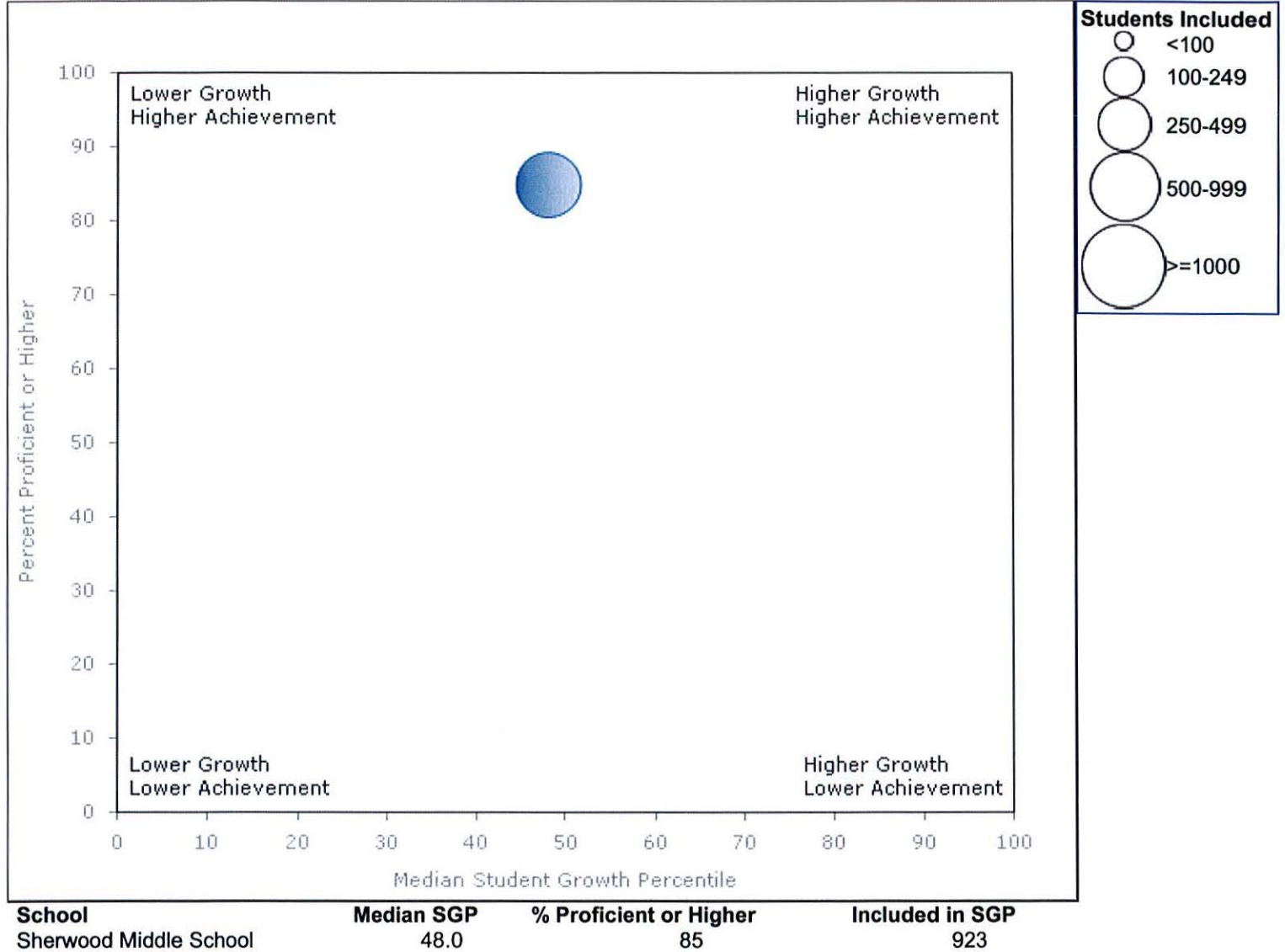


# Massachusetts School and District Profiles

## Sherwood Middle School

2014 MCAS Student Growth Report - Sherwood Middle School (02710305) Subject: ELA - Grade:All

Subject: **ELA** Year: **2014** Grade: **All**



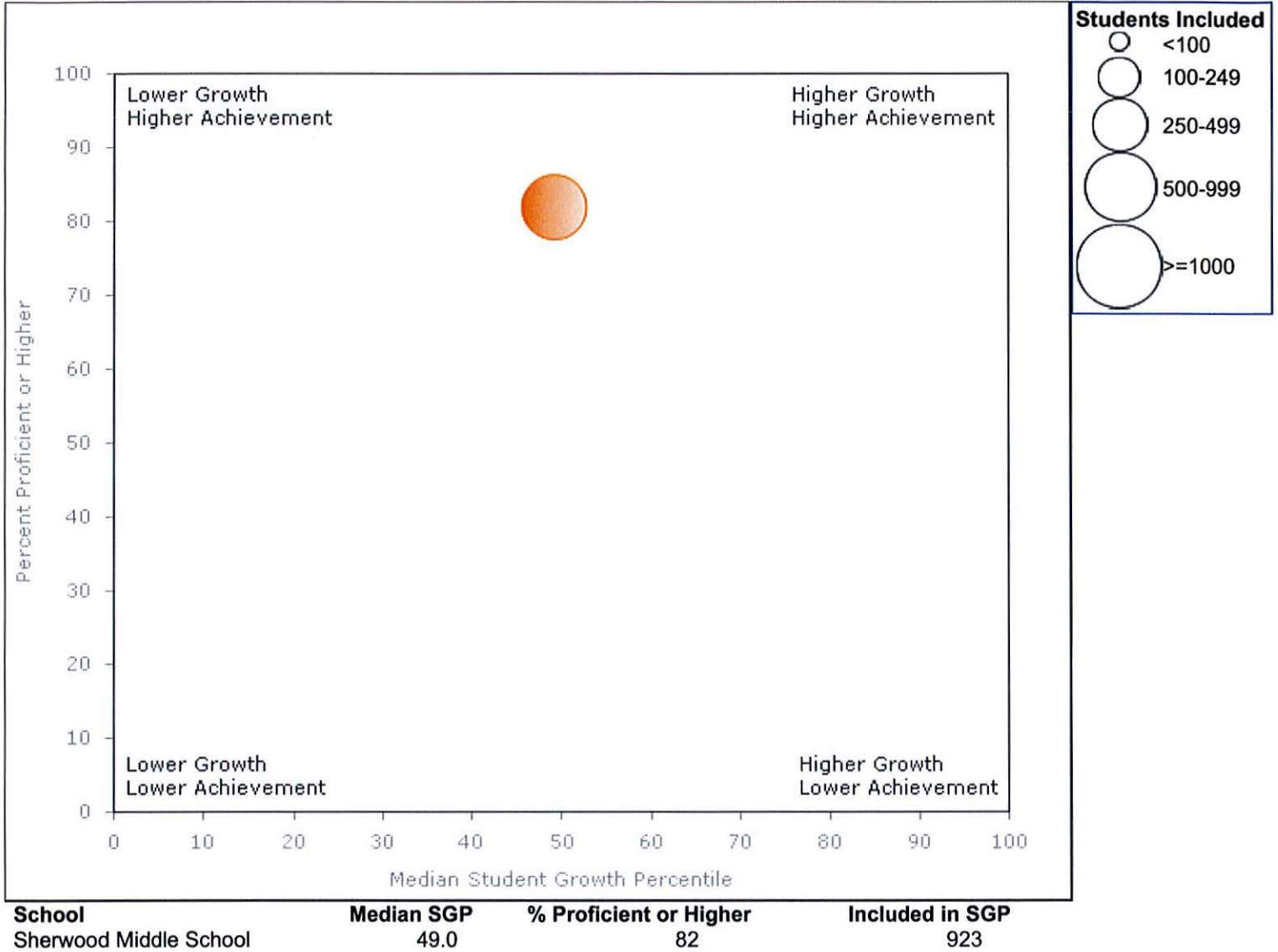
[View Statewide MCAS Student Growth Report](#)

# Massachusetts School and District Profiles

## Sherwood Middle School

2014 MCAS Student Growth Report - Sherwood Middle School (02710305) Subject: MATH - Grade:All

Subject: **MATH** Year: **2014** Grade: **All**



[View Statewide MCAS Student Growth Report](#)



SHREWSBURY PUBLIC SCHOOLS  
School Committee



ITEM NO: V. **Curriculum**

MEETING DATE: 5/13/2015

SPECIFIC STATEMENT OR QUESTION:

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

STAFF AVAILABLE FOR PRESENTATION



SHREWSBURY PUBLIC SCHOOLS  
School Committee



ITEM NO: VI. Policy

MEETING DATE: 5/13/2015

SPECIFIC STATEMENT OR QUESTION:

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

STAFF AVAILABLE FOR PRESENTATION:



SHREWSBURY PUBLIC SCHOOLS  
School Committee



ITEM NO: **VII. Budget**

MEETING DATE: **5/13/2015**

**A. Fiscal Year 2016 Tuition & Fees: Discussion**

**SPECIFIC STATEMENT OR QUESTION:**

Will the School Committee discuss the Fiscal Year 2016 tuitions and fees?

**BACKGROUND INFORMATION:**

1. Dr. Sawyer will provide an update regarding the status of tuitions and fees for the Fiscal Year 2016 budget and the factors that may influence it.
2. A summary of the various tuitions and fees is enclosed.

**ACTION RECOMMENDED:**

That the School Committee discuss the Fiscal Year 2016 tuitions and Fees.

**STAFF AVAILABLE FOR PRESENTATION:**

Dr. Joseph M. Sawyer, Superintendent of Schools



# Shrewsbury Public Schools

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Joseph M. Sawyer, Ed.D.  
Superintendent

May 8, 2015

To: School Committee  
From: Joe Sawyer  
Re: Tuition & Fees in Fiscal Year 2016

The priorities and guidelines for the development of the Fiscal Year 2016 School Department Budget that the School Committee issued in October 2015 (enclosed) indicated that the budget should be developed with an assumption that there would not be an increase in the current fee levels. The budget recommendation the Committee recently made to Town Meeting assumes not only that fees will remain at current levels, but that other charges such as tuitions will also remain at the same rate.

The budget recommendation for next year will allow the district to maintain the existing educational program while also making a small number of additional staff to address mandates both directly and indirectly, and while only requiring an additional 2.2% of town appropriated dollars.

Given that parents, as taxpayers, are subject to the impact of the tax levy increase of 2.5% that helps to fund the town's appropriation and that parents are required to pay a variety of tuitions and fees to offset the cost of the school district's operations (see enclosed list), I concur with the School Committee's initial guideline not to increase the cost of these obligations, which often run well beyond \$1,000 for certain families, and our projections indicate that current fee and tuition levels will be sufficient to execute next year's budget plan. I also do not recommend adjusting any user fees for outside groups such as for rental of school facilities, as this rate was adjusted recently to cover inflationary costs.

There is only one element of our operations where an adjustment is likely to be recommended, and that is the cost of school meals. The Food Service program is a self-sustaining program that is being affected by the rising cost of food and of healthcare. A report on the Food Service Department's finances will be made at an upcoming meeting, and a recommendation for increasing the cost of school meals is likely to be made at that time.

Keeping current levels of tuition and fees does not require any action on the part of the Committee, and I recommend no action at this time. I look forward to discussing this with you at your meeting on May 13.

**Shrewsbury Public Schools  
Fiscal Year 2016 Tuitions and Fees**

**Transportation Fee** – \$250 with \$500 Family Cap (Gr K-6 more than 2.01 miles, Gr 7-12)

**SHS Athletic Fee** – \$290 with \$870 Family Cap

**SHS Activity Fee** – \$100 with \$300 Family Cap

**SMS/OMS Activity Fee** – \$50 and \$150 Family Cap

**Full Day K tuition** – \$3,700

**Preschool tuitions –**

	<b>Payment/month</b>
2 day program	\$210.77
3 day program	\$274.00
4 day program	\$330.22
5 day program	\$404.11

**Extended School Care tuitions –**

	<b>AM Payment/Month</b>	<b>PM Payment/Month</b>	<b>AM/PM Payment/Month</b>
	Regular/Sibling	Regular/Sibling	Regular/Sibling
2 days/week	\$48/\$43	\$104/\$94	\$152/\$137
3 days/week	\$71/\$64	\$156/\$140	\$227/\$205
4 days/week	\$95/\$85	\$208/\$187	\$303/\$273
5 days/week	\$118/\$106	\$260/\$234	\$378/\$340

**Facilities rental rates –**

**Facility Rental Rates Group Classification**

**Group A:** Recognized school or civic groups based in Shrewsbury but not necessarily established as non-profit organizations. School operating budget pays for all costs associated with these activities to include overtime for custodians, cafeteria, and AV staff.

**Group B:** Non-profit groups and all other groups are classified under section 501 (c) 3 of the IRS tax code, with a majority of the participants residing in Shrewsbury.  
\$80/hour for secondary school classrooms and all other spaces.

**Group C:** For-profit groups and non-profit groups that have fewer than half of the participants residing in Shrewsbury.

\$105/hour for classroom or other similar spaces.  
\$260/hour for gym, cafeteria & auditorium spaces.

**Additional charges will apply for:**

Cafeteria Worker: \$30/hour AV Technician: \$45/hour Additional Custodian: \$35/hour  
Police: billed by Police Dept.

**Group D:** For-profit camps: Fee will be 15% of gross revenue collected by camp operator.

**Personal Technology Fee (phasing out) \$165**





# Shrewsbury School Committee

## Priorities & Guidelines for Fiscal Year 2016 Budget Development

*Approved by vote of the School Committee on October 15, 2014*

### **Overview**

This document provides the community with information about the School Committee's priorities for the Fiscal Year 2016 School Department Budget. It also is designed to provide guidance to the Superintendent of Schools and the School Department administration regarding the development of its initial Fiscal Year 2016 School Department Budget proposal.

### **Priorities**

The initial FY16 School Department Budget proposal shall include resources to address each of the following priorities for Fiscal Year 2016:

- To sustain the improvements in class size realized through the Fiscal Year 2015 budget by keeping as many sections as possible within School Committee guidelines for class size. These guidelines are: Preschool: 15; Kindergarten: 17-19; Grades 1 & 2: 20-22; Grades 3-8: 22-24; Grades 9-12: 18-20.
- To continue investing in instructional materials, curriculum personnel, and staff professional development in order to ensure that the district's educational program meets local expectations for academic rigor, as well as state mandates.
- To make sufficient investments in technology in order to realize the educational and operational benefits available through digital resources and to provide sufficient capacity for the state's new testing system, while creating opportunities to benefit from short and long term cost efficiencies.
- To make investments in district-based programming and resources in order to provide high quality, cost effective opportunities to educate students within their own community's schools rather than specialized placements outside of the district.

### **Assumptions**

It is assumed that the initial FY16 School Department Budget proposal will:

1. Provide adequate resources to meet all legal mandates required of the school district.
2. Reflect the terms of collective bargaining agreements and other contractual obligations.
3. Provide sufficient resources to maintain a) the existing educational program and b) staffing levels necessary to meet mandates and priorities.
4. Utilize the best available information to project changes in costs (such as tuitions) and revenues (such as state funding through the Chapter 70 and Circuit Breaker programs, grants, etc.).
5. Not increase current fee levels.
6. Examine ways to reduce or shift costs in order to achieve district priorities without requiring additional funding allocations wherever possible.
7. Consistent with prior practice, the initial budget proposal will take into consideration the town's financial constraints.

### **Guidance**

The School Committee recommends that the administration's initial FY16 Budget proposal should reflect the School Committee's fiscal and strategic priorities so that there are sufficient allocations for the following (categorized by strategic priority in no particular order):

#### **Strategic Priority: Engaging & Challenging All Students**

- Sufficient number of teachers to stay as close as possible to class size guidelines, based on enrollment projections.
- Curriculum and instructional materials necessary to align the district's curriculum with the updated Massachusetts Curriculum Frameworks and the proposed new state assessment system.
- Professional development for educators to successfully adapt to new curriculum and assessment requirements and initiatives, technology initiatives, and state mandates.

#### **Strategic Priority: Promoting Health & Wellbeing**

- Equipment and training necessary to further enhance safety and security.
- Comprehensive support for students experiencing significant social, emotional, mental and behavioral health issues.

#### **Strategic Priority: Enhancing Learning Through Technology**

- Investments that provide access to digital learning opportunities, including the expansion of the personal technology program to students in grades 9-12.
- Increased capacity to implement technology to provide cost-effective, in-district supports for special education.
- Investments to increase opportunities for quality online learning and to improve operational efficiencies.

#### **Strategic Priority: Increasing Value to the Community**

- Investments to build additional capacity for creating innovative and cost-effective in-district programs so that cost savings may be applied to minimize impact on taxpayers.
- Expansion of efforts to procure alternative sources of revenue to offset the appropriated budget through sponsorships, grants, and donor giving.



**SHREWSBURY PUBLIC SCHOOLS**  
School Committee



ITEM NO: **VIII. Old Business**

MEETING DATE: **5/13/2015**

SPECIFIC STATEMENT OR QUESTION:

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

STAFF AVAILABLE FOR PRESENTATION:



**SHREWSBURY PUBLIC SCHOOLS**  
School Committee



ITEM NO: **IX. New Business**

MEETING DATE: **5/13/2015**

SPECIFIC STATEMENT OR QUESTION:

BACKGROUND INFORMATION:

ACTION RECOMMENDED:

SCHOOL COMMITTEE PRESENTATION:



SHREWSBURY PUBLIC SCHOOLS  
School Committee



ITEM NO: **X. Approval of Minutes**

MEETING DATE: **5/13/2015**

SPECIFIC STATEMENT OR QUESTION:

Will the School Committee approve the minutes of the School Committee meeting on April 29, 2015?

BACKGROUND INFORMATION:

1. Ms. Canzano has reviewed the minutes and they are enclosed.

ACTION RECOMMENDED:

That the School Committee vote to approve the minutes of the School Committee meeting on April 29, 2015.

STAFF AVAILABLE FOR PRESENTATION:

Mr. John Samia, Chairperson  
Ms. Erin Canzano, Secretary

**SHREWSBURY PUBLIC SCHOOLS  
100 MAPLE AVENUE  
SHREWSBURY, MASSACHUSETTS**

**MINUTES OF SCHOOL COMMITTEE MEETING**

**WEDNESDAY, APRIL 29, 2015**

Present: Dr. B. Dale Magee, Chairperson; Mr. Jason Palitsch, Vice Chairperson; Ms. Erin Canzano, Secretary; Ms. Sandra Fryc, Mr. John Samia, Dr. Joseph Sawyer, Superintendent; Ms. Mary Beth Banios, Assistant Superintendent; Ms. Barbara Malone, Director of Human Resources; Mr. Stephen Rocco, Coordinator of Transportation, Safety and Security.

The meeting was convened at 7:02 PM by Dr. B. Dale Magee

**I. Public Participation**

None

**II. Chairperson's Report and Members' Reports**

School Committee members wished fellow School Committee Member, Mr. Jason Palitsch, well and thanked him for his service on the School Committee. Mr. Palitsch discussed his positive experiences as a School Committee member. He said he has been proud to serve on the School Committee and feels that the Committee has accomplished a lot during the last three years. He shared his positive thoughts about the school district, members of the administration, teachers and staff members.

**III. Superintendent's Report**

Dr. Sawyer thanked Mr. Palitsch for his service and hard work for the Shrewsbury Public School district.

Dr. Sawyer shared that on the morning of April 29, the Paton School received an anonymous phone call that made a non-specific threat. Per district protocol, Shrewsbury police were called, the school went into lockdown and after the police assessed the situation students rapidly returned to their class activities within 30 minutes. Dr. Sawyer stated that out of an abundance of caution the Shrewsbury Police maintained a presence for the remainder for the day and would continue to have a presence throughout the week. Dr. Sawyer communicated about the situation to the Paton School parents, by automated phone call and email, and to all district parents by email. He said he was very grateful for the excellent response to the situation by the Paton School staff members and the Shrewsbury Police officers.

**IV. Time Scheduled Appointments**

**A. Student Presentation: SHS Robotics Team**

The student presenters shared the information about *FIRST (For Inspiration and Recognition of Science and Technology)* Robotics team which included describing the activities of High School-FRC Team 467. This year the team went to both the New England district championships as well as the world championships. Students said their team was awarded the prestigious Chairman's Award twice this year. The presenters shared information about the team working with younger children, their involvement with all Shrewsbury schools and within the community, including participating in the Spirit of Shrewsbury Festival, teaming up with a local Girl Scout Troops for community service projects and participating in the Relay for Life event. Students said the benefits of the FIRST Program include raising awareness and increasing participation for STEM (Science, Technology, Engineering and Math). Members asked various questions about working with mentors in the field and how their experiences with the FIRST Program are preparing them for their college and future careers. Dr. Sawyer commented that he and Mr. Bazydlo are very proud of the Robotics team's accomplishments and their positive team and community spirit. School Committee members thanked the students for a great presentation and congratulated them for their accomplishments.

### **B. School Safety and Security: Report**

Dr. Sawyer and Mr. Stephen Rocco presented an update on School Safety and Security. Dr. Sawyer discussed the importance of Mr. Rocco's position and about the importance for personnel in the district to work collaboratively to plan for safety and security needs. Dr. Sawyer said that Mr. Rocco's work assessing the safety and security needs of schools in the district and working with community partners has been extremely valuable this year. Mr. Rocco shared updates on his experiences working in his professional role this year including looking at best practices for safety and security. Mr. Rocco shared details about the process for the school bus registration for the 2015-2016 school year. He said there is a strategic and deliberate plan and he feels very confident moving forward regarding plans for the Shrewsbury district's transportation, safety and security. Dr. Magee thanked Dr. Sawyer and Mr. Rocco for the presentation and said this is a nice complement to the Superintendent's evaluation. Committee members stated they think the process for assessing and reviewing the district's safety, security and transportation systems has been and continues to be thoughtful.

### **V. Curriculum**

None

### **VI. Policy**

None

### **VII. Budget**

#### **A. Fiscal Year 2016 Budget: Discussion and Vote**

This agenda item was not addressed as the budget was discussed and noted on at the April 27 meeting.

#### **B. Fiscal Year 2015 Budget Update**

This agenda item was postponed until the next School Committee Meeting.

### **VIII. Old Business**

None

## **IX. New Business**

### **A. Superintendent's Performance Evaluation: Vote**

Dr. Magee shared that the evaluation of the Superintendent is one of the School Committee Members' three core duties. He shared information about the structured process for evaluating the School Superintendent. Dr. Magee shared some comments made by School Committee Members that were included in the evaluation report. Dr. Sawyer's overall rating score for his evaluation was in the proficient and exemplary range. School Committee Members said that Dr. Sawyer's positive impact within the school district and Shrewsbury community is extremely important and beneficial. Dr. Sawyer thanked his colleagues in the district central office, school principals, teachers and staff members for their great work. He thanked the School Committee members for supporting his work.

Dr. Magee requested a motion to accept the Superintendent's evaluation report as read. On a motion by Mr. Palitsch, seconded by Mr. Samia, the School Committee voted unanimously to accept the Superintendent's evaluation report as read.

## **X. Approval of Minutes**

Dr. Magee requested a motion to approve the minutes of the School Committee Meeting for April 8, 2015. On a motion by Mr. Samia, seconded by Mr. Palitsch, the School Committee members voted unanimously to approve the minutes of the School Committee Meeting for April 8, 2015.

## **XI. Executive Session**

### **A. Potential discussion of collective bargaining negotiations with cafeteria workers association and/or paraprofessionals association**

Dr. Magee requested a motion for the School Committee to adjourn to executive session for the purposes of discussing collective bargaining negotiations with cafeteria workers association and/or paraprofessionals association. On a motion by Mr. Palitsch, seconded by Mr. Samia, on a roll call vote: Mr. Samia, yes; Ms. Fryc, yes; Ms. Canzano, yes; Mr. Palitsch, yes; Dr. Magee, yes; the School Committee voted to adjourn to executive session at 8:26 PM.

## **XII. Adjournment**

Dr. Magee requested a motion to adjourn the School Committee meeting for April 29, 2015. On a motion by Jason Palitsch, seconded by John Samia, the School Committee members voted unanimously to adjourn the meeting at 9:01 PM.

Respectfully submitted  
Christine Taylor, Clerk

Documents referenced:

- 1) FIRST Robotics Team 467 Slide Presentation
- 2) Safety and Security Update: Report and slide presentation
- 3) Superintendent Evaluation Process 2014-2015: Report
- 4) Minutes for the April 8, 2015 School Committee Meeting





SHREWSBURY PUBLIC SCHOOLS  
School Committee



ITEM NO: **XI. Executive Session**

MEETING DATE: **5/13/2015**

SPECIFIC STATEMENT OR QUESTION:

Will the School Committee enter into executive session in order to discuss collective bargaining negotiations with the cafeteria workers association and/or paraprofessionals association, where deliberation in an open meeting may have a detrimental effect on the School Committee's bargaining position?

BACKGROUND INFORMATION:

1. The Massachusetts Open Meeting Law allows public bodies to enter executive session to discuss strategy with respect to collective bargaining where deliberation in an open meeting may have a detrimental effect on the bargaining position of the public body.

ACTION RECOMMENDED:

That the School Committee vote to enter into executive session in order to discuss collective bargaining negotiations with the cafeteria workers association and/or paraprofessionals association, where deliberation in an open meeting may have a detrimental effect on the School Committee's bargaining position.

STAFF AVAILABLE FOR PRESENTATION:

Ms. Barbara A. Malone, Director of Human Resources  
Dr. Joseph M. Sawyer, Superintendent of Schools

ITEM NO: **XII. Adjournment**